



# Town of Mesilla, New Mexico

**BOARD OF TRUSTEES  
TOWN OF MESILLA  
REGULAR BOARD MEETING  
OCTOBER 10, 2017  
6:00 P.M.**

**TRUSTEES:** Nora L. Barraza, Mayor  
Carlos Arzabal, Mayor Pro Tem  
Jesus Caro, Trustee  
Linda L. Flores, Trustee  
Stephanie Johnson-Burick, Trustee (via Skype)

**STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer  
K.C. Alberg, Marshal  
Debbie Lujan, Public Works Director  
Irene Parra, Special Events Coordinator  
Gloria Maya, Recorder

**PUBLIC:**

**1. PLEDGE OF ALLEGIANCE**

Mayor Barraza led the Pledge of Allegiance.

**2. ROLL CALL & DETERMINATION OF A QUORUM**

**Roll Call.**

**Present: Mayor Barraza, Mayor Pro Tem Arzabal, Trustee Caro, Trustee Flores, Trustee Johnson-Burick (via Skype)**

**3. CHANGES/APPROVAL OF THE AGENDA**

**Motion: To approve agenda, Moved by Trustee Caro, Seconded by Mayor Pro Tem Arzabal.**

**Roll Call Vote: Motion passed (summary: Yes = 4).**

**Mayor Pro Tem Arzabal Yes**

**Trustee Caro Yes**

**Trustee Flores Yes**

**Trustee Johnson-Burick Yes**

**4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.  
No Public Input**

**5. CLOSED SESSION – pursuant to NMSA 1978 Chapter 10-15-1(H)(7) discussion**

1 regarding threatened or pending litigation related to Operation Stone Garden and NMSA  
2 1978 Chapter 10-15-1(H)(2) discussion of limited personnel matters on the resignation of  
3 employees in the Public Works Department. – **Nora L. Barraza, Mayor.**

4 **Motion: To enter Closed Session pursuant to NMSA 1978 Chapter 10-15-1(H)(7) discussion**  
5 **regarding threatened or pending litigation related to Operation Stone Garden and NMSA**  
6 **1978 Chapter 10-15-1(H)(2) discussion of limited personnel matters on the resignation of**  
7 **employees in the Public Works Department, Moved by Mayor Pro Tem Arzabal, Seconded**  
8 **by Trustee Caro.**

9  
10 **Roll Call Vote: Motion passed (summary: Yes = 4).**

11 **Mayor Pro Tem Arzabal Yes**

12 **Trustee Caro Yes**

13 **Trustee Flores Yes**

14 **Trustee Johnson-Burick Yes**

15  
16 **ENTER CLOSED SESSION AT 6:05 P.M.**

17  
18 **Motion: To enter Regular Meeting after limited discussion regarding threatened or**  
19 **pending litigation related to Operation Stone Garden pursuant to NMSA 1978 Chapter 10-**  
20 **15-1(H)(7) and limited discussion of personnel matters on the resignation of employees in**  
21 **the Public Works Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2) discussion**  
22 **of limited personnel matters on the resignation of employees in the Public Works**  
23 **Department; no action taken, Moved by Mayor Pro Tem Arzabal, Seconded by Trustee**  
24 **Caro.**

25  
26 **Roll Call Vote: Motion passed (summary: Yes = 4).**

27 **Mayor Pro Tem Arzabal Yes**

28 **Trustee Caro Yes**

29 **Trustee Flores Yes**

30 **Trustee Johnson-Burick Yes**

31  
32 **ENTERED REGULAR MEETING 6:42 P.M.**

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34  
35 **6. \*APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by**  
36 **one motion the following items of recurring or routine business. The Consent**  
37 **Agenda is marked with an asterisk \*:**

38 Mayor Pro Tem Arzabal requested placing item b on the consent agenda.

39  
40 Trustee Johnson-Burick stated there is a typo on page 13, line 44 of the minutes; eliminate the  
41 word spreadsheet.

42  
43 **Motion: To approve consent agenda as amended, Moved by Mayor Pro Tem Arzabal,**  
44 **Seconded by Trustee Caro.**

45  
46 **Roll Call Vote: Motion passed (summary: Yes = 4).**

47 **Mayor Pro Tem Arzabal Yes**

48 **Trustee Caro Yes**

1 **Trustee Flores Yes**

2 **Trustee Johnson-Burick Yes**

3  
4  
5 **a. \*BOT MINUTES – Regular Meeting and Work Session** of Monday, September  
6 25, 2017. *Approved by consent agenda*

7  
8 **b. \*PZHAC CASE 060637 – 2557 Calle de Parian**, submitted by Andrea Bryan; a  
9 request for a building permit to construct a fence with a driveway gate and two man  
10 gates across a driveway to a dwelling at this address. Zoned: Historical Residential  
11 (HR). *Approved by consent agenda*  
12  
13  
14

15 **7. NEW BUSINESS:**

16 **a.** For First Reading/Public Hearing: Ordinance 2017-07: Authorizing the Town of  
17 Mesilla to enter into a loan agreement with the New Mexico Environment  
18 Department (NMED) for obtaining project loan funds in the principal amount of  
19 \$100,000 to be used for Calle de Picacho design. – **Cynthia Stoechner-Hernandez,**  
20 **Clerk-Treasurer.**

21 Ms. Stoechner-Hernandez stated this ordinance is through the Clean Water State Revolving Loan  
22 Fund. A resolution was passed authorizing Ms. Lujan, Mayor Barraza and herself to sign off on  
23 the grant. This will come back to the board for approval at the next meeting. This loan can be  
24 used as a match in the future to complete the project and fix drainage issues on Calle de Picacho.  
25

26 Trustee Caro asked if this can be used for matching funds.

27  
28 Ms. Stoechner-Hernandez responded it can be used for any future projects to address drainage  
29 issues for Calle de Picacho.  
30

31 Ms. Lujan stated Calle de Picacho as the EBID lateral which slopes down. All the water in that  
32 area ponds on Calle de Norte; there is no drainage. There are several items to be done such as a  
33 survey, study, etc.  
34

35 Mayor Barraza asked where will the funds come from to pay for these things.  
36

37 Ms. Lujan responded it will be taken from the Enterprise Fund.  
38

39 Mayor Barraza asked if she currently has money budgeted for that.  
40

41 Ms. Lujan responded she and Ms. Stoechner-Hernandez had looked at it.  
42

43 Trustee Caro asked if it would it be worth looking into a drainage line so that it would run down  
44 to the drainage ditch. That ditch does not have water and would be able to accommodate the  
45 ponding water.  
46

47 Mayor Barraza responded they are going to find a way to drain the water. It will either drain into  
48 the ditch or the sewer system.  
49

50 Ms. Lujan stated she has wanted a cattle guard rail so that it will go to the bar ditch. The bar  
51 ditch has to be grated constantly as it is not flowing to the drainage ditch. Sometimes with the

1 farming it messes up the bar ditch. This money is to perform a study to see the best way to move  
2 the water. Calle de Huertos also has low points which cause flooding. EBID has allowed us to  
3 move water to the drainage. We have to start somewhere.

4  
5 Trustee Caro asked what is near the Mayor's house.

6  
7 Mayor Barraza responded there is a manhole. There are four that go into the drainage ditch.

8  
9 Ms. Lujan stated that is probably what will be done on Calle de Picacho.

10  
11 Mayor Barraza stated this is a first reading with no action.

12  
13  
14 **b. Resolution 2017-19** - A resolution by the Board of Trustees allowing for budget  
15 adjustments. – **Cynthia Stoechner-Hernandez, Clerk/Treasurer.**

16 **Motion: To approve Resolution 20-17-19 – A resolution by the Board of Trustees allowing**  
17 **for budget adjustments, Moved by Mayor Pro Tem Arzabal, Seconded by Trustee Caro.**

18  
19 **Roll Call Vote: Motion passed (summary: Yes = 4).**

20 **Mayor Pro Tem Arzabal Yes**

21 **Trustee Caro Yes**

22 **Trustee Flores Yes**

23 **Trustee Johnson-Burick Yes**

24  
25  
26  
27 **8. \*STAFF REPORTS:**

28 Community Development

29 Community Programs

30 Finance Department

31 Fire Department

32 Marshal's Department

33 Public Works Department

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36 **9. BOARD OF TRUSTEE COMMENTS**

37 Trustee Caro asked if a worksession will be held at the next meeting.

38  
39 Ms. Stoechner-Hernandez responded the work session will be held on October 16<sup>th</sup> at 4 p.m. for  
40 1.5 hours. If more time is needed another work session will be scheduled.

41  
42 Trustee Caro asked if the Bosque Meeting is scheduled for Thursday.

43  
44 Mayor Barraza responded the meeting is tonight until 8:00 p.m.

45  
46 Ms. Stoechner-Hernandez stated she will be working with Mr. Shannon to get the agenda  
47 completed and sent out.

48  
49 Trustee Johnson-Burick thanked Ms. Stoechner-Hernandez and staff for making it possible for her  
50 to participate.

1  
2 Mayor Pro Tem Arzabal stated he will forward questions to Ms. Stoechner-Hernandez.

3  
4 Trustee Flores asked what time the Pecan Festival 5K is going to be.

5  
6 Ms. Parra stated the Los Leones Car Show will be held this Saturday from 10:00 a.m. to 3:00  
7 p.m. at the Town Hall parking lot. She will be sending out the schedule of events for the Pecan  
8 Festival. The 5K will take place at 7:30 a.m. on Saturday. They will coordinate with the  
9 Marshal's Department.

10  
11 Trustee Flores asked if the 5K will be benefiting anyone.

12  
13 Ms. Parra responded she is not sure. Dia de Los Muertos will be held on October 27<sup>th</sup>, 28<sup>th</sup> and  
14 29<sup>th</sup>. The Halloween Carnival will be held on October 28<sup>th</sup>. Mariachi Sundays will continue  
15 through the second week of November. The Jazz Happening seemed to have a good crowd.  
16 We are making last minute adjustments to the Haunted House; she will bring it up at the  
17 Coordinator's Meeting.

18  
19 Mayor Barraza responded they may be able to do it like Ms. Parra wants.

20  
21 Ms. Parra stated Ms. Lujan requested the board approve a raise for her staff at the last meeting.  
22 There was a concern at looking at accommodating other departments as well. In the last four  
23 years Mesilla has seen a significant increase in activities all of which could not be done by her  
24 alone; increase work for all of the departments. She asked that they take that into consideration  
25 when looking at giving raises. We all work very hard.

26  
27 Fire Chief Hoban stated there are several activities planned during Fire Prevention Week.

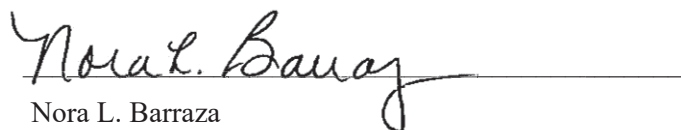
28  
29 Mayor Barraza stated she met with the Tax and Revenue Department and she will sit with Ms.  
30 Stoechner-Hernandez to see how we can do auditing within our shops in Mesilla. She also met  
31 with Ms. Christy Tafoya regarding how we should keep the Bosque a State Park.

32  
33 **10. ADJOURNMENT**

34 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

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36 **MEETING ADJOURNED AT 7:01 P.M.**

37  
38 **APPROVED THIS 23<sup>rd</sup> DAY OF OCTOBER, 2017.**

39  
40 

41 Nora L. Barraza

42 Mayor

1 ATTEST:

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*Cynthia Stoechner-Hernandez*

5 Cynthia Stoechner-Hernandez

6 Town Clerk/Treasurer

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