



**PZHAC WORK SESSION  
AGENDA  
APRIL 3, 2017**

**THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A WORK SESSION, MONDAY, APRIL 3, 2017 AT 5:30 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.**

**Item 1:** 2156 Calle de Los Huertos, submitted by Matilde Estrada, a request discuss plans to enclose a porch , add a 6 foot extension, and replace windows and doors at a rental dwelling at this address. (Permit 060526) Zoned: Historic Residential (HR)

*The applicant, Matilde Estrada, was present to discuss this case. Staff provided a brief overview of the request, including a description of the property and its location. Staff explained that the proposed work was to be done on one of five dwelling units on the property, four of which are rental units, and that the subject unit was not historically significant. (The unit was built in the 1960's and is considered insignificant and an architectural minus to its surroundings in the Historical Register for the Town.) The appearance of the structure has actually been improved since its construction. The applicant would like to bring it more in line with an adjacent rental unit to the west. The addition would be completed to match the finish and style of the other structures on the property. The proposed work will meet all setback and other requirements of the Code for this property. There were no issues.*

**Item 2:** 2195 Calle de Santa Ana; submitted by Kay D'Antonio, a request to discuss plans to close off a back yard with 4 foot high stuccoed concrete block walls on a property containing two dwellings at this address (Building Permit 060529). Zoned: Historic Residential (HR).

*The applicant was not present for the work session and there was no discussion.*

**PZHAC REGULAR MEETING  
AGENDA  
APRIL 3, 2017**

**THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD ITS REGULARLY SCHEDULED MEETING MONDAY, APRIL 3, 2017 AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL AND DETERMINATION OF A QUORUM**

*Commissioner Nevarez was absent. All other commissioners were present. A quorum was present. Commission Chair Hernandez chaired the meeting.*

**CHANGES/APPROVAL OF THE AGENDA**

*There were no changes to the agenda. Commissioner Prieto made a motion to approve the agenda, seconded by Commissioner Lucero, and approved by a vote of 3 – 0.*

**III. \*ACCEPTANCE OF THE CONSENT AGENDA**

*Note: Items on the agenda indicated by an asterisk (\*) are on the consent agenda and will be voted on with one motion unless a Commissioner requests that a specific item be remove for discussion.*

*There were no changes to the Consent Agenda. Commissioner Lucero made a motion to approve the Consent Agenda, seconded by Commissioner Prieto, and approved by a vote of 3 -0.*

A. \*PZHAC MINUTES – There are no meeting minutes, the March 20, 2017 PZHAC meeting was postponed to March 29 due to the lack of a quorum.

B. \*ADMINISTRATIVE APPROVALS:

1. Case 060527 – 218 Capri Road, submitted by Ariana Sanchez for Sharon Clarke; a request for a building permit to reroof a dwelling at this address. Zoned: Residential One Acre (R-1).  
*Approved as part of the Consent Agenda.*

IV. PZHAC NEW BUSINESS:

A. PUBLIC INPUT ON CASES - None

B. CASES:

**Building Permits**

1. Case 060526 – 2156 Calle de Los Huertos, Apt. 2B, submitted by Matilde Estrada; a request for a building permit to enclose a porch, replace windows and doors, and add a 6 foot extension to the east side of a rental dwelling at this address. Historical Residential (HR). **(Discussed during Work Session – Item 1)**

*This case was discussed during the work session. Staff provided a brief overview of the case. There were no issues. A motion was made by Commissioner Houston to approve the request, seconded by Commissioner Prieto, and approved by a vote of 3 – 0.*

2. Case 060527 – 218 Capri Road, submitted by Ariana Sanchez for Sharon Clarke; a request for a building permit to cover and enclose a 12’ x 41’ patio behind a dwelling at this address. Zoned: Residential One Acre (R-1).

*Staff provided a brief description of the request. There were no issues. A motion was made by Commissioner Lucero to approve the request, seconded by Commissioner Prieto, and approved by a vote of 3 – 0.*

3. Case 060529 – 2195 Calle de Santa Ana, submitted by Kay D’Antonio, a request for a building permit to construct stuccoed block walls to close off the back yard on a property at this address. Zoned: Historic Residential (HR).

*This case was not heard during the Work Session due to the fact that the applicant was not present. Staff provided a brief description of the request and explained that the request was to allow the applicant to close off the back yard with a series of short walls that would match the existing finish and color of the structure.. There were no issues. A motion was made by Commissioner Houston to approve the request, seconded by Commissioner Prieto, and approved by a vote of 3-0.*

4. Case 060530 – 2232 Calle de Arroyo, submitted by Eric Liefeld; a request for a building permit to build a temporary 5’ by 3’ adobe wall for test and research purposes. Zoned: Historic Residential (HR).

*Staff provided a brief description of the request. There were no issues. A motion was made by Commissioner Lucero to approve the request, seconded by Commissioner Prieto, and approved by a vote of 3 – 0.*

**Business Permits**

5. 1891 Avenida de Mesilla, submitted by Tom Hutchinson for “Hacienda de Mesilla”; a request for a business license to allow the applicant to acquire and continue a restaurant, cantina, and boutique inn at this address. Zoned: General Commercial (C).

*Staff provided a brief description of the request. There were no issues. A motion was made by Commissioner Lucero to approve the request, seconded by Commissioner Prieto, and approved by a vote of 3 – 0.*

6. 1680 Calle de Alvarez, Suite A-4, submitted by Dr. Harold W. Smith for “Daybreak Life Coaching, LLC”; a request for a business license to operate a medical consulting operation in a small office at this address. Zoned: General Commercial (C).

*Staff provided a brief description of the request. There were no issues. A motion was made by Commissioner Lucero to approve the request, seconded by Commissioner Houston, and approved by a vote of 3 – 0.*

**V. PUBLIC COMMENTS - None**

**VI. PZHAC/STAFF COMMENTS**

*Staff spoke briefly about the upcoming NMLZO semi-annual meeting to be held in Albuquerque this May 3 -5, and questioned the PZHAC as to who would like to attend. Commissioners Prieto and Lucero stated that they would be attending.*

*Staff also stated that the check lists for the Yguado styles would be presented to the PZHAC for discussion and review at the next meeting.*

**VII. ADJOURNMENT**

*The meeting was adjourned at 6:28 pm.*

**NOTICE**

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least 48 hours prior to the meeting.

Posted on 3/30/17 at the following locations: Town Hall - 2231 Avenida de Mesilla; Public Safety Building - 2670 Calle de Parian; Mesilla Community Center - 2251 Calle de Santiago; Shorty's Food Mart - 2290 Avenida de Mesilla; Ristramnn Chile Co. - 2531 Avenida de Mesilla and the U.S. Post Office - 2253 Calle de Parian.