



1
2
3
4
5
6
7
8
9
10
11
12
13

Town of Mesilla, New Mexico

14
15
16
17
18
19

**BOARD OF TRUSTEES
TOWN OF MESILLA
REGULAR BOARD MEETING
MONDAY, AUGUST 14, 2017
6:00 P.M.**

20
21
22
23
24
25
26

TRUSTEES: Nora L. Barraza, Mayor
Carlos Arzabal, Mayor Pro Tem
Jesus Caro, Trustee
Linda L. Flores, Trustee
Stephanie Johnson-Burick, Trustee

27
28
29

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
K.C. Alberg, Marshal
Kevin Hoban, Fire Chief
Debbie Lujan, Public Works Director
Irene Parra, Special Events Coordinator
Gloria Maya, Recorder

30
31
32

PUBLIC:

33
34

1. PLEDGE OF ALLEGIANCE

35
36
37

Mayor Barraza led the Pledge of Allegiance.

38
39

2. ROLL CALL & DETERMINATION OF A QUORUM

40
41

Roll Call.

42
43
44

Present: Mayor Barraza, Mayor Pro Tem Arzabal, Trustee Caro, Trustee Flores, Trustee Johnson-Burick.

45
46
47

3. CHANGES/APPROVAL OF THE AGENDA

Motion: To approve agenda, Moved by Trustee Flores, Seconded by Mayor Pro Tem Arzabal.

Roll Call Vote: Motion passed (summary: Yes = 4).

Mayor Pro Tem Arzabal Yes

Trustee Caro Yes

Trustee Flores Yes

Trustee Johnson-Burick Yes

1 **4. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.
2 **No Public Input**

3
4
5 **5. *APPROVAL OF CONSENT AGENDA** – The Board will be asked to approve by
6 **one motion the following items of recurring or routine business. The Consent**
7 **Agenda is marked with an asterisk *:**

8 **Motion: To approve consent agenda, Moved by Mayor Pro Tem Arzabal, Seconded by**
9 **Trustee Flores.**

10
11 **Roll Call Vote: Motion passed (summary: Yes = 4).**

12 **Mayor Pro Tem Arzabal Yes**

13 **Trustee Caro Yes**

14 **Trustee Flores Yes**

15 **Trustee Johnson-Burick Yes**

16
17 **a. *BOT MINUTES – Regular Meeting** minutes of Monday, July 24, 2017.

18 *Approved by consent agenda*

19
20 **b. *PZHAC CASE 060600** – 2138 Calle del Sur, submitted by Matthew and Tessa
21 Davidson; a request for a building permit to allow the construction of a perimeter
22 fence around the western half of the property at this address. Zoned: Historical
23 Residential (HR). *Approved by consent agenda*

24
25 **c. *PZHAC CASE 012310** – 2134 Calle de Principal; submitted by Eric Walkinshaw, a
26 request for a permit to repair and alter several existing dwellings and structures at this
27 address. Zoned: Historical Residential (HR). *Approved by consent agenda*

28
29 **d. *PZHAC CASE 060504** – 2220 Cale de Sur, submitted by Steven Cadena; a request
30 for a modification to a building permit to include the completion of a front wall
31 around a patio at a dwelling at this address. Zoned: Historic Residential (HR).
32 *Approved by consent agenda*

33
34 **e. *PZHAC CASE 060597** – 2523 Calle del Norte, submitted by Michele Rasch; a
35 request for a building permit to construct a detached carport with a rooftop deck on a
36 property with a dwelling at this address. Zoned: Historical Residential (HR).
37 *Approved by consent agenda*

38
39 **f. *PZHAC CASE 060607** – 2220 Calle de Parian, submitted by Alejandra Ancira for
40 “Spa 232”; a request for a permit to allow a two-sided sign to be painted at this
41 address. Zoned: Historical Commercial (HC). *Approved by consent agenda*

42
43
44 **6. NEW BUSINESS:**

45 ***A PUBLIC HEARING MUST BE HELD PRIOR TO ACTION ON ITEM A. ***

46
47 **a. Resolution 2017-17:** A resolution adopting an Infrastructure Capital Improvements
48 Plan (ICIP) for 2019-2023. – **Debbie Lujan, Public Works Director.**

49 **Motion: To close regular meeting, Moved by Trustee Flores, Seconded by Mayor Pro Tem**
50 **Arzabal**

51
52 **Roll Call Vote: Motion passed (summary: Yes = 4).**

1 **Mayor Pro Tem Arzabal Yes**
2 **Trustee Caro Yes**
3 **Trustee Flores Yes**
4 **Trustee Johnson-Burick Yes**

5
6 Mayor Barraza closed regular meeting at 6:14 p.m.

7
8 **Motion: To open Public Hearing, Moved by Mayor Pro Tem Flores, Seconded by Trustee**
9 **Flores.**

10
11 **Roll Call Vote: Motion passed (summary: Yes = 4).**
12 **Mayor Pro Tem Arzabal Yes**
13 **Trustee Caro Yes**
14 **Trustee Flores Yes**
15 **Trustee Johnson-Burick Yes**

16
17 Mayor Barraza opened Public Hearing at 6:15 p.m.

18
19 Ms. Lujan gave a presentation on Resolution 2017-17; top five (5) that will be presented to the
20 legislators.

21
22 Mayor Barraza stated there were two (2) Public Hearings held on August 1st, one (1) in the
23 morning and one (1) in the evening on August 1st. Unfortunately, there were only two (2)
24 attendees, Trustee Flores and Mr. Nevarez, Planning and Zoning Commission, in attendance in
25 the morning and only one (1) attendee in the evening.

26
27 No public comments.

28
29 **Motion: To close Public Hearing, Moved by Trustee Flores, Seconded by Mayor Pro Tem**
30 **Arzabal**

31
32 **Roll Call Vote: Motion passed (summary: Yes = 4).**
33 **Mayor Pro Tem Arzabal Yes**
34 **Trustee Caro Yes**
35 **Trustee Flores Yes**
36 **Trustee Johnson-Burick Yes**

37
38 Mayor Barraza closed Public Hearing at 6:24 p.m.

39
40 **Motion: To open Regular Meeting, Moved by Trustee Johnson-Burick, Seconded by**
41 **Trustee Caro.**

42
43 **Roll Call Vote: Motion passed (summary: Yes = 4).**
44 **Mayor Pro Tem Arzabal Yes**
45 **Trustee Caro Yes**
46 **Trustee Flores Yes**
47 **Trustee Johnson-Burick Yes**

48

1 Mayor Barraza opened Regular Meeting at 6:24 p.m.

2
3
4 **Motion: To approve Resolution 2017-17: a resolution adopting Infrastructure Capital**
5 **Improvements Plan (ICIP) for 2019-2023, Moved by Mayor Pro Tem Arzabal, Seconded by**
6 **Trustee Johnson-Burick.**

7
8 Trustee Flores stated she remembers the match was \$82,310 and now it is at \$89,923; asked why
9 there is a change in the amount.

10
11 Ms. Lujan responded the first phase planning is \$7,200.

12
13 Mayor Barraza stated she was going to ask Ms. Lujan to leave it at \$83K. She feels the town can
14 afford the \$7K which will cover fiscal year 2018.

15
16 Ms. Lujan stated the planning and design is in fiscal year 2018 where the \$7K comes in. The
17 \$83K comes in FY 2019. This will give the town an opportunity to lobby our legislators to
18 commit funding for the trail a year in advance.

19
20 Trustee Flores stated we may be able to include Mr. Steinborn in reaching out to our legislators.

21
22 Trustee Caro stated he feels our streets need a lot of attention. He would like to put #1 and #2
23 below 03, 04 and 05; in that order.

24
25 Mayor Barraza asked if the trustees agree with Trustee Caro.

26
27 Trustee Flores responded she does not agree, she would have five (5) years ago, but Bowman has
28 gotten so bad and is dangerous.

29
30 Ms. Lujan stated legislators can pick what they want to support.

31
32 Mayor Barraza stated Senator Papen has been working with Ms. Lujan and Mayor Pro Tem
33 Smith in acquiring funding for Bowman. We have met with the City of Las Cruces to
34 collaborate funding. The residents are also contacting legislators. Senator Papen has committed
35 putting money into Bowman if there is Capital Outlay.

36
37 Trustee Caro stated our neighborhoods have been asking for help. We have more people that
38 come to the Post Office traveling on Parian than on Bowman. From his perspective, this is the
39 way he sees it.

40
41 Mayor Barraza stated Ms. Lujan does an excellent job submitting applications with the Local
42 Government Road Fund which has helped her address the smaller streets in the core of Mesilla.
43 We usually get that funding on a yearly base.

44
45 Trustee Caro stated we are going to be expending money that we do not have. It should be a
46 collaboration of the City of Las Cruces and the County.

1 Mayor Barraza stated this estimate includes sidewalks, street lights and curbing. We will be
2 asking for another estimate that will be for road paving, curb and gutter. Everything else will be
3 excluded. The County does not have a stake in Bowman.

4
5 Trustee Johnson-Burick stated she agrees with Trustee Caro regarding streets being given a
6 higher priority. After discussions with Mayor Pro Tem Smith who has indicated that this may be
7 the time to get the money from the City to work on this project (Bowman). She is seeing an
8 opportunity that has presented itself that we need to take advantage of. Project #2 is another
9 opportunity where we can collaborate, joint efforts with other members of elected officials, etc.
10 Hopefully one day we can get all our streets done through the Local Government Road Fund.

11
12 Mayor Barraza stated we will be meeting with our legislators to present this list in more detail on
13 a one on one basis.

14
15 Trustee Flores asked if we would be hosting and inviting other communities to the meeting as we
16 did in the past.

17
18 Mayor Barraza responded staff has requested that Mesilla meet alone with legislators, making it
19 more personable.

20
21 **Roll Call Vote: Motion passed (summary: Yes = 4).**

22 **Mayor Pro Tem Arzabal Yes**

23 **Trustee Caro Yes**

24 **Trustee Flores Yes**

25 **Trustee Johnson-Burick Yes**

- 26
27
28 **b.** For approval: Agreement MES2017-06 - a Memorandum of Understanding between
29 the Town of Mesilla and the Dona Ana Community College allowing Mesilla
30 firefighters to receive instruction and supervision in the Fire Science program.

31
32 Assistant Fire Chief Floyd stated he has been with the organization for a year and cannot speak
33 highly enough of the support that the Board gives the department. The arrangement with Dona
34 Ana Community College gives Mesilla an opportunity to engage in a vocational program. We
35 are putting wonderful young people on the streets in different professions. We have strong
36 candidates that come out from the community college. Mesilla gives them the hands-on
37 experience. The candidates coming from that in turn are recruited and put into the Mesilla
38 workforce. Mesilla ensures that there is a certified firefighter responding to calls. It is a win-win
39 situation as we do not have to incur training cost. We have had an amazing success rate with that
40 arrangement. Fire Departments are composed of people from other entities; there are only two
41 (2) firefighters are from Mesilla. The Community College helps recruit locally and put qualified
42 people on the streets.

43
44 **Motion: To approve Agreement MES2017-06 – a Memorandum of Understanding between**
45 **the Town of Mesilla and the Dona Ana Community College allowing Mesilla firefighters to**
46 **receive instruction and supervision in the fire Science program, Moved by Trustee**
47 **Johnson-Burick, Seconded by Mayor Pro Tem Arzabal.**

1 Trustee Caro stated he understands Mesilla will not incur cost. He wants to ensure they will not
2 come back to get their tuitions paid.

3
4 Assistant Fire Chief Floyd responded if the workforce did not come to us certified; we would
5 have to pay for the cost to get them certified.

6
7 Trustee Caro asked so what is the answer?

8
9 Assistant Fire Chief Floyd responded there is no financial exchange between the Community
10 College and the Town of Mesilla. We would have to pay a semester fee for a prospective
11 firefighter to go to the Community College to serve as a firefighter in the township. Because of
12 this arrangement they come to us certified. This offsets anything we have incurred as a result of
13 wear and tear.

14
15 Trustee Caro stated it is good to have volunteers; we need to look at what funds we have
16 available. [Inaudible] As he has said before Mesilla *inaudible* we need to keep expenditures
17 down. All the little things cost. He feels Dona Ana should be a training center. He thanked
18 them for what they do for the town; volunteers are a good deal.

19
20 Trustee Flores stated she looks at the response time on page 94. Mesilla's response time with no
21 crew on duty is 10 minutes; imagine the person you love not being able to breathe having to wait
22 10 minutes. Mesilla response time with crew on duty is 1.78 minutes. She appreciates it when
23 we have volunteers. She wants to encourage this program which brings certified people to us.
24 She sees the value in that. There may be an issue with the wear and tear on equipment but you
25 need to use equipment and we benefit from that. Wear and tear on equipment is just a detail.

26
27 Mayor Barraza stated the Fire Department does not have a large budget from the General Fund;
28 one of the lowest. The Fire Department is always looking for grants to purchase equipment and
29 make improvements in their department. The Fire Fund is where they get the majority of their
30 funds. The Fire Chief and his department do an excellent job in recruiting and getting fund to
31 support the department. She is very appreciative and sees them training. The Explorer program
32 has really taken off. She saw one of the first Explorers that is still with the town. His parents
33 have nothing but praise for the department. She thanked the department for what they do.

34
35 Trustee Caro stated there should be a stipulation that it can be looked at in a year.

36
37 **Roll Call Vote: Motion passed (summary: Yes = 4).**

38 **Mayor Pro Tem Arzabal Yes**

39 **Trustee Caro Yes**

40 **Trustee Flores Yes**

41 **Trustee Johnson-Burick Yes**

42
43
44 **c. Update on the Mesilla Fire EMS program.**

45
46 Lieutenant Whiting stated he has found that the Mesilla Fire Department is an excellent run
47 organization. We have had one (1) class to certify and train at the MR level which allows them
48 to respond to medical and traumatic injuries in the town. There also has been an EMT Bridge

1 Program which certified five (5) individuals who tested at the national level. There is one (1)
2 individual that will test at the paramedic level. We are always doing continuous education
3 training to increase the knowledge and skill base of our personnel. Deming has informed us that
4 they are donating a Response Squad to the Town of Mesilla which will give us a transport
5 capable vehicle allowing us to transport to hospitals. There is no charge for this. This will allow
6 us to increase our capabilities. We will be trained in Opioid Overdose Initiation (HB277) signed
7 by Governor Martinez that requires all officers to carry Narcan and Naloxone. We will be
8 assisting the Marshal's Department. He has spoken to Dr. Baker, our Medical Director, who has
9 agreed to oversee the Marshal's Department at no additional charge.

10
11 Mayor Barraza stated she just received that information from Chief Hoban that the donation was
12 approved at the City of Deming board meeting.

13
14 Trustee Flores asked how much does Narcan cost?

15
16 Lieutenant Whiting responded Narcan is \$44 a dose.

17
18 Trustee Flores asked how long is the shelf life?

19
20 Lieutenant Whiting responded it has a shelf life of two (2) to four (4) years; heat does not affect
21 it.

22
23 Mayor Barraza stated she receives so many compliments regarding the response time of our
24 departments; professionalism and knowledge of the staff. She thanked them for their
25 knowledge, expertise and professionalism they display representing the Town of Mesilla.

26
27 **7. *STAFF REPORTS:**

28 Community Development
29 Community Programs
30 Finance Department
31 Fire Department
32 Marshal's Department
33 Public Works Department

34
35
36 **8. BOARD OF TRUSTEE COMMENTS**

37 Marshal Alberg stated the First Annual Community Night Out was very successful; well
38 attended. Attendees interacted with the deputies, animal control officer and firefighters in a non-
39 threatening environment.

40
41 Mayor Barraza stated DASO was very active in assisting.

42
43 Marshal Alberg responded we will be partnering with other agencies for future events.

44
45 Trustee Flores stated she felt it was a great event; families have some quality time. The flyers
46 said it was a free event; it broke her heart there was a \$3.00 charge for the petting zoo. She
47 recommends for next time, we ask for a set fee and she may be willing to pay it so that all the
48 children can enjoy the zoo. She saw three (3) kids that were hurt on the Merry Go Round. There

1 were adults, parents, spinning it as fast as they could. She recommends having someone monitor
2 to keep it safe. It is everyone's business if they see something unsafe. The vegetation on
3 Bowman is really high, making it dangerous when exiting. She recommended having Marshal
4 Personnel at each of the games to continue with the theme of community policing.
5

6 Trustee Johnson-Burick stated the event was well attended. She sees the event getting bigger in
7 the future. Also recommends maybe charging for the Dunking Booth for dunking elected
8 officials and funds going to the public schools for school supplies. She thanked everyone for a
9 great job.
10

11 Marshal Alberg thanked Sergeant Shepan for his efforts.
12

13 Mayor Barraza stated it was well attended, music was great. We can look at picking up the cost
14 for the petting zoo. Attendance was so great they ran out of hotdogs.
15

16 Trustee Johnson-Burick stated Ms. Schneider indicated she did not know about the event and
17 would have graciously helped with whatever was needed. She will check her email to see if that
18 information is going into her SPAM.
19

20 Marshal Alberg responded we will do a more extensive outreach for next time.
21

22 Ms. Parra responded it was a good event and there will be better collaboration for next time.
23 Businesses were made aware of it through email and invited to participate. We are on track for
24 the September Fiesta. We are recruiting for Mesilleros to participate in the parade to celebrate
25 their families and their heritage with the theme of "Generations of Mesilleros."
26

27 Mayor Barraza encourages everyone to have their families participate in the Celebrating
28 Generations of Mesilleros in the Parade. Families can have banners with their name and
29 everyone walk behind the banner. We want to recognize all the families that participate in the
30 parade.
31

32 Trustee Caro stated with school starting, traffic needs to be monitored and the playgrounds
33 sprayed for mosquitos.
34

35 Mayor Barraza responded Mr. Matt Lee does all the public schools' vector control.
36

37 Trustee Johnson-Burick stated she thinks it is a fabulous idea for the parade. It is so fitting and
38 appropriate for our community and our town.
39

40 Mayor Pro Tem Arzabal stated it sounds like there are good things happening in the Fire
41 Department; very positive things. He was unable to attend the Community Night Out, but he let
42 the Mayor know.
43

44 Trustee Flores stated the Night Out was a great event. She is so proud and impressed of the
45 professionalism of the Fire and Marshal Departments. Mosquitos have a five (5) mile radius;
46 glad information was put out to the public.
47

1 Ms. Lujan stated the Zika Awareness committee meets monthly. The town received \$2,500 for
2 education information. We will be making door hangers that will be distributed to the residents.
3 Coloring books in both English and Spanish were distributed during the Community Night Out
4 as well as to the schools. We are applying for a \$5,000 grant to help Mr. Lee with chemicals and
5 additional needs for vector control. There are presentations all over the area providing
6 information regarding Zika.

7
8 Mayor Barraza asked if anyone is aware of any resident that is experiencing a large mosquito
9 population; contact Ms. Lujan so that Mr. Lee can go out to see where they are breeding. Also,
10 you need to be careful with the pets.

11
12 Marshal Alberg appreciates the information being distributed. We are planning to have Mr.
13 Rivera increase public education. There are more calls for animal control now that residents are
14 aware that Mr. Rivera is on board. He hopes the board will consider funding his position which
15 he now does for \$1 a year. The Animal Shelter charges every time we turn something in. We
16 are in the process of updating our ordinance and we are considering TNR (trap-neuter-return) as
17 well as containment such as a cattery. Or a “catsita” as Chief Hoban called it. We do not want
18 them running around town interfering with other people’s properties; we want to have a happy
19 medium. They would like to build a cattery to show how they work. We are moving forward
20 with Animal Control and would like to be up and running by this calendar year

21
22 Trustee Johnson-Burick stated the ordinance does need to be redone. She recommends getting
23 organizations involved; does not want them being left out of the loop.

24
25 Marshal Alberg responded we are in contact with the two (2) agencies. We are hoping that in the
26 future one of the entities will help manage the community cats, we cannot do it alone.

27
28 Mayor Barraza stated tomorrow we will be leaving to the New Mexico Municipal League
29 Annual Conference in Clovis; offices will be covered. The Mesilla Night Out was successful.
30 The next meeting will be August 28th. She would like to see all the Trustees participate in the
31 Town’s sponsored events. It is important that the board make an appearance to show we support
32 the activities. Ms. Parra sends out notices; if you are not receiving them let us know so we can
33 correct our records. Part of our duties is to represent the Town of Mesilla during these events
34 and have the opportunity to meet with the residents. The Summer Recreation Program was
35 enjoyed by the students. She is happy that we can provide the program at a reasonable rate. She
36 likes to hear that the events that we provide are benefiting the Mesilleros. Thanked the Board for
37 their help and participation at these events.

38 39 **9. ADJOURNMENT**

40
41 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

42
43 **MEETING ADJOURNED AT 7:17 P.M.**

44
45 **APPROVED THIS 28th DAY OF AUGUST 2017.**

1
2
3
4
5
6
7
8
9
10
11
12
13



Nora L. Barraza

Nora L. Barraza

Mayor

ATTEST:

Cynthia Stoenher-Hernandez

Cynthia Stoenher-Hernandez

Town Clerk/Treasurer