



**THE BOARD OF TRUSTEES (BOT)  
OF THE TOWN OF MESILLA  
WILL HOLD A WORKSESSION AT THE MESILLA TOWN HALL,  
2231 AVENIDA DE MESILLA**

**Monday, December 9, 2024 – 5pm**

**WORKSESSION AGENDA**

**Discussion Items:**

1. Review of STR (Short-Term Rental) Ordinance  
A proposed short-term rental ordinance is being proposed for adoption into our Municipal Code by staff and the STR Ad Hoc Committee. Ordinance will serve to improve short-term rental regulations, online platforms and Lodger's Tax accountability.
2. Initial Planning overview and feedback for Comprehensive Plan  
being completed by Sites Southwest

**Items are for the work session are for discussion only, no decisions will be made**

**THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA  
REGULAR MEETING AT THE MESILLA TOWN HALL,  
2231 AVENIDA DE MESILLA**

**MONDAY, DECEMBER 9, 2024**

**~ Immediately following scheduled work session ~**

**AGENDA**

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL & DETERMINATION OF A QUORUM
3. CHANGES TO THE AGENDA & APPROVAL
4. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk \*)
  - a) Public Hearing, BOT Meeting, Work session – 11.25.2025

- b) **BUSINESS LICENSE #1294 with Condition** – 1730 Tierra de Mesilla, space #1, submitted by Get it Together Therapy, LLC. Requesting approval to conduct a business in Mesilla. ZONE: Commercial (C).
- c) **BUSINESS LICENSE #1295 with Condition** – 1730 Tierra de Mesilla, submitted by Mann Morrow, PLLC. Requesting approval to conduct a business in Mesilla. ZONE: Commercial (C).
- d) **SIGN PERMIT #061923** - 1730 Tierra de Mesilla, submitted by Kathryn Morrow. Requesting approval to install a wall sign for her new business, Mann Morrow PLLC (law firm). ZONE: Commercial (C).
- e) **SIGN PERMIT #061924** -1730 Tierra de Mesilla, submitted by Kathryn Morrow. Requesting approval to install a free-standing sign for her new business, Mann Morrow PLLC (law firm). ZONE: Commercial (C).
- f) **Admin Approval: Purchase Requisition: Molzen Corbin - \$6,049.59 for Calle de Picacho Reconstruction LP10014; Amendment #2**

5. **PUBLIC INPUT ON CASES** – The public is invited to address the Board as allowed by the chair.

6. **ACTION AND CONSIDERATION**

**NEW BUSINESS**

- a. **APPROVAL:** Resolution 2025-15 SUP CASE #061909

7. **PUBLIC INPUT** – The public is invited to address the Board as allowed by the chair.

8. **BOARD OF TRUSTEE COMMITTEE REPORTS**

9. **BOARD OF TRUSTEE/STAFF COMMENTS**  
*(WRITTEN STAFF REPORTS INCLUDED IN PACKETS)*

11. **ADJOURNMENT**

**NOTICE**

If you need accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda can be found online at [www.mesillanm.gov](http://www.mesillanm.gov).

Posted 12.05.2024 online and at the following locations: Town Hall and Visitor’s Center Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Short’s Food Mart 2290 Avenida de Mesilla, and the U.S. Post Office 2253 Calle de Parian.



# Town of Mesilla, New Mexico

**THE BOARD OF TRUSTEES (BOT)**  
**WILL HOLD A PUBLIC HEARING AT THE MESILLA TOWN HALL**  
**2231 AVENIDA DE MESILLA**  
**MONDAY- NOVEMBER 25, 2024**  
**AT 5:00 PM**  
**Minutes**

**TRUSTEES:** Russell Hernandez, Mayor  
Adrianna Merrick, Mayor Pro Tem  
Biviana Cadena, Trustee  
Stephanie Johnson-Burick, Trustee  
Gerard Nevarez, Trustee

**STAFF:** Lorenzo Astorga, Public Works Director  
Ben Azcarate, Marshal  
Gloria S Maya, Town Clerk/Recorder  
Edward Salazar, Economic & Community Development Director  
Greg Whited, Fire Chief

**PUBLIC:**

Catharine Walkinshaw	Eric Walkinshaw
Kristina Alba	Pat Taylor
Trina Wittern	Greg Lester
Andrea Bryan	Daso
Terry Melendres	Susan Krueger
Mary H Ratje	Sylvia D
Barb Denton	Donald E Black
Mary-Claire Black	Martha Mulvihill
Edward Martinez	Lucy Alvarado
Lourdes Fulton	Philip Fulton
Robert & Dora Volpito	Jeff Jansen
Bill & Janice Cook	Duane & Ruby Vasquez
M D'Andrea	Vanessa Gomez
Charles Boyd	Bernice Boyd
Deanna N	Keith Austin
Kathy Austin	

## **SHORT-TERM RENTAL (STR) ORDINANCE**

A proposed short-term rental ordinance is being proposed for adoption into our Municipal Code by staff and the STR Ad Hoc Committee. Ordinance will serve to improve short-term rental regulations, online platforms and Lodger's Tax accountability.

Mayor Hernandez reviewed the process that will be followed for the Public Hearing.

Ms. Walkinshaw expressed her comments.

Ms. Wittern expressed her comments.

Mr. Taylor expressed his comments.

1  
2 Ms. Bausov expressed her comments.  
3  
4 Mr. Salazar responded.  
5  
6 Ms. Krueger expressed her comments.  
7  
8 Ms. Ratje expressed her comments.  
9  
10 Trustees expressed concerns and asked for clarification.  
11  
12 Public Hearing Closed at 5:49 p.m.  
13

14 ~~~~~  
15 **\*\*TOWN OF MESILLA MEETINGS ARE AVAILABLE ON TOWN OF MESILLA'S YOUTUBE**  
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1 THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA  
2 REGULAR MEETING AT THE MESILLA TOWN HALL,  
3 2231 AVENIDA DE MESILLA

4 **MONDAY, NOVEMBER 25, 2024 ~ IMMEDIATELY**  
5 **FOLLOWING 5PM PUBLIC HEARING ~**

6 **MINUTES**

7  
8 **TRUSTEES:** Russell Hernandez, Mayor  
9 Adrianna Merrick, Mayor Pro Tem  
10 Biviana Cadena, Trustee  
11 Stephanie Johnson-Burick, Trustee  
12 Gerard Nevarez, Trustee  
13  
14 **STAFF:** Lorenzo Astorga, Public Works Director  
15 Ben Azcarate, Marshal  
16 Gloria S Maya, Town Clerk/Recorder  
17 Edward Salazar, Economic & Community Development Director  
18 Greg Whited, Fire Chief  
19  
20 **PUBLIC:** Catharine Walkinshaw Eric Walkinshaw  
21 Kristina Alba Pat Taylor  
22 Trina Wittern Greg Lester  
23 Andrea Bryan Daso  
24 Terry Melendres Susan Krueger  
25 Mary H Ratje Sylvia D  
26 Barb Denton Donald E Black  
27 Mary-Claire Black Martha Mulvihill  
28 Edward Martinez Lucy Alvarado  
29 Lourdes Fulton Philip Fulton  
30 Robert & Dora Volpito Jeff Jansen  
31 Bill & Janice Cook Duane & Ruby Vasquez  
32 M D'Andrea Vanessa Gomez  
33 Charles Boyd Bernice Boyd  
34 Deanna N Keith Austin  
35 Kathy Austin  
36

37 **1. PLEDGE OF ALLEGIANCE**

38 Mayor Hernandez led the Pledge of Allegiance.

39  
40 **2. ROLL CALL & DETERMINATION OF A QUORUM**

41 **Roll Call.**

42 **Present:** Mayor Hernandez, Trustee Cadena, Trustee Johnson-Burick, Mayor Pro Tem Merrick, Trustee  
43 Nevarez

44  
45  
46 **3. CHANGES TO THE AGENDA & APPROVAL**

47 Mayor Hernandez noted change.

48  
49 **Motion: To approve agenda, Moved by Trustee Nevarez, Seconded by Mayor Pro Tem Merrick.**

50  
51 **Roll Call Vote: Motion passed (summary: Yes-4)**

52 Mayor Pro Tem Merrick Yes

1 Trustee Cadena Yes  
2 Trustee Johnson-Burick Yes  
3 Trustee Nevarez Yes

4  
5

6 **4. APPROVAL OF CONSENT AGENDA:** (The Board will be asked to approve by one motion the  
7 following items of recurring or routine business. The Consent Agenda is marked with an asterisk \*)

- 8 a. **BOT MINUTES – Minutes of BOT Meeting – 11.12.2024** *Approved by*  
9 *consent agenda*  
10 b. **APPROVAL:** Blue Star Memorial by-way Marker at Veterans Park *Approved*  
11 *by consent agenda*  
12 c. **APPROVAL:** PZHAC CASE #061914 – 2260 Calle de Santiago, submitted by  
13 Bill & Janice Cook. Requesting approval to build a wire fence dog run with gate,  
14 48”x50’ long. Zone: Historical Commercial (HC) *Approved by consent agenda*  
15 d. **APPROVAL:** PZHAC CASE #061917 – 2341 Calle de Arroyo, Submitted by  
16 Taylor Family Trust. Requesting approval to enclose front porch with windows  
17 & doors. Zone: Historical Commercial (HC) *Approved by consent agenda*  
18 e. **APPROVAL:** PZHAC CASE #06919 – 1996 Calle de Santiago, submitted by  
19 David Ray Rosales. Requesting approval to upgrade balcony square tubing fence.  
20 Not up to code and rusted and needs painting. Zone: Historical Commercial  
21 (HC) *Approved by consent agenda*  
22

23 **Motion: To approve agenda, Moved by Trustee Johnson-Burick, Seconded by Mayor Pro Tem Merrick.**

24

25 **Motion passed unanimously.**

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28

29 **5. PUBLIC INPUT ON CASES – The public is invited to address the Board as allowed**  
30 **by the chair.**

31 Ms. Krueger expressed concerns about STRs.

32

33 Ms. Mulvihill expressed concerns on STRs and winery.

34

35 **6. ACTION AND CONSIDERATION**

36 **OLD BUSINESS**

- 37 a. **APPROVAL: PZHAC CASE #061823 with Condition** – 2450 Calle de Principal,  
38 submitted by Felix Armijo. Requesting approval to construct a 30’ x 36’ structure on  
39 the property for the purpose of operating 2 short-term rental units. This case decision  
40 by PZHAC appealed to BOT.

41 Mr. Salazar reviewed the case.

42

43 Mayor Pro Tem Merrick recused herself.

44

45 **Motion: To approve PZHAC Case #061823 w/conditions – 2450 Calle de Principal, submitted by Felix**  
46 **Armijo. Requesting approval to construct a 30’ x 36’ structure on the property for the purpose of**  
47 **operating 2 short-term rental units. This case decision by PZHAC appealed to BOT, Moved by Trustee**  
48 **Johnson-Burick, Seconded by Trustee Nevarez.**

49

50 Trustees expressed their comments and concerns.

51

1 Mayor Hernandez addressed the comments.  
2

3 **Roll Call Vote: Motion passed (summary: Yes-3)**

4 Trustee Cadena Yes

5 Trustee Johnson-Burick Yes

6 Trustee Nevarez Yes  
7

8 b. **APPROVAL: PZHAC SUP CASE #061909** – 320 W University, submitted by  
9 Sylvia

10 D’Andrea. Requesting approval to operate a winery/wine tasting/social gathering hall.

11 ZONE: Rural Farm (RF).

12 Mr. Salazar reviewed the case.  
13

14 **Motion: To approve PZHAC SUP Case #061909 – 320 W University, submitted by Sylvia D’Andrea.**  
15 **Requesting approval to operate a winery/wine tasting/social gathering hall. ZONE: Rural Farm (RF),**  
16 **Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.**  
17

18 Ms. D’Andrea gave a presentation and responded to questions.

19 The board expressed their comments and concerns.  
20

21 Mr. Young addressed the boards concerns.

22 **Amended Motion: To approve PZHAC SUP Case #061909 – 320 W University, submitted by Sylvia**  
23 **D’Andrea. Requesting approval to operate a winery/wine tasting/social gathering hall w/condition.**  
24 **ZONE: Rural Farm (RF), Moved by Trustee Nevarez, Seconded by Mayor Pro Tem Merrick.**  
25

26 **Vineyard Amended Motion Roll Call Vote: Motion passed (summary: Yes-4)**

27 Mayor Pro Tem Merrick Yes

28 Trustee Cadena Yes

29 Trustee Johnson-Burick Yes

30 Trustee Nevarez Yes  
31

32 **Amended Motion: To approve PZHAC SUP Case #061909 – 320 W University, submitted by Sylvia**  
33 **D’Andrea. Requesting approval to operate a winery/wine tasting/social gathering hall w/condition.**  
34 **ZONE: Rural Farm (RF), Moved by Trustee Nevarez, Seconded by Trustee Johnson-Burick.**  
35

36 **Residency Amended Motion Roll Call Vote: Motion passed (summary: Yes-4)**

37 Mayor Pro Tem Merrick Yes

38 Trustee Cadena Yes

39 Trustee Johnson-Burick Yes

40 Trustee Nevarez Yes  
41

42 **Amended Motion: To approve PZHAC SUP Case #061909 – 320 W University, submitted by Sylvia**  
43 **D’Andrea. Requesting approval to operate a winery/wine tasting/social gathering hall w/condition.**  
44 **ZONE: Rural Farm (RF), Moved by Trustee Nevarez, Seconded by Trustee Johnson-Burick.**  
45

46 **Occupancy Amended Motion Roll Call Vote: Motion passed (summary: Yes-3; No-1)**

47 Mayor Pro Tem Merrick No

48 Trustee Cadena Yes

49 Trustee Johnson-Burick Yes

50 Trustee Nevarez Yes

1 **Amended Motion: To approve PZHAC SUP Case #061909 – 320 W University, submitted by Sylvia**  
2 **D’Andrea. Requesting approval to operate a winery/wine tasting/social gathering hall w/condition.**  
3 **ZONE: Rural Farm (RF), Moved by Trustee Nevarez, Seconded by Trustee Johnson-Burick.**

4  
5 **Educational Component Amended Motion Roll Call Vote: Motion passed (summary: Yes-**  
6 **3; No-2)**

7 Mayor Hernandez Yes  
8 Mayor Pro Tem Merrick No  
9 Trustee Cadena No  
10 Trustee Johnson-Burick Yes  
11 Trustee Nevarez Yes

12  
13 **Amended Motion: To approve PZHAC SUP Case #061909 – 320 W University, submitted by Sylvia**  
14 **D’Andrea. Requesting approval to operate a winery/wine tasting/social gathering hall w/condition.**  
15 **ZONE: Rural Farm (RF), Moved by Mayor Hernandez, Seconded by Trustee Nevarez.**

16  
17 **Condition based on the purchasing of the property Amended Motion Roll Call Vote:**  
18 **Motion passed (summary: Yes-4)**

19 Mayor Pro Tem Merrick Yes  
20 Trustee Cadena Yes  
21 Trustee Johnson-Burick Yes  
22 Trustee Nevarez Yes

23  
24 **Original Motion Roll Call Vote: Motion passed (summary: Yes-3; No-1)**

25 Mayor Pro Tem Merrick Yes  
26 Trustee Cadena Yes  
27 Trustee Johnson-Burick No  
28 Trustee Nevarez Yes

29  
30 **NEW BUSINESS**

31 **c. DISCUSSION ONLY: For process related to purchases made by departments**  
32 **and authority/approval**

33 Mayor Hernandez reviewed the process.

34  
35 **d. APPROVAL: Website Design Services Agreement (handed out at meeting)**

36 Mayor Hernandez reviewed the agreement.

37  
38 **Motion: To approve Website Design Services Agreement, Moved by Mayor Pro Tem Merrick, Seconded**  
39 **by Trustee Johnson-Burick.**

40  
41 **Motion Roll Call Vote: Motion passed (summary: Yes-4)**

42 Mayor Pro Tem Merrick Yes  
43 Trustee Cadena Yes  
44 Trustee Johnson-Burick Yes  
45 Trustee Nevarez Yes

46  
47  
48 **7. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.**  
49 **No Public Input**



1       **8. CLOSED EXECUTIVE SESSION:**

2       a) **Discussion of limited personnel matters pursuant to NMSA 1978, Section 10-15-**  
3       **1(H)(2) -**

4       **- Community & Economic Development Department – Historic Preservation**

5       **Motion: To enter Closed Executive Session, Moved by Mayor Pro Tem Merrick, Seconded by Trustee**  
6       **Johnson-Burick.**

7       **Motion passed unanimously.**

8  
9       **Entered Closed Executive Session at 8:00 p.m.**

10  
11       **Motion: To enter Regular Meeting, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Johnson-**  
12       **Burick.**

13       **Motion passed unanimously.**

14  
15       **Motion Roll Call Vote: Motion passed (summary: Yes-4)**

16       Mayor Pro Tem Merrick   Yes

17       Trustee Cadena                Yes

18       Trustee Johnson-Burick   Yes

19       Trustee Nevarez            Yes

20  
21       **Entered Regular Meeting at 8:13 p.m.**

22  
23       b) **APPROVAL: Any actions that may arise as a result of discussions in closed**  
24       **session -**

25       **- Open Position: Historic Preservation**

26       Mayor Hernandez recommended the hiring of Liana Aguirre as Historic Preservation Specialist.

27  
28       **Motion: To approve the hiring of Liana Aguirre as Historic Preservation Specialist, Moved by Mayor**  
29       **Pro Tem Merrick, Seconded by Trustee Johnson-Burick.**

30       **Motion passed unanimously.**

31  
32       **Motion Roll Call Vote: Motion passed (summary: Yes-4)**

33       Mayor Pro Tem Merrick   Yes

34       Trustee Cadena                Yes

35       Trustee Johnson-Burick   Yes

36       Trustee Nevarez            Yes

37  
38       **9. BOARD OF TRUSTEE COMMITTEE REPORTS**

39       Trustee Johnson-Burick: MPO meeting

40  
41       Mayor Pro Tem Merrick: MPO meeting

42  
43       Mayor Hernandez: MPO meeting, Friends of Taylor Monument

44  
45       **10. BOARD OF TRUSTEE/STAFF COMMENTS**

46       Marshal Azcarate gave a department (Marshal) update.

47       Mr. Salazar gave a department (Economic Community Development) update.

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49       Ms. Maya gave a department (Finance) update.

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Mayor Hernandez gave an update on town activities.

Trustees commented and voiced concerns.

**11. ADJOURNMENT**

**Meeting adjourned at 8:29 p.m.**

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**\*\*BOT MEETINGS ARE AVAILABLE ON TOWN OF MESILLA'S YOUTUBE PAGE\*\***  
~~~~~

DRAFT

1 THE BOARD OF TRUSTEES (BOT)  
2 OF THE TOWN OF MESILLA  
3 WILL HOLD A WORKSESSION AT THE MESILLA TOWN HALL,  
4 2231 AVENIDA DE MESILLA  
5

6 **Monday, NOVEMBER 21, 2024**

7 **~ Immediately Following Regular Scheduled Meeting ~**

8 **AGENDA**

9 **Discussion Items:**

10  
11 1. Review of STR (Short-Term Rental) Ordinance

12 A proposed short-term rental ordinance is being proposed for adoption into our Municipal  
13 Code by staff and the STR Ad Hoc Committee. Ordinance will serve to improve short-  
14 term rental regulations, online platforms and Lodger's Tax accountability.  
15

16 **Discussion and review of proposed Short-Term Rental Ordinance.**

17  
18  
19 2. Initial Planning overview and feedback for Comprehensive Plan  
20 being completed by Sites Southwest  
21

22 **Overview and feedback for Comprehensive Plan.**

23  
24 **Items are for the work session are for discussion only, no decisions will be made**

25  
26 **Adjournment – Public Hearing, BOT Meeting, Worksession**

27 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).**

28  
29 **MEETINGS ADJOURNED AT 9:30 P.M.**

30  
31 **APPROVED THIS 9th DAY OF DECEMBER, 2024**

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35 \_\_\_\_\_  
36 **Russel Hernandez**  
37 **Mayor**

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41 **ATTEST:**

42 **Gloria S Maya**  
43 **Town Clerk/Treasurer**

44  
45 **\*\*BOT MEETINGS ARE AVAILABLE ON TOWN OF MESILLA'S YOUTUBE PAGE\*\***  
46

**BOARD ACTION FORM**  
**AGENDA DATE**

**PZHAC: 12/2/2024**

**BOT: 12/9/2024**

**BUSINESS LIC #1294**  
**BLDG CODE – N/A**  
**EVALUATION COST- N/A**  
**FEE - \$35**

**ITEM: BUSINESS LIC #1294** – 1730 Tierra de Mesilla, unit #1, submitted by Joy Doucette. Requesting approval for a business license from Mesilla. ZONE: Commercial (C).

**BACKGROUND AND ANALYSIS:**

Mrs. Doucette is a License Clinical Social Worker (LCSW) by the state of New Mexico. She will be leasing an office at 1730 Tierra de Mesilla, unit #1. There is a lease included in the packet signed by tenant/landlord. A sign will be needed at a future date but is not currently being requested.

**IMPACT:**

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- The applicant has the authority to appeal the decision from PZHAC to BOT.

**ALTERNATIVES:**

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

**DEPARTMENT COMMENTS:**

- All pertinent documents have been submitted
- Recommend approval

**SUPPORTING INFORMATION:**

- Application
- NM Tax ID (copy)
- EIN # (copy)
- LCSW NM Certificate
- Tenant/Landlord Lease

**DETERMINATION NOTES**

- Approved 5 - 0, with condition
- Condition staff review all necessary documents but not necessary to include in packet such as, copy of DL, tax ID, lease agreements, and the such.

# Town of Mesilla, New Mexico

Phone (575) 524-3262

P.O. Box 10

2231 Avenida de Mesilla, Mesilla, NM 88046



## 2024 BUSINESS REGISTRATION APPLICATION

(PLEASE PRINT)

DATE: 11/04/2024

CASE NO: 1294

NEW \$ X RENEWAL \$ \_\_\_\_\_ LATE FEE \$ \_\_\_\_\_ PARKING \$ \_\_\_\_\_ TOTAL \$ \_\_\_\_\_  
                  \$35                                   \$35                                   \$10                                   (IF APPLICABLE)

### APPLICANT'S INFORMATION

APPLICANT NAME <b>Joy Doucette</b>		MAILING ADDRESS <b>126 Oxford Dr, Las Cruces, NM 88005</b>	
DRIVER LIC # [REDACTED]	PHONE# <b>301-742-4387</b>	EMAIL <b>joydoucette@gittytherapy.com</b>	

### BUSINESS INFORMATION

BUSINESS NAME <b>Get It Together TherapY, LLC</b>		PHYSICAL ADDRESS <b>1730 Tierra de Mesilla, Las Cruces, NM 88005</b>	
PHONE # <b>575-386-5269</b>		MAILING ADDRESS <b>PO Box 16084, Las Cruces, NM 88004</b>	
TAX ID # [REDACTED]	# OF EMPLOYEES <b>1</b>	EMAIL ADDRESS <b>joydoucette@gittytherapy.com</b>	
OWNER/LANDLORD	MAILING ADDRESS	PHONE #	

### EMERGENCY CONTACT INFORMATION

NAME	ADDRESS	TELEPHONE #
<b>Erik Lehnhoff</b>	<b>1635 Candlelight Dr, Las Crucess, NM 88011</b>	<b>406-404-4103</b>
ALARM COMPANY (IF APPLICABLE) <b>Eagle Security (575) 382-9213</b>		TELEPHONE #

### BUSINESS TYPE

(CHECK ALL THAT APPLY)

FOOD                     RETAIL                     ENTERTAINMENT                     BAR/LOUNGE  
 SERVICE                     HOME OCCUPATION                     CONSTRUCTION                    OTHER \_\_\_\_\_

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

  
SIGNATURE OF APPLICANT/TITLE

DATE 11/4/2024

**Anna Emerick-Biad**

DATE 11/4/2024

SIGNATURE OF BUILDING OWNER/LANDLORD

GET IT TOGETHER THERAPY LLC  
PO BOX 16084  
LAS CRUCES, NM 88004-6084

March 4, 2024  
NM Business Tax ID:  
[REDACTED]  
Letter ID: L1163841136

**STATE OF NEW MEXICO TAXATION AND REVENUE DEPARTMENT  
REGISTRATION CERTIFICATE**

Date ID Issued <b>01-Mar-2024</b>	IDENTIFICATION NUMBER [REDACTED] -GRT	Business Start Date <b>01-Mar-2024</b>
Business Location <b>126 OXFORD DR</b>		Business End Date
City and State <b>LAS CRUCES, NM</b>		Zip Code <b>88005-1732</b>
Taxpayer Name <b>GET IT TOGETHER THERAPY, LLC</b>		Taxpayer Type <b>LLC</b>
Firm Name <b>GET IT TOGETHER THERAPY LLC</b>		Filing Frequency <b>Quarterly</b>
Mailing Address <b>PO BOX 16084</b>		
City and State <b>LAS CRUCES, NM</b>		Zip Code <b>88004-6084</b>

This Registration Certificate is issued pursuant to Section 7-1-12 NMSA 1978 for Gross Receipts, County Gross Receipts, and Municipal Gross Receipts Taxes. This copy must be displayed conspicuously in the place of business. Any purchaser of the registrants business is subject to certain requirements under Section 7-1-61 NMSA 1978.

Cabinet Secretary

By



Any inquiries concerning your Identification Number should be addressed to the Audit & Compliance Division, P.O. Box 630, Santa Fe, New Mexico 87504-0630

Form Revised 02/2003

**THIS CERTIFICATE IS NOT TRANSFERABLE**

**STATE OF NEW MEXICO TAXATION AND REVENUE DEPARTMENT  
REGISTRATION CERTIFICATE**

Date ID Issued <b>01-Mar-2024</b>	IDENTIFICATION NUMBER [REDACTED] -GRT	Business Start Date <b>01-Mar-2024</b>
Business Location <b>126 OXFORD DR</b>		Business End Date
City and State <b>LAS CRUCES, NM</b>		Zip Code <b>88005-1732</b>
Taxpayer Name <b>GET IT TOGETHER THERAPY, LLC</b>		Taxpayer Type <b>LLC</b>
Firm Name <b>GET IT TOGETHER THERAPY LLC</b>		Filing Frequency <b>Quarterly</b>
Mailing Address <b>PO BOX 16084</b>		
City and State <b>LAS CRUCES, NM</b>		Zip Code <b>88004-6084</b>

This Registration Certificate is issued pursuant to Section 7-1-12 NMSA 1978 for Gross Receipts, County Gross Receipts, and Municipal Gross Receipts Taxes. This copy must be displayed conspicuously in the place of business. Any purchaser of the registrants business is subject to certain requirements under Section 7-1-61 NMSA 1978.

Cabinet Secretary


By



Any inquiries concerning your Identification Number should be addressed to the Audit & Compliance Division, P.O. Box 630, Santa Fe, New Mexico 87504-0630

Form Revised 02/2003

**THIS CERTIFICATE IS NOT TRANSFERABLE**

 **IRS** DEPARTMENT OF THE TREASURY  
INTERNAL REVENUE SERVICE  
CINCINNATI OH 45999-0023

Date of this notice: 01-02-2024

Employer Identification Number:  
[REDACTED]

Form: SS-4

Number of this notice: CP 575 G

GET IT TOGETHER THERAPY LLC  
JOY DOUCETTE SOLE MBR  
PO BOX 16084  
LAS CRUCES, NM 88004

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN [REDACTED]. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did not apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at [www.irs.gov](http://www.irs.gov). If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

This digital copy of your license is to be used for limited purposes only and does not replace the official license issued and mailed by the New Mexico Regulation and Licensing Department. This digital copy may be used for insurance credentialing or for other limited purposes when an official license is not available. This digital copy should not be used for public display, except for temporary purposes, if the license is required to be displayed at the licensee's primary place of business. Additional copies or replacements of an official license may be ordered for a fee online through the licensing portal.



## *State of New Mexico*

### **Board of Social Work Examiners**

HEREBY CERTIFIES THAT

# **Joy Doucette**

HAVING GIVEN SATISFACTORY EVIDENCE OF THE COMPLETION OF  
PROFESSIONAL AND OTHER REQUIREMENTS PRESCRIBED BY LAW  
IS GRANTED A LICENSE TO PRACTICE IN THE STATE OF NEW MEXICO

### **Licensed Clinical Social Worker (LCSW)**

License No. SWB-2023-0373

Issued 05/02/2023

Expires 07/01/2026

*THIS LICENSE SHOULD BE CONSPICUOUSLY POSTED IN PLACE OF BUSINESS OR AS REQUIRED BY LAW*





## NEW MEXICO ASSOCIATION OF REALTORS® — 2024 COMMERCIAL PROPERTY LEASE/RENTAL AGREEMENT



- 38. MEDIATION.** If a dispute arises between the parties relating to this Agreement, the parties agree to submit the dispute to mediation. The parties will jointly appoint a mediator and will share equally the costs of the mediation. If a mediator cannot be agreed on or mediation is unsuccessful, the parties may enforce their rights and obligations under this Agreement in any manner provided by New Mexico law.
- 39. TIME IS OF THE ESSENCE.** Time is of the essence with respect to the parties' performance under this Agreement.

<div style="border: 1px solid black; padding: 2px;"> <small>Authenticate</small>  </div>	<b><u>TENANT(S)</u></b>		
Tenant Signature	Get It Together Therapy, LLC	10/18/24	Time
	<small>Print Name</small>	<small>Date</small>	<small>Time</small>

	<small>Print Name</small>	<small>Date</small>	<small>Time</small>
--	---------------------------	---------------------	---------------------

<div style="border: 1px solid black; padding: 2px;"> <small>Authenticate</small>  </div>	<b><u>OWNER / LANDLORD(S)</u></b>		
Owner / Landlord Signature	Hacienda Investments, LLC	10/19/2024	11:05 AM
	<small>Print Name</small>	<small>Date</small>	<small>Time</small>

	<small>Print Name</small>	<small>Date</small>	<small>Time</small>
--	---------------------------	---------------------	---------------------

### TENANT'S BROKER

Jaret Lane	Rick Stoes 20755
Tenant's Broker Name	<small>Tenant's Broker's Qualifying Broker's Name and NMREC License No.</small>

Colliers	575-523-6000	575-649-3835	575-522-4987
Tenant's Brokerage Firm	<small>Office Phone</small>	<small>Cell Phone</small>	<small>Email Address</small>

201 N Church Suite 200	Las Cruces	NM	88001	Broker <input checked="" type="checkbox"/> is <input type="checkbox"/> is not a REALTOR®
Tenant's Brokerage Address	<small>City</small>	<small>State</small>	<small>Zip Code</small>	

### OWNER / LANDLORD'S BROKER

Kary Bulsterbaum	John Hummer 17785
Owner/Landlord's Broker Name	<small>Owner/Landlord's Broker's Qualifying Broker's Name and NMREC License No.</small>

Steinborn/TCN Commercial RE	575-532-2345	575-639-1208	
Owner/Landlord's Brokerage Firm	<small>Office Phone</small>	<small>Cell Phone</small>	<small>Email Address</small>

141 N Roadrunner Parkway Suite 141	Las Cruces	NM	88011	Broker <input checked="" type="checkbox"/> is <input type="checkbox"/> is not a REALTOR®
Owner/Landlord's Brokerage Address	<small>City</small>	<small>State</small>	<small>Zip Code</small>	

**BOARD ACTION FORM  
AGENDA DATE**

**PZHAC: 12/2/2024**

**BOT: 12/9/2024**

**DAC ACCOUNT #N/A  
BLDG CODE – N/A  
EVALUATION COST- \$N/A  
FEE - \$35**

**ITEM: BUSINESS LIC #1295** – 1730 Tierra de Mesilla, submitted by Mann Morrow, PLLC. Requesting approval to do business in Mesilla as a law firm. ZONE: Commercial (C).

**BACKGROUND AND ANALYSIS:**

Mrs. Kathryn Morrow has applied for a business license. She will be leasing space at the above location. She has obtained a lease from Hacienda Investments LLC. There will be approximately 15 employees working at the firm. There is ample amount of parking available. No changes in office space is being proposed. Space will be used as is.

**IMPACT:**

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- The applicant has the authority to appeal the decision from PZHAC to BOT.

**ALTERNATIVES:**

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

**DEPARTMENT COMMENTS:**

- Recommend Approval
- 2 sign permit applications have been submitted along with business application

**SUPPORTING INFORMATION:**

- Application
- Tax ID number
- Lease

**DETERMINATION NOTES**

-Approved 5 - 0, with condition  
-Condition staff review all necessary documents but not necessary to include in packet such as, copy of DL, tax ID, lease agreements, and the such.



GENERAL ADDENDUM

3) The Tenant shall be allowed one signage panels on the exterior marquee. The Tenant will also be allowed to place signage to the outside of the front entry door to the front lobby. The Tenant will also be allowed to place exterior signage on the building in accordance with local codes and as granted by the Landlord.

4) It is agreed and understood that the Tenant will provide janitorial service to the interior of their space during the initial term of this lease. The Landlord will provide Janitorial service to the respective common areas and common area restrooms in accordance with their stated building policies attached and made part of this entire agreement.

5) It is agreed and understood that the following rent schedule shall apply during the initial term of this lease:

- a) January 1st, 2025 to December 31st, 2025: [REDACTED] per month [REDACTED]
- b) January 1st, 2026 to December 31st, 2026: [REDACTED] per month [REDACTED]
- c) January 1st, 2027 to December 31st, 2027: [REDACTED] per month [REDACTED]
- d) January 1st, 2028 to December 31st, 2028: [REDACTED] per month [REDACTED]

6) It is agreed and understood that the Landlord generates all lease invoices through a specific accounting software of their choosing. The said software will generate an e. mail that will be sent directly to the Tenant which will outline submission procedures for payment online. This shall include but not be limited to providing applicable bank account data for purposes of submitting payment.

7) It is agreed and understood that the Landlord has specific building policies that are attached and made part of this this entire agreement as Exhibit "A". The following policies as itemized will be amended as follows:

- a) Paragraph 1 entitled "Security" is hereby amended to reflect the Tenant will be granted twenty four hour seven day a week access to the facility and be given their own security access code for such purpose.
- b) Paragraph 4 entitled "Utilities" is intentionally deleted as they are addressed in the original agreement.

PLEASE SEE ADDITIONAL TERMS SET FORTH IN GENERAL ADDENDUM #2 MADE PART OF THIS ENTIRE AGREEMENT.

If there is any conflict between the provisions of the Agreement and this Addendum, the provisions of this Addendum will control. The remaining provisions of the Agreement will remain in effect.

Authenticate  
*Katy Morrow*  
 Signature

**BUYER/TENANT/BROKER SIGNATURE**

Mann Morrow, PLLC  
 Printed Name

09/19/2024  
 Date

1:18 PM  
 Time

Signature Printed Name Date Time

Authenticate  
*Anna Biad*  
 Signature

**SELLER/LANDLORD/OWNER SIGNATURE**

Hacienda Investments, LLC  
 Printed Name

09/18/2024  
 Date

11:34 AM  
 Time

Signature Printed Name Date Time

# Request for Taxpayer Identification Number and Certification

**Give Form to the requester. Do not send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

<b>1 Name</b> (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Mann Morrow, PLLC</b>																							
<b>2 Business name/disregarded entity name, if different from above</b> 																							
<b>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1.</b> Check only <b>one</b> of the following seven boxes. <table style="width: 100%; margin-top: 5px;"> <tr> <td><input type="checkbox"/> Individual/sole proprietor or single-member LLC</td> <td><input type="checkbox"/> C Corporation</td> <td><input type="checkbox"/> S Corporation</td> <td><input type="checkbox"/> Partnership</td> <td><input type="checkbox"/> Trust/estate</td> </tr> <tr> <td colspan="5"> <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>P</u> </td> </tr> <tr> <td colspan="5"> <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.                 </td> </tr> <tr> <td colspan="5"> <input type="checkbox"/> Other (see instructions) ▶                 </td> </tr> </table>			<input type="checkbox"/> Individual/sole proprietor or single-member LLC	<input type="checkbox"/> C Corporation	<input type="checkbox"/> S Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Trust/estate	<input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>P</u>					<b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.					<input type="checkbox"/> Other (see instructions) ▶					<b>4 Exemptions</b> (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <i>(Applies to accounts maintained outside the U.S.)</i>
<input type="checkbox"/> Individual/sole proprietor or single-member LLC	<input type="checkbox"/> C Corporation	<input type="checkbox"/> S Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Trust/estate																			
<input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>P</u>																							
<b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.																							
<input type="checkbox"/> Other (see instructions) ▶																							
<b>5 Address</b> (number, street, and apt. or suite no.) See instructions. <b>671 S. Mesa Hills Drive, Suite A-1</b>			Requester's name and address (optional)																				
<b>6 City, state, and ZIP code</b> <b>El Paso, Texas 79912</b>																							
<b>7 List account number(s) here (optional)</b> 																							

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25px; height: 25px; border: 1px solid black;"></td> <td style="width: 25px; height: 25px; border: 1px solid black;"></td> <td style="width: 25px; height: 25px; border: 1px solid black;"></td> <td style="width: 25px; height: 25px; border: 1px solid black;"></td> <td style="width: 25px; height: 25px; border: 1px solid black;"></td> <td style="width: 25px; height: 25px; border: 1px solid black;"></td> <td style="width: 25px; height: 25px; border: 1px solid black;"></td> <td style="width: 25px; height: 25px; border: 1px solid black;"></td> <td style="width: 25px; height: 25px; border: 1px solid black;"></td> <td style="width: 25px; height: 25px; border: 1px solid black;"></td> </tr> </table>										
or										
Employer identification number										
<div style="background-color: black; width: 100%; height: 20px;"></div>										

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ <u>1-5-2023</u>
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

# Town of Mesilla, New Mexico

Phone (575) 524-3262

P.O. Box 10

2231 Avenida de Mesilla, Mesilla, NM 88046



## 2024 BUSINESS REGISTRATION APPLICATION

(PLEASE PRINT)

DATE: 11/25/2024

CASE NO: 1295

NEW \$ 35 RENEWAL \$ \_\_\_\_\_ LATE FEE \$ \_\_\_\_\_ PARKING \$ \_\_\_\_\_ TOTAL \$ 35  
\$35 \$35 \$10 (IF APPLICABLE)

### APPLICANT'S INFORMATION

APPLICANT NAME <b>Kathryn Morrow</b>	MAILING ADDRESS <b>665 E. University Ave., Suite C, Las Cruces, NM 88005</b>	
DRIVER LIC # [REDACTED]	PHONE# <b>(575) 440-0300</b>	EMAIL <b>katy.morrow@mannmorrow.com</b>

### BUSINESS INFORMATION

BUSINESS NAME <b>Mann Morrow, PLLC</b>	PHYSICAL ADDRESS <b>1730 Tierra de Mesilla (as of January 1, 2025)</b>	
PHONE # <b>(575) 440-0300</b>	MAILING ADDRESS <b>Same</b>	
TAX ID # [REDACTED]	# OF EMPLOYEES <b>15</b>	EMAIL ADDRESS <b>katy.morrow@mannmorrow.com</b>
OWNER/LANDLORD <b>Hacienda Investments, LLC</b>	MAILING ADDRESS <b>1730 Tierra de Mesilla, Las Cruces, NM 88005</b>	PHONE #

### EMERGENCY CONTACT INFORMATION

NAME	ADDRESS	TELEPHONE #
<b>Kathryn Morrow</b>	<b>5655 Tierra Fina, Las Cruces, NM 88011</b>	<b>(970) 556-5203</b>
<b>Scott Mann</b>	<b>701 Coeur Dalene Circle, El Paso, TX 79922</b>	<b>(915) 449-3454</b>
ALARM COMPANY (IF APPLICABLE)		TELEPHONE #

### BUSINESS TYPE

(CHECK ALL THAT APPLY)

FOOD       RETAIL       ENTERTAINMENT       BAR/LOUNGE  
 SERVICE       HOME OCCUPATION       CONSTRUCTION      OTHER Law firm

APPLICANT HEREBY STATES UNDER OATH THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE TRUE AND VALID.

Kathryn Brock Morrow  
SIGNATURE OF APPLICANT/TITLE

DATE 11/25/2024

Anna Emerick-Biad  
SIGNATURE OF BUILDING OWNER/LANDLORD

DATE 11/21/2024

**BOARD ACTION FORM  
AGENDA DATE**

**PZHAC: 12/2/2024**

**BOT: 12/9/2024**

**DAC ACCOUNT #R0401232  
BLDG CODE – N/A  
EVALUATION COST- \$N/A  
FEE - \$8**

**ITEM: PZHAC CASE #061923** – 1730 Tierra de Mesilla, submitted by Kathryn Morrow.  
Requesting approval to install one of two signs for her new business, Mann Morrow PLLC (law firm). ZONE: Commercial (C).

**BACKGROUND AND ANALYSIS:**

Mrs. Kathryn Morrow will be leasing the property above and is looking for approval of one of two signs that needs to be installed. This sign #1 is a wall sign and will be installed on the exterior part of the building (see attached). Sign is approximately 2 feet by 4 feet and 1 inch thick. It will be installed professionally by a licensed contractor.

**IMPACT:**

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- The applicant has the authority to appeal the decision from PZHAC to BOT.

**ALTERNATIVES:**

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

**DEPARTMENT COMMENTS:**

- No lighting of the sign is being requested at this time.
- Meets MTC 18.65.140 requirements for wall signs
- Will be professionally installed
- Lease obtained
- Will start business January 1<sup>st</sup> of next year

**SUPPORTING INFORMATION:**

- Application
- Pictures of sign
- Site map – location of sign

**DETERMINATION NOTES**

–Approved 5 – 0, without conditions



Town of Mesilla  
 P.O. BOX 10  
 MESILLA, NM 88046  
 PHONE: (575) 524-3262 FAX (575) 541-6327

## SIGN PERMIT #1

Application Date: November 25, 2024

Mann Morrow, PLLC  
 Name of Business

Kathryn Morrow  
 Name of Applicant

1730 Tierra de Mesilla  
 Address of Business RO 401232

665 E. University Ave., Suite C  
 Address of Applicant

Las Cruces, NM 88005  
 City State Zip

Las Cruces, NM 88005  
 City State Zip

(575) 440-0300  
 Telephone Number

(970) 556-5203  
 Alternate Telephone Number

Location and description of Sign:  
 (include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.)

Please see attached photos for two signs:  
 2' x 4' cut out dimensional exterior wall sign logo 1" thick painted komacell with aluminum signabond backers for rigidity and longevity;  
 Navy aluminum signabond panel, metallic gold vinyl lettering (on marquee)

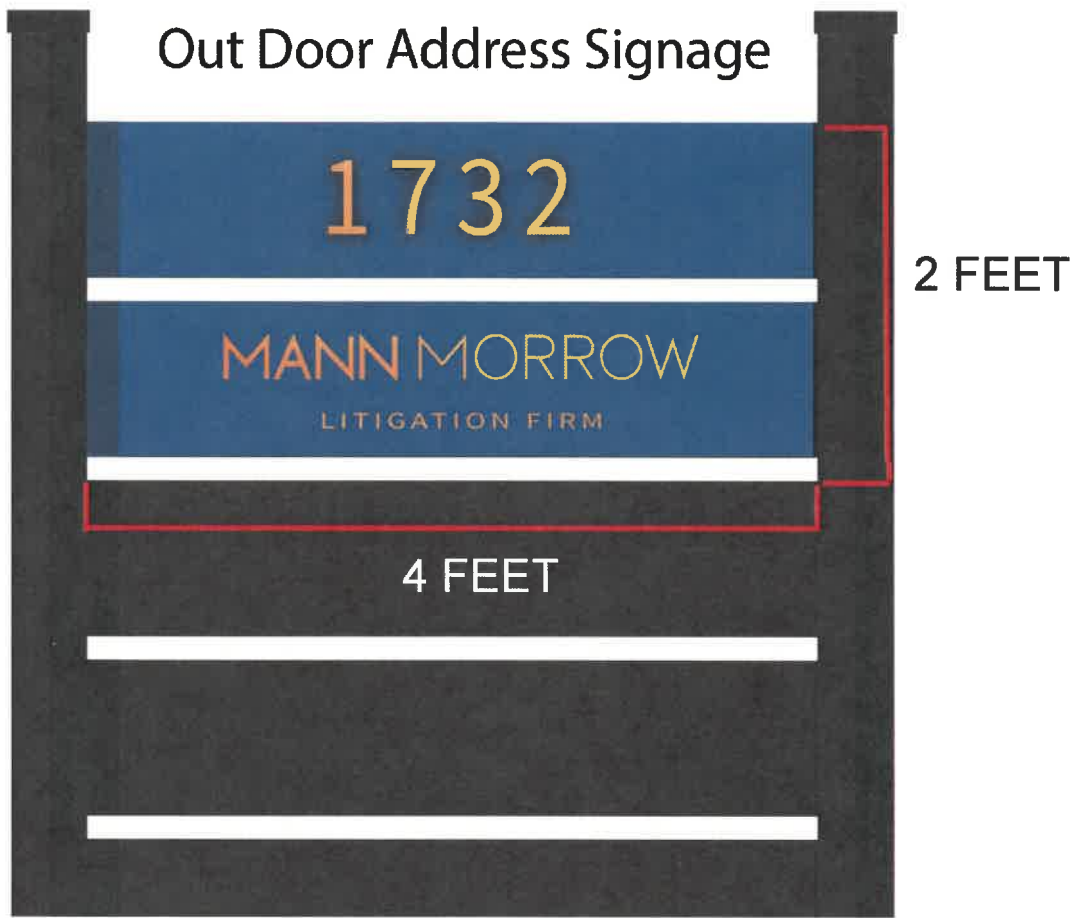
### For Office Use Only

Administrative Approval: \_\_\_\_\_  
 PZHAC Approval: \_\_\_\_\_  
 BOT Approval: \_\_\_\_\_

Permit Fee: \$8.00  
 Date of Payment: \_\_\_\_\_  
 CASE NUMBER: 061923

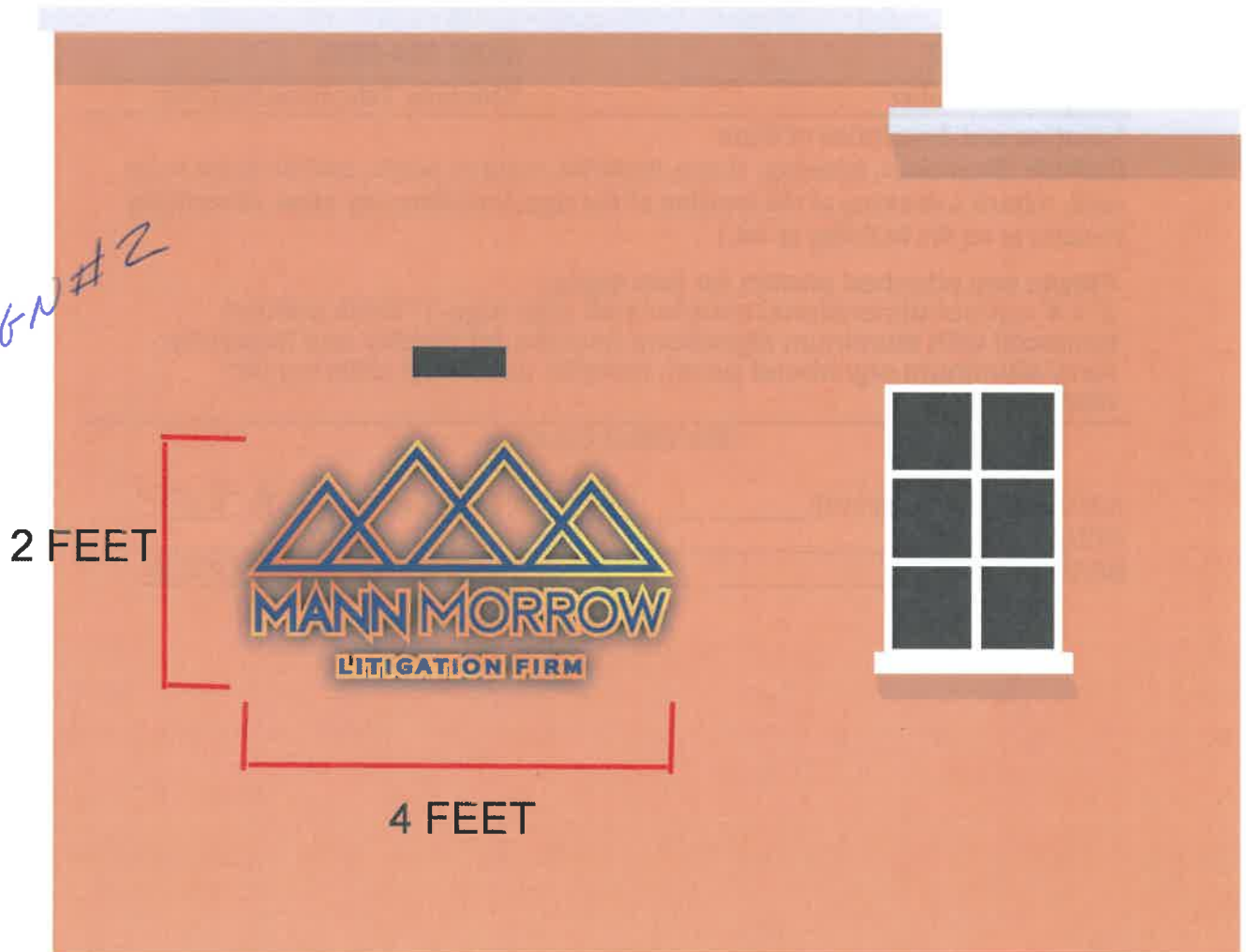
# Out Door Address Signage

SIGN #1



# Out Door Wall Signage

SIGN #2







**BOARD ACTION FORM  
AGENDA DATE**

**PZHAC: 12/2/2024**

**BOT: 12/2/2024**

**DAC ACCOUNT #R0401232  
BLDG CODE – N/A  
EVALUATION COST- \$N/A  
FEE - \$8**

**ITEM: PZHAC CASE #061924 – 1730 Tierra de Mesilla, submitted by Kathryn Morrow. Requesting approval to install one of two signs for her new business, Mann Morrow PLLC (law firm). ZONE: Commercial (C).**

**BACKGROUND AND ANALYSIS:**

Mrs. Kathryn Morrow will be leasing the property above and is looking for approval of one of two signs that needs to be installed. This sign #2 is a name plate for an already existing free standing directory sign on the property. (see attached). Sign is approximately 2 feet by 4 feet and 1 inch thick. It will be installed professionally by a licensed contractor.

**IMPACT:**

- The PZHAC has jurisdiction to recommend approval of the applicant's request for approval of this request to the BOT.
- The applicant has the authority to make an application request to the PZHAC and BOT.
- The applicant has the authority to appeal the decision from PZHAC to BOT.

**ALTERNATIVES:**

The Planning, Zoning and Historical Appropriateness Commission (PZHAC) may:

1. Recommend approval of this case with findings stated above.
2. Recommend approval of this case with findings stated above and conditions.
3. Deny the application.

**DEPARTMENT COMMENTS:**

- No lighting of the sign is being requested at this time.
- Meets MTC 18.65.160 free standing sign requirements
- Will be professionally installed
- Lease obtained
- Will start business January 1<sup>st</sup> of next year

**SUPPORTING INFORMATION:**

- Application
- Pictures of sign
- Site map – location of sign

**DETERMINATION NOTES**

–Approved 5 – 0, without conditions



Town of Mesilla  
 P.O. BOX 10  
 MESILLA, NM 88046  
 PHONE: (575) 524-3262 FAX (575) 541-6327

## SIGN PERMIT #2

Application Date: November 25, 2024

**Mann Morrow, PLLC**  
 Name of Business

**Kathryn Morrow**  
 Name of Applicant

**1730 Tierra de Mesilla**  
 Address of Business 20401232

**665 E. University Ave., Suite C**  
 Address of Applicant

**Las Cruces, NM 88005**  
 City State Zip

**Las Cruces, NM 88005**  
 City State Zip

**(575) 440-0300**  
 Telephone Number

**(970) 556-5203**  
 Alternate Telephone Number

**Location and description of Sign:**  
 (include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.)

**Please see attached photos for two signs:**  
 2' x 4' cut out dimensional exterior wall sign logo 1" thick painted komacell with aluminum signabond backers for rigidity and longevity;  
 Navy aluminum signabond panel, metallic gold vinyl lettering (on marquee)

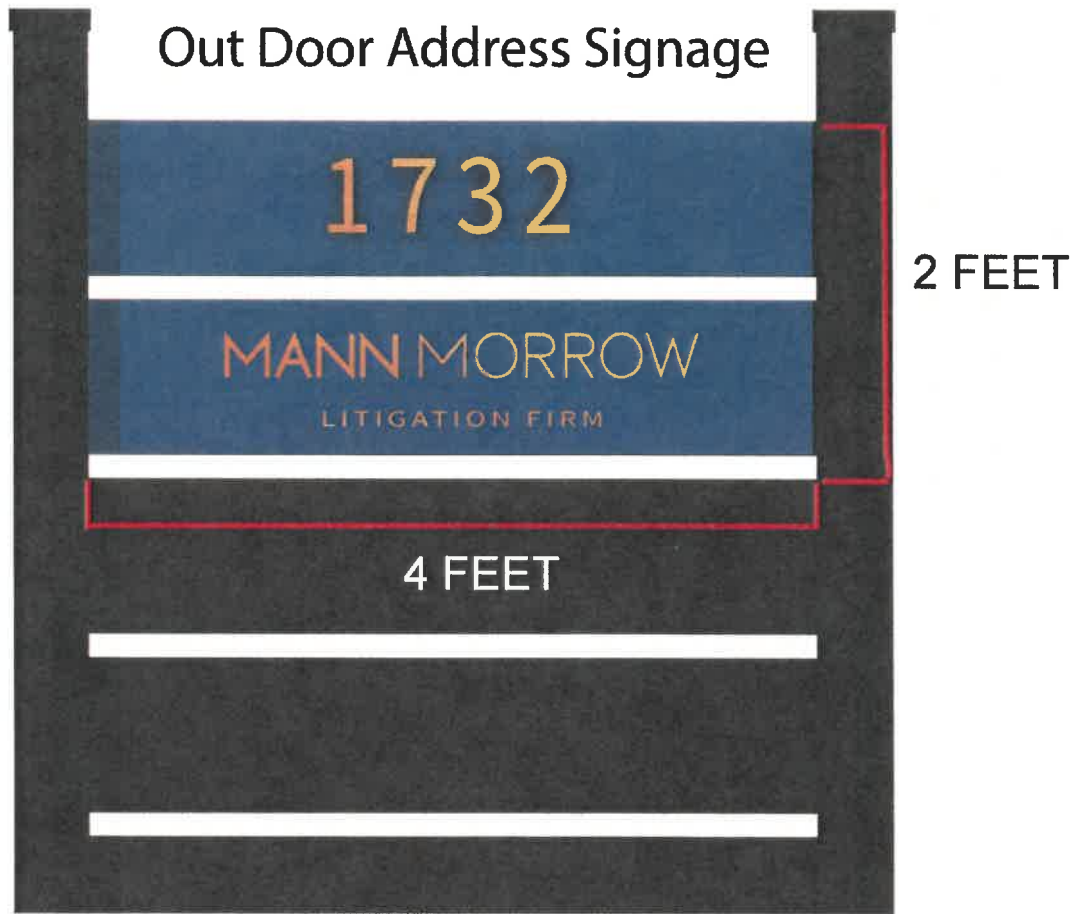
**For Office Use Only**

Administrative Approval: \_\_\_\_\_  
 PZHAC Approval: \_\_\_\_\_  
 BOT Approval: \_\_\_\_\_

Permit Fee: AB  
 Date of Payment: \_\_\_\_\_  
 CASE NUMBER: 061924

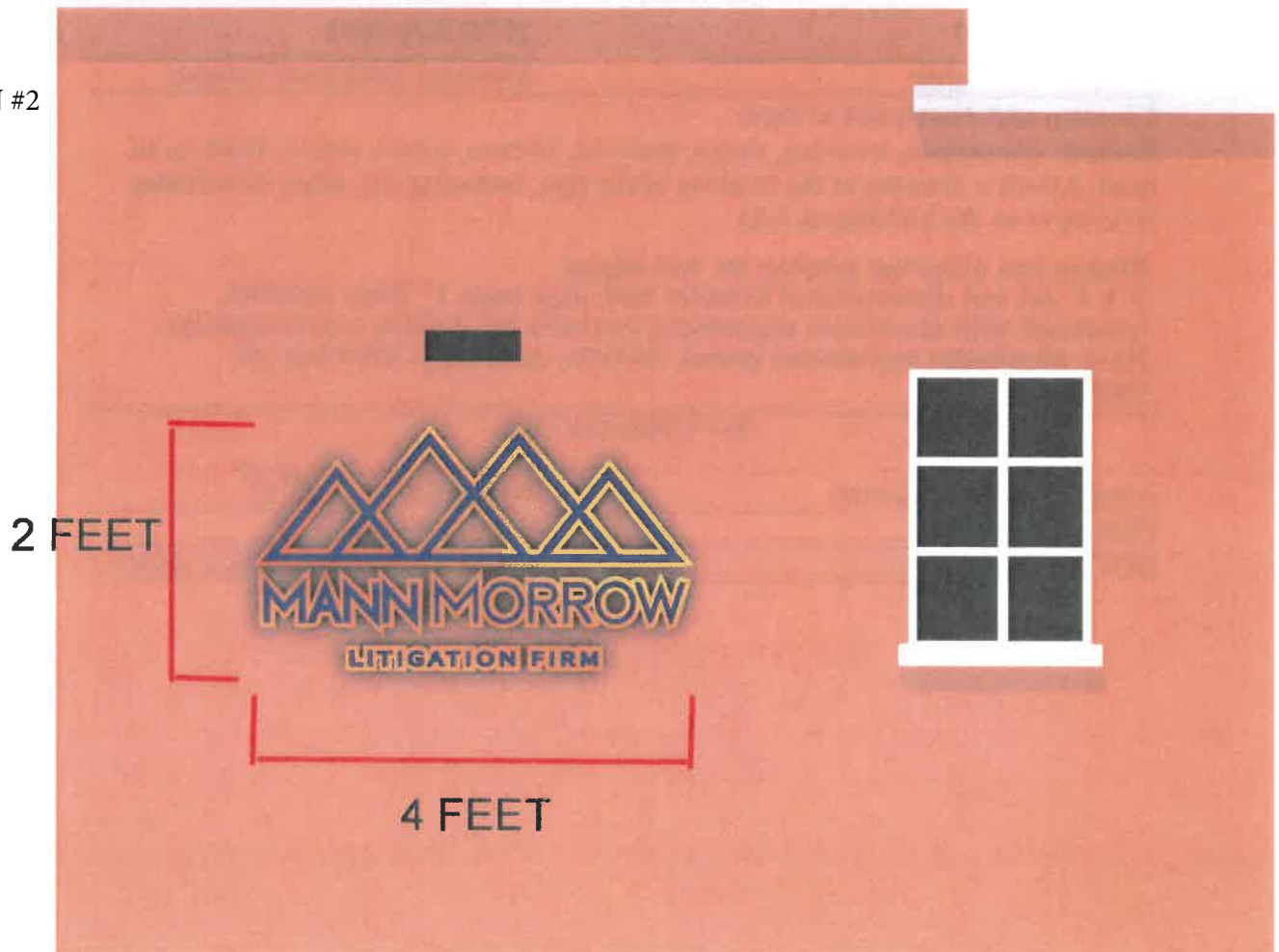
SIGN #1

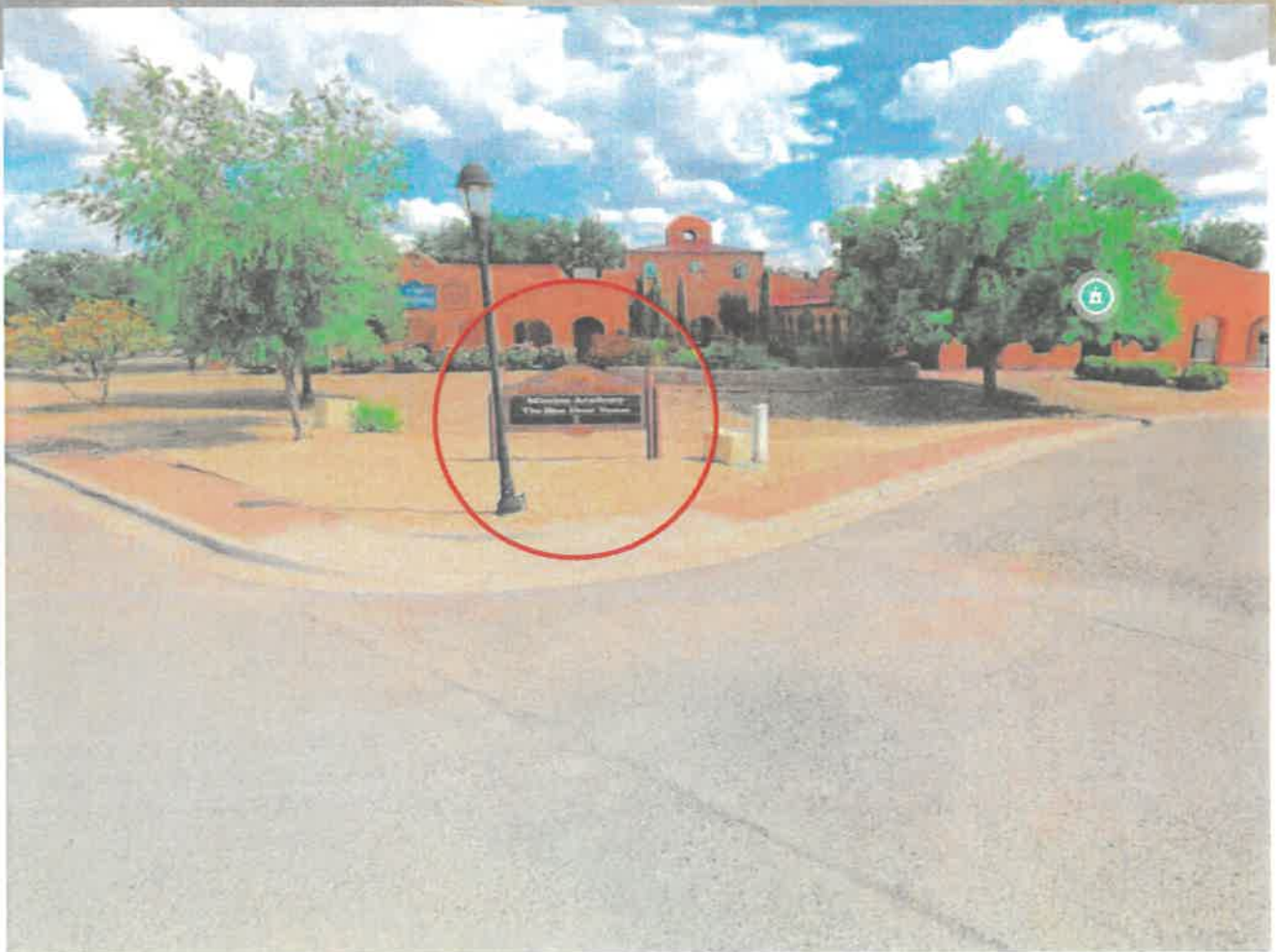
### Out Door Address Signage



### Out Door Wall Signage

SIGN #2





Requesting: (Please select one)

Check       Purchase Order

DATE: 12/05/2024

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
		Molzen Corbin-Epsilon Systems Calle de Picacho Reconstruction LP10014; Amendment #2	6049.59	6049.59

FUND CODE	FUND BALANCE	AMOUNT	SUBTOTAL	6049.59
35-535-3571	543,371.00	\$6,049.59	SALES TAX	
FUND CODE	FUND BALANCE	AMOUNT	TOTAL	6049.59

VENDOR NAME	Molzen Corbin
ADDRESS	2701 Miles RD SE
PHONE #	
AP ONLY:	W9 COMPLETE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

AUTHORIZED BY: *Stuvia Snaya*      DATE: 12/05/2024

P U R C H A S E   O R D E R

Town of Mesilla

PURCHASE ORDER # 10-405

12/04/2024

SHIP TO:

TOWN OF MESILLA - TOWN HAL  
2231 AVENIDA DE MESILLA  
MESILLA, NEW MEXICO 88046

ISSUED TO:

VEND #: 01-1180      REQ #10-425  
MOLZEN-CORBIN & ASSOCIATES  
2701 MILES RD SE  
ALBUQUERQUE, NM 87106

UNITS	DESCRIPTION	G/L ACCOUNT	PRICE	AMOUNT	
0.00	ENVIROMANTAL	35 -535-3571	PICACHO - LP10014	0.00	5,169.59
0.00	M/C COORDINATION	35 -535-3571	PICACHO - LP10014	0.00	880.00
	LP10014-CALLE DE PICACHO RECONSTRUCTION AMENDMENT #2- PROFESSIONAL ENGINEERING SERVICES PROPOSAL FOR ADD'L ENVIROMENTAL SERVICE FOR ROAD WAY IMPROVEMENTS (EPSILON SYSTEMS)				

\*\*\* SUB TOTAL \*\*\*      6,049.59  
\*\*\* GROSS RECEIPTS TAX \*\*\*      0.00  
\*\*\* TOTAL \*\*\*      6,049.59

APPROVED BY:   
GLORIA S MAYA

# MOLZENCORBIN

November 6, 2024

Lorenzo Astorga  
Public Works Director  
Town of Mesilla  
P.O. Box 10  
2231 Avenida de Mesilla  
Mesilla, NM 88046

**Re: Amendment 2 - Professional Engineering Services Proposal for Additional Environmental Services for Roadway Improvements – Calle de Picacho Reconstruction  
Funding: Transportaion Project Fund - Control Number: HW2LP10014**

Dear Mr. Astroga:

Molzen Corbin is pleased to provide this amendment for the proposal for the additional enviornmental services required for the above referenced project.

## **SCOPE**

This amendment to the contract consists of environmental monitoring for additional 18 observation days. Project limits are on Calle de Picacho beginning at Calle del Norte (NM359) and extending south to Calle de Parian. (approx. 1,600 lf). Environmental services will be provided by a sub-contractor for the required environmental submittals.

Scope elements that we are directly involved include coordination with Epsilon, review of additional report material and coordination with the town.

## **Environmental and Archaeological Clearances– As required by SHPO**

- The Scope of Work (SOW) assumes 18 days of monitoring by one archaeologist associated with the Calle de Picacho sewer line replacement in Mesilla, Doña Ana County, New Mexico. Prior to the initiation of on-site monitoring of construction activities, the sub-contractor will prepare a Monitoring Plan pursuant to NMAC 4.10.17.11, to be approved by the New Mexico Historic Preservation Division (HPD). Subsequent to the completion of archaeological monitoring, the sub-contractor will prepare a report detailing the findings of the monitoring effort, compliant with NMAC 4.10.17.12.
  - Deliverables for this project will include:
    - Additional archaeological monitoring of ground disturbing activities in Mesilla, Doña Ana County, New Mexico.

## **BUDGET & SCHEDULE**

Molzen Corbin Proposes a fee of \$6,049.59 for scope of services indicated herein. This work will occur during construction and will be a part of the construction phase service.



BASIC AND ADDITIONAL SERVICES	
Environmental, Sub-consultant (w/10% markup)	\$ 5,169.59
Molzen Corbin Coordination & Review of Documents (mileage, copies, meals, etc.)	\$ 880.00
<b>Total (excluding NMGRT)</b>	<b>\$ 6,049.59</b>

All fees are exclusive of applicable NMGRT which will be added to all billings. Geotechnical services are not included in this proposal. If you have any questions regarding this proposal, please call me.

Sincerely,

MOLZEN CORBIN



Wyatt Kartchner, P.E.  
Executive Vice President  
Las Cruces Branch Manager

APPROVAL & NOTICE TO PROCEED:

Name: **Briana Gomez**

Signature: 

Date: **12/04/2024**



Corporate Headquarters  
9444 Balboa Avenue  
Suite 100  
San Diego, CA 92123  
619.702.1700  
619.702.1711 Fax

18 October 2024

John Montoya  
Molzen Corbin  
1155 Commerce Drive # F  
Las Cruces, NM 88011

Subject: Contract Modification for Archaeological Monitoring in Support of the Calle de Picacho Sewer Line Replacement in Mesilla, Doña Ana County, New Mexico.

Dear Mr. Montoya:

Epsilon Systems Solutions, Inc. (Epsilon Systems) is pleased to submit a Firm Fixed Price (FFP) estimate of \$4,699.63, extending the duration of archaeological monitoring in support of the Calle de Picacho Sewer Line Replacement in Mesilla, Doña Ana County, New Mexico.

The expanded Scope of Work (SOW) assumes the extended duration of archaeological monitoring of ground disturbing activities (i.e., trenching) occurring along Calle de Picacho, accounting for 18 days of additional monitoring support.

If the scope of work is further expanded by the project proponent, Molzen Corbin, etc., then the additional tasks will be covered under a change order to the contract.

It is anticipated that this effort will have a period of performance (POP) from the execution date to 3 months after the execution date.

Invoice shall be submitted monthly. Payment terms will be NET 30 days.

LIMITATION OF LIABILITY: NEITHER PARTY SHALL BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, OR PUNITIVE DAMAGES NOR FOR ANY LOSS OF GOODWILL, PROFITS, DATA, OR LOSS OF USE ARISING OUT OF, RESULTING FROM, OR IN ANY WAY CONNECTED WITH THE PERFORMANCE OR BREACH OF THIS CONTRACT, EVEN IF SUCH PARTY WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

IN NO EVENT WILL A PARTY'S AGGREGATE LIABILITY FOR DIRECT DAMAGES UNDER THIS AGREEMENT EXCEED AN AMOUNT EQUAL TO THE AMOUNTS PAID UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTHS PRECEDING THE CLAIM.

Should you have any questions, please contact the technical point of contact, Brad Beacham, via telephone at 575-528-8197 or via email at [ebeacham@epsilonsystems.com](mailto:ebeacham@epsilonsystems.com).

Sincerely,

*Tawnee Carrillo*

Tawnee Carrillo  
Contracts Administrator

**IN WITNESS THEREOF, THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT  
AS OF THE DATES SET FORTH BELOW.**

**Molzen Corbin**



John Montoya

Date

**Epsilon Systems Solutions, Inc.**

Tawnee Carrillo

Contracts Administrator

Date



# Town of Mesilla, New Mexico

## RESOLUTION NO. 2025-15

### A RESOLUTION BY THE BOARD OF TRUSTES FINDINGS AND CONCLUSIONS TO REZONE REQUEST CASE #061909.

**WHEREAS**, a request submitted by Sylvia D'Andrea for a special use permit (SUP), to operate a micro-winery at 320 W. University Ave. Applicant seeks approval before purchasing the property.

**WHEREAS**, the 6.28 acres property has a residential home and unattached large metal building.

**WHEREAS**, a micro-winery to include a wine tasting room is being proposed to operate under Mesilla Town Code MTC 18.20.030(A) cottage (B) industrial industry. The owner/family member will occupy the single-family home located on the premises.

**WHEREAS**, the micro-winery is a smaller scale manufacturing operation, will meet all regulations set forth by the Alcoholic Beverage Control (ABC) Division of the New Mexico Regulation and Licensing Department (RLD).

**NOW THEREFORE, BE IT RESOLVED BY TOWN OF MESILLA** that: the request for a special use permit (SUP) is **APPROVED** with conditions.

**WHEREAS**, a business plan must be submitted being planting a small scale vineyard must be the first task in spring upon purchasing the property.

**Vineyard Amended Motion Roll Call Vote: Motion passed (summary: Yes-4).**

Mayor Pro Tem Merrick	Yes
Trustee Cadena	Yes
Trustee Johnson-Burick	Yes
Trustee Nevarez	Yes

**WHEREAS**, a owner, family member or designee must occupy the single-family residence on the property under this special use permit.

**Occupancy Amended Motion Roll Call Vote: Motion passed (summary: Yes-3; No-1).**

Mayor Pro Tem Merrick	No
Trustee Cadena	Yes
Trustee Johnson-Burick	Yes
Trustee Nevarez	Yes

**WHEREAS**, upon fire inspection, Mesilla Fire Chief will dictate the maximum capacity of the building, no more than 99 occupants.

**Occupancy Amended Motion Roll Call Vote: Motion passed (summary: Yes-3; No-1).**

Mayor Pro Tem Merrick	No
Trustee Cadena	Yes
Trustee Johnson-Burick	Yes

Trustee Nevarez                      Yes

**WHEREAS**, upon discretion of the owner, an educational component be implemented in scheduled community event activities to educate public in wine making and the such.

**Educational Component Amended Motion Roll Call Vote: Motion passed (summary: Yes-3; No-2).**

Mayor Hernandez                      Yes  
Mayor Pro Tem Merrick              No  
Trustee Cadena                        No  
Trustee Johnson-Burick              Yes  
Trustee Nevarez                        Yes

**WHEREAS**, approval of request is only until the property in question is purchased by applicant, Sylvia D’Andrea and not transferable to any other party or property.

**Condition based on the purchasing of the property Amended Motion Roll Call Vote: Motion passed (summary: Yes-4).**

Mayor Pro Tem Merrick              Yes  
Trustee Cadena                        Yes  
Trustee Johnson-Burick              Yes  
Trustee Nevarez                        Yes

**Motion: To approve PZHAC SUP Case #061909 – 320 W University, submitted by Sylvia D’Andrea. Requesting approval to operate a winery/wine tasting/social gathering hall. ZONE: Rural Farm (RF), Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena. Call Vote: Motion passed (summary: Yes-3; No-1).**

Mayor Pro Tem Merrick              Yes  
Trustee Cadena                        Yes  
Trustee Johnson-Burick              No  
Trustee Nevarez                        Yes

**PASSED, APPROVED and ADOPTED** this 25<sup>TH</sup> day of November, 2024.

---

Russell Hernandez  
Mayor

**ATTEST:**

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Gloria S Maya  
Town Clerk/Treasurer



## ***Community Development Department***

P.O. Box 10, Mesilla, NM 88046  
Phone: (575) 524-3262 ext. 104  
Fax (575) 541-6327  
E-mail: comdev@mesillanm.gov

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### MEMORANDUM

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**TO: MAYOR HERNANDEZ**  
**FROM: EDDIE SALAZAR – COMMUNITY DEVELOPMENT COORDINATOR**  
**SUBJECT: ACTIVITY REPORT – NOVEMBER 2024**  
**DATE: DECEMBER 5, 2024**

#### **Registered Business(es):**

**STR BUSINESS LIC# 1282** – 2551 Calle de Parian, submitted by Melanie Goodman. Requesting approval to operate a short-term rental. ZONE: Historical Residential (HR).

#### **Zoning/Sign Permit(s):**

**PZHAC CASE #061918** – 2183 Calle de Oeste, submitted by Les Williamson. Requesting approval for a property line adjustment. ZONE: Historical Residential (HR).

**PZHAC CASE #061919** – 1996 Calle de Santiago, submitted by David Ray Rosales. Requesting approval to upgrade balcony square tubing fence. Not up to code and rusted and needs painting. ZONE: Historical Commercial (HC).

**PZHAC CASE #061914** – 2260 Calle de Santiago, submitted by Bill & Janice Cook. Requesting approval to build a wire fence dog run with gate, 48” x 50’ long. ZONE: Historical Commercial (HC).

**PZHAC CASE #061917** – 2341 Calle de Arroyo, submitted by Taylor Family Trust. Requesting approval to enclose front porch with windows and doors. ZONE: Historical Commercial (HC).

**PZHAC CASE #061913** – 2342 Calle de Arroyo, submitted by Julie Fitzsimmons. Requesting approval to restore historical structure onsite. ZONE: Historical Residential (HR).

**PZHAC CASE #061823** - 2450 Calle de Principal, submitted by Felix Armijo. Requesting approval to construct a 30 x 36-foot structure on the property for the purpose of operating 2 STR businesses. ZONE: Historical Commercial (HC).

**PZHAC CASE #061916** – 2886 Snow Rd, submitted by Jesus Caro. Requesting approval to install solar panels on his primary residence. ZONE: RURAL FARM (RF).

**ADMINISTRATIVE APPROVED**

**CASE #061920** -2231 Calle de Parian, submitted by Teresa Fritze. Requested approval to re-roof her house. ZONE: Historical Residential (HR).

**CASE #061915** – 2300 W Union, submitted by IL Bustamante. Requesting approval to install a pipe style gate on his property. ZONE: Rural Farm (RF).

**CASE #061921-** 2845 Teresita St., submitted by Natalie Goldberg. Requesting approval for a re-roof. Currently leaking and needs repair possibly up to a total recoat of elastomeric. No changes in structure. ZONE: Historical Residential (HR).

**Special Use Permit(s)**

**SUP CASE #061909** - 320 W University, submitted by Sylvia D' Andrea. Requesting approval for a special use permit (SUP) under section 18.20.030(A)-Cottage Industry. ZONE: RURAL FARM (RF).

**Variance(s)**

N/A

<b>OCTOBER 2024 ASSESSOR'S REPORT</b>							
<b>MESILLA CASE #</b>	<b>ISSUEE</b>	<b>ADDRESS</b>	<b>DAC ACCNT #</b>	<b>BLDG CODE</b>	<b>EVAL COST</b>	<b>FEE</b>	<b>DESCRIPTION</b>
061919	DAVID RAY ROSALES	1996 CALLE DE SANTIAGO	R0400325	MI	\$800.00	\$63.90	REPLACE IRON GUARD RAIL ON BALCONY
061918	LES WILLIAMSON	2183 CALLE DE OESTE	R1908883			\$150	SUBDIVISION
061920	TERESA FRITZE	2231 CALLE DE PARIAN	R0400299	RR	\$23,251.26	\$336.50	RESIDENTIAL RE-ROOF
061914	BILL & JANICE COOK	2260 CALLE DE SANTIAGO	R0401274	MI	\$600	\$59.50	DOG RUN/KENNEL
061915	IL BUSTAMANTE	2300 W UNION	R0400647	MI	\$500	\$54	INSTALL IRON PIPE GATE
061917	TAYLOR FAMILY TRUST	2341 CALLE DE ARROYO	R0401272	AC	\$12,000	\$198.50	FRONT PORCH ENCLOSURER
061913	JULIE FITZSIMMONS	2342 CALLE DE ARROYO	R0400267	RN	\$75,000	\$1,163	RESTORE DILAPITATED STRUCTURE
061823	ARMIJO FELIX	2450 CALLE DE PRINCIPAL	N/A	NC	\$126,000	\$2,024	NEW COMMERICAL CONSTRUCTION
061921	NATALIE GOLDBERG	2845 TERESITA ST	R0400991	RR	\$16,029.26	\$256	RESIDENTIAL REROOF
061916	JESUS CARO	2886 SNOW RD	R0400987	RSO	\$29,907.99	\$425.50	RESIDENTIAL SOLAR PANELS







# Memorandum

**To:** Mayor and Trustees

**From:** Gloria S Maya  
Town Clerk-Treasurer

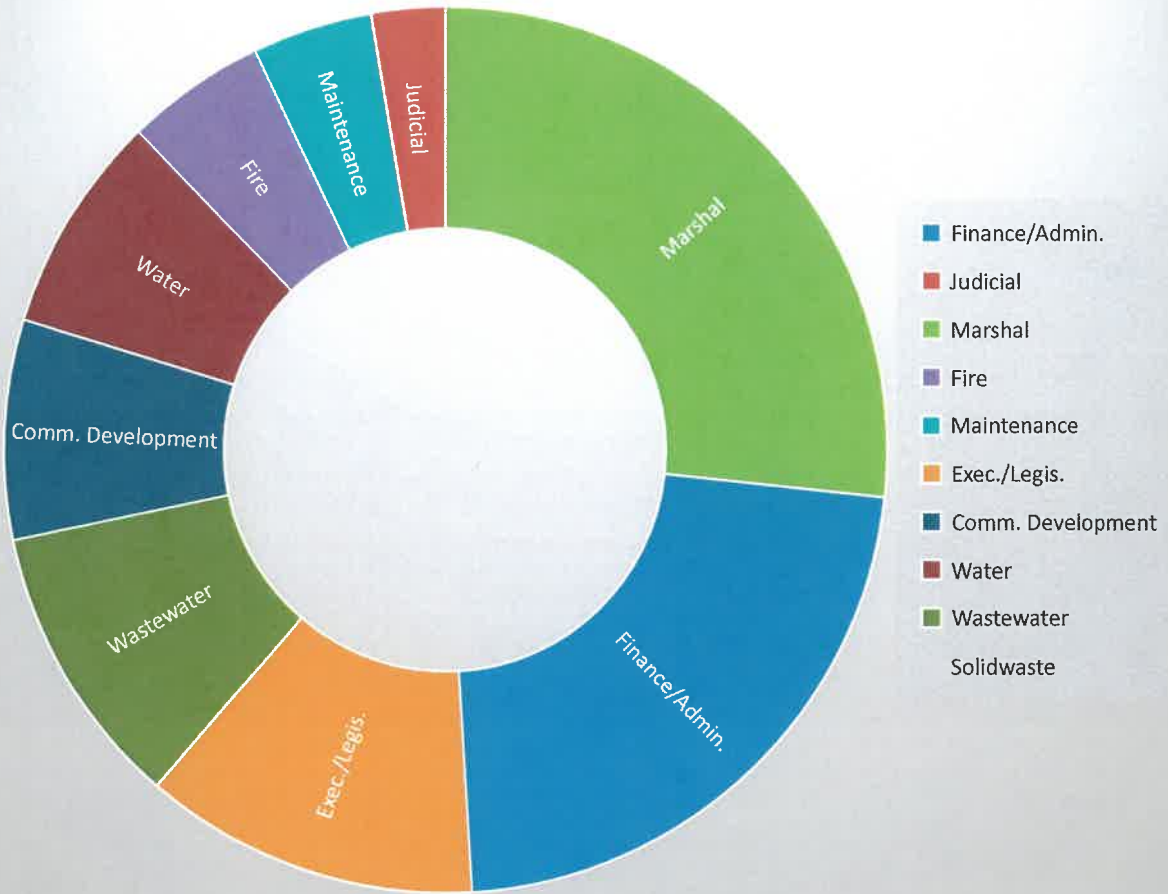
**RE:** Monthly Finance Report

Listed below is a review of department and fund expenditures for: Nov-24  
 General Fund should be at: 42% spending

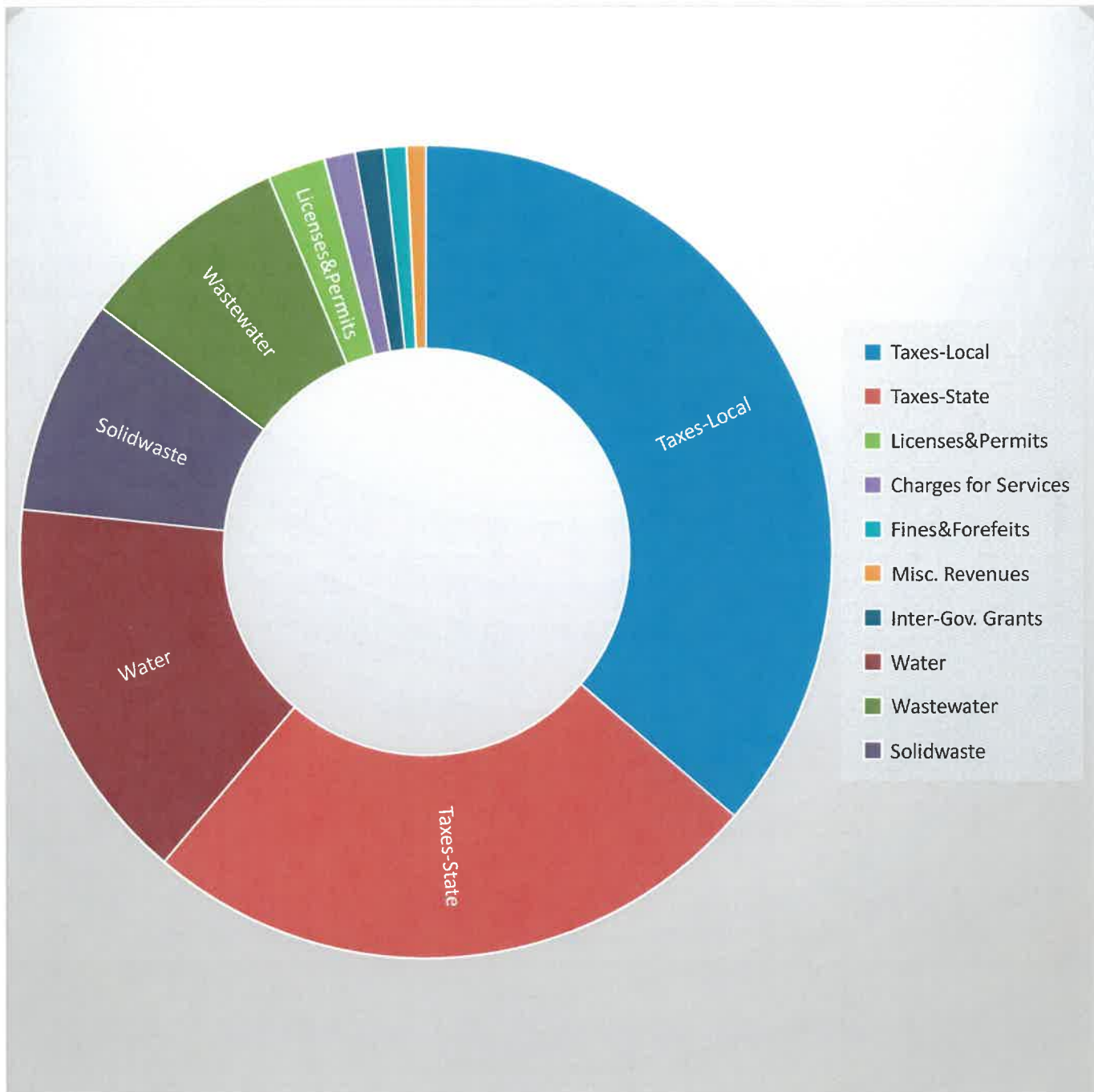
**EXPENDITURES ARE HIGHER DUE TO 1ST HALF OF INSURANCES BEING DUE IN JULY**

YTD EXPENDITURES	%Exp.	\$ Money YTD	Mo.%	YTD % over/under	Approved Budget
Finance/Admin.	39.63%	\$248,724	100.00%	-60.37%	\$ 633,186
Judicial	34.83%	\$30,019	100.00%	-65.17%	\$ 86,186
Marshal	31.72%	\$297,391	100.00%	-68.28%	\$ 936,912
Fire	26.82%	\$57,206	100.00%	-73.18%	\$ 213,274
Maintenance	32.06%	\$49,074	100.00%	-67.94%	\$ 153,068
Exec./Legis.	62.53%	\$136,523	100.00%	-37.47%	\$ 218,316
Comm. Development	20.17%	\$89,344	100.00%	-79.83%	\$ 369,889
<b>General Fund</b>	<b>34.79%</b>	<b>\$908,281</b>	<b>100.00%</b>	<b>-65.21%</b>	<b>\$ 2,610,831</b>
Water	36.86%	\$111,074	100.00%	-63.14%	\$314,998
Wastewater	29.94%	\$88,850	100.00%	-70.06%	\$283,405
Solidwaste	30.18%	\$115,995	100.00%	-69.82%	\$ 384,368
<b>Enterprise Fund</b>	<b>28.38%</b>	<b>\$204,845</b>	<b>100.00%</b>	<b>-71.62%</b>	<b>\$ 721,773</b>

# EXPENDITURES



<b>REVENUE</b>					
<b>YTD REVENUES</b>	<b>% Rec.</b>	<b>YTD Money \$</b>	<b>% Est.</b>	<b>YTD % over/under</b>	<b>AMOUNT BUDGETED</b>
Taxes-Local	40.36%	\$510,308	100.00%	<b>-59.64%</b>	\$1,264,480
Taxes-State	41.57%	\$350,679	100.00%	<b>-58.43%</b>	\$843,612
Licenses&Permits	28.17%	\$32,301	100.00%	<b>-71.83%</b>	\$114,684
Charges for Service	35.23%	\$17,237	100.00%	<b>-64.77%</b>	\$48,932
Fines&Forefeits	26.69%	\$12,603	100.00%	<b>-73.31%</b>	\$47,228
Misc. Revenues	19.55%	\$10,759	100.00%	<b>-80.45%</b>	\$55,031
Inter-Gov. Grants	15.15%	\$16,177	100.00%	<b>-84.85%</b>	\$106,787
<b>General Fund</b>	<b>38.30%</b>	<b>\$950,064</b>	<b>100.00%</b>	<b>-61.70%</b>	<b>\$2,480,754</b>
Water	50.21%	\$217,617	100.00%	<b>-49.79%</b>	\$ 482,425
Wastewater	45.50%	\$118,132	100.00%	<b>-54.50%</b>	\$ 259,644
Solidwaste	42.43%	\$120,794	100.00%	<b>-57.57%</b>	\$ 284,699
<b>Enterprise Fund</b>	<b>44.46%</b>	<b>\$456,543</b>	<b>100.00%</b>	<b>-55.54%</b>	<b>\$1,026,768</b>



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

10 -GENERAL FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		TAXES - LOCAL	1,264,480.00	110,849.79	0.00	510,304.93	0.00	754,175.07	40.36
		TAXES - STATE	843,612.00	75,157.25	0.00	350,679.35	0.00	492,932.65	41.57
		LICENSES & PERMITS	114,684.00	3,837.00	0.00	32,301.30	0.00	82,382.70	28.17
		CHARGES FOR SERVICES	48,932.00	1,950.00	0.00	17,236.68	0.00	31,695.32	35.23
		FINES & FORFEITS	47,228.00	829.00	0.00	12,603.00	0.00	34,625.00	26.69
		MISCELLANEOUS REVENUES	55,031.00	3,209.45	0.00	10,758.51	0.00	44,272.49	19.55
		INTER-GOV/GRANTS	106,787.00	0.00	0.00	16,177.41	0.00	90,609.59	15.15
		TOTAL REVENUES	2,480,754.00	195,832.49	0.00	950,061.18	0.00	1,530,692.82	0.00
EXPENDITURE SUMMARY									
		FINANCE	633,186.00	23,862.46	0.00	248,723.84	2,218.00	382,244.16	39.63
		COURT	86,186.00	5,308.30	0.00	30,018.91	0.00	56,167.09	34.83
		MARSHAL	936,912.00	65,326.81	0.00	297,391.24 (	162.47)	639,683.23	31.72
		FIRE	213,274.00	12,599.49	0.00	57,205.65	0.00	156,068.35	26.82
		MAINTENANCE	153,068.00	3,106.67	0.00	49,074.36	0.00	103,993.64	32.06
		EXECUTIVE/LEGISLATIVE	218,316.00	24,356.72	0.00	136,522.59	0.00	81,793.41	62.53
		COMMUNITY DEVELOPMENT	369,889.00	14,727.63	0.00	89,344.36	0.00	280,544.64	24.15
		TOTAL EXPENDITURES	2,610,831.00	149,288.08	0.00	908,280.95	2,055.53	1,700,494.52	34.87
		EXCESS REVENUES/EXPENDITURES	( 130,077.00)	46,544.41	0.00	41,780.23 (	2,055.53)	( 169,801.70)	30.54-
		TRANSFERS IN	200,000.00	200,000.00	0.00	200,000.00	0.00	0.00	100.00
		TRANSFERS OUT	37,549.65	0.00	0.00	25,987.64	0.00	11,562.01	69.21
		NET TRANSFERS	162,450.35	200,000.00	0.00	174,012.36	0.00 (	11,562.01)	107.12
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	32,373.35	246,544.41	0.00	215,792.59 (	2,055.53)	( 181,363.71)	660.23

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

10 -GENERAL FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - LOCAL									
10-41002		FRANCHISE TAX	72,067.00	8,899.55	0.00	36,919.25	0.00	35,147.75	51.23
10-41030		INFRASTRUCTURE	3,066.00	116.02	0.00	420.69	0.00	2,645.31	13.72
10-41050		MUN.GROSS REC. TAX 48%	1,091,225.00	99,480.45	0.00	469,025.98	0.00	622,199.02	42.98
10-41060		PROPERTY TAX	98,122.00	2,353.77	0.00	3,939.01	0.00	94,182.99	4.01
		TOTAL TAXES - LOCAL	1,264,480.00	110,849.79	0.00	510,304.93	0.00	754,175.07	40.36
TAXES - STATE									
10-42050		STATE GROSS REC.1.225-48%	790,267.00	71,741.24	0.00	338,754.19	0.00	451,512.81	42.87
10-42060		EQUIVALENT COMPENSATING TAX	10,007.00	1,109.12	0.00	5,738.81	0.00	4,268.19	57.35
10-42070		INTERSTATE TELECOM	230.00	17.79	0.00	98.45	0.00	131.55	42.80
10-42080		AUTO LIC DIST/REG/ALL CITIES	13,943.00	2,289.10	0.00	5,995.46	0.00	7,947.54	43.00
10-42090		CANNABIS GRT	29,165.00	0.00	0.00	92.44	0.00	29,072.56	0.32
		TOTAL TAXES - STATE	843,612.00	75,157.25	0.00	350,679.35	0.00	492,932.65	41.57
LICENSES & PERMITS									
10-43010		BUILDING PERMITS	97,730.00	3,477.00	0.00	27,636.30	0.00	70,093.70	28.28
10-43020		BUSINESS LICENSES	11,334.00	360.00	0.00	2,355.00	0.00	8,979.00	20.78
10-43030		LIQUOR LICENSES	3,750.00	0.00	0.00	1,750.00	0.00	2,000.00	46.67
10-43060		OTHER PERMITS	1,867.00	0.00	0.00	560.00	0.00	1,307.00	29.99
10-43100		ANIMAL CONTROL LICENSES	3.00	0.00	0.00	0.00	0.00	3.00	0.00
		TOTAL LICENSES & PERMITS	114,684.00	3,837.00	0.00	32,301.30	0.00	82,382.70	28.17
CHARGES FOR SERVICES									
10-44010		OTHER ADMINISTRATIVE FEES	7,534.00	0.00	0.00	1,060.50	0.00	6,473.50	14.08
10-44070		COMM CENTER/PLAZA RENTALS	41,398.00	1,950.00	0.00	16,176.18	0.00	25,221.82	39.07
		TOTAL CHARGES FOR SERVICES	48,932.00	1,950.00	0.00	17,236.68	0.00	31,695.32	35.23
FINES & FORFEITS									
10-45020		COURT FINES	47,228.00	829.00	0.00	12,603.00	0.00	34,625.00	26.69
		TOTAL FINES & FORFEITS	47,228.00	829.00	0.00	12,603.00	0.00	34,625.00	26.69
MISCELLANEOUS REVENUES									
10-46030		INTEREST	10,890.00	546.20	0.00	5,432.22	0.00	5,457.78	49.88
10-46050		RESTITUTION	2,400.00	200.00	0.00	1,000.00	0.00	1,400.00	41.67
10-46090		MISCELLANEOUS INCOME	41,691.00	2,463.25	0.00	4,310.09	0.00	37,380.91	10.34
10-46095		VISITOR CENTER REVENUES	50.00	0.00	0.00	16.20	0.00	33.80	32.40
		TOTAL MISCELLANEOUS REVENUES	55,031.00	3,209.45	0.00	10,758.51	0.00	44,272.49	19.55



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

10 -GENERAL FUND

FINANCE

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-501-1001		SALARIES	242,108.00	11,604.80	0.00	58,987.69	0.00	183,120.31	24.36
10-501-1003		FICA/MEDICARE	29,043.00	858.68	0.00	4,352.58	0.00	24,690.42	14.99
10-501-1004		PERA/ICMA	20,096.00	752.68	0.00	3,563.97	0.00	16,532.03	17.73
10-501-1005		HEALTH & LIFE INSURANCE	65,707.00	745.96	0.00	5,507.35	0.00	60,199.65	8.38
10-501-1006		WORKERS' COMPENSATION	45.00	0.00	0.00	6.90	0.00	38.10	15.33
		TOTAL PERSONNEL EXPENSES	356,999.00	13,962.12	0.00	72,418.49	0.00	284,580.51	20.29
OPERATING EXPENSES									
10-501-2110		TRAVEL/CONF/PER DIEM	9,000.00	369.27	0.00	2,223.78	0.00	6,776.22	24.71
10-501-2240		VEHICLE R & M	500.00	0.00	0.00	0.00	0.00	500.00	0.00
10-501-2241		EQUIPMENT R & M	2,737.00	0.00	0.00	0.00	0.00	2,737.00	0.00
10-501-2242		MEDICAL/DRUG ADMIN	3,650.00	0.00	0.00	0.00	0.00	3,650.00	0.00
10-501-2305		AUDIT FEES	16,500.00	864.50	0.00	3,025.75	0.00	13,474.25	18.34
10-501-2315		PROFESSIONAL SERVICES	14,500.00	1,809.45	0.00	16,071.87	0.00	1,571.87	110.84
10-501-2320		AGREEMENTS/CONTRACTS	132,000.00	5,696.76	0.00	108,405.81	0.00	23,594.19	82.13
10-501-2405		OFFICE SUPPLIES	6,000.00	140.46	0.00	4,777.32	0.00	1,222.68	79.62
10-501-2520		EMPLOYEE TRAINING	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
10-501-2530		INSURANCE	16,000.00	0.00	0.00	5,319.13	0.00	10,680.87	33.24
10-501-2535		POSTAGE	5,000.00	157.50	0.00	2,123.79	0.00	2,876.21	42.48
10-501-2540		PRINT/PUBLISH/ADVERTISE	4,700.00	0.00	0.00	655.52	0.00	4,044.48	13.95
10-501-2570		DUES & SUBSCRIPTIONS	16,000.00	0.00	0.00	12,795.15	2,893.00	311.85	98.05
10-501-2575		TELEPHONE	10,600.00	549.44	0.00	3,888.42	0.00	6,711.58	36.68
10-501-2580		UTILITIES	34,000.00	312.96	0.00	16,164.90	0.00	17,835.10	47.54
10-501-2585		FUEL	1,000.00	0.00	0.00	212.43	0.00	787.57	21.24
10-501-2597		OTHER EXPENSES	1,000.00	0.00	0.00	641.48	675.00	1,033.52	3.35-
		TOTAL OPERATING EXPENSES	276,187.00	9,900.34	0.00	176,305.35	2,218.00	97,663.65	64.64
CAPITAL OUTLAY									
TOTAL FINANCE			633,186.00	23,862.46	0.00	248,723.84	2,218.00	382,244.16	39.63



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

10 -GENERAL FUND

COURT

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-502-1001		SALARIES	55,706.00	4,310.66	0.00	23,587.64	0.00	32,118.36	42.34
10-502-1003		FICA/MEDICARE	8,522.00	329.77	0.00	1,804.48	0.00	6,717.52	21.17
10-502-1004		PERA/ICMA	4,600.00	353.82	0.00	1,928.84	0.00	2,671.16	41.93
10-502-1005		HEALTH & LIFE INSURANCE	63.00	7.06	0.00	35.30	0.00	27.70	56.03
10-502-1006		WORKERS' COMPENSATION	18.00	0.00	0.00	4.60	0.00	13.40	25.56
		TOTAL PERSONNEL EXPENSES	68,909.00	5,001.31	0.00	27,360.86	0.00	41,548.14	39.71
OPERATING EXPENSES									
10-502-2110		TRAVEL/CONF/TRAINING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
10-502-2320		AGREEMENTS/CONTRACTS	2,277.00	12.94	0.00	64.70	0.00	2,212.30	2.84
10-502-2405		OFFICE SUPPLIES	3,000.00	0.00	0.00	590.96	0.00	2,409.04	19.70
10-502-2535		POSTAGE	1,000.00	0.00	0.00	244.71	0.00	755.29	24.47
10-502-2570		DUES & SUBSCRIPTIONS	400.00	0.00	0.00	299.98	0.00	100.02	75.00
10-502-2575		TELEPHONE	3,000.00	294.05	0.00	1,457.70	0.00	1,542.30	48.59
10-502-2596		INDIGENT FEES	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
10-502-2597		OTHER EXPENSES	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
		TOTAL OPERATING EXPENSES	17,277.00	306.99	0.00	2,658.05	0.00	14,618.95	15.38
CAPITAL OUTLAY									
TOTAL COURT			86,186.00	5,308.30	0.00	30,018.91	0.00	56,167.09	34.83

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

10 -GENERAL FUND  
 MARSHAL

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-503-1001		SALARIES	488,016.00	35,931.92	0.00	166,638.34	0.00	321,377.66	34.15
10-503-1003		FICA/MEDICARE	74,666.00	3,446.16	0.00	15,359.42	0.00	59,306.58	20.57
10-503-1004		PERA/ICMA	100,775.00	6,265.08	0.00	31,884.58	0.00	68,890.42	31.64
10-503-1005		HEALTH & LIFE INSURANCE	53,214.00	4,814.95	0.00	13,474.90	0.00	39,739.10	25.32
10-503-1006		WORKERS' COMPENSATION	91.00	0.00	0.00	18.40	0.00	72.60	20.22
10-503-1008		OVERTIME ALLOTMENT	40,000.00	9,607.98	0.00	34,416.91	0.00	5,583.09	86.04
		TOTAL PERSONNEL EXPENSES	756,762.00	60,066.09	0.00	261,792.55	0.00	494,969.45	34.59
OPERATING EXPENSES									
10-503-2110		TRAVEL/CONF/TRAINING	20,000.00	25.90	0.00	2,291.86	0.00	17,708.14	11.46
10-503-2240		VEHICLE R & M	30,000.00	189.96	0.00	7,405.79	( 162.47)	22,756.68	24.14
10-503-2241		EQUIPMENT R & M	15,000.00	0.00	0.00	987.58	0.00	14,012.42	6.58
10-503-2320		AGREEMENTS/CONTRACTS	35,000.00	1,600.00	0.00	4,850.55	0.00	30,149.45	13.86
10-503-2324		ANIMAL CONTROL	6,500.00	0.00	0.00	0.00	0.00	6,500.00	0.00
10-503-2405		OFFICE SUPPLIES	3,500.00	267.90	0.00	332.87	0.00	3,167.13	9.51
10-503-2420		UNIFORM ALLOWANCE	15,000.00	0.00	0.00	5,477.07	0.00	9,522.93	36.51
10-503-2421		INTERN UNIFORMS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
10-503-2530		INSURANCE	22,000.00	0.00	0.00	0.00	0.00	22,000.00	0.00
10-503-2535		POSTAGE	150.00	0.00	0.00	0.00	0.00	150.00	0.00
10-503-2540		PRINT/PUBLISH/ADVERTISE	1,000.00	0.00	0.00	249.00	0.00	751.00	24.90
10-503-2570		DUES & SUBSCRIPTIONS	500.00	0.00	0.00	0.00	0.00	500.00	0.00
10-503-2575		TELEPHONE/GPS	4,500.00	614.40	0.00	2,127.64	0.00	2,372.36	47.28
10-503-2585		FUEL	26,000.00	2,562.56	0.00	11,876.33	0.00	14,123.67	45.68
		TOTAL OPERATING EXPENSES	180,150.00	5,260.72	0.00	35,598.69	( 162.47)	144,713.78	19.67
CAPITAL OUTLAY									
		TOTAL MARSHAL	936,912.00	65,326.81	0.00	297,391.24	( 162.47)	639,683.23	31.72

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

10 -GENERAL FUND

FIRE

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-504-1001		SALARIES	113,714.00	8,646.16	0.00	35,953.24	0.00	77,760.76	31.62
10-504-1003		FICA/MEDICARE	17,398.00	643.51	0.00	2,620.31	0.00	14,777.69	15.06
10-504-1004		PERA/ICMA	26,609.00	2,023.20	0.00	8,364.32	0.00	18,244.68	31.43
10-504-1005		HEALTH & LIFE INSURANCE	28,935.00	1,286.62	0.00	6,254.71	0.00	22,680.29	21.62
10-504-1006		WORKERS' COMPENSATION	18.00	0.00	0.00	4.60	0.00	13.40	25.56
		TOTAL PERSONNEL EXPENSES	186,674.00	12,599.49	0.00	53,197.18	0.00	133,476.82	28.50
OPERATING EXPENSES									
10-504-2320		AGREEMENTS/CONTRACTS	6,600.00	0.00	0.00	9.47	0.00	6,590.53	0.14
10-504-2420		EQUIPMENT	5,000.00	0.00	0.00	3,999.00	0.00	1,001.00	79.98
10-504-2444		FIRE TRUCK LOAN	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
		TOTAL OPERATING EXPENSES	26,600.00	0.00	0.00	4,008.47	0.00	22,591.53	15.07
CAPITAL OUTLAY									
		TOTAL FIRE	213,274.00	12,599.49	0.00	57,205.65	0.00	156,068.35	26.82

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

10 -GENERAL FUND

MAINTENANCE

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-505-1001		SALARIES	17,337.00	1,333.60	0.00	7,325.00	0.00	10,012.00	42.25
10-505-1003		FICA/MEDICARE	2,653.00	115.02	0.00	573.35	0.00	2,079.65	21.61
10-505-1004		PERA/ICMA	1,959.00	150.70	0.00	823.40	0.00	1,135.60	42.03
10-505-1005		HEALTH & LIFE INSURANCE	3,698.00	317.72	0.00	1,588.60	0.00	2,109.40	42.96
10-505-1006		WORKERS' COMPENSATION	5.00	0.00	0.00	1.15	0.00	3.85	23.00
10-505-1008		OVERTIME ALLOTMENT	2,000.00	218.59	0.00	656.54	0.00	1,343.46	32.83
		TOTAL PERSONNEL EXPENSES	27,652.00	2,135.63	0.00	10,968.04	0.00	16,683.96	39.66
OPERATING EXPENSES									
10-505-2110		TRAVEL/CONF/PER DIEM	3,500.00	681.56	0.00	901.56	0.00	2,598.44	25.76
10-505-2205		BUILDING MAINTENANCE	26,800.00	0.00	0.00	23,122.16	0.00	3,677.84	86.28
10-505-2230		MAINT/GROUNDS/ROADS	50,000.00	147.91	0.00	10,957.89	0.00	39,042.11	21.92
10-505-2303		AGREEMENTS/CONTRACTS	3,000.00	0.00	0.00	2,700.00	0.00	300.00	90.00
10-505-2321		VECTOR CONTROL	35,000.00	141.57	0.00	424.71	0.00	34,575.29	1.21
10-505-2413		EQUIPMENT/SUPPLIES	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
10-505-2545		EBID TAXES	1,116.00	0.00	0.00	0.00	0.00	1,116.00	0.00
10-505-2597		OTHER EXPENSES	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
		TOTAL OPERATING EXPENSES	125,416.00	971.04	0.00	38,106.32	0.00	87,309.68	30.38
CAPITAL OUTLAY									
		TOTAL MAINTENANCE	153,068.00	3,106.67	0.00	49,074.36	0.00	103,993.64	32.06

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

10 -GENERAL FUND  
 EXECUTIVE/LEGISLATIVE  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-506-1001		SALARIES	62,000.00	4,769.12	0.00	26,230.16	0.00	35,769.84	42.31
10-506-1003		FICA/MEDICARE	9,486.00	364.86	0.00	2,006.73	0.00	7,479.27	21.15
10-506-1004		PERA/ICMA	4,294.00	330.30	0.00	1,809.34	0.00	2,484.66	42.14
10-506-1006		WORKER'S COMPENSATION	36.00	0.00	0.00	11.50	0.00	24.50	31.94
		TOTAL PERSONNEL EXPENSES	75,816.00	5,464.28	0.00	30,057.73	0.00	45,758.27	39.65
OPERATING EXPENSES									
10-506-2110		TRAVEL/CONF/TRAINING	16,000.00	0.00	0.00	3,766.98	0.00	12,233.02	23.54
10-506-2310		LEGAL FEES - GM	35,000.00	4,741.25	0.00	21,039.75	0.00	13,960.25	60.11
10-506-2311		LEGAL FEES - COURT	68,000.00	14,069.69	0.00	71,147.40	0.00	3,147.40	104.63
10-506-2315		PROFESSIONAL SERVICES	3,000.00	0.00	0.00	2,431.18	0.00	568.82	81.04
10-506-2405		OFFICE SUPPLIES	3,500.00	0.00	0.00	2,715.00	0.00	785.00	77.57
10-506-2540		PRINT/PUBLISH/ADVERTISE	9,000.00	0.00	0.00	750.00	0.00	8,250.00	8.33
10-506-2570		DUES & SUBSCRIPTIONS	4,200.00	0.00	0.00	4,125.92	0.00	74.08	98.24
10-506-2575		TELEPHONE	1,800.00	81.50	0.00	431.32	0.00	1,368.68	23.96
10-506-2597		OTHER EXPENSES	2,000.00	0.00	0.00	57.31	0.00	1,942.69	2.87
		TOTAL OPERATING EXPENSES	142,500.00	18,892.44	0.00	106,464.86	0.00	36,035.14	74.71
CAPITAL OUTLAY									
TOTAL EXECUTIVE/LEGISLATIVE			218,316.00	24,356.72	0.00	136,522.59	0.00	81,793.41	62.53





TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

10 -GENERAL FUND

COMMUNITY DEVELOPMENT  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
10-509-1001		SALARIES	148,599.00	8,011.57	0.00	43,299.35	0.00	105,299.65	29.14
10-509-1003		FICA/MEDICARE	22,736.00	594.50	0.00	3,128.54	0.00	19,607.46	13.76
10-509-1004		PERA/ICMA	16,453.00	879.24	0.00	4,721.45	0.00	11,731.55	28.70
10-509-1005		HEALTH & LIFE INSURANCE	43,074.00	753.70	0.00	9,138.48	0.00	33,935.52	21.22
10-509-1006		WORKER'S COMPENSATION	27.00	0.00	0.00	4.60	0.00	22.40	17.04
		TOTAL PERSONNEL EXPENSES	230,889.00	10,239.01	0.00	60,292.42	0.00	170,596.58	26.11
OPERATING EXPENSES									
10-509-2110		TRAVEL/CONF/TRAINING	14,796.00	457.87	0.00	3,492.52	0.00	11,303.48	23.60
10-509-2205		BUILDING MAINTENANCE	25,000.00	285.31	0.00	5,123.26	0.00	19,876.74	20.49
10-509-2210		BUILDING R&M	19,000.00	2,003.50	0.00	2,003.50	0.00	16,996.50	10.54
10-509-2405		OFFICE SUPPLIES	750.00	116.59	0.00	427.11	0.00	322.89	56.95
10-509-2411		COMMUNITY PROGRAMS	19,300.00	1,374.91	0.00	4,782.72	0.00	14,517.28	24.78
10-509-2516		COMM/PLAZA REFUNDS	1,000.00	0.00	0.00	800.00	0.00	200.00	80.00
10-509-2535		POSTAGE	1,890.00	0.00	0.00	0.00	0.00	1,890.00	0.00
10-509-2540		PRINT/PUBLISH/ADVERTISE	20,714.00	125.00	0.00	647.95	0.00	20,066.05	3.13
10-509-2570		DUES & SUBSCRIPTIONS	2,550.00	35.00	0.00	2,581.03	0.00	( 31.03)	101.22
10-509-2580		UTILITIES	20,000.00	75.44	0.00	3,307.70	0.00	16,692.30	16.54
10-509-2597		OTHER EXPENSES	14,000.00	15.00	0.00	5,886.15	0.00	8,113.85	42.04
		TOTAL OPERATING EXPENSES	139,000.00	4,488.62	0.00	29,051.94	0.00	109,948.06	20.90
CAPITAL OUTLAY									
TOTAL COMMUNITY DEVELOPMENT			369,889.00	14,727.63	0.00	89,344.36	0.00	280,544.64	24.15
TOTAL EXPENDITURES			2,610,831.00	149,288.08	0.00	908,280.95	2,055.53	1,700,494.52	34.87
EXCESS REVENUES/EXPENDITURES			( 130,077.00)	46,544.41	0.00	41,780.23	( 2,055.53)	( 169,801.70)	30.54-
TRANSFERS IN									
10-48888		TRANSFER IN	200,000.00	200,000.00	0.00	200,000.00	0.00	0.00	100.00
		TOTAL TRANSFERS IN	200,000.00	200,000.00	0.00	200,000.00	0.00	0.00	100.00
TRANSFERS OUT									
10-500-4444		TRANSFER OUT	37,549.65	0.00	0.00	25,987.64	0.00	11,562.01	69.21
		TOTAL TRANSFERS OUT	37,549.65	0.00	0.00	25,987.64	0.00	11,562.01	69.21
NET TRANSFERS			162,450.35	200,000.00	0.00	174,012.36	0.00	( 11,562.01)	107.12





TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

12 -FIRE PROTECTION FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		INTER-GOV/GRANTS	159,000.00	0.00	0.00	118,349.00	0.00	40,651.00	74.43
		TOTAL REVENUES	159,000.00	0.00	0.00	118,349.00	0.00	40,651.00	0.00
EXPENDITURE SUMMARY									
		FIRE DEPARTMENT	597,500.00	13,472.82	0.00	518,773.90	5,965.30	72,760.80	87.82
		TOTAL EXPENDITURES	597,500.00	13,472.82	0.00	518,773.90	5,965.30	72,760.80	87.82
		EXCESS REVENUES/EXPENDITURES	( 438,500.00)	( 13,472.82)	0.00	( 400,424.90)	( 5,965.30)	( 32,109.80)	92.68
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	( 438,500.00)	( 13,472.82)	0.00	( 400,424.90)	( 5,965.30)	( 32,109.80)	92.68



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

12 -FIRE PROTECTION FUND  
 FIRE DEPARTMENT  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
OPERATING EXPENSES									
12-504-2110		TRAVEL/CONF/TRAINING	5,000.00 (	35.00)	0.00	5,359.78	0.00 (	359.78)	107.20
12-504-2205		BUILDING R & M	2,000.00	0.00	0.00	722.73	0.00	1,277.27	36.14
12-504-2240		VEHICLE R & M	25,000.00	0.00	0.00	26,088.18 (	1,901.19)	813.01	96.75
12-504-2241		EQUIPMENT R & M	10,000.00	117.39	0.00	56,132.63	1,241.59 (	47,374.22)	573.74
12-504-2320		AGREEMENTS/CONTRACTS	15,000.00	10,000.00	0.00	10,000.00	0.00	5,000.00	66.67
12-504-2405		OFFICE SUPPLIES	2,000.00	591.11	0.00	1,501.35	0.00	498.65	75.07
12-504-2407		MAINTENANCE SUPPLIES	2,000.00	0.00	0.00	289.93	0.00	1,710.07	14.50
12-504-2410		EQUIPMENT PURCHASES	35,000.00	0.00	0.00	116,294.02	20,166.51 (	101,460.53)	389.89
12-504-2412		DEMO SUPPLIES	1,500.00	0.00	0.00	270.40	0.00	1,229.60	18.03
12-504-2420		UNIFORM ALLOWANCE	12,000.00	944.50	0.00	6,416.58	0.00	5,583.42	53.47
12-504-2530		INSURANCE	10,000.00	0.00	0.00	9,852.00	0.00	148.00	98.52
12-504-2540		PRINT/PUBLISH/ADVERTISE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
12-504-2570		DUES/SUBSCRIPTIONS	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
12-504-2575		TELEPHONE/PAGERS	1,000.00	145.33	0.00	1,983.24	0.00 (	983.24)	198.32
12-504-2580		UTILITIES	20,000.00	447.22	0.00	3,821.53	6,594.84	9,583.63	52.08
12-504-2585		FUEL	10,000.00	1,181.39	0.00	5,216.61	0.00	4,783.39	52.17
12-504-2598		MISCELLANEOUS	4,500.00	80.88	0.00	324.92	0.00	4,175.08	7.22
		TOTAL OPERATING EXPENSES	159,000.00	13,472.82	0.00	244,273.90	26,101.75 (	111,375.65)	170.05
CAPITAL OUTLAY									
12-504-3050		CAPITAL PURCHASES	164,000.00	0.00	0.00	0.00 (	20,136.45)	184,136.45	12.28-
12-504-3051		STATE FIRE GRANT	274,500.00	0.00	0.00	274,500.00	0.00	0.00	100.00
		TOTAL CAPITAL OUTLAY	438,500.00	0.00	0.00	274,500.00 (	20,136.45)	184,136.45	58.01
TOTAL FIRE DEPARTMENT									
			597,500.00	13,472.82	0.00	518,773.90	5,965.30	72,760.80	87.82
TOTAL EXPENDITURES									
			597,500.00	13,472.82	0.00	518,773.90	5,965.30	72,760.80	87.82
EXCESS REVENUES/EXPENDITURES									
			( 438,500.00)	( 13,472.82)	0.00	( 400,424.90)	( 5,965.30)	( 32,109.80)	92.68
TRANSFERS IN									

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

12 -FIRE PROTECTION FUND  
FIRE DEPARTMENT  
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/									
(UNDER) EXPENDITURES & TRANSFERS OUT ( 438,500.00) ( 13,472.82) 0.00 ( 400,424.90) ( 5,965.30) ( 32,109.80) 92.68									
=====									

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

13 -RECREATION FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		MISCELLANEOUS REVENUES	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
		INTER-GOV/GRANTS	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
		TOTAL REVENUES	7,000.00	0.00	0.00	0.00	0.00	7,000.00	0.00
EXPENDITURE SUMMARY									
		RECREATION	14,000.00	0.00	0.00	2,035.00	0.00	11,965.00	14.54
		TOTAL EXPENDITURES	14,000.00	0.00	0.00	2,035.00	0.00	11,965.00	14.54
		EXCESS REVENUES/EXPENDITURES	( 7,000.00)	0.00	0.00	( 2,035.00)	0.00	( 4,965.00)	29.07
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	( 7,000.00)	0.00	0.00	( 2,035.00)	0.00	( 4,965.00)	29.07



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

13 -RECREATION FUND

RECREATION

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
	13-513-1001	SALARIES	6,047.70	0.00	0.00	1,517.50	0.00	4,530.20	25.09
	13-513-1003	FICA/MEDICARE	925.30	0.00	0.00	116.10	0.00	809.20	12.55
	13-513-1006	WORKER'S COMPENSATION	27.00	0.00	0.00	0.00	0.00	27.00	0.00
		TOTAL PERSONNEL EXPENSES	7,000.00	0.00	0.00	1,633.60	0.00	5,366.40	23.34
OPERATING EXPENSES									
	13-513-2598	SUPPLIES	7,000.00	0.00	0.00	401.40	0.00	6,598.60	5.73
		TOTAL OPERATING EXPENSES	7,000.00	0.00	0.00	401.40	0.00	6,598.60	5.73
TOTAL RECREATION			14,000.00	0.00	0.00	2,035.00	0.00	11,965.00	14.54
TOTAL EXPENDITURES			14,000.00	0.00	0.00	2,035.00	0.00	11,965.00	14.54
EXCESS REVENUES/EXPENDITURES			( 7,000.00)	0.00	0.00	( 2,035.00)	0.00	( 4,965.00)	29.07
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			( 7,000.00)	0.00	0.00	( 2,035.00)	0.00	( 4,965.00)	29.07



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

14 -EMS FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		MISCELLANEOUS REVENUES	0.00	10,000.00	0.00	10,000.00	0.00 (	10,000.00)	0.00
		INTER-GOV/GRANTS	7,641.00 (	10,000.00)	0.00	56,500.00	0.00 (	48,859.00)	739.43
		TOTAL REVENUES	7,641.00	0.00	0.00	66,500.00	0.00 (	58,859.00)	0.00
=====									
EXPENDITURE SUMMARY									
		EMS	66,500.00	9,861.26	0.00	19,181.14	0.00	47,318.86	28.84
		TOTAL EXPENDITURES	66,500.00	9,861.26	0.00	19,181.14	0.00	47,318.86	28.84
=====									
		EXCESS REVENUES/EXPENDITURES	( 58,859.00) (	9,861.26)	0.00	47,318.86	0.00 (	106,177.86)	80.39-
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	( 58,859.00) (	9,861.26)	0.00	47,318.86	0.00 (	106,177.86)	80.39-



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

14 -EMS FUND

EMS

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
	14-514-2110	TRAVEL/CONF/TRAINING	741.00	0.00	0.00	0.00	0.00	741.00	0.00
	14-514-2241	EQUIPMENT R & M	9,259.00	0.00	0.00	196.03	0.00	9,062.97	2.12
	14-514-2320	AGREEMENTS/CONTRACTS	2,500.00	250.00	0.00	1,750.00	0.00	750.00	70.00
	14-514-2410	EQUIPMENT/SUPPLIES	44,000.00	9,611.26	0.00	17,235.11	0.00	26,764.89	39.17
	14-514-2545	LOCAL SYSTEM IMP GRANT	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
		TOTAL OPERATING EXPENSES	66,500.00	9,861.26	0.00	19,181.14	0.00	47,318.86	28.84
CAPITAL OUTLAY									
		TOTAL EMS	66,500.00	9,861.26	0.00	19,181.14	0.00	47,318.86	28.84
		TOTAL EXPENDITURES	66,500.00	9,861.26	0.00	19,181.14	0.00	47,318.86	28.84
		EXCESS REVENUES/EXPENDITURES	( 58,859.00)	( 9,861.26)	0.00	47,318.86	0.00	( 106,177.86)	80.39-
		TRANSFERS IN							
		TRANSFERS OUT							
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	( 58,859.00)	( 9,861.26)	0.00	47,318.86	0.00	( 106,177.86)	80.39-

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

15 -AMERICAN RECOVERY FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
EXPENDITURE SUMMARY									
		COVID 19	0.00	0.00	0.00	24,002.61	19,491.05 (	43,493.66)	0.00
		TOTAL EXPENDITURES	0.00	0.00	0.00	24,002.61	19,491.05 (	43,493.66)	0.00
		EXCESS REVENUES/EXPENDITURES	0.00	0.00	0.00 (	24,002.61) (	19,491.05)	43,493.66	0.00
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	0.00	0.00 (	24,002.61) (	19,491.05)	43,493.66	0.00



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

15 -AMERICAN RECOVERY FUND  
 COVID 19  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
OPERATING EXPENSES									
	15-515-2241	EQUIPMENT	0.00	0.00	0.00	24,002.61	19,491.05 (	43,493.66)	0.00
	TOTAL OPERATING EXPENSES		0.00	0.00	0.00	24,002.61	19,491.05 (	43,493.66)	0.00
TOTAL COVID 19			0.00	0.00	0.00	24,002.61	19,491.05 (	43,493.66)	0.00
TOTAL EXPENDITURES			0.00	0.00	0.00	24,002.61	19,491.05 (	43,493.66)	0.00
EXCESS REVENUES/EXPENDITURES			0.00	0.00	0.00	( 24,002.61)	( 19,491.05)	43,493.66	0.00
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			0.00	0.00	0.00	( 24,002.61)	( 19,491.05)	43,493.66	0.00

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

16 -CORRECTIONS FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		FINES & FORFEITS	16,190.00	174.00	0.00	1,686.00	0.00	14,504.00	10.41
		MISCELLANEOUS REVENUES	3,081.00	0.00	0.00	1,071.54	0.00	2,009.46	34.78
		TOTAL REVENUES	19,271.00	174.00	0.00	2,757.54	0.00	16,513.46	0.00
EXPENDITURE SUMMARY									
		CORRECTIONS	35,000.00	3,872.80	0.00	13,249.35	0.00	21,750.65	37.86
		TOTAL EXPENDITURES	35,000.00	3,872.80	0.00	13,249.35	0.00	21,750.65	37.86
		EXCESS REVENUES/EXPENDITURES	( 15,729.00)	( 3,698.80)	0.00	( 10,491.81)	0.00	( 5,237.19)	66.70
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	( 15,729.00)	( 3,698.80)	0.00	( 10,491.81)	0.00	( 5,237.19)	66.70

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

16 -CORRECTIONS FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FINES & FORFEITS									
	16-45010	CORRECTION FEES	13,423.00	120.00	0.00	1,162.75	0.00	12,260.25	8.66
	16-45040	DWI PREVENTION FEES	48.00	0.00	0.00	0.00	0.00	48.00	0.00
	16-45042	JUDICIAL EDUCATION FEES	2,665.00	18.00	0.00	174.41	0.00	2,490.59	6.54
	16-45043	LABORATORY FEES	54.00	0.00	0.00	0.00	0.00	54.00	0.00
	16-45044	COURT AUTOMATION FEES	0.00	36.00	0.00	348.84	0.00	348.84	0.00
		TOTAL FINES & FORFEITS	16,190.00	174.00	0.00	1,686.00	0.00	14,504.00	10.41
MISCELLANEOUS REVENUES									
	16-46030	INTEREST	3,081.00	0.00	0.00	1,071.54	0.00	2,009.46	34.78
		TOTAL MISCELLANEOUS REVENUES	3,081.00	0.00	0.00	1,071.54	0.00	2,009.46	34.78
		TOTAL REVENUES	19,271.00	174.00	0.00	2,757.54	0.00	16,513.46	14.31



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

16 -CORRECTIONS FUND  
 CORRECTIONS  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
	16-516-2510	PRISONER CARE	30,000.00	3,843.32	0.00	12,237.94	0.00	17,762.06	40.79
	16-516-2515	AUTO/LAB/DWI/JUD ED	5,000.00	29.48	0.00	1,011.41	0.00	3,988.59	20.23
		TOTAL OPERATING EXPENSES	35,000.00	3,872.80	0.00	13,249.35	0.00	21,750.65	37.86
CAPITAL OUTLAY									
TOTAL CORRECTIONS									
			35,000.00	3,872.80	0.00	13,249.35	0.00	21,750.65	37.86
TOTAL EXPENDITURES									
			35,000.00	3,872.80	0.00	13,249.35	0.00	21,750.65	37.86
EXCESS REVENUES/EXPENDITURES									
			( 15,729.00)	( 3,698.80)	0.00	( 10,491.81)	0.00	( 5,237.19)	66.70
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT									
			( 15,729.00)	( 3,698.80)	0.00	( 10,491.81)	0.00	( 5,237.19)	66.70

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

18 -LAW ENFORCEMENT FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		INTER-GOV/GRANTS	102,500.00	0.00	0.00	93,164.50	0.00	9,335.50	90.89
		TOTAL REVENUES	102,500.00	0.00	0.00	93,164.50	0.00	9,335.50	0.00
EXPENDITURE SUMMARY									
		LAW ENFORCEMENT	102,500.00	754.00	0.00	6,414.18	2,441.33	93,644.49	8.64
		TOTAL EXPENDITURES	102,500.00	754.00	0.00	6,414.18	2,441.33	93,644.49	8.64
		EXCESS REVENUES/EXPENDITURES	0.00 (	754.00)	0.00	86,750.32 (	2,441.33) (	84,308.99)	0.00
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00 (	754.00)	0.00	86,750.32 (	2,441.33) (	84,308.99)	0.00

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

18 -LAW ENFORCEMENT FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - STATE									
MISCELLANEOUS REVENUES									
INTER-GOV/GRANTS									
	18-47045	STATE ALLOTMENT	102,500.00	0.00	0.00	93,164.50	0.00	9,335.50	90.89
		TOTAL INTER-GOV/GRANTS	102,500.00	0.00	0.00	93,164.50	0.00	9,335.50	90.89
		TOTAL REVENUES	102,500.00	0.00	0.00	93,164.50	0.00	9,335.50	90.89

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

18 -LAW ENFORCEMENT FUND  
 LAW ENFORCEMENT  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
	18-518-2240	VEHICLE R&M	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0.00
	18-518-2241	EQUIPMENT R & M	18,000.00	673.00	0.00	673.00	0.00	17,327.00	3.74
	18-518-2410	EQUIPMENT PURCHASES	30,877.00	0.00	0.00	0.00	2,441.33	28,435.67	7.91
	18-518-2520	EMPLOYEE TRAINING	10,500.00	81.00	0.00	1,668.92	0.00	8,831.08	15.89
	18-518-2597	OTHER EXPENSES	5,000.00	0.00	0.00	512.70	0.00	4,487.30	10.25
		TOTAL OPERATING EXPENSES	71,877.00	754.00	0.00	2,854.62	2,441.33	66,581.05	7.37
CAPITAL OUTLAY									
	18-518-3050	AMMO	11,000.00	0.00	0.00	3,559.56	0.00	7,440.44	32.36
	18-518-3052	NMFA DEBT	19,623.00	0.00	0.00	0.00	0.00	19,623.00	0.00
		TOTAL CAPITAL OUTLAY	30,623.00	0.00	0.00	3,559.56	0.00	27,063.44	11.62
TOTAL LAW ENFORCEMENT			102,500.00	754.00	0.00	6,414.18	2,441.33	93,644.49	8.64
TOTAL EXPENDITURES			102,500.00	754.00	0.00	6,414.18	2,441.33	93,644.49	8.64
EXCESS REVENUES/EXPENDITURES			0.00	( 754.00)	0.00	86,750.32	( 2,441.33)	( 84,308.99)	0.00
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			0.00	( 754.00)	0.00	86,750.32	( 2,441.33)	( 84,308.99)	0.00

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

20 -COURT AUTOMATION FUND  
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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REVENUE SUMMARY

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EXPENDITURE SUMMARY

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REVENUES & TRANSFERS IN OVER/





TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

21 -TOWN HALL PROJECT  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		MISCELLANEOUS REVENUES	5,445.00	0.00	0.00	1,838.95	0.00	3,606.05	33.77
		TOTAL REVENUES	<u>5,445.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,838.95</u>	<u>0.00</u>	<u>3,606.05</u>	<u>0.00</u>
EXPENDITURE SUMMARY									
		EXCESS REVENUES/EXPENDITURES	5,445.00	0.00	0.00	1,838.95	0.00	3,606.05	33.77
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	5,445.00	0.00	0.00	1,838.95	0.00	3,606.05	33.77



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

21 -TOWN HALL PROJECT

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - LOCAL									
MISCELLANEOUS REVENUES									
	21-46030	INTEREST	5,445.00	0.00	0.00	1,838.95	0.00	3,606.05	33.77
	TOTAL MISCELLANEOUS REVENUES		5,445.00	0.00	0.00	1,838.95	0.00	3,606.05	33.77
	TOTAL REVENUES		5,445.00	0.00	0.00	1,838.95	0.00	3,606.05	33.77

TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

21 -TOWN HALL PROJECT  
TOWN HALL PROJECT  
DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
=====									
EXCESS REVENUES/EXPENDITURES			5,445.00	0.00	0.00	1,838.95	0.00	3,606.05	33.77
=====									
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/									
(UNDER) EXPENDITURES & TRANSFERS OUT									
			5,445.00	0.00	0.00	1,838.95	0.00	3,606.05	33.77
=====									

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

23 -WATER SERVICES FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		CHARGES FOR SERVICES	462,785.00	29,696.19	0.00	217,018.33	0.00	245,766.67	46.89
		MISCELLANEOUS REVENUES	18,040.00	1,386.84	0.00	598.82	0.00	17,441.18	3.32
		INTER-GOV/GRANTS	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
		TOTAL REVENUES	482,425.00	31,083.03	0.00	217,617.15	0.00	264,807.85	0.00
EXPENDITURE SUMMARY									
		WATER OPERATIONS	314,998.00	19,176.13	0.00	111,073.95	5,048.35	198,875.70	36.86
		TOTAL EXPENDITURES	314,998.00	19,176.13	0.00	111,073.95	5,048.35	198,875.70	36.86
		EXCESS REVENUES/EXPENDITURES	167,427.00	11,906.90	0.00	106,543.20 (	5,048.35)	65,932.15	60.62
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	167,427.00	11,906.90	0.00	106,543.20 (	5,048.35)	65,932.15	60.62



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

23 -WATER SERVICES FUND  
 WATER OPERATIONS  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
23-510-1001		SALARIES	121,578.00	10,087.88	0.00	51,921.86	0.00	69,656.14	42.71
23-510-1003		FICA/MEDICARE	19,366.00	823.69	0.00	3,909.33	0.00	15,456.67	20.19
23-510-1004		PERA/ICMA	14,058.00	1,139.93	0.00	5,478.67	0.00	8,579.33	38.97
23-510-1005		HEALTH & LIFE INSURANCE	28,263.00	931.96	0.00	4,778.84	0.00	23,484.16	16.91
23-510-1006		WORKERS' COMPENSATION	32.00	0.00	0.00	8.05	0.00	23.95	25.16
23-510-1008		OVERTIME ALLOTMENT	5,000.00	760.34	0.00	( 1.90)	0.00	5,001.90	0.04-
		TOTAL PERSONNEL EXPENSES	188,297.00	13,743.80	0.00	66,094.85	0.00	122,202.15	35.10
OPERATING EXPENSES									
23-510-2240		VEHICLE R & M	6,001.00	0.00	0.00	779.13	0.00	5,221.87	12.98
23-510-2241		EQUIPMENT R & M	10,000.00	1,181.86	0.00	1,439.91	1,465.00	7,095.09	29.05
23-510-2253		WATER LINE R & M	12,000.00	82.70	0.00	1,320.94	3,583.35	7,095.71	40.87
23-510-2320		AGREEMENTS/CONTRACTS	24,300.00	1,170.01	0.00	5,865.09	0.00	18,434.91	24.14
23-510-2405		OFFICE SUPPLIES	3,000.00	116.59	0.00	271.36	0.00	2,728.64	9.05
23-510-2410		EQUIPMENT/SUPPLIES	9,500.00	542.08	0.00	2,726.82	0.00	6,773.18	28.70
23-510-2415		SAFETY EQUIPMENT	1,800.00	15.99	0.00	546.18	0.00	1,253.82	30.34
23-510-2420		UNIFORM ALLOWANCE	2,500.00	235.95	0.00	1,361.50	0.00	1,138.50	54.46
23-510-2430		CHEMICALS	3,200.00	0.00	0.00	1,495.44	0.00	1,704.56	46.73
23-510-2530		INSURANCE	2,700.00	0.00	0.00	0.00	0.00	2,700.00	0.00
23-510-2535		POSTAGE	3,000.00	157.49	0.00	2,419.94	0.00	580.06	80.66
23-510-2540		PRINT/PUBLISH/ADVERTISE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
23-510-2545		GRT TO NM	1,700.00	0.00	0.00	0.00	0.00	1,700.00	0.00
23-510-2546		CONSERVATION FEES TO NM	2,500.00	336.09	0.00	1,966.35	0.00	533.65	78.65
23-510-2560		EQUIPMENT RENTAL	1,190.00	0.00	0.00	0.00	0.00	1,190.00	0.00
23-510-2570		DUES/SUBSCRIPTIONS	6,600.00	32.37	0.00	175.11	0.00	6,424.89	2.65
23-510-2575		TELEPHONE	10,000.00	435.98	0.00	3,171.39	0.00	6,828.61	31.71
23-510-2580		UTILITIES	20,000.00	0.00	0.00	18,612.98	0.00	1,387.02	93.06
23-510-2581		METER REPLACEMENT PROGRAM	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
23-510-2585		FUEL	1,710.00	1,125.22	0.00	2,826.96	0.00	( 1,116.96)	165.32
		TOTAL OPERATING EXPENSES	126,701.00	5,432.33	0.00	44,979.10	5,048.35	76,673.55	39.48
CAPITAL OUTLAY									
TOTAL WATER OPERATIONS			314,998.00	19,176.13	0.00	111,073.95	5,048.35	198,875.70	36.86
TOTAL EXPENDITURES			314,998.00	19,176.13	0.00	111,073.95	5,048.35	198,875.70	36.86
EXCESS REVENUES/EXPENDITURES			167,427.00	11,906.90	0.00	106,543.20	( 5,048.35)	65,932.15	60.62



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

24 -WASTEWATER SERVICES FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		CHARGES FOR SERVICES	246,149.00	18,763.26	0.00	118,132.15	0.00	128,016.85	47.99
		MISCELLANEOUS REVENUES	13,495.00	0.00	0.00	0.00	0.00	13,495.00	0.00
		TOTAL REVENUES	259,644.00	18,763.26	0.00	118,132.15	0.00	141,511.85	0.00
EXPENDITURE SUMMARY									
		WASTEWATER OPERATIONS	283,405.00	17,409.68	0.00	88,849.78 (	4,000.00)	198,555.22	29.94
		TOTAL EXPENDITURES	283,405.00	17,409.68	0.00	88,849.78 (	4,000.00)	198,555.22	29.94
		EXCESS REVENUES/EXPENDITURES	( 23,761.00)	1,353.58	0.00	29,282.37	4,000.00 (	57,043.37)	140.07-
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT (	23,761.00)	1,353.58	0.00	29,282.37	4,000.00 (	57,043.37)	140.07-





TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

24 -WASTEWATER SERVICES FUND  
 WASTEWATER OPERATIONS  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
24-510-1001		SALARIES	56,160.00	4,320.00	0.00	23,677.20 (	4,000.00)	36,482.80	35.04
24-510-1003		FICA/MEDICARE	8,593.00	326.94	0.00	1,778.99	0.00	6,814.01	20.70
24-510-1004		PERA/ICMA	6,346.00	488.16	0.00	2,646.35	0.00	3,699.65	41.70
24-510-1005		HEALTH & LIFE INSURANCE	7,397.00	636.70	0.00	3,183.50	0.00	4,213.50	43.04
24-510-1006		WORKERS' COMPENSATION	9.00	0.00	0.00	2.30	0.00	6.70	25.56
24-510-1008		OVERTIME ALLOTMENT	3,000.00	0.00	0.00	40.44	0.00	2,959.56	1.35
		TOTAL PERSONNEL EXPENSES	81,505.00	5,771.80	0.00	31,328.78 (	4,000.00)	54,176.22	33.53
OPERATING EXPENSES									
24-510-2240		VEHICLE R & M	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
24-510-2242		EQUIPMENT R&M	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
24-510-2251		PUMP R & M	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
24-510-2253		SEWER LINE R & M	12,000.00	162.10	0.00	162.10	0.00	11,837.90	1.35
24-510-2322		SEWER LINE CLEANING	20,000.00	1,187.70	0.00	6,639.21	0.00	13,360.79	33.20
24-510-2325		CLC FEES	97,000.00	8,372.80	0.00	41,868.46	0.00	55,131.54	43.16
24-510-2326		CLC CONNECTION FEES	24,000.00	0.00	0.00	0.00	0.00	24,000.00	0.00
24-510-2415		SAFETY EQUIPMENT	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
24-510-2420		UNIFORM ALLOWANCE	1,800.00	0.00	0.00	154.70	0.00	1,645.30	8.59
24-510-2430		CHEMICALS	12,000.00	1,852.63	0.00	6,253.35	0.00	5,746.65	52.11
24-510-2540		PRINT/PUBLISH/ADVERTISE	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
24-510-2575		TELEPHONE	2,100.00	62.65	0.00	125.12	0.00	1,974.88	5.96
24-510-2580		UTILITIES	900.00	0.00	0.00	69.60	0.00	830.40	7.73
24-510-2585		FUEL	4,000.00	0.00	0.00	2,248.46	0.00	1,751.54	56.21
		TOTAL OPERATING EXPENSES	201,900.00	11,637.88	0.00	57,521.00	0.00	144,379.00	28.49
CAPITAL OUTLAY									
TOTAL WASTEWATER OPERATIONS			283,405.00	17,409.68	0.00	88,849.78 (	4,000.00)	198,555.22	29.94
TOTAL EXPENDITURES			283,405.00	17,409.68	0.00	88,849.78 (	4,000.00)	198,555.22	29.94
EXCESS REVENUES/EXPENDITURES			( 23,761.00)	1,353.58	0.00	29,282.37	4,000.00 (	57,043.37)	140.07-



TOWN OF MESILLA  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

25 -DEBT SERVICE FUND  
FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
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REVENUE SUMMARY

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EXPENDITURE SUMMARY

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REVENUES & TRANSFERS IN OVER/





TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

26 -LODGER'S TAX FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		TAXES - LOCAL	20,765.00	713.95	0.00	9,957.53	0.00	10,807.47	47.95
		TOTAL REVENUES	20,765.00	713.95	0.00	9,957.53	0.00	10,807.47	0.00
EXPENDITURE SUMMARY									
		LODGER'S TAX	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
		TOTAL EXPENDITURES	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
		EXCESS REVENUES/EXPENDITURES	( 4,235.00)	713.95	0.00	9,957.53	0.00	( 14,192.53)	235.12-
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	( 4,235.00)	713.95	0.00	9,957.53	0.00	( 14,192.53)	235.12-



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

26 -LODGER'S TAX FUND  
 LODGER'S TAX  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
	26-526-2411	COMMUNITY PROGRAMS	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
	26-526-2525	TOURISM MATCHING	6,709.00	0.00	0.00	0.00	0.00	6,709.00	0.00
	26-526-2526	TOURISM PROMOTION	16,291.00	0.00	0.00	0.00	0.00	16,291.00	0.00
		TOTAL OPERATING EXPENSES	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
-----									
		TOTAL LODGER'S TAX	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
		TOTAL EXPENDITURES	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
=====									
		EXCESS REVENUES/EXPENDITURES	( 4,235.00)	713.95	0.00	9,957.53	0.00	( 14,192.53)	235.12-
=====									
		TRANSFERS IN							
		TRANSFERS OUT							
-----									
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	( 4,235.00)	713.95	0.00	9,957.53	0.00	( 14,192.53)	235.12-
=====									



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

27 -ROAD FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		TAXES - STATE	5,068.00	420.36	0.00	2,088.44	0.00	2,979.56	41.21
		MISCELLANEOUS REVENUES	1,334.00	0.00	0.00	0.00	0.00	1,334.00	0.00
		TOTAL REVENUES	6,402.00	420.36	0.00	2,088.44	0.00	4,313.56	0.00
EXPENDITURE SUMMARY									
		ROAD FUND	11,500.00	301.00	0.00	2,015.47	2,641.64	6,842.89	40.50
		TOTAL EXPENDITURES	11,500.00	301.00	0.00	2,015.47	2,641.64	6,842.89	40.50
		EXCESS REVENUES/EXPENDITURES	( 5,098.00)	119.36	0.00	72.97	( 2,641.64)	( 2,529.33)	50.39
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	( 5,098.00)	119.36	0.00	72.97	( 2,641.64)	( 2,529.33)	50.39

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

27 -ROAD FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - STATE									
27-42030		GASOLINE TAX/MUNI ROAD	5,004.00	417.00	0.00	2,085.00	0.00	2,919.00	41.67
27-42040		GASOLINE TAX/COUNTY ROAD	64.00	3.36	0.00	3.44	0.00	60.56	5.38
		TOTAL TAXES - STATE	5,068.00	420.36	0.00	2,088.44	0.00	2,979.56	41.21
MISCELLANEOUS REVENUES									
27-46090		MISCELLANEOUS INCOME	1,334.00	0.00	0.00	0.00	0.00	1,334.00	0.00
		TOTAL MISCELLANEOUS REVENUES	1,334.00	0.00	0.00	0.00	0.00	1,334.00	0.00
INTER-GOV/GRANTS									
TOTAL REVENUES			6,402.00	420.36	0.00	2,088.44	0.00	4,313.56	32.62

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

27 -ROAD FUND									
ROAD FUND									
DEPARTMENTAL EXPENDITURES									
FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
	27-527-2231	STREET R&M	7,500.00	0.00	0.00	1,622.47	2,641.64	3,235.89	56.85
	27-527-2232	STREET SIGNS	4,000.00	301.00	0.00	393.00	0.00	3,607.00	9.83
	TOTAL OPERATING EXPENSES		11,500.00	301.00	0.00	2,015.47	2,641.64	6,842.89	40.50
CAPITAL OUTLAY									
TOTAL ROAD FUND			11,500.00	301.00	0.00	2,015.47	2,641.64	6,842.89	40.50
TOTAL EXPENDITURES			11,500.00	301.00	0.00	2,015.47	2,641.64	6,842.89	40.50
EXCESS REVENUES/EXPENDITURES			( 5,098.00)	119.36	0.00	72.97	( 2,641.64)	( 2,529.33)	50.39
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			( 5,098.00)	119.36	0.00	72.97	( 2,641.64)	( 2,529.33)	50.39

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

28 -SOLID WASTE FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		TAXES - LOCAL	760.00	28.82	0.00	102.72	0.00	657.28	13.52
		CHARGES FOR SERVICES	281,571.00	23,963.58	0.00	119,867.99	0.00	161,703.01	42.57
		MISCELLANEOUS REVENUES	2,368.00	0.00	0.00	823.40	0.00	1,544.60	34.77
		TOTAL REVENUES	284,699.00	23,992.40	0.00	120,794.11	0.00	163,904.89	0.00
EXPENDITURE SUMMARY									
		OPERATING EXPENSES	384,368.00	24,059.98	0.00	115,994.90	0.00	268,373.10	30.18
		TOTAL EXPENDITURES	384,368.00	24,059.98	0.00	115,994.90	0.00	268,373.10	30.18
		EXCESS REVENUES/EXPENDITURES	( 99,669.00)	( 67.58)	0.00	4,799.21	0.00	( 104,468.21)	4.82-
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	( 99,669.00)	( 67.58)	0.00	4,799.21	0.00	( 104,468.21)	4.82-



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

28 -SOLID WASTE FUND

OPERATING EXPENSES

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
28-510-1001		SALARIES	94,300.00	3,635.77	0.00	15,785.81	0.00	78,514.19	16.74
28-510-1003		FICA/MEDICARE	15,346.00	265.98	0.00	914.43	0.00	14,431.57	5.96
28-510-1004		PERA/ICMA	11,040.00	410.84	0.00	1,401.29	0.00	9,638.71	12.69
28-510-1005		HEALTH & LIFE INSURANCE	34,455.00	1,542.66	0.00	6,170.64	0.00	28,284.36	17.91
28-510-1006		WORKERS' COMPENSATION	27.00	0.00	0.00	2.30	0.00	24.70	8.52
28-510-1008		OVERTIME ALLOTMENT	6,000.00	32.90	0.00	( 2,298.04)	0.00	8,298.04	38.30-
		TOTAL PERSONNEL EXPENSES	161,168.00	5,888.15	0.00	21,976.43	0.00	139,191.57	13.64
OPERATING EXPENSES									
28-510-2110		TRAVEL/CONF/TRAINING	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
28-510-2240		VEHCILE R&M	5,500.00	0.00	0.00	165.00	0.00	5,335.00	3.00
28-510-2241		EQUIPMENT R&M	10,000.00	0.00	0.00	3,368.42	0.00	6,631.58	33.68
28-510-2320		AGREEMENTS/CONTRACTS	188,000.00	18,160.84	0.00	90,289.86	0.00	97,710.14	48.03
28-510-2323		SPEC EVENTS TRASH SVC	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
28-510-2324		CLC LANDFILL	1,000.00	10.99	0.00	19.42	0.00	980.58	1.94
28-510-2405		MAINTENANCE SUPPLIES	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
28-510-2415		SAFETY EQUIPMENT	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
28-510-2420		UNIFORM ALLOWANCE	2,200.00	0.00	0.00	0.00	0.00	2,200.00	0.00
28-510-2425		CLEANING SUPPLIES	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
28-510-2430		CHEMICALS	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
28-510-2575		TELEPHONE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
28-510-2585		FUEL	5,000.00	0.00	0.00	175.77	0.00	4,824.23	3.52
		TOTAL OPERATING EXPENSES	223,200.00	18,171.83	0.00	94,018.47	0.00	129,181.53	42.12
CAPITAL OUTLAY									
TOTAL OPERATING EXPENSES			384,368.00	24,059.98	0.00	115,994.90	0.00	268,373.10	30.18
TOTAL EXPENDITURES			384,368.00	24,059.98	0.00	115,994.90	0.00	268,373.10	30.18
EXCESS REVENUES/EXPENDITURES			( 99,669.00)	( 67.58)	0.00	4,799.21	0.00	( 104,468.21)	4.82-
TRANSFERS IN									



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

29 -SCHOOL RESOURCE OFFICER  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		INTER-GOV/GRANTS	164,000.00	30,909.10	0.00	61,818.20	0.00	102,181.80	37.69
		TOTAL REVENUES	164,000.00	30,909.10	0.00	61,818.20	0.00	102,181.80	0.00
EXPENDITURE SUMMARY									
		SCHOOL RESOURCE OFFICER	175,562.00	5,939.99	0.00	25,554.59	0.00	150,007.41	14.56
		TOTAL EXPENDITURES	175,562.00	5,939.99	0.00	25,554.59	0.00	150,007.41	14.56
		EXCESS REVENUES/EXPENDITURES	( 11,562.00)	24,969.11	0.00	36,263.61	0.00	( 47,825.61)	313.64-
		TRANSFERS IN	11,562.00	0.00	0.00	0.00	0.00	11,562.00	0.00
		NET TRANSFERS	11,562.00	0.00	0.00	0.00	0.00	11,562.00	0.00
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	24,969.11	0.00	36,263.61	0.00	( 36,263.61)	0.00





TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

29 -SCHOOL RESOURCE OFFICER  
 SCHOOL RESOURCE OFFICER  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL EXPENSES									
29-529-1001	SRO SALARIES		104,816.00	4,224.00	0.00	18,129.00	0.00	86,687.00	17.30
29-529-1003	FICA/MEDICARE		16,037.00	317.81	0.00	1,426.06	0.00	14,610.94	8.89
29-529-1004	P.E.R.A.		21,645.00	832.60	0.00	3,655.70	0.00	17,989.30	16.89
29-529-1005	HEALTH & LIFE INSURANCE		33,046.00	565.58	0.00	2,341.53	0.00	30,704.47	7.09
29-529-1006	WORKER'S COMPENSATION		18.00	0.00	0.00	2.30	0.00	15.70	12.78
	TOTAL PERSONNEL EXPENSES		175,562.00	5,939.99	0.00	25,554.59	0.00	150,007.41	14.56
-----									
	TOTAL SCHOOL RESOURCE OFFICER		175,562.00	5,939.99	0.00	25,554.59	0.00	150,007.41	14.56
-----									
	TOTAL EXPENDITURES		175,562.00	5,939.99	0.00	25,554.59	0.00	150,007.41	14.56
=====									
	EXCESS REVENUES/EXPENDITURES		( 11,562.00)	24,969.11	0.00	36,263.61	0.00	( 47,825.61)	313.64-
=====									
TRANSFERS IN									
29-48888	TRANSFERS IN		11,562.00	0.00	0.00	0.00	0.00	11,562.00	0.00
	TOTAL TRANSFERS IN		11,562.00	0.00	0.00	0.00	0.00	11,562.00	0.00
-----									
	TRANSFERS OUT								
	NET TRANSFERS		11,562.00	0.00	0.00	0.00	0.00	11,562.00	0.00
-----									
	REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT		0.00	24,969.11	0.00	36,263.61	0.00	( 36,263.61)	0.00
=====									

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

30 -EVENTS FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		CHARGES FOR SERVICES	13,453.00	0.00	0.00	9,880.00	0.00	3,573.00	73.44
		MISCELLANEOUS REVENUES	0.00	0.00	0.00	625.00	0.00	( 625.00)	0.00
		TOTAL REVENUES	13,453.00	0.00	0.00	10,505.00	0.00	2,948.00	0.00
EXPENDITURE SUMMARY									
		EVENTS FUND	13,000.00	0.00	0.00	9,451.31	0.00	3,548.69	72.70
		TOTAL EXPENDITURES	13,000.00	0.00	0.00	9,451.31	0.00	3,548.69	72.70
		EXCESS REVENUES/EXPENDITURES	453.00	0.00	0.00	1,053.69	0.00	( 600.69)	232.60
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	453.00	0.00	0.00	1,053.69	0.00	( 600.69)	232.60



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

30 -EVENTS FUND

EVENTS FUND

DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
	30-530-2530	FIESTA REFUNDS	500.00	0.00	0.00	0.00	0.00	500.00	0.00
	TOTAL OPERATING EXPENSES		500.00	0.00	0.00	0.00	0.00	500.00	0.00
CAPITAL OUTLAY									
	30-530-3062	VENDOR AGREE/CONTRACTS	7,000.00	0.00	0.00	3,743.61	0.00	3,256.39	53.48
	30-530-3082	MISCELLANEOUS	5,500.00	0.00	0.00	5,707.70	0.00 (	207.70)	103.78
	TOTAL CAPITAL OUTLAY		12,500.00	0.00	0.00	9,451.31	0.00	3,048.69	75.61
TOTAL EVENTS FUND			13,000.00	0.00	0.00	9,451.31	0.00	3,548.69	72.70
TOTAL EXPENDITURES			13,000.00	0.00	0.00	9,451.31	0.00	3,548.69	72.70
EXCESS REVENUES/EXPENDITURES			453.00	0.00	0.00	1,053.69	0.00 (	600.69)	232.60
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			453.00	0.00	0.00	1,053.69	0.00 (	600.69)	232.60

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

32 -PARKING FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		MISCELLANEOUS REVENUES	6,420.00	0.00	0.00	150.00	0.00	6,270.00	2.34
		TOTAL REVENUES	<u>6,420.00</u>	<u>0.00</u>	<u>0.00</u>	<u>150.00</u>	<u>0.00</u>	<u>6,270.00</u>	<u>0.00</u>
EXPENDITURE SUMMARY									
		EXCESS REVENUES/EXPENDITURES	6,420.00	0.00	0.00	150.00	0.00	6,270.00	2.34
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	6,420.00	0.00	0.00	150.00	0.00	6,270.00	2.34

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

32 -PARKING FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUES									
	32-46020	PARKING FEE DEPOSITS	6,420.00	0.00	0.00	150.00	0.00	6,270.00	2.34
		TOTAL MISCELLANEOUS REVENUES	6,420.00	0.00	0.00	150.00	0.00	6,270.00	2.34
TOTAL REVENUES			6,420.00	0.00	0.00	150.00	0.00	6,270.00	2.34
EXCESS REVENUES/EXPENDITURES			6,420.00	0.00	0.00	150.00	0.00	6,270.00	2.34
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			6,420.00	0.00	0.00	150.00	0.00	6,270.00	2.34

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

33 -MUNICIPAL COURT BONDS  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		MISCELLANEOUS REVENUES	1,189.00	0.00	0.00	131.00	0.00	1,058.00	11.02
		TOTAL REVENUES	1,189.00	0.00	0.00	131.00	0.00	1,058.00	0.00
EXPENDITURE SUMMARY									
		COURT BONDS	1,189.00	421.00	0.00	421.00	0.00	768.00	35.41
		TOTAL EXPENDITURES	1,189.00	421.00	0.00	421.00	0.00	768.00	35.41
		EXCESS REVENUES/EXPENDITURES	0.00 (	421.00)	0.00 (	290.00)	0.00	290.00	0.00
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00 (	421.00)	0.00 (	290.00)	0.00	290.00	0.00



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

33 -MUNICIPAL COURT BONDS

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUES									
	33-46020	BOND DEPOSITS	1,189.00	0.00	0.00	0.00	0.00	1,189.00	0.00
	33-46090	MISCELLANEOUS INCOME	0.00	0.00	0.00	131.00	0.00	( 131.00)	0.00
		TOTAL MISCELLANEOUS REVENUES	1,189.00	0.00	0.00	131.00	0.00	1,058.00	11.02
		TOTAL REVENUES	1,189.00	0.00	0.00	131.00	0.00	1,058.00	11.02

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

33 -MUNICIPAL COURT BONDS  
 COURT BONDS  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY									
	33-533-3301	COURT REFUNDS/PAYMENTS	1,189.00	421.00	0.00	421.00	0.00	768.00	35.41
		TOTAL CAPITAL OUTLAY	1,189.00	421.00	0.00	421.00	0.00	768.00	35.41
-----									
		TOTAL COURT BONDS	1,189.00	421.00	0.00	421.00	0.00	768.00	35.41
		TOTAL EXPENDITURES	1,189.00	421.00	0.00	421.00	0.00	768.00	35.41
=====									
		EXCESS REVENUES/EXPENDITURES	0.00	( 421.00)	0.00	( 290.00)	0.00	290.00	0.00
=====									
TRANSFERS OUT									
-----									
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	( 421.00)	0.00	( 290.00)	0.00	290.00	0.00
=====									

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

35 -CAPITAL IMPROVEMENTS FUND  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		FINES & FORFEITS	415,001.00	0.00	0.00	0.00	0.00	415,001.00	0.00
		INTER-GOV/GRANTS	2,872,840.00	286,572.02	0.00	608,175.09	0.00	2,264,664.91	21.17
		TOTAL REVENUES	<u>3,287,841.00</u>	<u>286,572.02</u>	<u>0.00</u>	<u>608,175.09</u>	<u>0.00</u>	<u>2,679,665.91</u>	<u>0.00</u>
EXPENDITURE SUMMARY									
		CAPITAL IMPROVEMENTS	3,287,841.00	0.00	0.00	165,054.00	537,007.72	2,585,779.28	21.35
		TOTAL EXPENDITURES	<u>3,287,841.00</u>	<u>0.00</u>	<u>0.00</u>	<u>165,054.00</u>	<u>537,007.72</u>	<u>2,585,779.28</u>	<u>21.35</u>
		EXCESS REVENUES/EXPENDITURES	0.00	286,572.02	0.00	443,121.09	( 537,007.72)	93,886.63	0.00
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	286,572.02	0.00	443,121.09	( 537,007.72)	93,886.63	0.00

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

35 -CAPITAL IMPROVEMENTS FUND

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FINES & FORFEITS									
	35-45060	SCADA SYSTEM	415,001.00	0.00	0.00	0.00	0.00	415,001.00	0.00
	TOTAL FINES & FORFEITS		415,001.00	0.00	0.00	0.00	0.00	415,001.00	0.00
MISCELLANEOUS REVENUES									
INTER-GOV/GRANTS									
	35-47071	PICACHO - LP10014	603,542.00	0.00	0.00	0.00	0.00	603,542.00	0.00
	35-47076	PICACHO F3005	679,478.00	0.00	0.00	4,714.17	0.00	674,763.83	0.69
	35-47078	CALLE DE SANTIAGO LP100	434,665.00	0.00	0.00	0.00	0.00	434,665.00	0.00
	35-47088	JR AWARD-MD RADIOS 23-ZH9202	77,432.00	0.00	0.00	75,000.00	0.00	2,432.00	96.86
	35-47089	SANTIAGO LGRF HW2L100562	182,728.00	187,136.00	0.00	187,136.00	0.00	( 4,408.00)	102.41
	35-47090	PSB RENOVATION GRANT 22-G284	294,646.00	3,575.79	0.00	5,035.93	0.00	289,610.07	1.71
	35-47094	HW2LP10057 CALLE DEL NORTE P	163,262.00	0.00	0.00	0.00	0.00	163,262.00	0.00
	35-47095	REC QUALITY OF LIFE 23-H5053	97,087.00	95,860.23	0.00	95,860.23	0.00	1,226.77	98.74
	35-47096	MARSHAL VEHICLES	150,000.00	0.00	0.00	90,428.76	0.00	59,571.24	60.29
	35-47097	C1233326 CALLE DE OESTE	190,000.00	0.00	0.00	0.00	0.00	190,000.00	0.00
	35-47099	DESTINATION FORWARD	0.00	0.00	0.00	150,000.00	0.00	( 150,000.00)	0.00
	TOTAL INTER-GOV/GRANTS		2,872,840.00	286,572.02	0.00	608,175.09	0.00	2,264,664.91	21.17
TOTAL REVENUES			3,287,841.00	286,572.02	0.00	608,175.09	0.00	2,679,665.91	18.50

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

35 -CAPITAL IMPROVEMENTS FUND  
 CAPITAL IMPROVEMENTS  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY									
35-535-3560		SCADA SYSTEM	415,001.00	0.00	0.00	0.00	0.00	415,001.00	0.00
35-535-3571		PICACHO - LP10014	603,542.00	0.00	0.00	36,669.93	17,451.75	549,420.32	8.97
35-535-3572		SIDEWALK/EASEMENTS IMPRV	0.00	0.00	0.00	0.00	84.31 (	84.31)	0.00
35-535-3576		PICACHO F3005 CAPITAL OUT	679,478.00	0.00	0.00	0.00	0.00	679,478.00	0.00
35-535-3578		CALLE DE SANTIAGO - LP100	434,665.00	0.00	0.00	19,859.84	20,398.07	394,407.09	9.26
35-535-3587		FIRE HYDRANTS - G2334	0.00	0.00	0.00	0.00	593.04 (	593.04)	0.00
35-535-3588		JR AWARD - MD RADIOS 23-Z	77,432.00	0.00	0.00	0.00	0.00	77,432.00	0.00
35-535-3589		SANTIAGO LGRF HW2L100562	182,728.00	0.00	0.00	5,857.20	133,801.19	43,069.61	76.43
35-535-3590		PSB RENOVATION 22-G2846	294,646.00	0.00	0.00	3,575.79	199,765.41	91,304.80	69.01
35-535-3594		HW2LP10057 CALLE DEL NORT	163,262.00	0.00	0.00	0.00	29,235.50	134,026.50	17.91
35-535-3595		REC QUALITY OF LIFE 23-H5	97,087.00	0.00	0.00	97,058.48	0.00	28.52	99.97
35-535-3596		MARSHAL VEHICLES	150,000.00	0.00	0.00	2,032.76	58,367.42	89,599.82	40.27
35-535-3597		C12333256 CALLE DE OESTE	190,000.00	0.00	0.00	0.00	31,026.27	158,973.73	16.33
35-535-3598		23-JAG-MESIA-SFY25 CAMERA	0.00	0.00	0.00	0.00	46,284.76 (	46,284.76)	0.00
		TOTAL CAPITAL OUTLAY	3,287,841.00	0.00	0.00	165,054.00	537,007.72	2,585,779.28	21.35
		TOTAL CAPITAL IMPROVEMENTS	3,287,841.00	0.00	0.00	165,054.00	537,007.72	2,585,779.28	21.35
		TOTAL EXPENDITURES	3,287,841.00	0.00	0.00	165,054.00	537,007.72	2,585,779.28	21.35
=====									
		EXCESS REVENUES/EXPENDITURES	0.00	286,572.02	0.00	443,121.09 (	537,007.72)	93,886.63	0.00
=====									
		TRANSFERS IN	-----	-----	-----	-----	-----	-----	-----
		TRANSFERS OUT	-----	-----	-----	-----	-----	-----	-----
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	0.00	286,572.02	0.00	443,121.09 (	537,007.72)	93,886.63	0.00
=====									

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

36 -WATER RIGHTS ACQUISITIONS  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		CHARGES FOR SERVICES	74.00	7.83	0.00	416.86	0.00	( 342.86)	563.32
		MISCELLANEOUS REVENUES	10,817.00	429.96	0.00	4,273.00	0.00	6,544.00	39.50
		TOTAL REVENUES	10,891.00	437.79	0.00	4,689.86	0.00	6,201.14	0.00
EXPENDITURE SUMMARY									
		EXCESS REVENUES/EXPENDITURES	10,891.00	437.79	0.00	4,689.86	0.00	6,201.14	43.06
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	10,891.00	437.79	0.00	4,689.86	0.00	6,201.14	43.06



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

36 -WATER RIGHTS ACQUISITIONS  
 WATER RIGHTS ACQUISITION  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
=====									
EXCESS REVENUES/EXPENDITURES			10,891.00	437.79	0.00	4,689.86	0.00	6,201.14	43.06
=====									
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT									
			10,891.00	437.79	0.00	4,689.86	0.00	6,201.14	43.06
=====									



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

37 -WATER RIGHTS MANAGEMENT  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		CHARGES FOR SERVICES	63.00	6.72	0.00	28.83	0.00	34.17	45.76
		MISCELLANEOUS REVENUES	5,184.00	358.30	0.00	2,922.50	0.00	2,261.50	56.38
		TOTAL REVENUES	5,247.00	365.02	0.00	2,951.33	0.00	2,295.67	0.00
EXPENDITURE SUMMARY									
		EXCESS REVENUES/EXPENDITURES	5,247.00	365.02	0.00	2,951.33	0.00	2,295.67	56.25
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	5,247.00	365.02	0.00	2,951.33	0.00	2,295.67	56.25

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

37 -WATER RIGHTS MANAGEMENT

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CHARGES FOR SERVICES									
	37-44082	WTR RIGHTS PENALTY	63.00	6.72	0.00	28.83	0.00	34.17	45.76
		TOTAL CHARGES FOR SERVICES	63.00	6.72	0.00	28.83	0.00	34.17	45.76
MISCELLANEOUS REVENUES									
	37-46075	MANAGEMENT FEES	5,184.00	358.30	0.00	2,922.50	0.00	2,261.50	56.38
		TOTAL MISCELLANEOUS REVENUES	5,184.00	358.30	0.00	2,922.50	0.00	2,261.50	56.38
		TOTAL REVENUES	5,247.00	365.02	0.00	2,951.33	0.00	2,295.67	56.25

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

37 -WATER RIGHTS MANAGEMENT  
 WATER RIGHTS MANAGEMENT  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
=====									
EXCESS REVENUES/EXPENDITURES			5,247.00	365.02	0.00	2,951.33	0.00	2,295.67	56.25
=====									
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT									
			5,247.00	365.02	0.00	2,951.33	0.00	2,295.67	56.25
=====									

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

38 -WATER RIGHTS DEVELOPMENT  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		MISCELLANEOUS REVENUES	14,400.00	0.00	0.00	3,600.00	0.00	10,800.00	25.00
		TOTAL REVENUES	<u>14,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,600.00</u>	<u>0.00</u>	<u>10,800.00</u>	<u>0.00</u>
EXPENDITURE SUMMARY									
		EXCESS REVENUES/EXPENDITURES	14,400.00	0.00	0.00	3,600.00	0.00	10,800.00	25.00
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	14,400.00	0.00	0.00	3,600.00	0.00	10,800.00	25.00



TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

38 -WATER RIGHTS DEVELOPMENT  
 WATER RIGHTS DEVELOPMENT  
 DEPARTMENTAL EXPENDITURES

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
OPERATING EXPENSES									
CAPITAL OUTLAY									
EXCESS REVENUES/EXPENDITURES			14,400.00	0.00	0.00	3,600.00	0.00	10,800.00	25.00
TRANSFERS IN									
TRANSFERS OUT									
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT			14,400.00	0.00	0.00	3,600.00	0.00	10,800.00	25.00

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

49 -CANNABIS  
 FINANCIAL SUMMARY

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY									
		TAXES - STATE	0.00	2,512.26	0.00	5,975.31	0.00 (	5,975.31)	0.00
		TOTAL REVENUES	0.00	2,512.26	0.00	5,975.31	0.00 (	5,975.31)	0.00
EXPENDITURE SUMMARY									
		EXCESS REVENUES/EXPENDITURES	0.00	2,512.26	0.00	5,975.31	0.00 (	5,975.31)	0.00
		TRANSFERS IN	25,987.65	0.00	0.00	25,987.64	0.00	0.01	100.00
		NET TRANSFERS	25,987.65	0.00	0.00	25,987.64	0.00	0.01	100.00
		REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT	25,987.65	2,512.26	0.00	31,962.95	0.00 (	5,975.30)	122.99

TOWN OF MESILLA  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: NOVEMBER 30TH, 2024

49 -CANNABIS

REVENUE

FUND	ACCOUNT #	ACCOUNT NAME	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TAXES - STATE									
	49-42090	CANNABIS GRT	0.00	2,512.26	0.00	5,975.31	0.00 (	5,975.31)	0.00
		TOTAL TAXES - STATE	0.00	2,512.26	0.00	5,975.31	0.00 (	5,975.31)	0.00
TOTAL REVENUES			0.00	2,512.26	0.00	5,975.31	0.00 (	5,975.31)	0.00
EXCESS REVENUES/EXPENDITURES			0.00	2,512.26	0.00	5,975.31	0.00 (	5,975.31)	0.00
TRANSFERS IN									
	49-48888	TRANSFER IN	25,987.65	0.00	0.00	25,987.64	0.00	0.01	100.00
		TOTAL TRANSFERS IN	25,987.65	0.00	0.00	25,987.64	0.00	0.01	100.00
TRANSFERS OUT									
NET TRANSFERS			25,987.65	0.00	0.00	25,987.64	0.00	0.01	100.00
REVENUES & TRANSFERS IN OVER/ (UNDER) EXPENDITURES & TRANSFERS OUT									
			25,987.65	2,512.26	0.00	31,962.95	0.00 (	5,975.30)	122.99





# TOWN OF MESILLA

Public Works Department  
P.O. Box 10, Mesilla, New Mexico 88046  
Office: (575) 524-3262  
Fax: (575) 541-6327

## MEMORANDUM

Date: December 5 , 2024  
TO: Mayor Hernandez and Board of Trustees  
FROM: Lorenzo Astorga , Public Works Director  
RE: **Public Works Department Activity Report – November 2024**

### **On-going maintenance, custodial and operations:**

Meter reading continues  
On-call/standby for emergency repairs or assistance  
Monthly water sampling and reporting is up-to-date  
Monitoring of water tank, wells, and pumps  
Monitoring of lift stations, review and reporting  
New water services and water shut-offs (ownership change/nonpayment)  
Grounds maintenance on-going  
Utility location services  
Custodial responsibilities on-going  
Vehicle maintenance on-going  
Valve exercise program continues  
Trail Maintenance on-going

### **Miscellaneous items/work orders/accomplishments:**

Set up and tear down for Veterans Day Event (November 11)  
Assisted in Trash clean up and cleaning of restrooms For Dia de Los Muertos weekend  
Filled in Asphalt patch on Locations of new water services: (Calle de Santa Ana , Calle Collon)  
Building Filter Were replaced and ready for Heaters to go on for season  
Clean up and trash removal  
Filled in Several Potholes Called in by Residents.

Finished and Submitted Lead and Cooper Inventory To NMED  
Major weed eradication on Calle del Norte Trail  
Street Sweeping ( Core of Town)  
Emergency line repair ( Calle Mercado )  
Brick repair Plaza  
Fountain maintenance  
Flushed Mercado district

**Project update:**

**Calle de Picacho Roadway (FY22TPF)** – Project has started with an anticipation completion date of February 2025. (Dates subject to change)

**Calle de Picacho Drainage** – Project has started with an anticipation completion date of February 2025. (Dates subject to change.)

**Calle de Picacho Utility Improvements** – Project has started with an anticipation completion date of February 2025. (Dates subject to change)

**Public Safety Building Renovations** – Waiting for ESA construction to give quote.

**Calle de Santiago Bridge Improvements and Active Transportation Corridor (FY23 TPF)** – Project Design 100% complete. Contracted through CES And awaiting Quotes.

**Calle del Norte Multi-Use Path Phase III (FY2024 TPF)** – Project is at 65%. Design is currently being worked on.

**2023-2024 LGRF Calle de Santiago** – Design 100% complete. Contracted through CES And awaiting Quotes.

## Community Projects Report

Project	Description
Current Contact information	Dorothy Sellers Email: <a href="mailto:DorothyS@mesillanm.gov">DorothyS@mesillanm.gov</a> Work: 575-524-3262 Cell:575-571-3890
Visitors Guide	New guides have been published and distributed. If you are in need of some please let me know so I can get you some.
Social Media and website	If you would like me to showcase a specific location, memoir, resident highlight please reach out to me  STILL SEEKING...I really want to feature the generations of families that weave the fabric of Mesilla. If you are anyone you know would be interested in being interviewed and photographed please let me know
Mercado	Mercado is still running strong. Alternates have not been sought as of yet as we have not fully filled the outer ring on a regular basis
Clean & Beautiful Grant	This first event which employed youth interns went forward. Looking to complete the other items in early spring. For a full list of what we were approved for please let me know
NM Tourism Grant	The Town has been awarded a 2:1 match package worth \$34,950
Christmas Tree lighting	Event to take place from 6pm to 7pm on December 6, 2024

Christmas Eve	Luminarias have been purchased from LCHS band. Arrangements for the team to light them has been cemented.  Santa and Choir have been booked.  Refreshments have been arranged.