

Town of Mesilla, New Mexico

THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA

REGULAR MEETING AT THE MESILLA TOWN HALL,
2231 AVENIDA DE MESILLA

MONDAY, JULY 22, 2024 ~ 6:00 P.M.~

MINUTES

TRUSTEES: Russell Hernandez, Mayor
Adrianna Merrick, Mayor Pro Tem
Biviana Cadena, Trustee
Stephanie Johnson-Burick, Trustee
Gerard Nevarez, Trustee

STAFF: Ben Azcarate, Interim Marshal
Gloria S Maya, Town Clerk/Recorder

PUBLIC: Lori Miller Trina Witter
Catharine Walkinshaw Mara Baca
Cole Morris Will Martinez
Mary H Ratje Susan Krueger
Anna P Diaz-Austin

1. PLEDGE OF ALLEGIANCE

Mayor Hernandez led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Hernandez, Mayor Pro Tem Merrick, Trustee Johnson-Burick, Trustee Nevarez

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Trustee Nevarez, Seconded by Mayor Pro Tem Merrick.

Motion passed unanimously.

4. APPROVAL OF THE CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)

Motion: To approve Consent Agenda, Moved by Trustee Johnson-Burick, Seconded by Mayor Pro Tem Merrick.

Motion passed unanimously.

- a) **BOT MINUTES** – Minutes of BOT Work session, Public Hearing, Meeting - 07.08.2024
Approved by consent agenda
- b) **PZHAC CASE #061853** – 2030 Calle de Parian, submitted by Flippin Vintage. Requesting approval to install hanging sign at her newly approved business location. Case being re-reviewed due to wrong location. ZONE: Historical Commercial (HC). *Approved by consent agenda*
- c) **PZHAC CASE #061858** – 1970 Calle Pacana, submitted by Andrea Scheider. Requesting approval to build a swimming pool at her property. *Approved by consent agenda*

1 d) **PZHAC CASE #061862** – 2525 Calle de Parian, submitted by Renne Beltran. Requesting approval
2 to resume solar panel installation, expired approved permit 061503. Previous installation company
3 did not finish work. ZONE: Historic Residential (HR). *Approved by consent agenda*
4

5 **5. PRESENTATIONS:**

6 a) **PRESENTATION: MVRDA Non-Emergency Reporting Platform: Ms. Jennifer Gorham**
7 Ms. Gorham made a presentation on the MVRDA Non-Emergency Reporting Platform.
8

9 **6. PUBLIC INPUT ON CASES** – The public is invited to address the Board as allowed by the chair.
10 No Public Input
11

12 **7. ACTION AND CONSIDERATION**

13 **NEW BUSINESS**

14 a) **APPROVAL: Fire Department Auto Aid Agreement**

15 Mr. Embury gave an overview of the Fire Department Auto Aid Agreement.
16

17 **Motion: To approve Fire Department Auto Aid Agreement, Moved by Mayor Pro Tem Merrick,**
18 **Seconded by Trustee Johnson-Burick.**
19

20 **Roll Call Vote: Motion passed (summary: Yes-4)**

21 Mayor Pro Tem Merrick Yes

22 Trustee Cadena Yes

23 Trustee Johnson-Burick Yes

24 Trustee Nevarez Yes
25

26 b) **APPROVAL: Resolution 2024-16 Budget Adjustments**

27 Ms. Maya reviewed Resolution 2024-16 Budget Adjustments.
28

29 **Motion: To approve Resolution 2024-16 - Budget Adjustments, Moved by Trustee Nevarez, Seconded by**
30 **Mayor Pro Tem Merrick.**
31

32 **Roll Call Vote: Motion passed (summary: Yes-4)**

33 Mayor Pro Tem Merrick Yes

34 Trustee Cadena Yes

35 Trustee Johnson-Burick Yes

36 Trustee Nevarez Yes
37

38 c) **APPROVAL: Resolution 2025-04 FY2023-24 - Final Quarterly Financial Report**

39 Ms. Maya reviewed Resolution 2025-04 Final Quarterly Financial Report.
40

41 **Motion: To approve Resolution 2025—04 FY2023-24 – Final Quarterly Financial Report, Moved by**
42 **Mayor Pro Tem Merrick, Seconded by Trustee Johnson-Burick.**
43

44 **Roll Call Vote: Motion passed (summary: Yes-4)**

45 Mayor Pro Tem Merrick Yes

46 Trustee Cadena Yes

47 Trustee Johnson-Burick Yes

48 Trustee Nevarez Yes

1
2 **d) APPROVAL: Resolution 2025-05 FY2024-25 Fiscal Year Revenue and Operating**
3 **Budget**

4 Ms. Maya reviewed Resolution 2025-05 FY2024-25 Fiscal Year Revenue and Operating Budget.
5

6 **Motion: To approve Resolution 2025-05 FY2024-25 Fiscal Year Revenue and Operating Budget, Moved**
7 **by Mayor Pro Tem Merrick, Seconded by Trustee Johnson-Burick.**
8

9 **Roll Call Vote: Motion passed (summary: Yes-4)**

10 Mayor Pro Tem Merrick Yes

11 Trustee Cadena Yes

12 Trustee Johnson-Burick Yes

13 Trustee Nevarez Yes
14

15 **e) APPROVAL: Board of Adjustments Appointment**

16 Mayor Hernandez appointed Eric Gallegos to the Board of Adjustments.
17

18 **Motion: To approve the appointment of Eric Gallegos to the Board of Adjustments, Moved by Mayor**
19 **Pro Tem Merrick, Seconded by Trustee Johnson-Burick.**
20

21 **Roll Call Vote: Motion passed (summary: Yes-4)**

22 Mayor Pro Tem Merrick Yes

23 Trustee Cadena Yes

24 Trustee Johnson-Burick Yes

25 Trustee Nevarez Yes
26

27 **f) DISCUSSION: Community Development Administrative Approvals**

28 **o (to be brought by resolution for approval at the next meeting)**

29 Mayor Hernandez reviewed the process for Community Development Administrative Approvals.
30

31 Trustees brought forth concerns and recommendations regarding administrative approvals.
32

33 **8. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.**

34 Ms. Ratje stated that the website needs to be kept updated.
35

36 Volunteer Firefighters thanked the board for approval of the Auto Aid Agreement.
37

38 **9. CLOSED EXECUTIVE SESSION**

39 **Motion: To enter Closed Executive Session, Moved by Trustee Nevarez, Seconded by Mayor Pro Tem**
40 **Merrick.**
41

42 **Roll Call Vote: Motion passed (summary: Yes-4)**

43 Mayor Pro Tem Merrick Yes

44 Trustee Cadena Yes

45 Trustee Johnson-Burick Yes

46 Trustee Nevarez Yes
47

48 **Entered Closed Executive Session at 6:46 p.m.**
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**a) Discussion of limited personnel matters pursuant to NMSA 1978, Section 10-15-1(H)(2) --
- Open Position Marshal's Department**

Motion: To approve entering Regular Meeting, Moved by Trustee Nevarez, Seconded by Mayor Pro Tem Merrick.

Roll Call Vote: Motion passed (summary: Yes-4)

- Mayor Pro Tem Merrick Yes
- Trustee Cadena Yes
- Trustee Johnson-Burick Yes
- Trustee Nevarez Yes

Entered Regular Meeting at 6:57 p.m.

**b) APPROVAL: Any actions that may arise as a result of discussions in closed session
- Open Position Marshal's Department**

Mayor Hernandez recommended the hiring of Andres Montoya for a position in the Marshal's Department.

Motion: To approve the hiring of Andres Montoya for a position in the Marshal's Department, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Johnson-Burick.

Roll Call Vote: Motion passed (summary: Yes-4)

- Mayor Pro Tem Merrick Yes
- Trustee Cadena Yes
- Trustee Johnson-Burick Yes
- Trustee Nevarez Yes

Mayor Hernandez recommended the hiring of Sandra Lopez

Trustee Johnson-Burick stated she would abstain from voting.

Motion: To approve the hiring of Sandra Lopez for a position in the Marshal's Department, Moved by Trustee Nevarez, Seconded by Mayor Pro Tem Merrick.

Roll Call Vote: Motion passed (summary: Yes-3)

- Mayor Pro Tem Merrick Yes
- Trustee Cadena Yes
- Trustee Johnson-Burick Abstained
- Trustee Nevarez Yes

10. BOARD OF TRUSTEE COMMITTEE REPORTS

Mayor Pro Tem Merrick: attended NMML MOLI Training in Albuquerque; MPO meeting August 14th.

Mayor Hernandez: attended NMML MOLI Training in Albuquerque; requested BOT liaison reports

11. BOARD OF TRUSTEE/STAFF COMMENTS

Marshal Azcarate stated radios will be set up and ready to go tomorrow, no issues on the first day of school. Made presentation to Lieutenant Diaz on promotion.

Lieutenant Diaz thanked the board for giving him the opportunity to grow as an officer.

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2 Mr. Astorga gave an update on the projects.

3
4 Trustee Johnson-Burick state will be nice to have the fountain and the flowers at Veteran's Park working.

5
6 Trustee Nevarez asked about the stakes that are at Los Leones Park.

7
8 Mayor Hernandez stated the town was able to get two shade structures instead of one. Work will begin on the
9 board room update tomorrow.

10
11 Trustee Nevarez asked about the placement for the videos.

12
13 Mayor Hernandez stated they will determine where the best spot will be. Working on the charging stations
14 which will be at the Community Center Park and at Town Hall. The town received \$150,000 from Department
15 of Tourism, for a parking lot at the Community Center Park. Clean and Beautiful Grant will be used
16 infrastructure around the town.

17
18 Mr. Embury gave an update of the Fire Department.

19
20 Mayor Hernandez stated Fire Department received an EMS perfect certification. Town passed the water
21 inspection by the Environmental Department.

22
23 Trustee Nevarez stated he submitted handbook recommendations. Asked about the debris on the empty lot
24 behind El Patio.

25
26 Trustee Johnson-Burick thanked the staff for all they do.

27
28 Trustee Cadena agreed the website needs to be kept updated.

29
30 Mayor Pro Tem Merrick stated budget reports flow much better. MOLI training provides good information.

31
32 Mayor Hernandez stated he assisted with parliamentary procedures at the Planning/Zoning worksession. Ad-
33 hocs are being created to help with arts and culture, STR, Lodger's Tax, etc. We are working together to drive
34 forward.

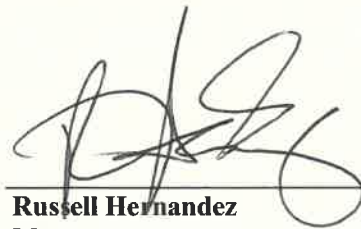
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36 **12. ADJOURNMENT**

37 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).**

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39 **MEETING ADJOURNED AT 7:21 P.M.**

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41 **APPROVED THIS 12th DAY OF AUGUST, 2024**

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Russell Hernandez
Mayor

48 **ATTEST:**

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Gloria S. Maya
Town Clerk/Treasurer

