



Town of Mesilla, New Mexico

THE BOARD OF TRUSTEES (BOT) OF THE TOWN OF MESILLA
REGULAR MEETING AT THE MESILLA TOWN HALL,
2231 AVENIDA DE MESILLA

MONDAY, APRIL 22 2024 ~ 6:00 P.M.~

MINUTES

TRUSTEES: Russell Hernandez, Mayor
Adrianna Merrick, Mayor Pro Tem
Biviana Cadena, Trustee
Stephanie Johnson-Burick, Trustee
Gerard Nevarez, Trustee

STAFF: Ben Azcarate, Interim Marshal
Greg Whited, Fire Chief
Gloria S Maya, Town Clerk/Recorder

PUBLIC: Richard Moreo Crystal Whited
Lori Miller Charles Wendler
Isela Wendler Susan Krueger
Catharine Walkinshaw Greg Lester
Andrea Bryan Trina Witter
Dasa Bausova Ralph Geck
Mary H Ratje

1. PLEDGE OF ALLEGIANCE

Mayor Hernandez led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Hernandez, Mayor Pro Tem Merrick, Trustee Cadena, Trustee Johnson-Burick, Trustee Nevarez

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve the consent agenda, Moved by Trustee Nevarez, Seconded by Mayor Pro Tem Merrick.

Roll Call Vote: Motion passed (summary: Yes-4)

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Johnson-Burick Yes

Trustee Nevarez Yes

4. PRESENTATIONS:

a) **Bike to School Day Proclamation**

Mayor Hernandez read the Bike to School Day Proclamation.

Ms. Curry thanked the Town of Mesilla for their support and invited everyone to the events taking place.

b) Motorcycle Awareness Proclamation

Mayor Hernandez read the Motorcycle Awareness Proclamation.

c) National Day of Prayer Proclamation

Mayor Hernandez read the National Day of Prayer Proclamation.

Mr. Wendler thanked the Town of Mesilla for their support.

5. PUBLIC INPUT ON CASES – The public is invited to address the Board as allowed by the chair.
No Public Input

6. APPROVAL OF CONSENT AGENDA: (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *)
Motion passed unanimously.

- a) ***BOT MINUTES** – Minutes of BOT, 04.08.2024 *Approved by consent agenda*
- b) ***PZHAC CASE #061806** – 2533 Calle Tercera, submitted by Robert S Lopez. Requesting approval to install a black square tube gate on his property. ZONE: Historical Residential (HR). *Approved by consent agenda.*
- c) ***PZHAC SIGN PERMIT #061812** - 2319 Calle de Guadalupe, submitted by El Chanate Coffee Co. Requesting approval to place an exterior wall mounted store front sign. ZONE: Historical Commercial (HC). *Approved by consent agenda.*
- d) ***PZHAC SIGN PERMIT #061813** – 2319 Calle de Guadalupe, submitted by El Chanate Coffee Co. Requesting approval to hang a store front sign on an existing sign hanger. ZONE: Historical Commercial (HC). *Approved by consent agenda.*

7. ACTION AND CONSIDERATION

- a) **PZHAC BUSINESS LICENSE #1225** – 2319 Calle de Guadalupe, submitted by El Chanate Coffee Co. Requesting approval to operate a coffee shop type business. ZONE: Historical Commercial (HC).

Motion passed unanimously.

8. NEW BUSINESS

- a) **APPROVAL: Resolution 2024-10**

NMFA Project Approval for LGPF: Comprehensive Plan

Mayor Hernandez gave an overview of Resolution 2024-10.

- b) **APPROVAL: Resolution 2024-11**

NMFA Project Approval for LGPF: Strategic Economic Development Plan

Mayor Hernandez gave an overview of Resolution 2024-11.

c) APPROVAL: MPO (State Planning & Research (SPR) Grant – ALL MPO Match: 20% (Town of Mesilla Match 1%)

Mayor Hernandez gave an overview of MPO Grant and the request for a town match of 1%.

Motion: To approve MPO (State Planning & Research (SPR) Grant – ALL MPO Match: 20% (Town of Mesilla Match 1%), Moved by Mayor Pro Tem Merrick, Seconded by Trustee Nevarez.

Roll Call Vote: Motion passed (summary: Yes-4)

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Johnson-Burick Yes

Trustee Nevarez Yes

d) APPROVAL: Tyler Component Integrations

Mayor Hernandez gave an overview of Tyler Component Integrations.

Motion: To approve Tyler Component Integrations, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Nevarez.

Trustee Nevarez stated this is beneficial for residents and creates efficiency.

Mayor Hernandez stated it can be accessed through the app or online. A computer will be made available for the residents at the town hall. This will help lower the cost of postage.

Trustee Johnson-Burick asked if this is like the program approved by the board that was not used.

Mayor Hernandez responded yes it was notification purposes, it was not utilized.

Trustee Cadena asked if there is a vision on how this will be accomplished.

Mayor Hernandez responded staff will be working side by side to get this moving forward.

Trustee Nevarez asked if the company would provide support.

Mayor Hernandez responded Tyler currently provides support service when needed and will continue to do so. Training will be provided upon implementation of the components.

Roll Call Vote: Motion passed (summary: Yes-4)

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Johnson-Burick Yes

Trustee Nevarez Yes

e) Approval: Medical Director Service Agreement 2024

Fire Chief Whited gave an overview of Medical Director Service Agreement 2024.

Motion: To approve Medical Director Service Agreement 2024, Moved by Mayor Pro Tem Merrick, Seconded by Trustee Cadena.

Roll Call Vote: Motion passed (summary: Yes-4)

Mayor Pro Tem Merrick Yes

Trustee Cadena Yes

Trustee Johnson-Burick Yes

Trustee Nevarez Yes

f) DISCUSSION: Budget – Position Responsibility Overview

Mayor Hernandez gave an overview of the proposed budget and position responsibility.

Trustee Johnson-Burick asked what Frontier Communities is.

Mayor Hernandez responded it is Main Street Programming.

Trustee Johnson-Burick expressed her concerns regarding the IT responsibilities. She understood IT was contracted out. Cannot support a position that does not have a job description.

Trustee Nevarez asked about the composing of the job descriptions.

Mayor Hernandez stated these positions are not arbitrary. Directors report to the mayor, IT could be a part time position. DSI does our IT support, Ms. Sellers does the day-to-day routine.

Trustee Cadena stated she would like to see the overall narrative as to how this will move forward.

Trustee Nevarez stated he would like to see the vision for the organization.

Trustee Johnson-Burick stated she sees the finance department being top heavy.

Mayor Pro Tem Merrick stated positions are being reclassified.

Mayor Hernandez stated each department goes side by side and reviewed the duties of said positions.

Mayor Pro Merrick stated feels this is reclassifying and not generally adding positions.

Trustee Johnson-Burick stated we are adding positions.

g) DISCUSSION: Budget – Position Pay Overview

Mayor Hernandez gave an overview of the proposed budget and position pay.

Trustee Johnson-Burick expressed her concerns with a deputy who has supervisory responsibilities.

Mayor Hernandez clarified the ranging procedure for a deputy and the training but not necessarily the role.

h) DISCUSSION: Budget – Initial ICIP Overview

Mayor Hernandez gave an overview of the proposed budget and initial ICIP.

9. PUBLIC INPUT – The public is invited to address the Board as allowed by the chair.

Ms. DeLaurier - See attached correspondence.

Ms. Walkinshaw reviewed the Mesilla Community Clean Up Day, Workshop on Adobe Bricks, Potluck Picnic at the Community Center Park which will be on Saturday, April 27th.

Mr. Garcia expressed his concerns regarding the Marshal's Department and Fire Department.

Mr. McBride asked why the program that was approved by the board was not utilized and the cost of the program.

10. BOARD OF TRUSTEE COMMITTEE REPORTS

Trustee Johnson-Burick: MPO meeting April 10th

Trustee Cadena: Taylor Foundation Meeting May 8th

Mayor Pro Tem Merrick: MPO meeting April 10th

Mayor Hernandez: MPO meeting April 10th, Taylor Advisory Historic Advisory Board, Rio Grande Trail Coordination Meeting.

11. BOARD OF TRUSTEE/STAFF COMMENTS

Interim Marshal Azcarate addressed Mr. Garcia's comments.

Fire Chief Whited addressed Mr. Garcia's comments.

Mayor Pro Tem Merrick stated her concern with Business License approvals. Asked that the board be involved in the Short-Term Rentals Ordinance.

Mayor Hernandez stated Mr. Salazar is working on the Short-Term Rentals Ordinance; will be brought to the board for approval. Deadlines are being missed. The Picacho project will go out to bid on Tuesday, April 30th. Staff will be meeting with Molzen/Corbin to discuss the future of the town. He will be attending an Economic Development webinar. The Mayor Coffee Talk will be at the Bean 1 at 9:00 a.m. on May 7th. Cinco de Mayo fiesta May 5th & 6th on the plaza; a posting of a potential quorum has been done.

12. NEXT MEETING DATE: Worksession - Tuesday, April 30, 2024 at 4:00 p.m.

13. OPEN POSITIONS: Marshal, Deputy, Public Works Maintenance, Public Works Water, Admin File Clerk

Mayor Hernandez reviewed the current Open Positions.

14. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4).

MEETING ADJOURNED AT 8:24 P.M.

APPROVED THIS 13th DAY OF MAY, 2024

Russell Hernandez
Mayor

ATTEST:

Gloria S. Maya
Town Clerk/Treasurer