



THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A WORK SESSION ON MONDAY, JULY 22, 2019 AT 5:30 P.M. IN THE BOARD ROOM OF THE MESILLA TOWNHALL, 2231 AVENIDA DE MESILLA.

- A. Discussion on 2019-2020 Budget & Fiscal Year End Report for the Town of Mesilla – *Cynthia Stoechner-Hernandez, Clerk-Treasurer.*

THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING ON MONDAY, JULY 22, 2019 AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWNHALL, 2231 AVENIDA DE MESILLA.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL & DETERMINATION OF A QUORUM
3. CHANGES TO THE AGENDA & APPROVAL
4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.
5. *APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *:
 - A. *BOT Minutes – Minutes of a Regular Meeting on July 8, 2019.
 - B. *PZHAC Case 060932 – 2225 Calle de Colon, submitted by Rosalia Martinez; a request for a zoning permit to update windows and repaint a dwelling at this address. **Zoned: Historical Residential (HR).**
 - C. *APPROVAL of annual memberships and listing of agreements/contracts.
6. OLD BUSINESS:
 - A. BOT Minutes – Minutes of a Regular Meeting on June 24, 2019.
7. NEW BUSINESS:
 - A. **Resolution 2019-12:** A resolution by the Board of Trustees allowing for budget adjustments. – *Cynthia Stoechner-Hernandez, Clerk-Treasurer.*
 - B. **Resolution 2019-13:** A resolution adopting the 2018-2019 Fiscal Year End Financial Report for the Town of Mesilla. – *Cynthia Stoechner-Hernandez, Clerk-Treasurer.*
 - C. **Resolution 2019-14:** A resolution adopting the 2019-2020 Fiscal Year Revenue and Expenditures Budget for the Town of Mesilla. – *Cynthia Stoechner-Hernandez, Clerk-Treasurer.*
8. BOARD OF TRUSTEE COMMITTEE REPORTS
9. BOARD OF TRUSTEE/STAFF COMMENTS
10. ADJOURNMENT

NOTICE:

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 7/18/19 at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



**BOARD OF TRUSTEES
TOWN OF MESILLA
REGULAR MEETING
MONDAY, JULY 8, 2019
6:00 P.M.**

- TRUSTEES:** Nora L. Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee
Jesus Caro, Trustee
Veronica Garcia, Trustee
- STAFF:** Cynthia Stochner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
K.C. Alberg, Marshal
Ron McGillivray, Public Works Director
Enrique Salas, Lieutenant
Gloria Maya, Recorder
- PUBLIC:** Sally Williams Russel Hernandez
John Montoya Joe Foster
Carroll Susan Krueger

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Arzabal, Trustee Caro, Trustee Garcia.

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, **Moved by Trustee Arzabal, Seconded by Trustee Arzabal, Seconded by Mayor Pro-Tem Johnson-Burick.**

Roll Call Vote: Motion passed (summary: Yes =4).

- Mayor Pro Tem Johnson-Burick Yes
- Trustee Arzabal Yes
- Trustee Caro Yes
- Trustee Garcia Yes

4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

Ms. Williams reviewed her concerns regarding Board of Trustee minutes.

- 1 -Requested the board remove the minutes from consent agenda
- 2 -omissions or errors
- 3 -meetings starting at 5:55 not 6:00
- 4 -no mention of Mr. Keeney’s intervention
- 5 -does not believe item 7 was seconded by Trustee Caro
- 6 -do not include the comment from County Clerk on how many times the town was involved in discussion
- 7 -Judge Frieze should have been asked to come to podium if responses were inaudible
- 8 -Judge Frieze response to Trustee Arzabal’s question was that based on concerns the town should opt out
- 9 -lack of transparency
- 10 -requested listening to audio recording

11

12 Ms. Krueger reviewed her concerns and questions regarding Board of Trustee minutes.

- 13 -county never recognized the division of parcels
- 14 -Mayor Barraza commented the Fresquez family did not go through the town process
- 15 -Fresquez family did go through the town’s re-zoning process
- 16 -county does not have any records

17

18 **5. CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited
19 to personnel matters in the Public Works Department. – *Nora L. Barraza, Mayor.*

20 **Motion:** To enter Closed Session – pursuant to NMSA 1978 Chapter 10.15.1 (H)(2): discussion limited to
21 personnel matters in the Public Works Department, **Moved by Mayor Pro-Tem Johnson-Burick,**
22 **Seconded by Trustee Garcia.**

23

24 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

- 25 Mayor Pro Tem Johnson-Burick Yes
- 26 Trustee Arzabal Yes
- 27 Trustee Caro Yes
- 28 Trustee Garcia Yes

29

30 Entered Closed Session at 6:10 p.m.

31

32 **Motion:** To enter Regular Meeting after discussion limited to personnel matters in the Public Works
33 Department – pursuant to NMSA 1978 Chapter 10.15.1 (H)(2); no action taken, **Moved by Mayor Pro-Tem**
34 **Johnson-Burick, Seconded by Trustee Garcia.**

35

36 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

- 37 Mayor Pro Tem Johnson-Burick Yes
- 38 Trustee Arzabal Yes
- 39 Trustee Caro Yes
- 40 Trustee Garcia Yes

41

42 Entered Regular Meeting at 6:38 p.m.

43

44 **6. *APPROVAL OF CONSENT AGENDA** – The Board will be asked to approve by one
45 **motion the following items of recurring or routine business. The Consent Agenda is marked**
46 **with an asterisk *:**

47 **Motion:** To approve consent agenda as amended, **Moved by Trustee Arzabal, Seconded by Trustee**
48 **Garcia.**

1
2 Trustee Johnson-Burick requested removing minutes from the consent agenda.

3
4 Trustee Arzabal recommended sending the corrections to Ms. Stoechner-Hernandez.

5
6 Mayor Pro Tem Johnson-Burick responded hers is not a friendly amendment.

7
8 **Amended Motion:** To remove minutes from consent agenda, **Moved by Mayor Pro Tem Johnson-Burick,**
9 **Seconded by Trustee Garcia.**

10
11 **Amendment Motion Roll Call Vote:** Motion passed (summary: Yes =3 No=2).

12 Mayor Pro Tem Johnson-Burick Yes

13 Trustee Arzabal No

14 Trustee Caro No

15 Trustee Garcia Yes

16 Mayor Barraza Yes

17
18 **Original Motion Roll Call Vote:** Motion passed (summary: Yes =4).

19 Mayor Pro Tem Johnson-Burick Yes

20 Trustee Arzabal Yes

21 Trustee Caro Yes

22 Trustee Garcia Yes

23
24 **A. *BOT Minutes – Minutes of a Regular Meeting on June 24, 2019.**

25 **Motion:** To approve minutes, **Moved by Trustee Arzabal, No Second – motion failed**

26
27 **B. PZHAC Case 060923 - 2461/2489 Calle Principal, submitted by Joseph W. Foster; a request**
28 **for a zoning permit to allow the repair or replacement of the cinderblock wall around Ruby Sun**
29 **Spa, and the widening of doorways in the wall at this address. Zoned: Historical Residential**
30 **(HR). *Approved by consent agenda***

31 **C. *PZHAC Case 060924 - 2461/2489 Calle Principal, submitted by Joseph W. Foster; a request**
32 **for a zoning permit to allow the repair or replacement of window frames in the building at this**
33 **address. Zoned: Historical Residential (HR). *Approved by consent agenda***

34 **D. *PZHAC Case 060925 - 2461/2489 Calle Principal, submitted by Joseph W. Foster; a request**
35 **for a zoning permit to allow the replacement of a two -foot high yard wall along Calle de**
36 **Guadalupe on a property at these addresses. Zoned: Historical Residential (HR). *Approved***
37 ***by consent agenda***

38 **E. *PZHAC Case 060926 - 2461/2489 Calle Principal, submitted by Joseph W. Foster; a request**
39 **for a zoning permit to allow landscaping on a commercial property at these addresses. Zoned:**
40 **Historical Residential (HR). *Approved by consent agenda***

41 **F. *PZHAC Case 060918 – 1874 West Union Avenue, Arturo and Pedro Jurado; a request for a**
42 **zoning permit to allow the installation of a loading dock on a commercial building at this**
43 **address. Zoned: General Commercial (C). *Approved by consent agenda***

44 **G. *PZHAC Case 060920 – 2250 Calle de San Albino, submitted by Robert Hamilton, a zoning**
45 **permit to allow the repainting of a dwelling at this address. Zoned: Historical Commercial**
46 **(HC). *Approved by consent agenda***

47 **H. *PZHAC SIGN Permit 060928 – 2411 Calle de San Albino, submitted by Shauna Martinez**
48 **for “TruArt of the Earth”; a request for a zoning permit install a wall sign at this address.**
49 **Zoned: Historical Commercial (HC). *Approved by consent agenda***

- 1 I. ***PZHAC Sign Permit 060929** – 2411 Calle de San Albino, submitted by Wendy Weir for
2 “Agave Artists”, a request for a zoning permit to install a wall sign at this address. **Zoned:**
3 **Historical Commercial (HC). *Approved by consent agenda***

4
5 **7. NEW BUSINESS:**

- 6 **A. For Approval:** The award of a construction contract for the Bowman Street Reconstruction
7 and City of Las Cruces Water Line Improvements Project. – **Rod McGillivray, Public Works**
8 **Director.**

9 **Motion:** To approve the award of a construction contract for the Bowman Street Reconstruction and City of
10 Las Cruces Water Line Improvements Project, **Moved by Trustee Arzabal, Seconded by Mayor Pro Tem**
11 **Johnson-Burick.**

12
13 Mr. McGillivray stated 6 bids were received; A-Mountain Construction was the lowest bidder coming in at
14 \$223K without the add alternates. The budget amount is \$263,644.

15
16 Mayor Barraza asked if this is awarded tonight when will we be breaking ground on this project.

17
18 Mr. McGillivray responded the 90-day duration project should begin in August.

19
20 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

21 Mayor Pro Tem Johnson-Burick Yes
22 Trustee Arzabal Yes
23 Trustee Caro Yes
24 Trustee Garcia Yes

25
26
27 **8. *STAFF REPORTS:**

28 Community Development
29 Community Programs
30 Finance Department
31 Fire Department
32 Marshal’s Department
33 Public Works Department

34
35 **9. BOARD OF TRUSTEE COMMITTEE REPORTS**

36 Mayor Pro Tem Johnson-Burick stated MPO Special Meeting will be Wednesday, July 10th at 1:00 p.m. at
37 county chambers.

38 Trustee Garcia stated she will be attending the MPO Special Meeting and Open Meeting Act (OMA) training
39 in Deming the morning of July 10th.

40 Trustee Arzabal stated he will be attending the OMA training in Deming; CEO meeting on July 21st.

41 Mayor Barraza stated she attended RTD Meeting on June 25th; will be attending SCCOG Meeting on July
42 28th, OMA training and MPO Special Meeting on July 10th. The Chihuahuas will host Mesilla Night in
43 August. Summer Music Series is being well attended. The July 4th event went very well with minor
44 incidents.

45
46 **10. BOARD OF TRUSTEE/STAFF COMMENTS**

47 Mr. McGillivray reviewed status on the town’s projects.

- 48 -Local Government Road Fund engineering selection
49 -Phase 2 McDowell Wastewater project engineering selection
50 -closing out Calle de Parian project
51 -trail deadline may need to be extended
52 -Calle de Picacho drainage project engineering selection

1 -Bowman Street will continue as the contract was approved tonight.

2

3 Trustee Arzabal asked when Capital Outlay be awarded to the municipalities?

4 Ms. Stoechner-Hernandez responded Capital Outlay will be funded through the State General Fund this year;
5 shortening the time we get agreements from the State agencies. We are waiting on the agreements for three
6 projects which will come forth to the trustees.

7 Mayor Barraza encouraged everyone to attend the OMA and Inspection of Public Records Act trainings on
8 July 10th presented by the State Attorney General's office in Deming.

9

10 Mr. Hernandez stated it may be a good idea to include the Planning and Zoning Commission for these
11 trainings.

12

13 **11. ADJOURNMENT**

14 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

15

16 **MEETING ADJOURNED AT 7:07 P.M.**

17

18 **APPROVED THIS 22nd DAY OF JULY, 2019.**

19

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Nora L. Barraza
Mayor

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ATTEST:

28

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Cynthia Stoechner-Hernandez
Town Clerk/Treasurer

32

BOT ACTION FORM
ZONING PERMIT 060932
[PZHAC REVIEW – 7/15/2019]
STAFF ANALYSIS

Item:

Case 060932 – 2225 Calle de Colon, submitted by Rosalia Martinez; a request for a zoning permit to update windows and repaint a dwelling at this address. Zoned: Historical Residential (HR)

Staff Analysis:

According to the Historic Register for the Town, the dwelling appears to have been built in the 1920's (see attached pages from the Register). The dwelling does not appear to have changed much from the time it was included in the Register (see attached photo). Currently, the dwelling is painted in a color that is very similar to "Colonial White", which is an approved color (see attached photo and color chart). The applicant would like to repaint the dwelling in a color that is similar to "Suede" or "Buckskin" (see attached) which are both approved colors that are darker and browner than the existing color.

The windows will be replaced with more modern windows that are close to the style of the original windows but meet the requirements of the current Building Code. The color will be a color that complements the new color of the dwelling. There will be no changes to the dwelling itself. The chosen color will be similar to other structures and dwellings in the area.

Estimated Cost: @ \$1000.00

Consistency with the Code:

Photos of the dwelling are attached. According to the applicant, the color chosen will be compatible with the surrounding properties. Since the dwelling is in a Historic zoning district, the following section of the Code applies:

18.33.080 Historical appropriateness permit.

A. Identification. A permit for a certificate of historical appropriateness shall be required before any of the following actions or work is undertaken: new construction, exterior alteration, demolition or removal. All work or acts of new construction or exterior alteration requiring a permit for a certificate of appropriateness shall comply with the design criteria established by the precedent styles within the development zone of the proposed work.

The PZHAC will also need to determine that the request, as submitted, is consistent with the all other sections of the **Building and Zoning Codes** that may be applied to this project.

Findings:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of repainting the dwelling and at 2225 Calle de Colon.
- The PZHAC has determined that the proposed color meets all applicable Code requirements.

PZHAC ACTION:

The PZHAC determined that the proposed colors would not be out of character with the historic nature of the other structures nearby or the Town and voted 3 – 0 to recommend APPROVAL of this request to the BOT.

BOT OPTIONS:

1. Approve the application as recommended by the PZHAC.
2. Approve the application with conditions.
3. Reject the application.

BOT ACTION

Premium Stucco Finish Color Chart

					
102 CAMEO	100 COLONIAL WHITE	212 MADERA	90 CANDLELIGHT	127 HACIENDA	128 CREAM
					
129 IVORY	197 LA MORENA	30 SOAPSTONE	117 FAWN	119 PALOMINO	101 NAVAJO WHITE
					
121 SANDALWOOD	122 STRAW	106 BUCKSKIN	108 KOKANEE	103 SAND	107 DENIM
					
135 SAHARA	116 ADOBE	118 SUEDE	105 BAMBOO	110 ASH	80 SOFT ROSE
					
115 COTTONWOOD	114 DESERT ROSE	130 PUEBLO	125 LA LUZ	124 CORAL	113 DOVE GRAY

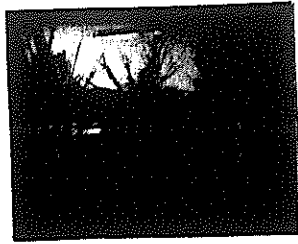
- These colors are intended to show the approximate color of finished stucco.
- Application by machine spray or texturing will increase the depth of color.
- Variation in color due to weather, job conditions and method of application should be expected.
- For color verification, request an actual sample in the color and texture prior to ordering material.

10

- Apply a sample of stucco to be used on actual substrate before proceeding with the application.
- El Rey is not responsible for color correctness of applied finish.
- Color must be verified and approved by owner prior to application.

PHOTOS OF THE DWELLING FROM CALLE DE COLON SHOWING THE EXISTING COLOR



1. ALERT SHEET? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		NEW MEXICO HISTORIC BUILDING INVENTORY FORM 1: BUILDINGS & STRUCTURES 6-6-79				
2. SURVEY DATE 3. BY	4. CHECK DATE 5. BY	6. COMPUTER DATE 7. BY	8. FILE DATE 9. BY	10. REVISION DATE 11. BY		
2/21/80 GP						
12. COUNTY Doña Ana	13. FIELD MAP 2225 Calle Segunda	14. NUMBER Calle Segunda	15. UTM REFERENCE NUMBER 13 331750 3571850 ZONE EASTING NORTHING			
16. SPECIFIC LOCATION Second House West of S.W. Corner of Calle de Colon and Calle de Principal			17. CITY/TOWN Mesilla	18. ZIP 88046	20. I.D. # 183202382	
			19. LAND GRANT OR RESERVATION Mesilla Civil Colony	22. ROLL # 68	23. NEG # 22	
20. LEGAL DESCRIPTION: TOWNSHIP NS RANGE EW SECTION 1/4 1/4 1/4			24. LOCATION OF NEG.			
25. ARCHITECTURAL STYLE Gabled Adobe			26. NUMBER OF STORIES One			
27. FOUNDATION MATERIAL(S) ?			Simon Martinez Box 14, Mesilla 88046			
28. EXTERIOR WALL SURFACE(S) Stucco / Adobe			4-006-137-202-521			
29. FENESTRATION (TYPE/DIVISIONS/SURROUNDS/SILLS/ARRANGEMENTS) Single; 2/2 single hung windows w/o surrounds; brick slip sill Single Metal Casement large light window w/o surrounds or sill						
30. DOOR/ENTRANCE (TYPE/SURROUNDS) Standard wood door w/o surrounds						
31. ROOF(S) (NUMBER/SHAPE/MATERIAL/DETAILS) Single low gable roof w/ asphalt roll						
32. CHIMNEY(S) (NUMBER/EXTERIOR-INTERIOR/MATERIALS) None one / interior / stucco						
33. EXTERIOR DETAILS Double leaf wood vertical plain gate, Adobe wall around part of front w/ arched gate; buttresses;						
34. COMMENTS						
DATE OF CONSTRUCTION		35. ESTIMATED 1925				
37. SOURCE OF DATE		36. ACTUAL				
38. ARCHITECT/ENGINEER/BUILDER						
39. SOURCE OF INFORMATION						
40. NAME						
USE 41. PRESENT } Residential 42. HISTORIC }						
CONDITION <input type="checkbox"/> EXCELLENT <input checked="" type="checkbox"/> GOOD <input type="checkbox"/> FAIR <input type="checkbox"/> DETERIORATED						
44. DEGREE OF REMODELING <input type="checkbox"/> MINOR <input checked="" type="checkbox"/> MODERATE <input type="checkbox"/> MAJOR						
45. IMMEDIATE SURROUNDINGS Residential						
46. RELATION TO SURROUNDINGS <input type="checkbox"/> SIMILAR <input checked="" type="checkbox"/> NOT SIMILAR						
47. ARCHITECTURAL CONTRIBUTION TO SURROUNDINGS <input type="checkbox"/> PLUS <input checked="" type="checkbox"/> NEUTRAL <input type="checkbox"/> MINUS						
48. OVERALL SIGNIFICANCE <input type="checkbox"/> NATIONAL <input type="checkbox"/> STATE <input type="checkbox"/> LOCAL <input type="checkbox"/> NONE						
49. ASSOCIATED BUILDINGS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO						
50. WHAT TYPE?						
51. IF INVENTORIED, LIST I.D. #'S						
52. SEE BACK? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO						

- 375 At one time a winery, this building is now a residence. The front portion of the house has a flat roof with parapet capped by a brick coping. The back portion is covered by a medium gabled roof. The whole house is stuccoed. Windows are metal casement. Viga ends project out ^{from} the facade. est. 1915. (C)
- 376 This gabled, stuccoed house with wood and aluminum frame windows has a shed roofed front porch. est. 1920. (C)
- 377 This stuccoed structure is covered by a gabled corrugated tin roof. The roof covers not only this structure but also a storage barn area with open sides that are adjacent to the building. est. 1935. (N)
- 378 Corrals of milled and rough cut lumber still hold livestock. est. 1950. (N)
- 379 This is a stuccoed adobe residence covered by a shed roof with a slight overhang. A wood frame car port is adjacent to the house. est. 1900. (C)
- 380 This stuccoed adobe house with flat roof and parapet and wood frame windows has been the Kika Cadena residence for years. est. 1910. (C)
- 381 This gabled adobe house of an ell-shaped floor plan has aluminum framewindows and is stuccoed. est. 1930. (C)
- 382 This house is stuccoed, has a gabled roof covered with asphalt roll, wood and aluminum frame windows. There is an adobe wall around the front yard with an arched gate. est. 1925. (C)
- 383 This small residence has unplastered adobe walls, flat roof, parapet, and wood frame windows. est. 1930. (C)
- 384 This long, rectangular-plan house of unplastered adobe walls has a flat roof, parapet, wood and aluminum frame windows, and is located on a large lot with adobe outbuildings to the rear. est. 1930. (C)
- 385 This is essentially two buildings built adjacent to one another and probably used as a single residence. The exterior wall surfaces are of stuccoe and unplastered fire brick. One of the buildings is one story and has a gabled roof. The other is a two story covered by a gabled roof. The two story has an upstairs balcony on the south side with wooden steps leading up to it. Windows are of aluminum frame. est. 1950. (N)
- 386 This flat roofed, stuccoed adobe house with parapet has wood and metal frame windows and a car port adjacent to the building in back. est. 1910. (C)

**TOWN OF MESILLA
ZONING APPROVAL**

PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

OFFICIAL USE ONLY:
Case # 060932
Fee \$ 58.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 060932 ZONE: HR CODE: M1 APPLICATION DATE: 7/8/19

Rosalia Martinez Name of Applicant/Owner
575-644-9340 Applicant's Telephone Number
PO Box 614 Mesilla NM 88044 Applicant's/Owner's Mailing Address City State Zip Code
leorj@msn.com Applicant's/Owner's E-mail Address

Contractor's Name & Address (If none, indicate Self)
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: Painting house + updating windows
Description of Proposed Work: 2225 Calle de Colon

\$ 1000 Estimated Cost
Rosen Jon Signature of Applicant
7/8/19 Date

Signature of property owner if applicant is not the property owner: Rosalia Lara Martinez

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit. Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. **Plan sheets are to be no larger than 11 x 17 inches.**

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

FIRE INSPECTION/APPROVAL REQUIRED: ___ YES NO ___ SEE CONDITIONS

CID PERMIT/INSPECTION REQUIRED: ___ YES NO ___ SEE CONDITIONS

CONDITIONS: PZHAC REVIEW + BOT APPROVAL REQUIRED

PERMISSION ISSUED/DENIED BY: _____ **ISSUE DATE:** _____

- This Application will include the following, if checked:
- Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 - Site Plan with dimensions and details.
 - Proof of legal access to the property.
 - Drainage plan.
 - Architectural style and color scheme – diagrams or elevations (Historical and commercial zones only).
 - Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 - Other information as necessary or required by the City Code or Community Development:

List of Agreements, Contracts and Memberships

Agreements	Dates Due	Amount	Dept. Charged	Line Item Charged
Thomas Maese, Building Inspector	15th of every month	\$ 1,018.00	Finance	10-501-2320
		Approx. \$227.92/		
DAC Animal Control	As utilized	month	Marshal	10-503-2324
JCG SSP Renewal (Liberty Media Recorder)	February/annual	\$ 425.00	Exec/Legis	10-506-2570
Mesilla Municipal Code Web Hosting	July/annual	\$ 300.00	Finance	10-501-2320
MVRDA	12th of every month	\$ 3,642.17	Finance	10-501-2320
Online Billing (Tyler Tech) & Support	15th of every month	\$ 91.00	Finance	10-501-2320
Tyler Tech Incode services	July/annual	\$ 7,212.11	Finance	10-501-2320
Vector Control (Matt Lee)	Monthly	\$ 2,010.00	Maintenance	10-505-2321
RICOH (Copy machine)	25th of every month	\$ 313.95	1/2 Finance/ 1/2 H2O	2320
Emergency Services Marketing Corp. Inc.	July/annual	\$ 800.00	Fire Prot. Fund	12-504-2570
Emergency Reporting (Fire/EMS Records Mgmt)	October/annual	\$ 807.12	Fire Prot. Fund	12-504-2570
Department of Agriculture	Annually	\$ 3,500.00	Exec/Legis	10-506-2570
Dr. Baker (Medical Director)	monthly	\$ 250.00	Fire	10-504-2315
Memberships				
Greater Las Cruces Chamber of Commerce	June/annual	\$ 1,000.00	Comm. Prog.	10-507-2570
Hispano Chamber of Commerce de Las Cruces	June/Annual	\$ 300.00	Comm. Prog.	10-507-2570
International Association of Fire Chiefs	July/annual	\$ 239.00	Fire Prot. Fund	12-504-2570
National League of Cities	June/Annual	\$ 500.00	Finance	10-501-2320
Jornada Resource Conservation	May/annual	\$ 100.00	Exec/Legis	10-506-2570
Las Cruces Sun News Subscription	January/Annual	\$ 199.20	Exec/Legis	10-506-2570
Matthew Bender & Co. (NM Law Workbook)	July/annual	\$ 52.03	Court	10-502-2320
MPO	July/ annual	\$ 583.00	Finance	10-501-2320
NALEO	May/annual	\$ 100.00	Exec/Legis	10-506-2570
NFPA (Chief Hoban)	July/annual	\$ 300.00	Fire Prot. Fund	12-504-2570
NM Compilation Commission (Criminal & Traffic Law Books)	June/Annual	\$ 58.57	Court	10-502-2320
NM League of Zoning Officials (CDC)	July/annual	\$ 35.00	Comm. Dev.	10-509-2570
NM League of Zoning Officials (PZHAC)	July/annual	\$ 35.00	Comm. Dev.	10-509-2570
NMML (BOT)	July/ annual	\$ 1,800.00	Finance	10-501-2570
NMML Court Clerks Assoc.	July/ annual	\$ 60.00	Court	10-502-2320
NMML Fire Chief's Association	July/annual	\$ 100.00	Fire Prot. Fund	12-504-2570
NMML Government Finance Officers Assoc.	July/ annual	\$ 120.00	Finance	10-501-2570
NMML Judges Association	July/ annual	\$ 150.00	Court	10-502-2320
NMML League of Zoning Officials	July/ annual	\$ 35.00	Finance	10-501-2570
NMML Municipal Clerks and Finance Officers Assoc.	July/ annual	\$ 50.00	Finance	10-501-2570
Sam's Club	October/Annual	\$ 125.00	Finance	10-501-2570
SCCOG	July/ annual	\$ 654.00	Finance	10-501-2569
SCRTD	July/ annual	\$ 1,098.00	Finance	10-501-2320
Tourism Association of NM	June/Annual	\$ 360.00	Comm. Prog.	10-507-2570



**BOARD OF TRUSTEES
TOWN OF MESILLA
REGULAR MEETING
MONDAY, JUNE 24, 2019
6:00 P.M.**

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TRUSTEE Nora L. Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee
Jesus Caro, Trustee
Veronica Garcia, Trustee

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
K.C. Alberg, Marshal
Kevin Hoban, Fire Chief

PUBLIC: Russell Hernandez Susan Kruger
Adrianna Merrick Morgan Switzer
Lindsey Bachman Trina Witter
Amanda Lopez Askin Felix Armijo
Mary Helen Ratje Aurelia Caro
Sally Williams Bill Perry

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Arzabal, Trustee Caro, Trustee Garcia.

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, **Moved by Mayor Pro-Tem Johnson-Burick, Seconded by Trustee Caro.**

1 **Roll Call Vote:** Motion passed (**summary:** Yes =4).
2 Mayor Pro Tem Johnson-Burick Yes
3 Trustee Arzabal Yes
4 Trustee Caro Yes
5 Trustee Garcia Yes

6
7 **4. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.
8 Ms. Bachman stated the county clerk’s office is here to assist the Town of Mesilla in whatever is decided.
9 She reiterated there is a June 30th statutory deadline.

10
11 Mr. Hernandez stated it is important the town has all the information in order vote. If the ordinance is not
12 passed tonight the town can choose to opt-in in 2021. He referred to Mr. Caro’s request for a zone
13 change; there is a contiguous line of property and Mr. Caro will need to come back for a subdivision
14 request.

15
16 Ms. Williams stated she is concerned with the options on the table which are unethical and may be illegal.
17 She asked if extending the terms has been discussed with pertaining state and local offices.

18
19 Ms. Ratje stated she is concerned regarding the ordinance. She does not understand how they can vote on
20 something that will extend their terms. Does not feel it is right for the town.

21
22 Ms. Witter stated she is in favor of the opt-in, but it does not seem right that trustees will vote on
23 extending their terms.

24
25 Ms. Nelson stated does not feel trustees should vote to extend their terms. This is a democracy; trustees
26 are elected by the residents.

27
28 Mr. Perry asked why we waited so long to vote on such an important issue.

29
30 Ms. Caro stated during the April 2nd PZHAC meeting 3 commissioners present; Commissioner
31 Hernandez, Commissioner Lucero and Commissioner Nevarez. Commissioner Lucero brought up how
32 Mr. Caro and Mr. Perez have voted in the past which has no precedence for this specific issue as a reason
33 for not voting for the zone change. This request should be treated with no bias. Zoning this area R1 has
34 no impact as it is hidden at the end of the road and fails to meet the RF standards. She feels the
35 commissioners were influenced by Commissioner Lucero.

36
37 **5. CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited
38 to personnel matters regarding the hiring of a Special Events Coordinator. – *Nora L. Barraza,*
39 *Mayor.*

40 **Motion:** To enter Closed Session, **Moved by Trustee Arzabal, Seconded by Trustee Garcia.**

41
42 **Roll Call Vote:** Motion passed (**summary:** Yes =4).
43 Mayor Pro Tem Johnson-Burick Yes
44 Trustee Arzabal Yes

1 Trustee Caro Yes
2 Trustee Garcia Yes

3
4 Entered Closed Session at 6:30 p.m.
5

6 **Motion:** To enter Regular Meeting, **Moved by Mayor Pro-Tem Johnson-Burick, Seconded by Trustee**
7 **Garcia.**

8
9 **Roll Call Vote:** Motion passed (summary: Yes =4).

10 Mayor Pro Tem Johnson-Burick Yes

11 Trustee Arzabal Yes

12 Trustee Caro Yes

13 Trustee Garcia Yes

14

15 Entered Regular Meeting at 6:40 p.m.

16

17 **6. *APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one motion the**
18 **following items of recurring or routine business. The Consent Agenda is marked with an asterisk *:**

19 **Motion:** To approve the consent agenda, **Moved by Trustee Arzabal, Seconded by Trustee Caro.**

20

21 **A. *BOT Minutes – Minutes of a Work Session & Regular Meeting of June 10, 2019.**
22 ***Approved by consent agenda***

23 **B. *PZHAC Case 060908 – 2220 Calle de Parian, submitted by Ryan Romero for “Topaz”; a**
24 **request for a zoning permit to allow a wall sign and a free-standing sign for a business at**
25 **this address. Zoned: Historical Commercial (HC). *Approved by consent agenda***

26 **C. *PZHAC Case 060911 – 2149 Calle de Los Huertos, submitted by Gabriel Quintana, a**
27 **request for a zoning permit to allow the landscaping of a residential property at this address.**
28 **Zoned: Historical Residential (HR). *Approved by consent agenda***

29

30 **Roll Call Vote:** Motion passed (summary: Yes =4).

31 Mayor Pro Tem Johnson-Burick Yes

32 Trustee Arzabal Yes

33 Trustee Caro Yes

34 Trustee Garcia Yes

35

36 **7. NEW BUSINESS:**

37 **A. For Approval: Ordinance 2019-03: An Ordinance pursuant to NMSA 1978, Section 1-22-**
38 **3.1 to Opt-In to having the election of the Municipal Officers of the Town of Mesilla in the**
39 **Regular Local Election. – *Cynthia Stoechner-Hernandez, Clerk/Treasurer.***

40 **Motion:** To approve Ordinance 2019-03: An Ordinance pursuant to NMSA 1978, Section 1-22-3.1 to
41 **Opt-In to having the election of the Municipal Officers of the Town of Mesilla in the Regular Local**
42 **Election, **Moved by Trustee Arzabal, Seconded by Trustee Caro.****

43

44 Ms. Stoechner-Hernandez reviewed Ordinance 2019-03.

45

46 Mayor Barraza asked County Clerk Askin if other municipalities gone through this process and has she
47 received anything from the state.

1
2 Ms. Askin responded she has not received any concerns from the other local municipalities.
3
4 Mayor Barraza asked if it is correct to assume that if the Attorney General’s office had heard these
5 complaints and felt that it was unethical and unconstitutional the process would have been stopped.
6
7 Ms. Askin responded the legislation passed. She does not make assumptions and does not offer legal
8 opinions.
9
10 Mayor Barraza asked if trustees sitting on the board from other municipalities would be affected as well.
11
12 Ms. Askin responded Village of Hatch, City of Anthony, City of Sunland Park and City of Las Cruces
13 opted-in; only City of Anthony voted to extend terms. The Village of Hatch went directly to the
14 Secretary of State office. All information was provided to the Town of Mesilla.
15
16 Trustee Garcia asked if the municipalities voted on both options.
17
18 Ms. Askin responded to her knowledge all options were presented to the municipalities.
19
20 Mayor Barraza stated when we met with the prior County Clerk there were not specifics.
21
22 Trustee Arzabal stated he wants to clarify that this would affect the terms of all current trustees.
23
24 Ms. Askin responded that is correct.
25
26 Judge Frieze Inaudible
27
28 Mayor Pro Tem Johnson-Burick stated Mesilla does not have the resources to run its own election. We
29 were presented with one option at the May 28th meeting; on May 29th at 4:17 p.m. Ms. Stoechner-
30 Hernandez emailed a proposed ordinance that used that same timeframe; on June 10th we were presented
31 with a different option. She was elected to serve and do what is in the best interest for the Town of
32 Mesilla. This is going to cost us some money in March as she cannot support this with these timeframes
33 going forward.
34
35 Trustee Arzabal stated this ordinance will affect all six elected officials and has been reviewed by the
36 attorney.
37
38 Trustee Garcia stated we agreed to opt-in as short term; surprised to see it was for extended terms. She
39 agrees we should have our election in March and opt-in in 2021.
40
41 Mayor Barraza responded we will still have an election whether we opt-in or opt-out. We did not vote on
42 something that was not on the agenda. There was discussion regarding opting-in. She spoke to the
43 secretary of state’s office for clarification. She was the one that put extended terms which had not been
44 discussed. She is sorry they are upset.
45
46 Trustee Arzabal stated Mayor Barraza got the information regarding extended terms at the NMML
47 meeting. She felt this was the ordinance that would best fit the Town of Mesilla.
48
49 Mayor Barraza responded the County Clerk indicated they would not give us any support during our
50 election. She called the Secretary of State for clarification who stated the County would provide support.

1
2 Ms. Askin stated there was mixed messaging. We are waiting for a rule from the Secretary of State
3 office; whatever it is it will cost money.
4

5 Mayor Barraza responded that fee has been waived for the county to run the election this last legislative
6 session. Thanked Ms. Askin for being here to answer any questions we may have.
7

8 Mayor Pro Tem Johnson-Burick thanked Mayor Barraza for accepting responsibility. The Secretary of
9 State has a role in this as well. The Secretary of State website only addressed the shortening of terms.
10 This was updated August 24, 2018. She does not want to be an elected official that gives a perception
11 which questions her character and integrity and who uses her office to self-serve. She called the
12 Attorney General office and is waiting for a call back.
13

14 **Roll Call Vote:** Motion passed (**summary:** Yes =3, No =2).

15 Mayor Pro Tem Johnson-Burick No
16 Trustee Arzabal Yes
17 Trustee Caro Yes
18 Trustee Garcia No
19 Mayor Barraza Yes
20

21 **B. Resolution 2019-10:** A resolution authorizing the execution and delivery of a loan
22 agreement and intercept agreement between the Town of Mesilla and the New Mexico
23 Finance Authority in the amount of \$291,726 for the purchasing of a new firefighting
24 apparatus. – *Kevin Hoban, Fire Chief.*

25 Fire Chief Hoban stated this is the final step for the loan/grant. The loan which comes out of the Fire
26 Protection Fund has been shortened from 15 years to 13 years.
27

28 **Motion:** To approve Resolution 2019-10: A resolution authorizing the execution and delivery of a loan
29 agreement and intercept agreement between the Town of Mesilla and the New Mexico Finance Authority
30 in the amount of \$291,726 for the purchasing of a new firefighting apparatus, **Moved by Mayor Pro**
31 **Tem Johnson-Burick, Seconded by Trustee Arzabal.**
32

33 Mayor Pro Tem Johnson-Burick asked if the questions that were brought forward regarding the
34 application have been resolved.
35

36 Fire Chief Hoban responded this application did not require a Public Hearing.
37

38 Trustee Caro asked if there would be matching funds.
39

40 Fire Chief Hoban responded the match will come from the Fire Protection Fund.
41

42 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

43 Mayor Pro Tem Johnson-Burick Yes
44 Trustee Arzabal Yes
45 Trustee Caro Yes
46 Trustee Garcia Yes
47

48 **C. Resolution 2019-11:** A resolution authorizing the participation in the execution of an
49 agreement of the Capital Outlay Program administered by New Mexico Department of

1 Transportation (NMDOT) in the amount of \$75,000. – *Rod McGillivray, Public Works*
2 *Director.*

3 Mr. McGillivray gave an overview of the Capital Outlay for Calle de Parian reconstruction.

4
5 **Motion:** To approve Resolution 2019-11: A resolution authorizing the participation in the execution of
6 an agreement of the Capital Outlay Program administered by New Mexico Department of Transportation
7 (NMDOT) in the amount of \$75,000. **Moved by Mayor Pro-Tem Johnson-Burick, Seconded by**
8 **Trustee Arzabal.**

9
10 Mayor Barraza asked what the money will be used for.

11
12 Mr. McGillivray responded these monies will be used for Calle de Parian. The exact scope has not been
13 determined. The language is vague so to our advantage we will be able to be flexible with the grant if we
14 follow the rules.

15
16 Mayor Pro Tem Johnson-Burick addressed the spelling on page 95.

17
18 Mr. McGillivray stated it will be corrected before submission.

19
20 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

21 Mayor Pro Tem Johnson-Burick Yes

22 Trustee Arzabal Yes

23 Trustee Caro Yes

24 Trustee Garcia Yes

25
26 **D. For Approval:** The hiring of a Special Events Coordinator. – *Cynthia Stoehner-*
27 *Hernandez, Clerk/Treasurer.*

28 Ms. Stoehner-Hernandez recommended Ms. Dorothy Sellers for Special Events Coordinator.

29
30 Mayor Barraza stated they will offer a starting salary of \$35K.

31
32 **Motion:** To approve the hiring of a Special Events Coordinator, **Moved by Mayor Pro-Tem Johnson-**
33 **Burick, Seconded by Trustee Arzabal.**

34
35 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

36 Mayor Pro Tem Johnson-Burick Yes

37 Trustee Arzabal Yes

38 Trustee Caro Yes

39 Trustee Garcia Yes

40
41 **E. For Discussion:** Partnering with Experience Mesilla for the Summer Music Series –
42 *Russell Hernandez, Salud de Mesilla*

43 Mr. Hernandez stated Ms. Stoehner-Hernandez and himself discussed having food vendors during the
44 Summer Music Series which he took that to the Experience Mesilla Board who asked if they could have a
45 celebration permit in addition to that. Starting on the July 12th Summer Music Series, depending on what
46 is approved from the state, Spotted Dog and food vendors will be on the plaza. The liability of the

1 alcohol portion falls on the business pulling the alcohol permit. The town still has their normal liability
2 due to it being a town sponsored event.

3
4 Mayor Barraza stated fencing and security will need to be furnished by the person pulling the permit.
5

6 Mr. Hernandez responded fencing and security will be provided which is part of the application process.
7

8 Trustee Arzabal asked if it will be a Picnic License.
9

10 Mr. Hernandez responded yes.

11 Trustee Arzabal asked if the plaza will be closed.
12

13 Mayor Barraza responded no.

14 Mr. Hernandez stated the fenced area will be on north side of the plaza.
15

16 Mayor Barraza stated this will be on a trail bases so we will not close the plaza yet.
17
18

19 Mr. Hernandez stated different businesses have offered to set up. All the restaurants have been invited to
20 participate.

21
22 Mayor Pro Tem Johnson-Burick asked if the Experience Mesilla promotional items will be available at
23 these events.

24 Mr. Hernandez stated the glasses will be available and honored for discounts. There will not be an entry
25 fee for the garden.
26
27

28 **8. APPEALS FROM PZHAC:**

29 **A. Approval or Disapproval:** Z19-001 – Submitted by Jesus Caro, an application for a zone
30 change from Rural Farm, five acre minimum lot size (RF) to Residential, one acre minimum
31 lot size (R-1) for a 4.36 acre residential parcel located at the west end of Fresquez /Snow
32 Road (a private easement). (A Public Hearing for this case was held by the PZHAC on
33 April 2, 2019)

34 Trustee Caro recused himself from voting on this case as he is the applicant.
35

36 The applicant presented his appeal.
37

38 Mr. Shannon brought out his zoning map in order to provide a visual for the Trustees.
39

40 Mayor Barraza responded the Fresquez' family did not go through the process with the town in the
41 1980's; they went to the county. She reviewed the zoning map.
42

43 Mr. Caro inaudible
44

1 Mr. Shannon inaudible
2
3 Mayor Pro Tem Johnson-Burick asked how the county can recognize these parcels if they have not gone
4 through the Town of Mesilla's process.
5
6 Mayor Barraza responded we cannot change our map if they do not follow the town's process. The
7 process would have to continue even if the zone change is granted. PZHAC denied the application due to
8 preservation of the Green Belt stated in the Town's Comprehensive plan.
9
10 Mayor Pro Tem Johnson-Burick ask about the zone map areas. Read RF Zone guidelines. If the zone
11 change is granted the multi-family will still not be able to be done.
12
13 Mr. Caro inaudible
14
15 Mayor Barraza reviewed the RF area on the zone map.
16
17 Trustee Arzabal stated we have a zone change in front of us; asked Mr. Caro if his plan was to do farming
18 when he purchased the land.
19
20 Mr. Caro stated area has not been farmed since Mr. Dimatteo passed away. Watering is only available
21 once a year from EBID.
22
23 Mayor Barraza responded some residents do not have water rights.
24
25 Mr. Caro stated that all the land to the west of him is landlocked. He will allow them to go through for
26 farming only.
27
28 Trustee Garcia asked if the road to his property is privately owned.
29
30 Mr. Caro responded yes; it is.
31
32 Mr. Shannon stated Fresquez Rd. has a 15 ft. easement. The requirement, due to the fire code, will need
33 to be 25 ft.
34
35 Ms. Caro asked why fire hydrants were placed along that easement if it didn't meet the fire code.
36
37 Mayor Barraza responded the hydrants were installed to help with fire safety. This was done in order to
38 loop the water lines; it didn't have to do with development in that area.
39
40 Trustee Arzabal stated all that is being proposed is a zone change at this time.
41
42 Ms. Caro reviewed the legend in the Comprehensive Plan as it refers to R1.
43
44 Mayor Pro Tem Johnson-Burick reviewed the PZHAC section and areas in the Comprehensive Plan.
45
46 Mayor Barraza stated this affects the green belt areas. She asked what if other property owners come and
47 ask for the same zone change since they are now connected to an R1 property. Several residents have
48 come forth to request zone changes which have been denied. She understands children are moving back
49 to Mesilla and want to live on their parent's property and be home.
50

1 Ms. Caro stated children want to live in Mesilla. Inaudible

2

3 Mr. Caro stated change is inevitable. This may also bring more money to the town.

4

5 Trustee Arzabal stated he sees both sides of the issue. Many people do not want to farm due to the lack
6 of water which is an issue.

7

8 **Motion:** To a Z19-001 – Submitted by Jesus Caro, an application for a zone change from Rural Farm, a
9 five acre minimum lot size (RF) to Residential, one acre minimum lot size (R-1) for a 4.36 acre
10 residential parcel located at the west end of Fresquez/Snow Road (a private easement), **Moved by**
11 **Trustee Arzabal. Motion was not seconded and failed.**

12

13 **9. BOARD OF TRUSTEE COMMITTEE REPORTS**

14 Trustee Garcia attended Municipal League’s Resolution Meetings on June 22nd in Albuquerque.

15

16 Trustee Arzabal stated the CEO Workforce meeting went well. All the grant money was spent. He asked
17 if they can look at money for youths and trainings. He will get more information to pass on.

18

19 Trustee Johnson-Burick stated there is an MPO meeting on July 10th.

20 Mayor Barraza stated the MPO discussed University Avenue at the last meeting. A public meeting will
21 be held in the fall. She attended the NALEO conference in Florida last week. The main emphasis was
22 Census 2020 and immigration was a topic as well. There was a Presidential debate as well. RTD meeting
23 on June 26th. SCCOG Meeting on Friday at 10:30 a.m. in Magdalena, New Mexico.

24 **10. BOARD OF TRUSTEE/STAFF COMMENTS**

25 Summer Music Series is ongoing. Offices will be closed on Thursday, July 4th. There will be a Fireworks
26 Display; Neal McCowan will play on the plaza.

27 Mayor Pro Tem Johnson-Burick stated she wants to help Mr. Caro but cannot if it is not laid out in our
28 ordinances. She has been on the State of New Mexico website quite a bit. When she went onto the
29 Governor’s website and click on the tourism and New Mexico True and the Town of Mesilla is not listed
30 anywhere. She has submitted a comment to them but has not received a response.

31 Mayor Barraza stated Ms. Parra was very active on the Tourism Board; they will investigate that.

32 **11. ADJOURNMENT**

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)

MEETING ADJOURNED AT 8:11 P.M.

APPROVED THIS 8th DAY OF JULY, 2019.

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stohner-Hernandez
Town Clerk/Treasurer

DRAFT



Town of Mesilla, New Mexico

RESOLUTION NO. 2019-12

A RESOLUTION BY THE BOARD OF TRUSTEES FOR BUDGET ADJUSTMENTS

WHEREAS, since the development of the Town of Mesilla budget for fiscal year 2018-2019, the Town has had various revenue and expense increases; and

WHEREAS, budget adjustments are necessary to account for increased revenue and zero out certain expenditure line items in various departments that are over budget; and

WHEREAS, review of FY 2018-2019 revenues and expenditures in various funds exceeded the original approved budget amount; and

WHEREAS, attachment 'A' provides a list of all funds/departments affected by these budget adjustments; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Mesilla, which hereby requests permission from the Department of Finance and Administration, Local Government Division, to allow budget adjustments as attached:

PASSED, ADOPTED AND APPROVED on this 22nd day of July 2019.

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stohner-Hernandez
Town Clerk-Treasurer



RESOLUTION NO. 2019-13

A RESOLUTION APPROVING THE 2018/2019 FISCAL YEAR END FINANCIAL REPORT FOR THE TOWN OF MESILLA

WHEREAS, the Board of Trustees of the Town of Mesilla, New Mexico, has reviewed the FY 2018/2019 year-end Financial Report; and

WHEREAS, said year-end report was based on the unaudited (reconciled) balances and established the beginning cash balances as of July 1, 2019; and

NOW, THEREFORE BE IT RESOLVED THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA, NEW MEXICO:

1. The accompanying FY 18/19 year-end report will be approved for the Town of Mesilla and respectfully request approval by the Local Government Division of the New Mexico State Department of Finance and Administration.

PASSED, APPROVED AND ADOPTED by the Board of Trustees at its regular meeting of **July 22, 2019.**

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoechner-Hernandez
Town Clerk-Treasurer



RESOLUTION NO. 2019-14

A RESOLUTION ADOPTING THE 2019-2020 FISCAL YEAR REVENUE AND EXPENDITURES BUDGET FOR THE TOWN OF MESILLA

- WHEREAS,** the Board of Trustees of the Town of Mesilla, New Mexico, has developed a budget for fiscal year 2019/2020; and
- WHEREAS,** said budget was developed on the basis of need and through cooperation between elected officials and department supervisors; and
- WHEREAS,** the official meeting for the review of the budget was advertised in compliance with the State Open Meetings Act; and
- WHEREAS,** it is the majority opinion of this Board that the proposed budget meets the requirements as currently determined for the fiscal year 2019-2020.

NOW, THEREFORE BE IT RESOLVED THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA, NEW MEXICO:

1. The accompanying budget will be the approved budget for the 2019-2020 year for the Town of Mesilla and respectfully request approval by the Local Government Division of the New Mexico State Department of Finance and Administration.

PASSED, APPROVED AND ADOPTED by the Board of Trustees at its regular meeting of **July 22, 2019.**

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoeher-Hernandez
Town Clerk-Treasurer