



THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A WORK SESSION ON MONDAY, SEPTEMBER 23, 2019 AT 5:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWNHALL, 2231 AVENIDA DE MESILLA.

1. **Discussion:** Revisions to the Town of Mesilla Personnel Rules and Regulations Handbook. – *Cynthia Stoechner-Hernandez, Clerk/Treasurer.*

THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING ON MONDAY, SEPTEMBER 23, 2019 AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWNHALL, 2231 AVENIDA DE MESILLA.

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL & DETERMINATION OF A QUORUM**
3. **CHANGES TO THE AGENDA & APPROVAL**
4. **PROCLAMATIONS:**
 - A. A Proclamation by the Board of Trustees declaring October 2, 2019 as “International Walk to School Day” in Mesilla. – *Ashleigh Curry and students.*
 - B. A proclamation by the Board of Trustees declaring October 6th – October 12th, 2019 as Fire Prevention Week in the Town of Mesilla. – *Kevin Hoban, Fire Chief.*
5. **PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.
6. ***APPROVAL OF CONSENT AGENDA** – (The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *):
 - A. ***BOT Minutes** – Minutes of a Regular Meeting on September 9, 2019.
 - B. ***PZHAC Case 060953** - 1701 Calle de Mercado, submitted by Gary Coppedge; a request for a zoning permit to reconstruct a collapsed latia porch at 1701 Calle de Mercado. Zoned: General Commercial (C).
 - C. ***PZHAC Case 060956** – 2557 Calle de Parian, submitted by Andrea Bryan; a request for a zoning permit to install a fake lintel beam over a window and restucco the dwelling at this address in a different color. Zoned: Historical Residential (HR).
 - D. ***PZHAC Case 060957** – 2782 Calle de San Albino, submitted by John Wright; a request for a zoning permit to remodel and build an addition to a dwelling at. Zoned: Historical Residential (HR).
 - E. ***PZHAC Case 060958** – 2805 Boldt Street, submitted by Stephen W. Stile; a request for a zoning permit to repaint a dwelling at this address. Zoned: Historical Residential (HR).
 - F. ***PZHAC Case 060959** – 1900 Calle Pecana, submitted by Ray Carl for Logos Development Inc., a request for a zoning permit to construct a new dwelling at this address. Zoned: Historical Residential (HR).

7. NEW BUSINESS:

1. **Update:** on Public Works Projects in progress. – *Rod McGillivray, Public Works Director.*
2. **Update:** on 2019 Deiz y Seis De Septiembre Fiesta budget. – *Dorothy Sellers, Special Events Coordinator.*

8. BOARD OF TRUSTEE COMMITTEE REPORTS

9. BOARD OF TRUSTEE/STAFF COMMENTS

10. ADJOURNMENT

NOTICE:

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least one week prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov.

Posted 9/20/19 at the following locations: Town Clerk’s Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty’s Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



Official International Walk to School Day Proclamation

October 2nd, 2019

Contact: Ashleigh Curry, Safe Routes to School Coordinator 575-202-1317

Whereas, the lives of hundreds of children could be saved each year if communities take steps to make pedestrian safety a priority.

Whereas, a lack of physical activity plays a leading role in rising rates of obesity, diabetes and other health problems among children and being able to walk or bicycle to school offers an opportunity to build activity into daily routine.

Whereas, driving students to school by private vehicle contributes to traffic congestion and air pollution.

Whereas, an important role for parents and caregivers is to teach children about pedestrian safety and become aware of the difficulties and dangers that children face on their trip to school each day and the health and environmental risks related to physical inactivity and air pollution.

Whereas, community leaders and parents can determine the "walkability" of their community by using a walkability checklist.

Whereas, community members and leaders should make a plan to make immediate changes to enable children to safely walk and bicycle in our communities and develop a list of suggestions for improvements that can be done over time.

Whereas, children, parents and community leaders around the world are joining together to walk to school and evaluate walking and bicycling conditions in their communities.

Now Therefore, Be It Resolved that I, Nora L. Barraza, proclaim the 2nd of October as "International Walk to School Day" in Mesilla, New Mexico and encourage everyone to consider the safety and health of children today and every day.



**TOWN OF MESILLA PROCLAMATION
DECLARING OCTOBER 6 – 12TH FIRE PREVENTION WEEK
IN THE TOWN OF MESILLA**

WHEREAS, the Town of Mesilla, New Mexico, is committed to ensuring the safety and security of all those living in and visiting Mesilla; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed 2,630 people in the United States in 2017, according to the National Fire Protection Association® (NFPA®), and fire departments in the United States responded to 357,000 home fires; and

WHEREAS, the majority of US fire deaths (4 out of 5) occur at home each year; and

WHEREAS, the fire death rate per 1000 home fires reported to US fire departments was 4 percent higher in 2017 than in 1980; and

WHEREAS, when the smoke alarm sounds Mesilla's residents may have less than two minutes to escape to safety; and

WHEREAS, Mesilla's residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Mesilla's residents should make a home escape plan, drawing a map of each level of the home, showing all doors and windows; and

WHEREAS, Mesilla's residents should practice the home fire escape plan with everyone in the household, including visitors; and

WHEREAS, Mesilla's residents should practice the home fire escape drill at least twice a year, during the day and at night; and

WHEREAS, Mesilla's residents should teach children to escape on their own in case adults can't help them; and

WHEREAS, Mesilla’s residents should make sure everyone in the home knows how to call 9-1-1 or the local emergency number from a cell phone or a neighbor’s phone; and

WHEREAS, Mesilla’s residents should practice using different ways out; and

WHEREAS, Mesilla’s residents in a real emergency should get low and go under the smoke to get out quickly; and

WHEREAS, Mesilla’s residents should get out and stay out, never going back inside the home for people, pets, or things; and

WHEREAS, Mesilla’s residents are responsive to public education measures and are able to take action to increase their safety from fire, especially in their homes; and

WHEREAS, the 2019 Fire Prevention Week™ theme, “Not Every Hero Wears a Cape. Plan and Practice Your Escape!™” effectively serves to remind us that we need to take personal steps to increase our safety from fire.

THEREFORE, BE IT PROCLAIMED THAT: I, Nora L. Barraza, Mayor of the Town of Mesilla, do hereby proclaim October 6th through 12th, 2019, as Fire Prevention Week throughout this town, and I urge all the people of Mesilla to be aware of their surroundings, look for available ways out in the event of a fire or other emergency, respond when the smoke alarm sounds by exiting the building immediately, and to support the many public safety activities and efforts of Mesilla’s fire and emergency services during Fire Prevention Week 2019.

Nora L. Barraza
Mayor
Town of Mesilla



**BOARD OF TRUSTEES
TOWN OF MESILLA
WORK SESSION
MONDAY, SEPTEMBER 9, 2019
5:00 P.M.**

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- TRUSTEES:** Nora L. Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee (arrived at 6:40 p.m.)
Jesus Caro, Trustee (ABSENT)
Veronica Garcia, Trustee
- STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Gloria Maya, Recorder

PUBLIC:

- 1. Discussion:** Revisions to the Town of Mesilla Personnel Rules and Regulations Handbook. – *Cynthia Stoechner-Hernandez, Clerk/Treasurer.*

Ms. Stoechner-Hernandez reviewed the comments and recommendations she received from Mayor Pro Tem Johnson-Burick.

Mayor Barraza stated the Board of Trustees has had time to review and make recommendation.

Recommendations:

- Definition and terminology clarifications
- Classified employee is a regular employee
- Non-classified employee is an exempt employee
- Using “employee” to reference all employees
- Probationary employee
- Change applicant/appointment to New Hire
- Delete candidate and use applicant
- Emergency and Temporary hires
- Chart of employment/positions categories
- Probationary period needs to be consistent; 12 months
- Probation employees will be allowed to use Annual Leave after 6 months
- Unpaid leave

- 1 - Disciplinary Action
- 2 - Correction Action (Article 9)
- 3 - Sick Leave Bank
- 4 - FMLA
- 5 - Military Leave
- 6 - Domestic Partner

7
8 Mayor Barraza stated we will look at all the definitions used for employee throughout the manual. Cody
9 has reviewed the policy with special attention on the grievance and appeal process. She asked the board
10 if they agreed with the current Correction and Disciplinary Actions.

11
12 Trustee Arzabal asked if employees can take Leave Without Pay (LWOP) when they do not have leave.
13 He asked if the court has a policy.

14
15 Mayor Barraza responded yes; they can take LWOP.

16
17 Ms. Stoechner-Hernandez referred to page 6 which states the Municipal Court has their own policy; we do
18 not have a copy.

19
20 Mayor Pro Tem Johnson-Burick stated she is willing to sit down with Ms. Stoechner-Hernandez if needed.

21
22 **Closed at 6:00 p.m.**

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1 **BOARD OF TRUSTEES**
2 **TOWN OF MESILLA**
3 **REGULAR MEETING**
4 **MONDAY, SEPTEMBER 9, 2019**
5 **6:00 P.M.**
6
7

8 **TRUSTEES:** Nora L. Barraza, Mayor
9 Stephanie Johnson-Burick, Mayor Pro Tem
10 Carlos Arzabal, Trustee
11 Jesus Caro, Trustee (ABSENT)
12 Veronica Garcia, Trustee
13

14 **STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
15 Rod McGillivray, Public Works Director
16 Enrique Salas, Lieutenant
17 Gloria Maya, Recorder
18

19 **PUBLIC:**
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22 **1. PLEDGE OF ALLEGIANCE**

23 Mayor Barraza led the Pledge of Allegiance.
24

25 **2. ROLL CALL & DETERMINATION OF A QUORUM**

26 **Roll Call.**

27 **Present:** Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Arzabal, Trustee Garcia.
28

29 **3. CHANGES TO THE AGENDA & APPROVAL**

30 **Motion:** To approve agenda, **Moved by Trustee Arzabal, Seconded by Trustee Garcia.**
31

32 **Roll Call Vote:** Motion passed (**summary:** Yes =3).

33 Mayor Pro Tem Johnson-Burick Yes

34 Trustee Arzabal Yes

35 Trustee Garcia Yes
36

37 **4. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.

38 Ms. Krueger asked if the Outdoor Lighting Ordinance, 18.5.08, will be referenced and will the Planning
39 and Zoning be involved to ensure the appropriate lighting is approved.
40

41 **5. *APPROVAL OF CONSENT AGENDA** – (The Board will be asked to approve by one motion the
42 following items of recurring or routine business. The Consent Agenda is marked with an asterisk *):

43 Trustee Arzabal requested placing New Business items 3 & 4 on the consent agenda.

1
2 Mayor Barraza stated on the agreements, she would like her name added as grantee; leave Ms. Stoechner-
3 Hernandez as fiscal agent. For accounting purposes there would be two (2) different signatures.
4

5 Mayor Pro Tem Johnson-Burick asked regarding item 3, what equipment will be purchased.
6

7 Mayor Barraza responded Lieutenant Salas is putting together a list which will include tasers, bullet proof
8 vest.
9

10 Trustee Garcia requested a list of the equipment that will be included.
11

12 **Motion:** To approve consent agenda as amended **Moved by Trustee Arzabal, Seconded by Mayor Pro**
13 **Tem Johnson-Burick.**

14
15 **Roll Call Vote:** Motion passed (**summary:** Yes =3).

16 Mayor Pro Tem Johnson-Burick Yes

17 Trustee Arzabal Yes

18 Trustee Garcia Yes
19

20 A. ***BOT Minutes** – Minutes of a Regular Meeting on August 26, 2019. *Approved by*
21 *consent agenda*

22 B. ***PZHAC Case 060951** – 1770 Tierra de Mesilla, submitted by Los Migueles de Mesilla; a
23 request for a zoning permit to allow the installation of a small stand-by generator at the
24 northeast corner of an existing doctor’s office. Zoned: General Commercial (C). *Approved*
25 *by consent agenda*

26 C. ***PZHAC Case 060952** – 2755 Boldt Street, submitted by Daniel J. Jones; a request for a
27 zoning permit to allow a 12-foot by 40-foot addition containing a garage and studio to a
28 dwelling at this address. Zoned: Historical Residential (HR). *Approved by consent agenda*
29

30 **6. NEW BUSINESS:**

- 31 1. **Resolution 2019-19:** A resolution adopting an infrastructure capital improvements plan
32 (ICIP) for the Mesilla Community Center (Senior Programs) 2021-2025 – **Rod McGillivray,**
33 **Public Works Director.**

34 Mr. McGillivray reviewed the ICIP for the Mesilla Community Center (Senior Programs). This comes
35 from a separate funding source; we qualify because of our Senior Program. The town should look into
36 this funding every year to improve our facilities.
37

38 Mayor Barraza stated the equipment would remain in the Community Center if the Senior Programs
39 relocates.
40

41 **Motion:** To approve Resolution 2019-19: A resolution adopting an infrastructure capital improvements
42 plan (ICIP) for the Mesilla Community Center (Senior Programs) 2021-2025, **Moved by Trustee**
43 **Arzabal, Seconded by Trustee Garcia.**

44
45 **Roll Call Vote:** Motion passed (**summary:** Yes =3).

46 Mayor Pro Tem Johnson-Burick Yes

47 Trustee Arzabal Yes

1 Trustee Garcia Yes

- 2
- 3 2. **Resolution 2019-20:** A resolution authorizing the participation in the local government
4 transportation fund hardship waiver program administered by the New Mexico Department
5 of Transportation for the Calle del Norte Multi-Use Path Phase II in the amount of
6 \$844,000. – **Rod McGillivray, Public Works Director.**

7 Mr. McGillivray stated this path is now called Calle del Norte Multi-Use Path; connects at La Llorona
8 extension. The first section had a different name; it was changed to match the legislative bill. This is a
9 separate project, LGTPF. We received about \$1 million dollars with a 5% match; he is submitting
10 paperwork for a match waiver.

11

12 **Motion:** To approve Resolution 2019-20: A resolution authorizing the participation in the local
13 government transportation fund hardship waiver program administered by the New Mexico Department
14 of Transportation for the Calle de Norte Multi-Use Path Phase II in the amount of \$844,000., **Moved by**
15 **Trustee Arzabal, Seconded by Trustee Garcia.**

16

17 **Roll Call Vote:** Motion passed (**summary:** Yes =3).

18 Mayor Pro Tem Johnson-Burick Yes

19 Trustee Arzabal Yes

20 Trustee Garcia Yes

- 21
- 22 3. **For approval: MES2019-08** - an agreement with the Department of Finance and
23 Administration for \$50,000 to purchase equipment for the marshal's department in Mesilla
24 – adding Mayor Barraza as signer-**Cynthia Stoechner-Hernandez, Clerk/Treasurer.**
25 **Approved by consent agenda**

- 26
- 27 4. **For approval: MES2019-09** - an agreement with the Department of Finance and
28 Administration for \$142,000 to purchase, equip and install lighting improvements in the
29 historic plaza in Mesilla – adding Mayor Barraza as signer – **Cynthia Stoechner-Hernandez,**
30 **Clerk/Treasurer. Approved by consent agenda**

31

32 **7. *STAFF REPORTS:**

33 Community Development

34 Community Programs

35 Finance Department

36 Fire Department

37 Marshal's Department

38 Public Works Department

39 **8. BOARD OF TRUSTEE COMMITTEE REPORTS**

40 Mayor Pro Tem Johnson-Burick stated MPO Meeting 1:00 p.m. Wednesday, September 11th at the City
41 Council Chambers.

42 Trustee Garcia attended the New Mexico Municipal League (NMML) Conference and graduation
43 ceremonies.

44 Trustee Arzabal stated there is a CEO Meeting in Columbus, New Mexico tentatively on September 20th;
45 may be moved to October. He will not be attending due to Parent-Teacher Conferences.

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Mayor Barraza stated attended the NMML Conference August 28th thru 30th. She is hoping to be implementing suggestions and ideas in terms of accountability. She attended the Military Civilian Luncheon on August 28th. We had a meeting with the LCPS regarding the project on University Avenue and at Rio Grande Prep. The traffic is bad and has spoken to Department of Transportation (DOT). The LCPS have not contacted DOT to do a study with what they are proposing. DOT will hold a Public Meeting at 5:30 p.m. at the Community Center regarding the University Project. The September 16th Fiesta is this weekend. Ms. Sellers is asking who will be riding in the parade. Ms. Sellers has worked so hard getting the fiesta going. We will be attending the NMML Zoning Conference in Silver City beginning on Wednesday, September 18th. Mariachi Sunday begins on Sunday, September 22nd through October 27th.

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9. BOARD OF TRUSTEE/STAFF COMMENTS

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Trustee Arzabal stated he believes the Marijuana Bill will pass which will bring in millions of dollars. The Governor has created a task force. The town needs to be proactive. The board can decide where we want the money that will be generated. There is a former law enforcement officer that can give a presentation.

18

Mayor Pro Tem Johnson-Burick congratulated Trustee Garcia on her MOLI Certification.

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Trustee Garcia thanked Mr. Gillivray for his hard work on Calle de Norte and the trustees for their support.

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Mayor Barraza asked Lieutenant Salas to look at other municipalities and how they are handling the cannabis. Mr. McGillivray is working diligently on the projects and there are more projects coming forth. We need to call DFA to see where we are on the Multi-Use Trail agreement so we can put it on the agenda. Some of these agreements have gotten misplaced. Last Friday we went to Albuquerque to pick up to vehicles for the Marshal’s Department. Lieutenant Salas is working on getting them in operation. The Fire Department graduated 11 cadets. We will have a worksession at the next Board of Trustee’s meeting regarding the Personnel Handbook.

28

10. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)

MEETING ADJOURNED AT 6:30 P.M.

APPROVED THIS 23rd DAY OF SEPTEMBER, 2019.

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoeber-Hernandez
Town Clerk/Treasurer

DRAFT

BOT ACTION FORM
ZONING PERMIT 060953
[PZHAC REVIEW – 9/17/19]
STAFF ANALYSIS

(Decision to be based on information provided during the Work Session – Item 2)

Case 060953 - 1701 Calle de Mercado, submitted by Gary Coppedge; a request for a zoning permit to reconstruct a collapsed latia porch at 1701 Calle de Mercado. Zoned: General Commercial (C)

Staff Analysis:

The proposed work was discussed in the PZHAC Work Session held prior to this meeting. (Please refer to the information provided in the write-up for this item in the Work Session.)

If it is determined that the proposed replacement is acceptable to the Town as proposed, or if an alternate solution is arrived at, then the request can proceed on the assumption that all requirements of the Code will be satisfied. The PZHAC should continue on to approve the request based on the Findings stated below.

If, on the other hand, it is determined that the proposed replacement is not be acceptable to the Town, and no other solution can be reached, then the PZHAC should either postpone the request further until the applicant can return with a proposal that meets the standards set forth by the PZHAC; or the PZHAC should deny the request based on the request not meeting any or all of the Findings as listed.

Estimated Cost: @ \$5,000.00

Consistency with the Code:

The PZHAC will need to determine that the proposed replacement will be consistent with the requirements of the General Commercial (C) zoning district. Additionally, the PZHAC will need to determine that the request meets all other development and application requirements of the Code.

The PZHAC will also need to determine that the request, as submitted, is consistent with the all other sections of the **Building and Zoning Codes** that may be applied to this project.

Findings:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of replacing a collapsed latia porch over the front entrances of a set of commercial shops at this address.
- The PZHAC has determined that the proposed latia porch meets all applicable Code requirements.

PZHAC OPTIONS:

1. Recommend approval of the requested zoning permit to the BOT.
2. Recommend approval of the requested zoning permit to the BOT with conditions.
3. Reject the permit.

PZHAC ACTION:

The PZHAC determined that the proposed replacement porches would not be out of character with the nature of other structures in the area and voted 3 – 0 to recommend APPROVAL of this request to the BOT.

BOT OPTIONS:

1. Approve the application as recommended by the PZHAC.
2. Approve the application with conditions.
3. Reject the application.

BOT ACTION:

PZHAC WORK SESSION
SEPTEMBER 17, 2019
ITEM 2

Submitted by Gary Coppedge; a request to discuss plans to reconstruct a collapsed latilla porch at 1701 Calle de Mercado. **(Case 060953)** Zoned: General Commercial (C)

A portion of the applicant's building at this address has a covered viga and latilla porch over several entrances to commercial operations in the building. This porch was the subject of a permit (Case 060564) issued by PZHAC on May 5, 2017. At that time several of the vigas and latillas had become weathered to the point of collapse (see attached photos taken at the time). The applicant had planned to replace the viga and latilla porch with a more substantial type of porch that has been used over the entrance to another commercial operation in the same building (see attached diagram). The proposed porch would be more durable and would withstand the sun and weather better than the existing porch. The permit was approved at the time, but the porch was never replaced.

The porch has now collapsed (see attached photos) and the applicant would like to replace the collapsed portion with the same structure that was proposed in 2017 (see attached diagram from the 2017 permit). The structure will consist of a post and beam structure that will support an R-panel corrugated metal roof (see attached documentation). The proposed porch is similar to one that has been previously approved for another commercial operation in the same building and is compatible with the Code for the General Commercial (C) zone. The construction will meet all applicable sections of the building and zoning codes pertaining to the zoning of property. (A building permit form CID will be required.)

Estimated Cost: @ 5,000.00

Consistency with the Code:

The PZHAC will need to determine that the proposed structure will be compatible with the surrounding properties, especially the development zone for the property, and that the proposed porch will not change the style of the building or have a negative effect on neighboring properties.

The applicant will be present at the work session to provide further details about the proposed construction, and to answer any questions that may arise.

PHOTO OF COLLAPSED PORCH



Doña Ana County, NM

General Reference Maps

2014 Aerial | Addresses | County Address Points

Maps

Legend

Map Themes

Parcels

UDC Zoning

Roads and Transportation

NM House Districts

NM Senate Districts

County Commission Districts

City Council Districts

Median Household Income

General Land Ownership

Account Number: [R0401180](#)

Parcel Number: 4006137230213

Owner: MERCADO VENTURE LLC

Mail Address: PO BOX 935

Subdivision: MERCADO DE LA MESILLA PHASE 1 (BK 19 PG 87-88 - 989472)

Property Address: 1701 CALLE DEL MERCADO

Acres: 0



PHOTOS OF LATILLA PORCH FROM MAY 2017 SHOWING DAMAGED VIGAS



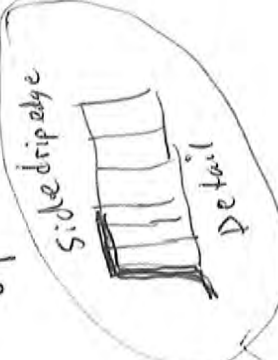
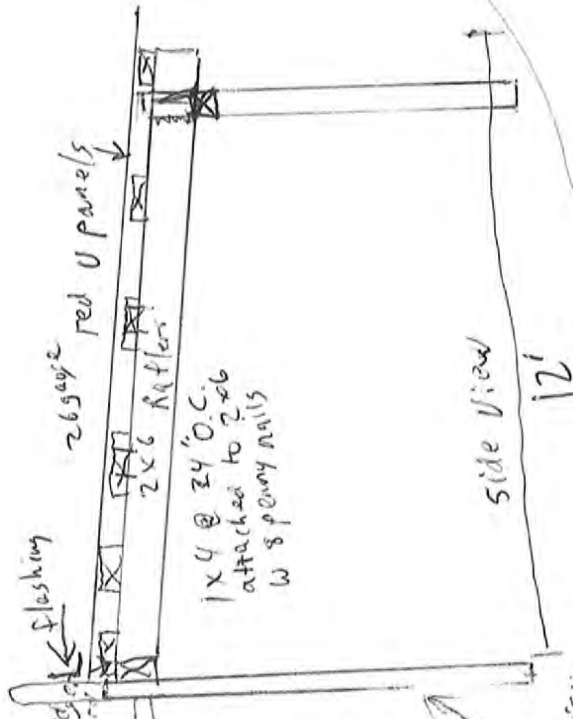
PHOTOS OF LATTILLA (MAY 2107) PORCH SHOWING DAMAGE



PHOTO OF PORCH ON SAME BUILDING SIMILAR TO REPLACEMENT PORCH

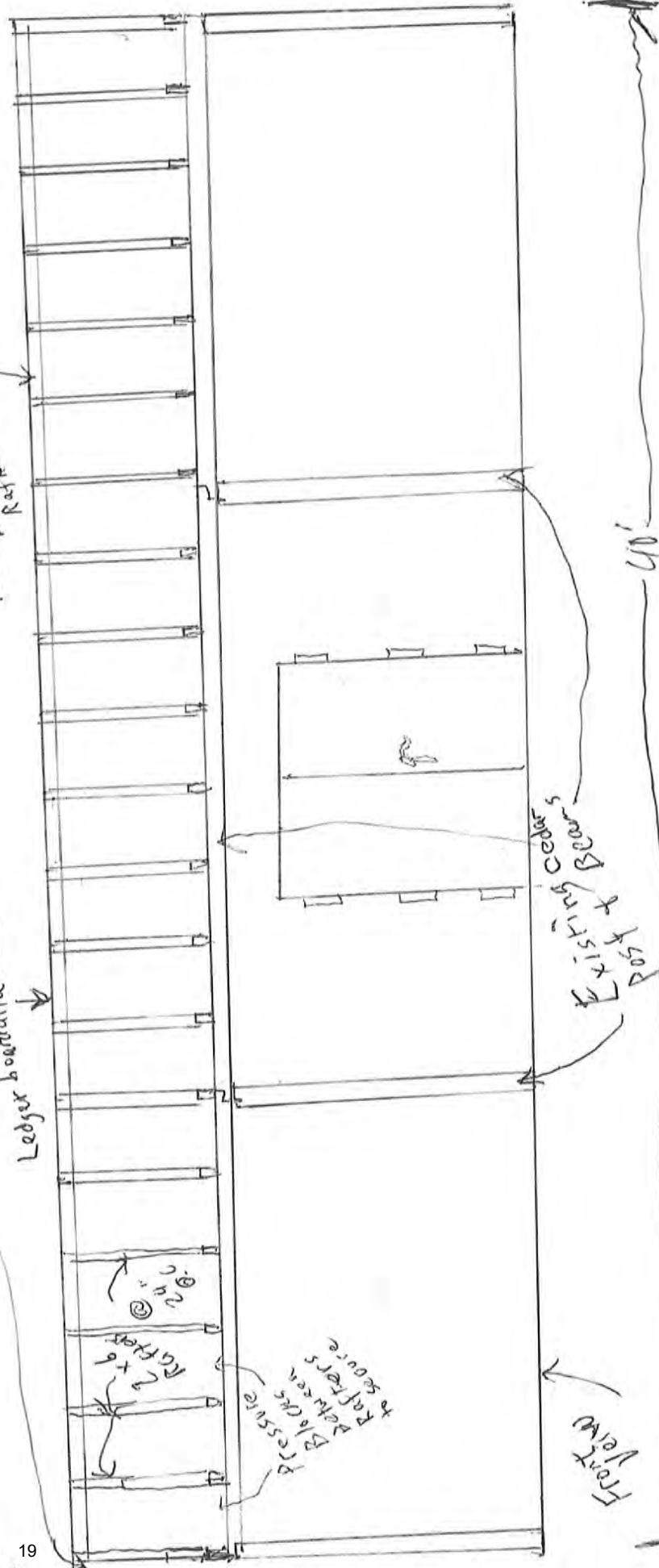


Repair/Replace Lattilla porches
 @ 1701 Calle de Mercado
 w/ Rough Sawn Post + Beam
 2x6 White Wood Sanded 1x4 White wood sanded
 U panel Roofing



Pressure Blocks
 Between
 Rafters @ 24" O.C.

Ledger board attached to Building

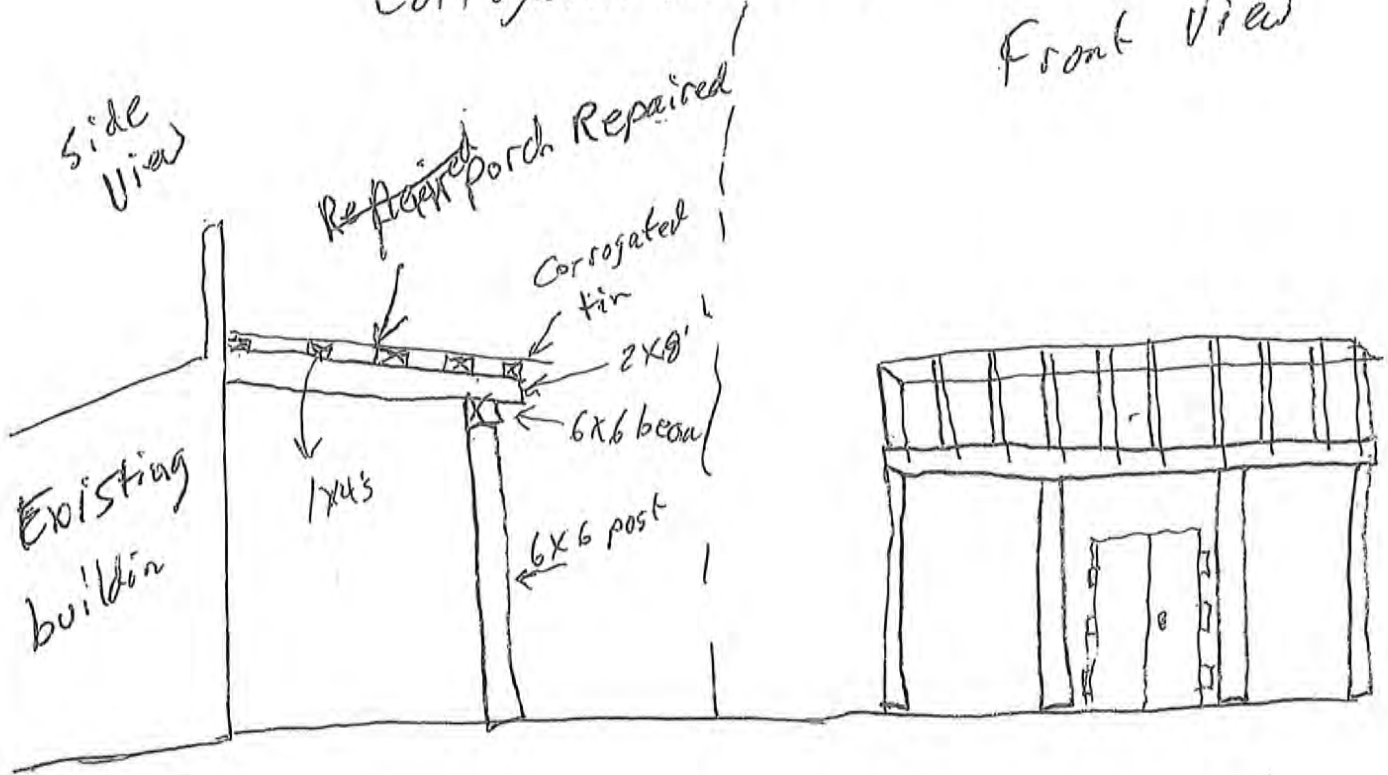


Repair/Replace lattilla

Porches @ 1701 Calle de Mercado

✓ Rough sawn ~~posts~~ ~~beams~~ lumber and
Corroogated metal on top.

Front View



Houston Headquarters: 877/713-6224
 Houston Northwinds: 800/356-4416
 Adel, GA 888/446-6224
 Atlanta, GA 877/512-6224
 Atwater, CA 800/829-9324
 Boise, ID 800/632-3340
 Dallas, TX 800/653-6224

Indianapolis, IN 800/735-6224
 Jackson, MS 800/467-5585
 Lubbock, TX 800/758-6224
 Mattoon, IL 800/926-5799
 Memphis, TN 800/206-6224
 Oklahoma City, OK 800/597-6224
 Omaha, NE 800/458-6224

Phoenix, AZ 888/533-6224
 Richmond, VA 800/729-6224
 Rome, NY 800/559-6224
 Salt Lake City, UT 800/874-2404
 San Antonio, TX 800/598-6224
 Tampa, FL 800/359-6224
 International Sales Office: 800/359-6224



COMMERCIAL/INDUSTRIAL PRODUCT INFORMATION

Panel Fastener Locations (Panel Ends)



"R" PANEL



"U" PANEL



"C" PANEL (See Note 4 below)



"D" PANEL



S-36



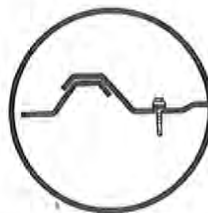
SUPRA-RIB



"A" PANEL

NOTE

1. "R", "U", "A", "D" AND SUPRA RIB Panels have symmetrical side laps and may be lapped on either side. However, where possible, they should be lapped against the prevailing winds.



**APPLICATION
PREVAILING WIND**



NOTES

1. The above are typical fastener spacings. However, they may not be appropriate for all applications. Consult a professional engineer for use on any specific application.
2. Minimum 1/2" x 3/32" tape sealer required at panel side laps when used as roof panels.
3. Side lap fasteners are required. Typical spacing is 20" O.C. However, this spacing may not be appropriate for all applications. Consult a professional engineer for use on any specific application.
4. It is recommended that PBC be used for roof applications. However, if "C" Panel is used as a roof panel, it should be lapped two corrugations. Please remember that when "C" Panel is lapped two corrugations, you are not achieving a 32" panel coverage and may need to order additional panels. When used in a wall application, "C" Panel may be lapped one corrugation. In this application, the panel coverage will be 32". Panel attachment fasteners with a head or washer diameter over 1/2" may cause dimpling of the panels.



Houston Headquarters: 877/713-6224
 Houston Northwinds: 800/356-4416
 Adel, GA 888/446-6224
 Atlanta, GA 877/512-6224
 Atwater, CA 800/829-9324
 Boise, ID 800/632-3340
 Dallas, TX 800/653-6224

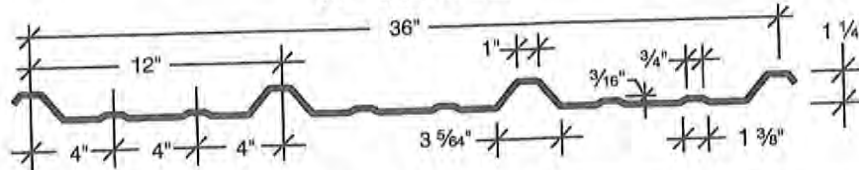
Indianapolis, IN 800/735-6224
 Jackson, MS 800/467-5585
 Lubbock, TX 800/758-6224
 Mattoon, IL 800/926-5799
 Memphis, TN 800/206-6224
 Oklahoma City, OK 800/597-6224
 Omaha, NE 800/459-6224

Phoenix, AZ 888/533-6224
 Richmond, VA 800/729-6224
 Rome, NY 800/559-6224
 Salt Lake City, UT 800/874-2404
 San Antonio, TX 800/598-6224
 Tampa, FL 800/359-6224
 International Sales Office: 800/359-6224

ENGINEERING

COMMERCIAL/INDUSTRIAL

"R" PANEL



PANEL GAUGE	F _y (KSI)	WEIGHT (PSF)	TOP FLAT IN COMPRESSION			BOTTOM FLAT IN COMPRESSION		
			l _x (in. 1/ft.)	S _x (in. 3/ft.)	M _a (in. Kip)	l _x (in. 1/ft.)	S _x (in. 3/ft.)	M _a (in. Kip)
			29	60.0	0.75	0.0286	0.0255	0.9161
26	60.0	0.94	0.0423	0.0388	1.3928	0.0390	0.0437	1.5698
24	50.0	1.14	0.0542	0.0518	1.5500	0.0517	0.0544	1.6296
22	50.0	1.44	0.0696	0.0704	2.1084	0.0454	0.0610	1.8253

NOTES

- All calculations for the properties of panels are calculated in accordance with the 1986 edition of *Specifications for the Design of Light Gauge Cold Formed Steel Structural Members* - published by the American Iron and Steel Institute (A.I.S.I.).
- l_x is for deflection determination.
- S_x is for bending.
- M_a is allowable bending moment.
- All values are for one foot of panel width.

ALLOWABLE UNIFORM LIVE LOADS IN POUNDS PER SQUARE FOOT

SPAN TYPE	LOAD TYPE	29 Gauge (F _y = 80 KSI)						26 Gauge (F _y = 80 KSI)					
		SPAN IN FEET						SPAN IN FEET					
		3.0	4.0	5.0	6.0	7.0	8.0	3.0	4.0	5.0	6.0	7.0	8.0
SIMPLE	NEGATIVE WIND LOAD	118.3	66.5	42.6	29.6	21.7	16.6	155.0	87.2	55.8	38.8	28.5	21.8
	LIVE LOAD/DEFLECTION	67.9	29.3	15.0	8.7	5.5	3.7	102.7	43.3	22.2	12.8	8.1	5.4
2-SPAN	NEGATIVE WIND LOAD	90.5	50.9	32.6	22.6	16.6	12.7	137.6	77.4	49.5	34.4	25.3	19.3
	LIVE LOAD/DEFLECTION	88.7	49.9	31.9	20.2	12.7	8.5	116.3	65.4	41.9	28.5	18.0	12.0
3-SPAN	NEGATIVE WIND LOAD	113.1	63.6	40.7	28.3	20.8	15.9	172.0	96.7	61.9	43.0	31.6	24.2
	LIVE LOAD/DEFLECTION	106.0	53.3	27.3	15.8	10.0	6.7	145.4	75.4	38.6	22.3	14.1	9.4
4-SPAN	NEGATIVE WIND LOAD	105.6	59.4	38.0	26.4	19.4	14.9	160.6	90.3	57.8	40.1	29.5	22.6
	LIVE LOAD/DEFLECTION	103.5	56.6	29.0	16.8	10.6	7.1	135.7	76.3	41.0	23.7	14.9	10.0
SPAN TYPE	LOAD TYPE	24 Gauge (F _y = 50 KSI)						22 Gauge (F _y = 50 KSI)					
		SPAN IN FEET						SPAN IN FEET					
		3.0	4.0	5.0	6.0	7.0	8.0	3.0	4.0	5.0	6.0	7.0	8.0
SIMPLE	NEGATIVE WIND LOAD	160.9	90.5	57.9	40.2	29.6	22.6	180.3	101.4	64.9	45.1	33.1	25.4
	LIVE LOAD/DEFLECTION	114.8	55.5	28.4	16.4	10.4	6.9	156.2	71.3	36.5	21.1	13.3	8.9
2-SPAN	NEGATIVE WIND LOAD	153.1	86.1	55.1	38.3	28.1	21.5	208.2	117.1	75.0	52.1	38.2	29.3
	LIVE LOAD/DEFLECTION	120.7	67.9	43.5	30.2	22.2	15.9	135.2	76.1	48.7	33.2	20.9	14.0
3-SPAN	NEGATIVE WIND LOAD	191.4	107.6	68.9	47.8	35.1	26.9	260.3	146.4	93.7	65.1	47.8	36.6
	LIVE LOAD/DEFLECTION	150.9	84.9	51.2	29.6	18.6	12.5	189.0	87.8	44.9	26.0	16.4	11.0
4-SPAN	NEGATIVE WIND LOAD	178.7	100.5	64.3	44.7	32.8	25.1	243.0	136.7	87.5	60.8	44.6	34.2
	LIVE LOAD/DEFLECTION	140.9	79.2	50.7	31.4	19.8	13.3	157.8	88.8	47.7	27.6	17.4	11.6

NOTES

- Allowable loads are based on uniform span lengths and F_y of 80 KSI for 29 and 26 gauge and F_y of 50 KSI for 24 and 22 gauge.
- Live load is allowable live load.
- Wind load is allowable wind load and has been increased by 33.333%.
- Deflection loads are limited by a maximum deflection ratio of L/240 of span or maximum bending stress from live load.
- Weight of the panel has not been deducted from allowable loads.
- Load table values do not address web crippling requirements or connection of panel to substrate.
- Minimum bearing length of 1.5" required.

PROPOSAL

Proposal
Sheet No.1
Date: 8-23-19

Mesilla Valley Construction Specialties, Inc. Andre Larranaga
PO Box 1669
Mesilla Park, NM 88047 (575)993-4106

Proposal Submitted To:

Work To Be Performed At:

Name: Gary Coppedge	Address: 1701 Calle De Mercado
Address: 1701 Calle De Mercado	
Las Cruces NM 88011	Date of Plans:
Phone No. (575)649-4084	Architect:

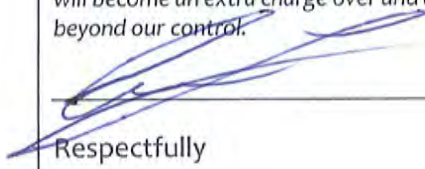
We hereby propose to furnish the materials and perform the labor necessary for the completion of:

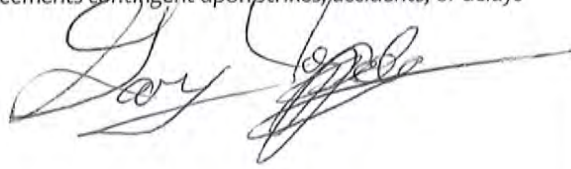
- Repair/replace 2 front porches.
- Porches had latillas as roofing which rotted away.
- Use 2X8 rafters at 24 inch on center.
- Install 1X4 above rafters at 36 inch OC.
- Install R-panels on 1x4 (red in color).

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of: Nine Thousand Five Hundred Dollars (\$9,500.00) Tax Included.

With payments to be made as follows.
50% upon acceptance
50% upon completion

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.


8-28-19



Respectfully Submitted _____
Per _____

**TOWN OF MESILLA
ZONING APPROVAL**
PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

OFFICIAL USE ONLY:
Case # 060953
Fee \$ 25.50

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 060953 ZONE: C CODE: MISC APPLICATION DATE: 8/26/19

Gary Coppedge (575) 649-4084
Name of Applicant/Owner Applicant's Telephone Number

5045 Bankhouse Rd Las Cruces NM 88011
Applicant's/Owner's Mailing Address City State Zip Code

gary@CTdevelopment.com
Applicant's/Owner's E-mail Address

Mesilla Valley Const. Specialties, inc.
Contractor's Name & Address (If none, indicate Self)

(575) 993-4106 85-0406601 50747
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: 1701 Calle de Mercado

Description of Proposed Work: Replace Collapsed Lattilla Porches w/ R-panel Roof.

\$ 5000.00 each [Signature] 8-26-19
Estimated Cost Signature of Applicant Date

10,000.00 TOTAL
Signature of property owner if applicant is not the property owner. [Signature]

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit. Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. Plan sheets are to be no larger than 11 x 17 inches.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval **BOT** Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

FIRE INSPECTION/APPROVAL REQUIRED: ___ YES NO ___ SEE CONDITIONS

CID PERMIT/INSPECTION REQUIRED: YES ___ NO ___ SEE CONDITIONS

CONDITIONS: EMERGENCY REPAIR - REPLACEMENT OF COLLAPSED LATTILAS (PORCHES)
(REPLACEMENT WAS ORIGINALLY APPROVED BY PZHAC 8/5/17
BUT NEVER DONE), CID PERMIT REQUIRED. ZL

PERMISSION ISSUED DENIED BY: [Signature] ISSUE DATE: 8/26/19

- This Application will include the following, if checked:
- Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 - Site Plan with dimensions and details.
 - Proof of legal access to the property.
 - Drainage plan.
 - Architectural style and color scheme – diagrams or elevations (Historical and commercial zones only).
 - Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 - Other information as necessary or required by the City Code or Community Development:

BOT ACTION FORM
BUILDING PERMITS 060955
[PZHAC REVIEW – 9/17/19]
STAFF ANALYSIS

Items:

Case 060956 – 2557 Calle de Parian, submitted by Andrea Bryan; a request for a zoning permit to install a fake lintel beam over a window and restucco the dwelling at this address in a different color. Zoned: Historical Residential (HR)

Staff Analysis:

This is in Addition to proposed work that was discussed and approved at their August 6, 2018 Work Session and Regular Meeting (Case 060769). At that meeting the applicant was allowed to replace a window on the west part of the front of the dwelling with an exterior door and portico, and surround part of the western portion of the front yard with a four to six foot high stuccoed wall that matches the exterior of the structure (see attached diagrams and pictures).

The window to be replaced would be replaced with a 36-inch wide door having a window with 6 lites and a small portico over the door to shield it from the weather. The portico will have a red corrugated metal roof and a small concrete pad at the base of the door. The stuccoed wall will surround the portion of the front yard in front of the door, creating a small private yard with an entrance through the wall at the front (see attached diagrams). The roof of the portico and the wall would both be finished to match the exterior finish and style of the dwelling.

The reason for the new permit is to allow the applicant to place a false lintel beam over the window (see attached), and to restucco the entire dwelling in a different color than the existing color. The new color will be El Rey Adobe which is a color that is an approved color by the Town of Mesilla. The applicant feels that the change in color, as well as the false lintel, will bring the appearance of the dwelling more into character with the surrounding dwellings.

The structure is in the Historic Register and appears to have been built around 1930 in an architectural style that contributes to the flavor of Mesilla (see attached). The applicant intends to maintain this character of the structure.

The PZHAC will need to determine that the proposed casita, when finished, will be consistent with the following sections of the Code:

18.06.110 Review of applications within Historical and General Commercial zones – Considerations.

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
1. The historical and literary value and significance of the site, building, or structure;
 2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
 3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
 4. The appropriateness of the size and shape of the building or structure in relation to:
 - a. The land area upon which the building or structure is situated;
 - b. The landscaping and planting features proposed by the applicant; and
 - c. The neighboring sites, buildings or structures within the historical district.
 5. The commission shall also consider the applicable zoning and other laws of the town.

Estimated Cost: @ \$2,000.00

Consistency with the Code:

The PZHAC will need to determine that the proposed alterations, when finished, will be consistent with the development of land in the HR zoning district. Additionally, the request appears to meet all other development and application requirements of the Code.

The PZHAC will also need to determine that the request, as submitted, is consistent with the all other sections of the **Building and Zoning Codes** that may be applied to this project.

Findings:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of installing a false lintel beam over an existing window and resuccoing a dwelling at this address.
- The PZHAC has determined that the proposed alterations meet all applicable Code requirements.

PZHAC OPTIONS:

1. Recommend approval of the building permit to the BOT.
2. Recommend approval of the building to the BOT with conditions.
3. Reject the permit.
- 4.

PZHAC ACTION:

*The PZHAC determined that the proposed changes to the dwelling would not be out of character with the nature of the other dwellings nearby and voted 3 – 0 to recommend **APPROVAL** of this request to the BOT.*

BOT OPTIONS:

1. **Approve the application as recommended by the PZHAC.**
2. **Approve the application with conditions.**
3. **Reject the application.**

BOT ACTION:

PHOTO OF DWELLING FROM CALLE DE PARIAN SHOWING SUBJECT WINDOWS



Doña Ana County, NM

General Reference Maps

2014 Aerial | Addresses | County Address Points

Maps

Legend

Map Themes

Parcels

UDC Zoning

Roads and Transportation

NM House Districts

NM Senate Districts

County Commission Districts

City Council Districts

Median Household Income

General Land Ownership

Account Number: [R0400461](#)

Parcel Number: 4006138113068

Owner: BRYAN ANDREA

Mail Address: 3224 NE 18TH AVE

Subdivision:

Property Address: 2557 CALLE DE PARIAN

Acres: 0



From: Andrea BRYAN andrea97212@yahoo.com
Subject: Letter to Larry
Date: Aug 25, 2019 at 12:48:31 PM
To: andrea97212@gmail.com

Hi Larry,

I know Greg spoke to you regarding the permit situation, but forgot to bring up our additional questions.

When speaking with our stucco contractor regarding repairing the stucco around the new door, he mentioned the current color (Palomino) would not match the new (Palomino) color and it would be quite obvious. He proposed the idea of doing just the front of the house to the corners and hoping it wouldn't be obvious and I am not comfortable with that either. I would prefer to just change the color entirely of the house and garage, which brings me to the first question. Do we need to resubmit to the committee a new proposal? We are looking at the color Adobe by El Ray Premium Colors.

The second idea suggested by our contractor was to put faux headers over the 2 front facing windows and door while he is re-stuccoing. This would give the house a more historical look from the street. Attached is the look we are hoping to achieve. Header only.



El Rey Premium Color swatch Adobe below - The photo looks a bit darker than the swatch.



**TOWN OF MESILLA
ZONING APPROVAL**

PERMISSION TO CONDUCT WORK
OR

OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

OFFICIAL USE ONLY:

Case # 060956

Fee \$ 13.50

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 060956 ZONE: HR CODE: M1 APPLICATION DATE: 9/5/09

ANDREA BRYAN
Name of Applicant/Owner
P.O. 1246 MESILLA
Applicant's/Owner's Mailing Address City
503-975-7436
Applicant's Telephone Number
NEW MEXICO 88046
State Zip Code
ANDREA 97212@YAHOO.COM
Applicant's/Owner's E-mail Address
SELF
Contractor's Name & Address (If none, indicate Self)

Contractor's Telephone Number _____ Contractor's Tax ID Number _____ Contractor's License Number _____

Address of Proposed Work: 2557 Gallede Parian

Description of Proposed Work: Install faux beam ^{over} EXISTING window beam Re stucco house in different approved color because of difficulty to match existing finish.

\$ 2000⁰⁰ Estimated Cost
[Signature] Signature of Applicant
9/5/09 Date

Signature of property owner if applicant is not the property owner: _____

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit. Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. Plan sheets are to be no larger than 11 x 17 inches.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval **BOT** Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

FIRE INSPECTION/APPROVAL REQUIRED: ___ YES NO ___ SEE CONDITIONS

CID PERMIT/INSPECTION REQUIRED: YES ___ NO ___ SEE CONDITIONS

CONDITIONS: PZHAC REVIEW & BOT APPROVAL REQ'D
CID PERMIT REQ'D

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

- This Application will include the following, if checked:
1. ___ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 2. ___ Site Plan with dimensions and details.
 3. ___ Proof of legal access to the property.
 4. ___ Drainage plan.
 5. ___ Architectural style and color scheme – diagrams or elevations (Historical and commercial zones only).
 6. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 7. ___ Other information as necessary or required by the City Code or Community Development:

**BOT ACTION FORM
ZONING PERMIT 060957
[PZHAC REVIEW – 9/17/19]
STAFF ANALYSIS**

(Decision to be based on information provided during the Work Session – Item 3)

Case 060957 – 2782 Calle de San Albino, submitted by John Wright; a request for a zoning permit to remodel and build an addition to a dwelling at. Zoned: Historical Residential (HR)

Staff Analysis:

The proposed work was discussed in the PZHAC Work Session held prior to this meeting. (Please refer to the information provided in the write-up for this item in the Work Session.)

If it is determined that the proposed addition is acceptable to the Town as proposed, or if an alternate solution is arrived at, then the request can proceed on the assumption that all requirements of the Code will be satisfied. The PZHAC should continue on to approve the request based on the Findings stated below.

If, on the other hand, it is determined that the proposed addition is not be acceptable to the Town, and no other solution can be reached, then the PZHAC should either postpone the request further until the applicant can return with a proposal that meets the standards set forth by the PZHAC; or the PZHAC should deny the request based on the request not meeting any or all of the Findings as listed.

Estimated Cost: @ \$67,000.00

Consistency with the Code:

The PZHAC will need to determine that the proposed addition be consistent with the requirements of the HR zoning district. Additionally, the PZHAC will need to determine that the request meets all other development and application requirements of the Code.

The PZHAC will also need to determine that the request, as submitted, is consistent with the all other sections of the **Building and Zoning Codes** that may be applied to this project.

Findings:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of constructing an addition to dwelling on a residential property at this address.
- The PZHAC has determined that the proposed addition meets all applicable Code requirements.

PZHAC OPTIONS:

1. Recommend approval of the requested zoning permit to the BOT.
2. Recommend approval of the requested zoning permit to the BOT with conditions.
3. Reject the permit.

PZHAC ACTION:

*The PZHAC determined that the addition to the existing dwelling would not negatively change the character of the existing structure, and would not be out of character with the of the other dwellings nearby, and voted 3 – 0 to recommend **APPROVAL** of this request to the BOT.*

BOT OPTIONS:

1. Approve the application as recommended by the PZHAC.
2. Approve the application with conditions.
3. Reject the application.

BOT ACTION:

**PZHAC WORK SESSION
SEPTEMBER 17, 2019
ITEM 3**

Submitted by John Wright; a request to discuss plans to remodel and build an addition to a dwelling at 2782 Calle de San Albino. (Case 060957) Zoned: Historical Residential (HR)

Mr Wright would like to discuss his plans to remodel and add additions to the dwelling at this address. He has been before the PZHAC in 2016 (Case 060455) for permission to construct alterations to a dwelling and a build a garage at this address. Issues that resulted from the work approved at that time included the height of the resulting structure not being compatible with other structures in the area, and drainage onto the neighboring property to the north. To address the height issue, the applicant lowered the finished height of the garage by about 1.5 feet during construction of the garage. To address the drainage issue, the applicant came before the PZHAC in October of 2018 for a permit (Case 06774) to build an adobe wall along the north property line to hold back and redirect run-off from the property. In October of 2018 the PZHAC decided to postpone a decision on a permit request to allow further renovations and additions to the dwelling (Case 060779) in order to allow the applicant to complete the adobe wall to address the drainage issue. Now that the adobe wall is complete, the applicant would like to continue with the renovations and addition to the dwelling that had originally been proposed.

The purpose of this permit request is to allow further alterations and additions to the existing structure. Mr. Wright is aware that he will need to ensure that any changes to the structure, along with any new construction on the property, will need to match and maintain the architectural style and character of the existing structure as set forth in the Historic Preservation section of the Code. He is also aware that the overall height of the structure with respect to other structures in the development zone will be a concern.

The property is a 0.36 acre residential parcel that is bordered by Calle de San Albino, Calle de Santa ana, and Calle de Guadalupe. The property currently contains a single family dwelling and a large garage and workshop. The single family dwelling has a yard that is currently surrounded by an 8 foot high wall that connect with the walls of the dwelling. The applicant would like to enclose part of the open area with the existing walls of the structure (see site plan) to form an addition to the existing dwelling. The proposed addition will use part of this wall as an exterior wall for the addition and the wall will be increased in height to about 14.5 feet (see attached plans). Several windows will be added to the existing walls. Since the addition will be entirely within the existing walls of the structure and there will be no increase to the footprint of the walled structure other than connecting the exterior wall with the garage that had been added to the structure.

Attached is the worksheet and description for the property from the Historic Register for the Town showing that the original dwelling contributes to the architectural character of the surrounding area. The Registry indicates that the dwelling was a small structure that was built about 1915. There have been substantial additions and changes to the structure since that time. Records of previous work that was done on the property are for repairs to a soffit and a repainting in 2006, as well as the addition of the garage in 2016. There are no records of other work or additions in the file.

The County Assessor's office indicates the dwelling was built in 1940, and lists the style of the house as "conventional". The worksheet for the Historical Register for Mesilla states that the house was built in 1915, has a flat roof and parapet, and lists the architectural style as "adobe vernacular". When compared to the Yguado Plan, the house appears to have a "Territorial" style.

In addition to plans for the renovations and addition, photos that show the existing structure as well as structures on surrounding properties are also attached.

Estimated Cost: @ 67,000.00

Consistency with the Code:

The PZHAC will need to determine that the proposed alterations and additions will be compatible with the surrounding properties, especially the development zone for the property, and that the proposed alterations will not change the style of the dwelling or have a negative effect on neighboring properties.

The applicant will be present at the work session to provide further details about the proposed construction, and to answer any questions that may arise.

Doña Ana County, NM

General Reference Maps

2014 Aerial | Addresses | County Address Points

Maps

Legend

Map Themes

Parcels

UDC Zoning

Roads and Transportation

NM House Districts

NM Senate Districts

County Commission Districts

City Council Districts

Median Household Income

General Land Ownership

Account Number: [R0400652](#)

Parcel Number: 4006138315007

Owner: WRIGHT JOHN

Mail Address: PO BOX 566

Subdivision:

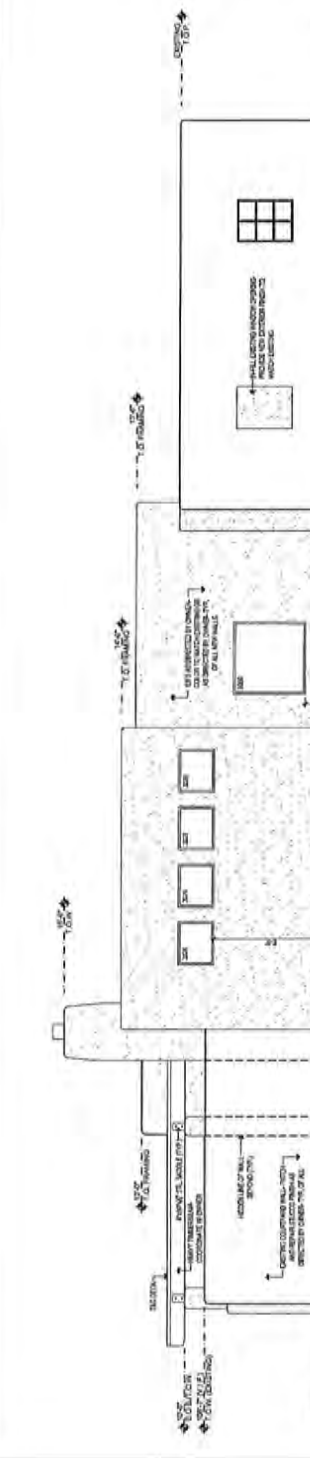
Property Address: 2782 CALLE DE SAN ALBINO

Acres: 0

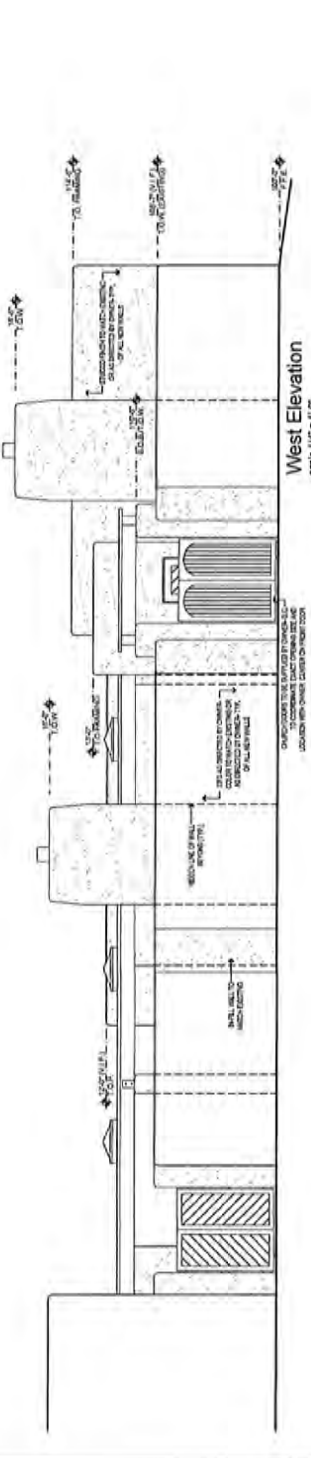


GENERAL NOTES

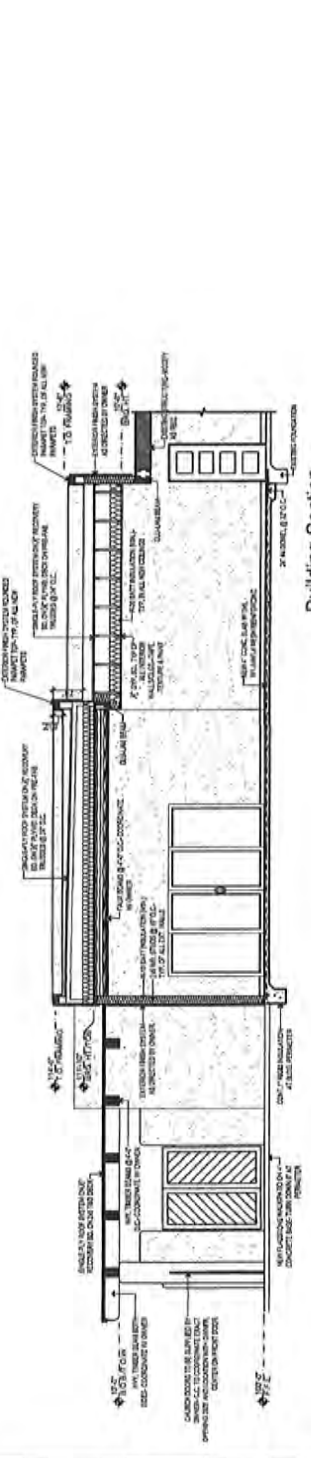
1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BUILDING CODES AND ALL APPLICABLE LOCAL ORDINANCES.
2. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL RESIDENTIAL CODES AND ALL APPLICABLE LOCAL ORDINANCES.
3. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL MECHANICAL CODES AND ALL APPLICABLE LOCAL ORDINANCES.
4. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL ELECTRICAL CODES AND ALL APPLICABLE LOCAL ORDINANCES.
5. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL PLUMBING AND MECHANICAL CODES AND ALL APPLICABLE LOCAL ORDINANCES.
6. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL FIRE AND SAFETY CODES AND ALL APPLICABLE LOCAL ORDINANCES.
7. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL ENERGY EFFICIENCY CODES AND ALL APPLICABLE LOCAL ORDINANCES.
8. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL ENVIRONMENTAL DESIGN AND CONSTRUCTION CODES AND ALL APPLICABLE LOCAL ORDINANCES.
9. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL SUSTAINABLE DESIGN AND CONSTRUCTION CODES AND ALL APPLICABLE LOCAL ORDINANCES.
10. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL ACCESSIBILITY STANDARDS AND ALL APPLICABLE LOCAL ORDINANCES.
11. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL SAFETY AND HEALTH STANDARDS AND ALL APPLICABLE LOCAL ORDINANCES.
12. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL QUALITY MANAGEMENT STANDARDS AND ALL APPLICABLE LOCAL ORDINANCES.
13. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL RISK MANAGEMENT STANDARDS AND ALL APPLICABLE LOCAL ORDINANCES.
14. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL COMPLIANCE STANDARDS AND ALL APPLICABLE LOCAL ORDINANCES.
15. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BEST PRACTICES STANDARDS AND ALL APPLICABLE LOCAL ORDINANCES.
16. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL INNOVATION STANDARDS AND ALL APPLICABLE LOCAL ORDINANCES.
17. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL LEADERSHIP STANDARDS AND ALL APPLICABLE LOCAL ORDINANCES.
18. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL EXCELLENCE STANDARDS AND ALL APPLICABLE LOCAL ORDINANCES.
19. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL SUCCESS STANDARDS AND ALL APPLICABLE LOCAL ORDINANCES.
20. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL FUTURE STANDARDS AND ALL APPLICABLE LOCAL ORDINANCES.



South Elevation
Scale 1/4" = 1'-0"



West Elevation
Scale 1/4" = 1'-0"



Building Section
Scale 1/4" = 1'-0"

RonCnims
architect, llc
1000 W. UNIVERSITY BLVD., SUITE 100
MESA, AZ 85201
PH: 480.971.1111
WWW.RONCNIMS.COM

REVISION	DATE
OWNER DIRECTED CHANGES	7/28/19

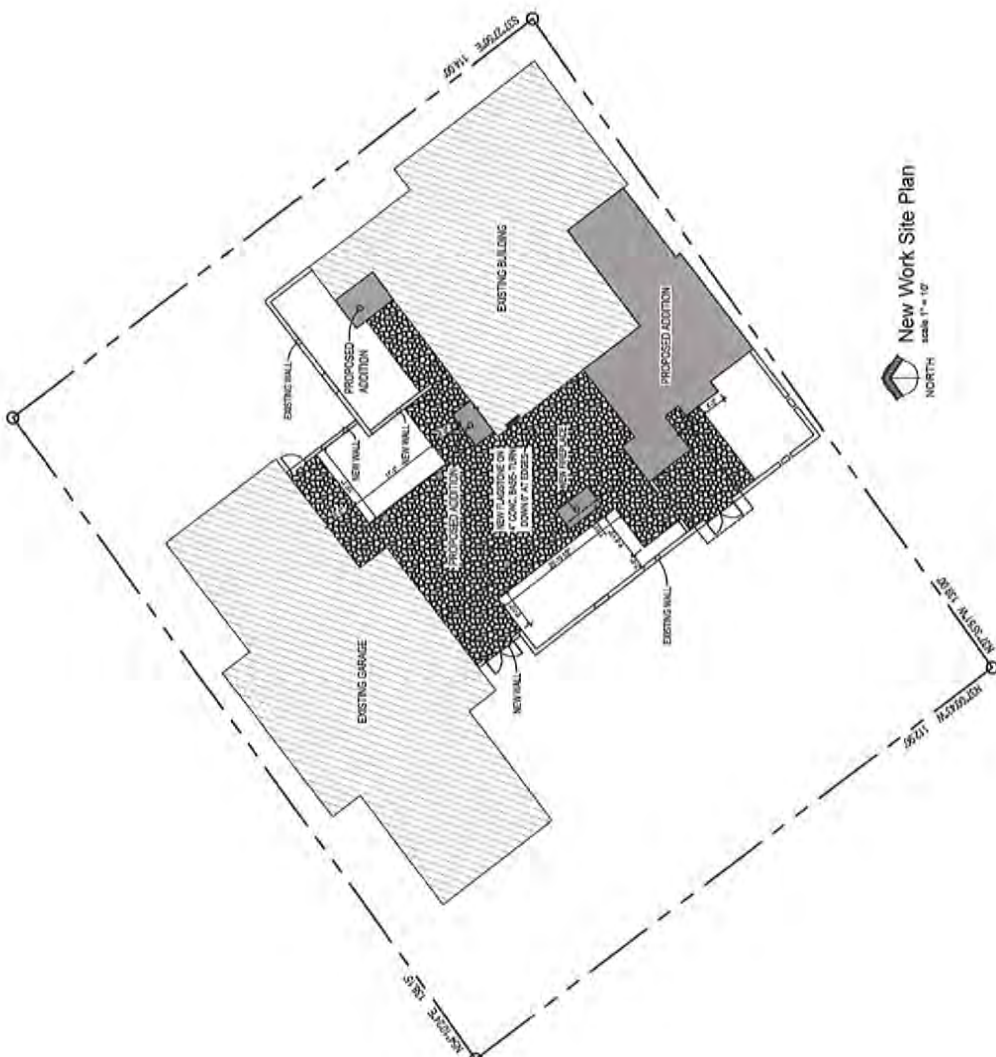
WRIGHT RESIDENCE REMODEL
2782 Calle de San Albino
Mesilla, NM
August 5, 2019

sheet no. **A1.1**
Exterior Elevations
& Bldg. Section

WRIGHT RESIDENCE REMODEL
2782 Calle de San Albino
Mesilla, NM
August 5, 2019

GENERAL NOTES

- A. OWNER'S RESPONSIBILITY FOR OBTAINING NECESSARY PERMITS IS NOT ASSUMED BY ARCHITECT.
- B. OWNER SHALL OBTAIN ALL NECESSARY PERMITS FOR THIS PROJECT AND SHALL BE RESPONSIBLE FOR THE COSTS OF SUCH PERMITS.
- C. ARCHITECT'S RESPONSIBILITY IS LIMITED TO THE DESIGN OF THE PROJECT AS SHOWN ON THESE PLANS AND TO THE PREPARATION OF THE PERMITS APPLICATIONS. ARCHITECT SHALL NOT BE RESPONSIBLE FOR THE OBTAINING OF PERMITS OR FOR THE COSTS OF SUCH PERMITS.
- D. ARCHITECT SHALL NOT BE RESPONSIBLE FOR THE OBTAINING OF PERMITS OR FOR THE COSTS OF SUCH PERMITS.
- E. ARCHITECT SHALL NOT BE RESPONSIBLE FOR THE OBTAINING OF PERMITS OR FOR THE COSTS OF SUCH PERMITS.
- F. ARCHITECT SHALL NOT BE RESPONSIBLE FOR THE OBTAINING OF PERMITS OR FOR THE COSTS OF SUCH PERMITS.
- G. ARCHITECT SHALL NOT BE RESPONSIBLE FOR THE OBTAINING OF PERMITS OR FOR THE COSTS OF SUCH PERMITS.
- H. ARCHITECT SHALL NOT BE RESPONSIBLE FOR THE OBTAINING OF PERMITS OR FOR THE COSTS OF SUCH PERMITS.
- I. ARCHITECT SHALL NOT BE RESPONSIBLE FOR THE OBTAINING OF PERMITS OR FOR THE COSTS OF SUCH PERMITS.
- J. ARCHITECT SHALL NOT BE RESPONSIBLE FOR THE OBTAINING OF PERMITS OR FOR THE COSTS OF SUCH PERMITS.



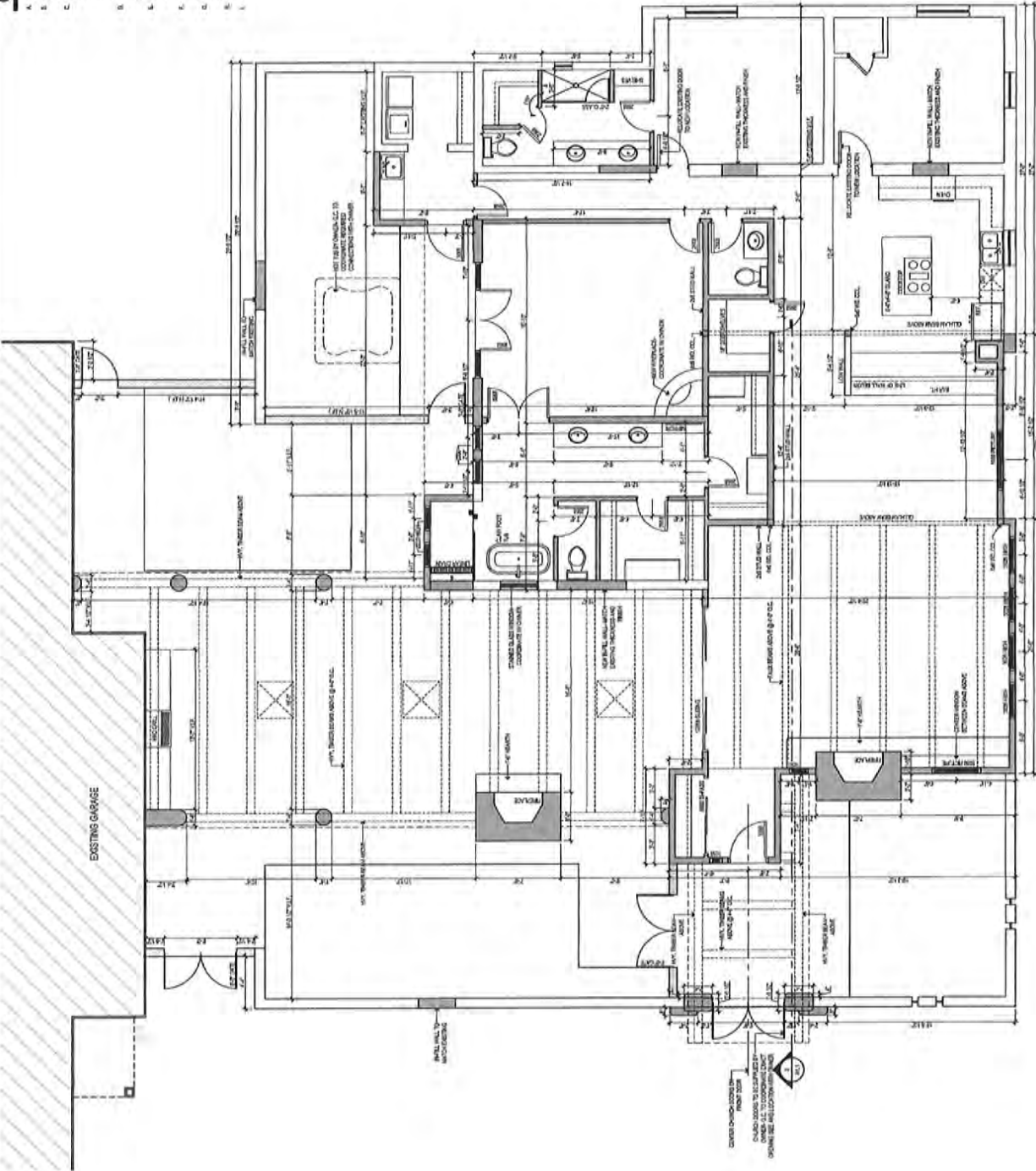
New Work Site Plan
Scale 1" = 10'
NORTH

GENERAL NOTES

- A. CONTRACTOR TO VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL EXISTING WALLS AND CEILING JOISTS TO BE REMOVED OR MODIFIED TO ACCORDANCE WITH THE EXISTING FLOOR PLAN. VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL EXISTING WALLS AND CEILING JOISTS TO BE REMOVED OR MODIFIED TO ACCORDANCE WITH THE EXISTING FLOOR PLAN.
- B. CONTRACTOR TO VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL EXISTING WALLS AND CEILING JOISTS TO BE REMOVED OR MODIFIED TO ACCORDANCE WITH THE EXISTING FLOOR PLAN. VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL EXISTING WALLS AND CEILING JOISTS TO BE REMOVED OR MODIFIED TO ACCORDANCE WITH THE EXISTING FLOOR PLAN.
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- F. CONTRACTOR TO VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL EXISTING WALLS AND CEILING JOISTS TO BE REMOVED OR MODIFIED TO ACCORDANCE WITH THE EXISTING FLOOR PLAN. VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL EXISTING WALLS AND CEILING JOISTS TO BE REMOVED OR MODIFIED TO ACCORDANCE WITH THE EXISTING FLOOR PLAN.
- G. CONTRACTOR TO VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL EXISTING WALLS AND CEILING JOISTS TO BE REMOVED OR MODIFIED TO ACCORDANCE WITH THE EXISTING FLOOR PLAN. VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL EXISTING WALLS AND CEILING JOISTS TO BE REMOVED OR MODIFIED TO ACCORDANCE WITH THE EXISTING FLOOR PLAN.
- H. CONTRACTOR TO VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL EXISTING WALLS AND CEILING JOISTS TO BE REMOVED OR MODIFIED TO ACCORDANCE WITH THE EXISTING FLOOR PLAN. VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL EXISTING WALLS AND CEILING JOISTS TO BE REMOVED OR MODIFIED TO ACCORDANCE WITH THE EXISTING FLOOR PLAN.
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AREA CALCULATION

EXISTING FLOOR PLAN	1,000 SF
NEW WORK FLOOR PLAN	1,000 SF
TOTAL AREA	2,000 SF



New Work Floor Plan
Scale: 1/4" = 1'-0"

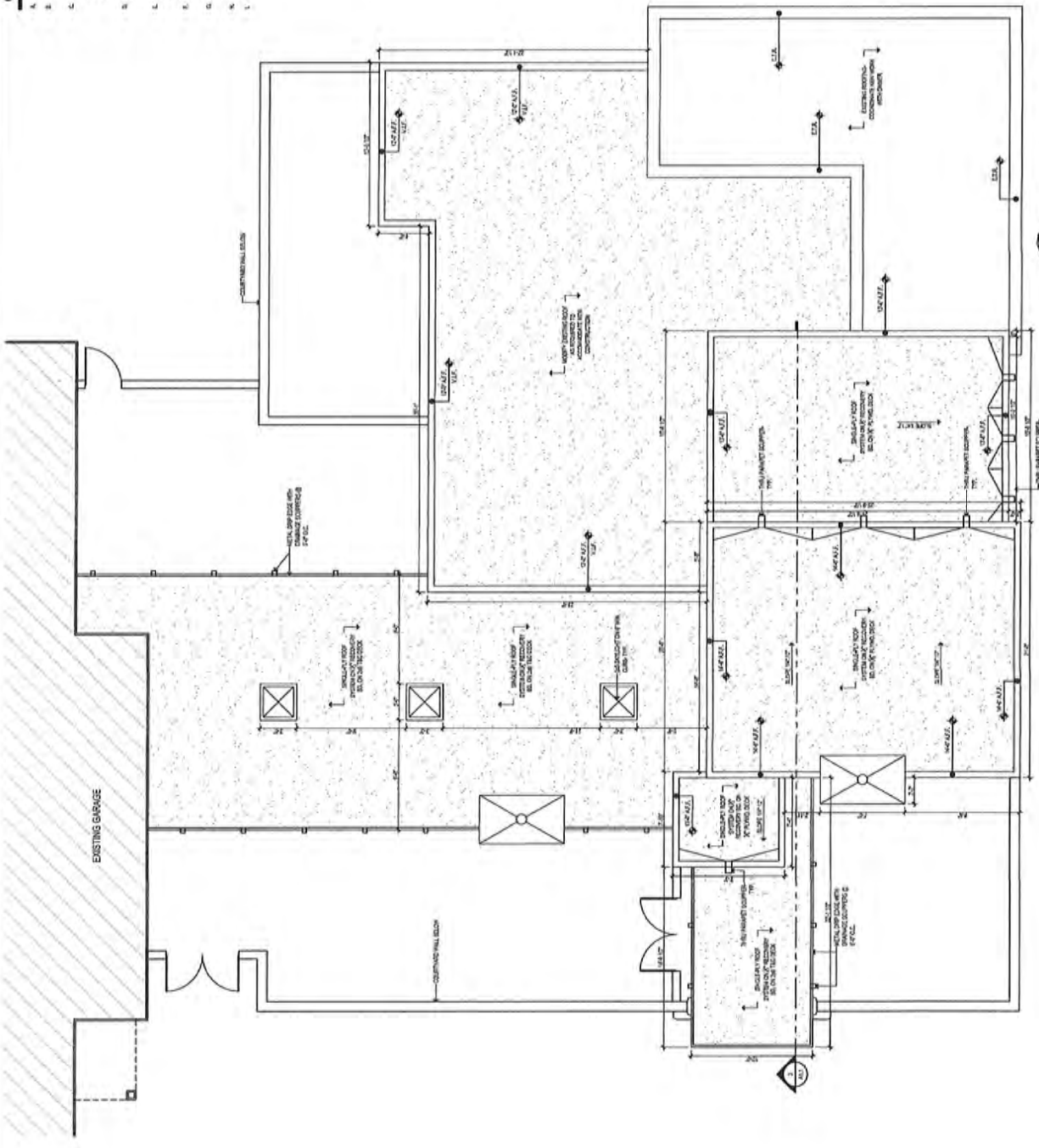
GENERAL NOTES

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BUILDING CODES AND ALL APPLICABLE LOCAL ORDINANCES.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPLICABLE AGENCIES.
3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY INSURANCE COVERAGE.
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY ACCESS TO ALL AREAS TO BE WORKED ON.
5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY ACCESS TO ALL UTILITIES TO BE WORKED ON.
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REVISION	DATE
CHANGES DIRECTED CHANGES	7/28/19

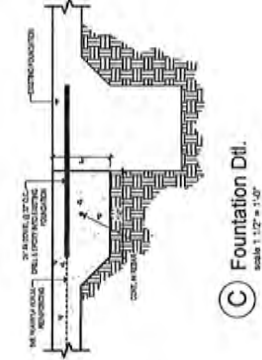
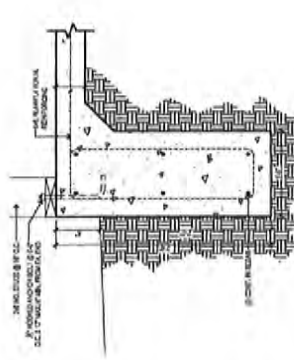
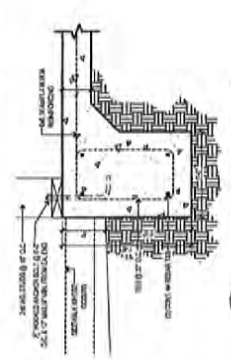
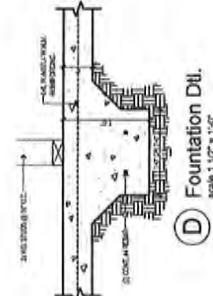
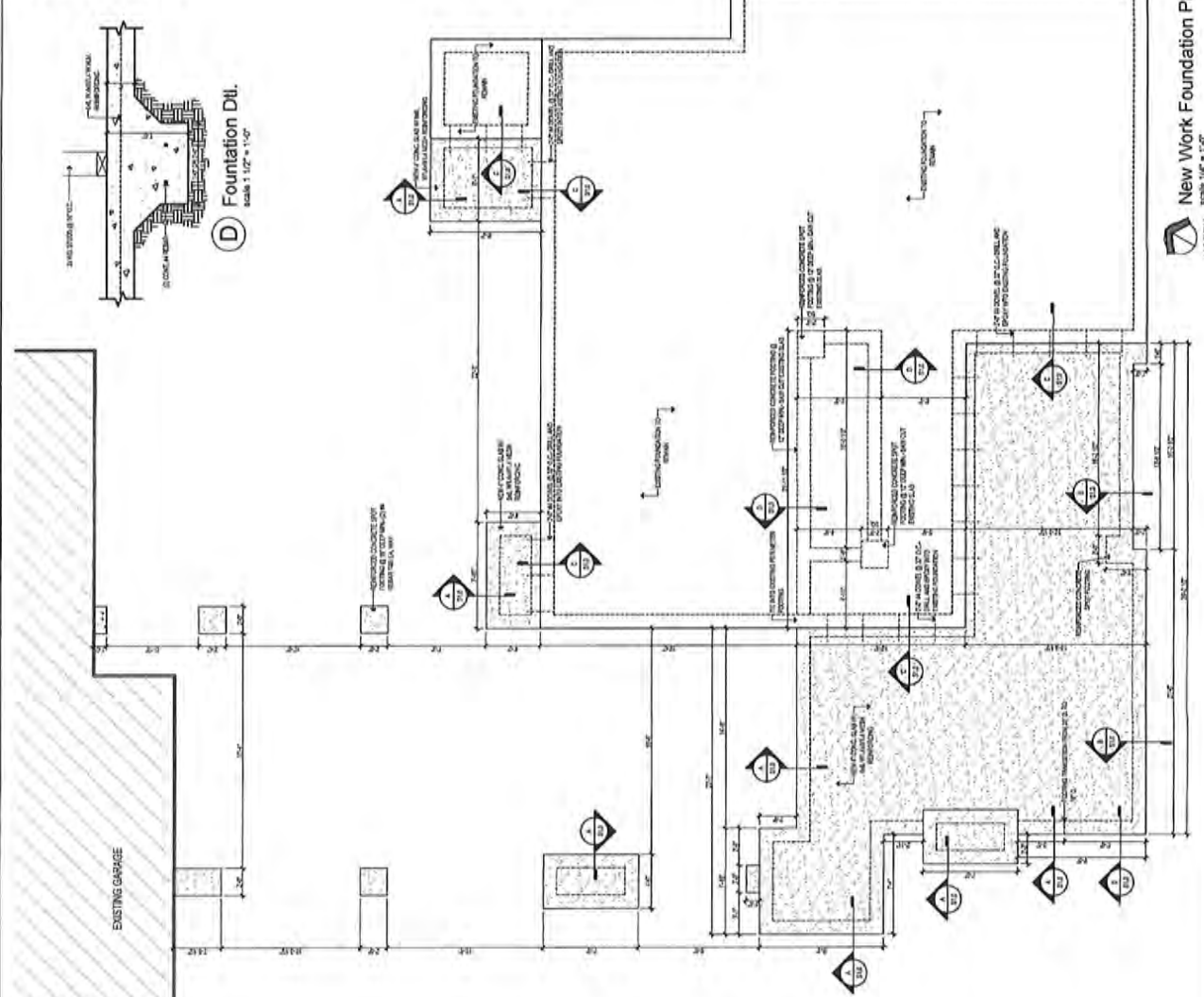
WRIGHT RESIDENCE REMODEL
2782 Calle de San Albino
Mesilla, NM
August 5, 2019

sheet no. **A1.2**
New Work
Roof Plan



New Work Roof Plan
Scale 1/4" = 1'-0"
NORTH

- GENERAL NOTES**
- ALL FOUNDATION WORK SHALL BE CONFORMANT TO THE 2015 INTERNATIONAL RESIDENTIAL CODE BOOK (IRC) AND THE 2015 INTERNATIONAL FOUNDATION CODE BOOK (IFC).
 - CONCRETE SHALL BE CAST AND CURED IN ACCORDANCE WITH THE CONCRETE MANUAL (ACI 308.1R-11).
 - ALL REINFORCING SHALL BE EPOXY COATED BARS (ASTM A762) WITH A MINIMUM YIELD STRENGTH OF 60,000 PSI. ALL REINFORCING SHALL BE TYPED AND SIZED AS SHOWN ON THESE PLANS.
 - ALL REINFORCING SHALL BE INSTALLED IN ACCORDANCE WITH THE CONCRETE MANUAL (ACI 308.1R-11).
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1. ALERT SHEET? <input type="checkbox"/> YES <input type="checkbox"/> NO		NEW MEXICO HISTORIC BUILDING INVENTORY FORM 1: BUILDINGS & STRUCTURES 6-6-79 <i>pic 66</i>				REVISION 10. DATE 11. BY	
2. SURVEY DATE <i>2-9-80 JM</i>	3. BY <i>JM</i>	4. CHECK DATE	5. BY	6. COMPUTER DATE	7. BY	8. FILE DATE	9. BY
16. SPECIFIC LOCATION <i>first house on the N.W. corner of intersection block west of Calle de Santa Ana & Old Camarero Road Alhambra</i>		13. FIELD MAP	14. NUMBER	15. UTM REFERENCE NUMBER 13 321300 3571700 ZONE EASTING NORTHING		20. I.D. # <i>183205062</i>	
20. LEGAL DESCRIPTION: TOWNSHIP NS RANGE EW SECTION $\frac{1}{4}$ $\frac{1}{4}$ $\frac{1}{4}$		17. CITY/TOWN <i>Mesilla</i>		18. ZIP		22. ROLL # <i>48</i>	23. NEG # <i>20</i>
25. ARCHITECTURAL STYLE <i>Adobe Vernacular</i>		26. NUMBER OF STORIES <i>one</i>					
27. FOUNDATION MATERIAL(S) <i>Concrete</i>		28. EXTERIOR WALL SURFACE(S) <i>Exposed Adobe</i>					
29. FENESTRATION (TYPE, DIVISIONS, SURROUNDS, SILLS, ARRANGEMENTS) <i>Single metal casement, small lit windows w/no surrounds Exposed wood lintel</i>		30. DOOR/ENTRANCE (TYPE/SURROUNDS) <i>Standard wood door, narrow surrounds</i>					
31. ROOF(S) (NUMBER, SHAPE, MATERIAL, DETAILS) <i>flat roof, w/ flat parapet</i>		32. CHIMNEY(S) (NUMBER, EXTERIOR-INTERIOR, MATERIALS) <i>none</i>					
33. EXTERIOR DETAILS <i>canales, exposed wood lintel</i>		34. COMMENTS					
35. DATE OF CONSTRUCTION ESTIMATED <i>1915</i> 36. ACTUAL		37. SOURCE OF DATE		38. ARCHITECT/ENGINEER/BUILDER		45. IMMEDIATE SURROUNDINGS <i>Residential</i>	
39. SOURCE OF INFORMATION		40. NAME		41. PRESENT USE <i>Residential</i>		46. RELATION TO SURROUNDINGS <input checked="" type="checkbox"/> SIMILAR <input type="checkbox"/> NOT SIMILAR	
42. HISTORIC CONDITION <input type="checkbox"/> EXCELLENT <input type="checkbox"/> GOOD <input checked="" type="checkbox"/> FAIR <input type="checkbox"/> DETERIORATED		43. DEGREE OF REMODELING <input checked="" type="checkbox"/> MINOR <input type="checkbox"/> MODERATE <input type="checkbox"/> MAJOR		47. ARCHITECTURAL CONTRIBUTION TO SURROUNDINGS <input checked="" type="checkbox"/> PLUS <input type="checkbox"/> NEUTRAL <input type="checkbox"/> MINUS		48. OVERALL SIGNIFICANCE <input type="checkbox"/> NATIONAL <input type="checkbox"/> STATE <input checked="" type="checkbox"/> LOCAL <input type="checkbox"/> NONE	
44. DEGREE OF REMODELING		49. ASSOCIATED BUILDINGS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		50. WHAT TYPE?		51. IF INVENTORIED, LIST I.D. #'S	
44. DEGREE OF REMODELING		52. SEE BACK? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		50. WHAT TYPE?		51. IF INVENTORIED, LIST I.D. #'S	

- 53 This is a stuccoed adobe house with an asphalt shingle hip roof and aluminum frame windows. est. 1930. (C)
- 54 A rectangular plan gabled adobe with metal casement and aluminum frame windows, this building fronts the street. est. 1930. (C)
- 55 This stuccoed flat roof adobe has a rectangular plan. The house has tandem wood frame windows and rounded buttresses the height of the building on many of its corners. est. 1910. (C)
- 56 This is a stuccoed residence with metal frame windows and an asphalt shingled multi-hip roof. est. 1955. (N)
- 57 This Ranch Style house has exposed concrete block exterior wall surfaces and aluminum frame windows and is covered by an asphalt shingled hip roof. est. 1960. (I)
- 58 This stuccoed adobe residence has an asphalt shingled hip roof, aluminum windows, and a square floor plan. est. 1935. (N)
- 59 This small rectangular plan stuccoed house has a gabled roof, a gabled open front porch and aluminum frame windows. est. 1940. (N)
- 60 This stuccoed, flat roofed adobe house has metal casement windows and aluminum frame windows. est. 1920. (C)
- 61 This low gabled, stuccoed adobe residence has wood frame windows. est. 1910. (C)
- 62 This small adobe house, recently stuccoed, has metal casement windows and a flat roof with flat parapet. est. 1915. (C)
- 63 This Ranch Style house is of brick and has aluminum frame windows. est. 1965. (I)
- 64 This small stuccoed adobe house has wood frame windows and a square floor plan. est. 1930. (C)
- 65 A recently built duplex with an open shed roof front porch, this stuccoed frame structure has a flat roof and aluminum sash 6/6 double hung windows. est. 1978. (N)
- 66 This stuccoed adobe residence has a flat roof and flat parapet with tin canales on the facade. It has wood frame windows and is of a rectangular floor plan. est. 1910. (C)
- 67 This stuccoed, flat roofed residence with aluminum sash windows has an addition on the S.E. section with a low gable roof. A porch supported by squared beams fronts the house. est. 1935. (N)

**PHOTOS OF DWELLING
FROM WEST SHOWING NEIGHBORING DWELLING TO THE NORTH**



FROM INTERSECTION OF CALLE DE SANTA ANA AND CALLE DE GUADALUPE



**PHOTOS OF DWELLING LOOKING NORTH FROM CALLE DE SANTA ANA
SHOWING PART OF WALL TO BE AFFECTED BY ADDITION**



FROM INTERSECTION OF CALLE DE SAN ALBINO AND CALLE DE SANTA ANA



**PHOTOS OF DWELLING
LOOKING SOUTHWEST FROM CALLE DE SAN ALBINO**



LOOKING SOUTHWEST FROM CALLE DE SAN ALBINO AND CALLE DE CURA



PHOTOS OF DWELLINGS IN THE SURROUNDING AREA



PHOTOS OF DWELLINGS IN THE SURROUNDING AREA



PHOTOS OF DWELLINGS IN THE SURROUNDING AREA



PHOTOS OF DWELLINGS IN THE SURROUNDING AREA



PHOTOS OF DWELLINGS IN THE A SURROUNDING REA



**TOWN OF MESILLA
ZONING APPROVAL**
PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

OFFICIAL USE ONLY:
Case # 060957
Fee \$ 111.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 060957 ZONE: HR CODE: AD APPLICATION DATE: 8/21/19

JOHN WRIGHT Name of Applicant/Owner
575-644-8202 Applicant's Telephone Number

Box 566 Applicant's/Owner's Mailing Address
Mesilla City
NM State
88046 Zip Code

JOHN @ ICE BOX BREWING.COM Applicant's/Owner's E-mail Address

Self Contractor's Name & Address (If none, indicate Self)

Contractor's Telephone Number _____ Contractor's Tax ID Number _____ Contractor's License Number _____

Address of Proposed Work: 2782 CALLE DE SAN ALBINO

Description of Proposed Work: REMODEL AND ADDITION

\$ 67,000 Estimated Cost
[Signature] Signature of Applicant
8-21-19 Date

Signature of property owner if applicant is not the property owner: _____

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit. Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. **Plan sheets are to be no larger than 11 x 17 inches.**

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval **BOT** Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

FIRE INSPECTION/APPROVAL REQUIRED: ___ YES NO ___ SEE CONDITIONS

CID PERMIT/INSPECTION REQUIRED: YES ___ NO ___ SEE CONDITIONS

CONDITIONS: PZHAC REVIEW & BOT FINAL APPROVAL REQ'D
CID PERMIT REQ'D

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

This Application will include the following, if checked:

1. ___ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **legally** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ___ Site Plan with dimensions and details.
3. ___ Proof of legal access to the property.
4. ___ Drainage plan.
5. ___ Architectural style and color scheme – diagrams or elevations (Historical and commercial zones only).
6. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
7. ___ Other information as necessary or required by the City Code or Community Development:

BOT ACTION FORM
ZONING PERMIT 060958
[PZHAC REVIEW – 9/17/2019]
STAFF ANALYSIS

Item:

Case 060958 – 2805 Boldt Street, submitted by Stephen W. Stile; a request for a zoning permit to repaint a dwelling at this address. Zoned: Historical Residential (HR)

Staff Analysis:

The subject property is in the Mesilla Farms Subdivision, which is zoned Historical Residential (HR) but is not in the Historical Register. The subdivision has a Home Owner’s Association that has strict architectural and color requirements for its members. The applicant submitted a Zoning Permit to the Town but proceeded to repaint the dwelling prior to receiving permission from the Town. The new color is lighter than the original color of the dwelling but is a color that is approved by both the HOA and the Town. The applicant has been charged twice the permit fee normally charged, as per Section 15.50.040 of the Mesilla Town Code.

Other than the color, there will be no changes to the dwelling itself. The color will be the same as or similar to other dwellings in the subdivision.

Estimated Cost: @ \$4,000.00

Consistency with the Code:

A photo of the dwelling is attached. According to the applicant, the color chosen will be compatible with the surrounding properties. Since the dwelling is in a Historic zoning district, the following section of the Code applies:

18.33.080 Historical appropriateness permit.

A. Identification. A permit for a certificate of historical appropriateness shall be required before any of the following actions or work is undertaken: new construction, exterior alteration, demolition or removal. All work or acts of new construction or exterior alteration requiring a permit for a certificate of appropriateness shall comply with the design criteria established by the precedent styles within the development zone of the proposed work.

The PZHAC will also need to determine that the request, as submitted, is consistent with the all other sections of the **Building and Zoning Codes** that may be applied to this project.

Findings:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of repainting the dwelling and at 2805 Boldt Street.
- The PZHAC has determined that the proposed color meets all applicable Code requirements.

PZHAC ACTION:

The PZHAC determined that since the color used is a color that is allowed by the Town, and since the color is one that is on at least two other dwellings in the subdivision, the PZHAC voted 3 – 0 to recommend APPROVAL of this request to the BOT.

BOT OPTIONS:

1. Approve the application as recommended by the PZHAC.
2. Approve the application with conditions.
3. Reject the application.

BOT ACTION:

PHOTO OF THE DWELLING FROM BOLDT STREET



Doña Ana County, NM

General Reference Maps

2014 Aerial | Addresses | County Address Points

Maps

Legend

Map Themes

Parcels

UDC Zoning

Roads and Transportation

NM House Districts

NM Senate Districts

County Commission Districts

City Council Districts

Median Household Income

General Land Ownership

Account Number: [R0401041](#)

Parcel Number: 4006137424471

Owner: STILE STEPHEN W

Mail Address: 2805 BOLDT

Subdivision: MESILLA FARMS

SUBDIVISION (BK 15 PG 389-390 - 8822094)

Property Address: 2805 BOLDT ST

Acres: 0



**TOWN OF MESILLA
ZONING APPROVAL**
PERMISSION TO CONDUCT WORK
OR
OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

OFFICIAL USE ONLY:
Case # 060958
Fee \$ 180.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 060958 ZONE: HR CODE: M1 APPLICATION DATE: 8/30/19

Stephan W. Stile 915 309 1481 (c) 575 526 8706 (H)
Name of Applicant/Owner Applicant's Telephone Number

2805 Boldt, Las Cruces, NM 88005
Applicant's/Owner's Mailing Address City State Zip Code

sstile2@hotmail.com
Applicant's/Owner's E-mail Address

Self
Contractor's Name & Address (If none, indicate Self)

Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: Same as above

Description of Proposed Work: Painting exterior of house

\$4,000 S.W. Stile 08/30/2019
Estimated Cost Signature of Applicant Date

Signature of property owner if applicant is not the property owner: _____

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit. Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. **Plan sheets are to be no larger than 11 x 17 inches.**

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval **BOT** Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

FIRE INSPECTION/APPROVAL REQUIRED: ___ YES NO ___ SEE CONDITIONS

CID PERMIT/INSPECTION REQUIRED: ___ YES NO ___ SEE CONDITIONS

CONDITIONS: PZHAC REVIEW & BOT APPROVAL REQ'D

PERMISSION ISSUED/DENIED BY: _____ **ISSUE DATE:** _____

- This Application will include the following, if checked:
1. ___ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was **legally** subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 2. ___ Site Plan with dimensions and details.
 3. ___ Proof of legal access to the property.
 4. ___ Drainage plan.
 5. ___ Architectural style and color scheme – diagrams or elevations (Historical and commercial zones only).
 6. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 7. ___ Other information as necessary or required by the City Code or Community Development:

**BOT ACTION FORM
ZONING PERMIT 060959
[PZHAC REVIEW – 9/17/19]
STAFF ANALYSIS**

(Decision to be based on information presented during the Work Session – Item 4)

Case 060959 – 1900 Calle Pecana, submitted by Ray Carl for Logos Development Inc., a request for a zoning permit to construct a new dwelling at this address. Zoned: Historical Residential (HR)

Staff Analysis:

The proposed work was discussed in the PZHAC Work Session held prior to this meeting. (Please refer to the information provided in the write-up for this item in the Work Session.)

If it is determined that the proposed dwelling is acceptable to the Town as proposed, or if an alternate solution is arrived at, then the request can proceed on the assumption that all requirements of the Code will be satisfied. The PZHAC should continue on to approve the request based on the Findings stated below.

If, on the other hand, it is determined that the proposed dwelling would not be acceptable to the Town, and no other solution can be reached, then the PZHAC should either postpone the request further until the applicant can return with a proposal that meets the standards set forth by the PZHAC; or the PZHAC should deny the request based on the request not meeting any or all of the Findings as listed.

Consistency with the Code:

The PZHAC will need to determine that the proposed addition be consistent with the requirements of the HR zoning district. Additionally, the PZHAC will need to determine that the request meets all other development and application requirements of the Code.

The PZHAC will also need to determine that the request, as submitted, is consistent with the all other sections of the **Building and Zoning Codes** that may be applied to this project.

Findings:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of the construction of a new dwelling on a property at this address.
- The PZHAC has determined that the proposed dwelling meets all applicable Code requirements.

PZHAC OPTIONS:

1. Recommend approval of the requested permit to the BOT.
2. Recommend approval of the requested permit to the BOT with conditions.
3. Reject the permit.

PZHAC ACTION:

The PZHAC determined that the proposed dwelling would not be out of character with the other dwellings nearby and voted 3 – 0 to recommend APPROVAL of this request to the BOT.

BOT OPTIONS:

1. Approve the application as recommended by the PZHAC.
2. Approve the application with conditions.
3. Reject the application.

BOT ACTION:

PZHAC WORK SESSION
SEPTEMBER 17, 2018
ITEM 4

Submitted by Ray Carl for Logos Development Inc.; a request to discuss plans to construct a new dwelling at 1900 Calle Pecana. **(Case 060959)** Zoned: Historical Residential (HR)

The subject property is one of six remaining properties in the Sommer Grove Subdivision that are currently vacant. (There are two properties with existing dwellings, and two with dwellings that are under construction. The subject property is the property on the southwest corner of Boulevard and Calle Pacana. There are dwellings on the properties to the west. The property to the south is vacant. Surrounding properties are either vacant or contain dwellings that are a mix of architectural styles. (Photos of some of the adjacent neighboring properties area attached.)

The property is about 0.263 acres (11,194 square feet) in size. All necessary utilities are available to the property. Access to the property is by Calle Pacana. The proposed dwelling will be Pueblo style, with about 2,315 square feet of heated area, an attached 630 square foot garage, and 606 square feet of porches for a total of 3,551 square feet. The dwelling will be Pueblo style and construction will be wood frame with stucco, with a flat roof.

There is adequate space for the required parking of three off-street spaces. The style and height of the proposed dwelling will be compatible with other dwellings in the area.

Consistency with the Code:

The PZHAC will need to determine that the proposed structure, when finished, will be consistent with the following sections of the Code:

18.06.110 Review of applications within Historical and General Commercial zones – Considerations.

- A. All applications for work in the Historical zones and Commercial zone (not subject to administrative approval) shall be reviewed by the planning, zoning and historical appropriateness commission. The commission shall determine whether the request involved will be appropriate for the purposes of this title. If the request shall be determined to be inappropriate, the board shall determine whether, owing to conditions especially affecting the building or structure involved, but not affecting the historical district generally, such application may be approved without substantial detriment to the public welfare and without substantial derogation of the intent and purposes of this title.
- B. In reviewing an application, the planning, zoning and historical appropriateness commission shall consider in addition to this chapter:
 - 1. The historical and literary value and significance of the site, building, or structure;
 - 2. The general design, arrangement, texture, material and color of the features, sign or billboard involved;
 - 3. The relation of such factors to similar factors or sites, buildings and structures in the immediate surroundings;
 - 4. The appropriateness of the size and shape of the building or structure in relation to:
 - a. The land area upon which the building or structure is situated;
 - b. The landscaping and planting features proposed by the applicant; and
 - c. The neighboring sites, buildings or structures within the historical district.
 - 5. The commission shall also consider the applicable zoning and other laws of the town.
- C. In recommending approval of an application the commission may impose conditions which shall be binding upon the property. Prior to approving an application subject to conditions, the commission may notify the applicant of its proposed action to solicit his opinion. The concurring vote of three members of the board shall be necessary to make a determination in favor of the applicant on any application.

[Ord. 2009-05 § 2]

Chapter 18.35 HR – Historical Residential Zone

In the HR zone, there is no size limit on either the primary or secondary dwelling as long as each dwelling unit has over 4000 square feet of property is **determined to be architecturally compatible and historically appropriate for the area** and meets building code requirements. The PZHAC will need to determine if the style of the proposed work is compatible with the development zone for the property. Since this construction is in a Historic zoning district, the following section of the Code applies:

18.33.080 Historical appropriateness permit.

A. Identification. A permit for a certificate of historical appropriateness shall be required before any of the following actions or work is undertaken: new construction, exterior alteration, demolition or removal. All work or acts of new construction or exterior alteration requiring a permit for a certificate of appropriateness shall comply with the design criteria established by the precedent styles within the development zone of the proposed work.

The applicant will be present at the work session to provide further details about the proposed construction, and will be available to answer any questions that may arise.

VIEW OF THE SUBJECT PROPERTY FROM CALLE PACANA



Doña Ana County, NM

General Reference Maps

2014 Aerial | Addresses | County Address Points

Maps

Legend

Map Themes

Parcels

UDC Zoning

Roads and Transportation

NM House Districts

NM Senate Districts

County Commission Districts

City Council Districts

Median Household Income

General Land Ownership

Account Number: [R0401602](#)

Parcel Number: 4006137172288

Owner: LOGOS DEVELOPMENT INC

Mail Address: PO BOX 5019

Subdivision: SOMMER GROVE
SUBDIVISION (BK 22 PG 783-784 -
0933138)

Property Address: 1900 CALLE DE
PECANA

Acres: 0

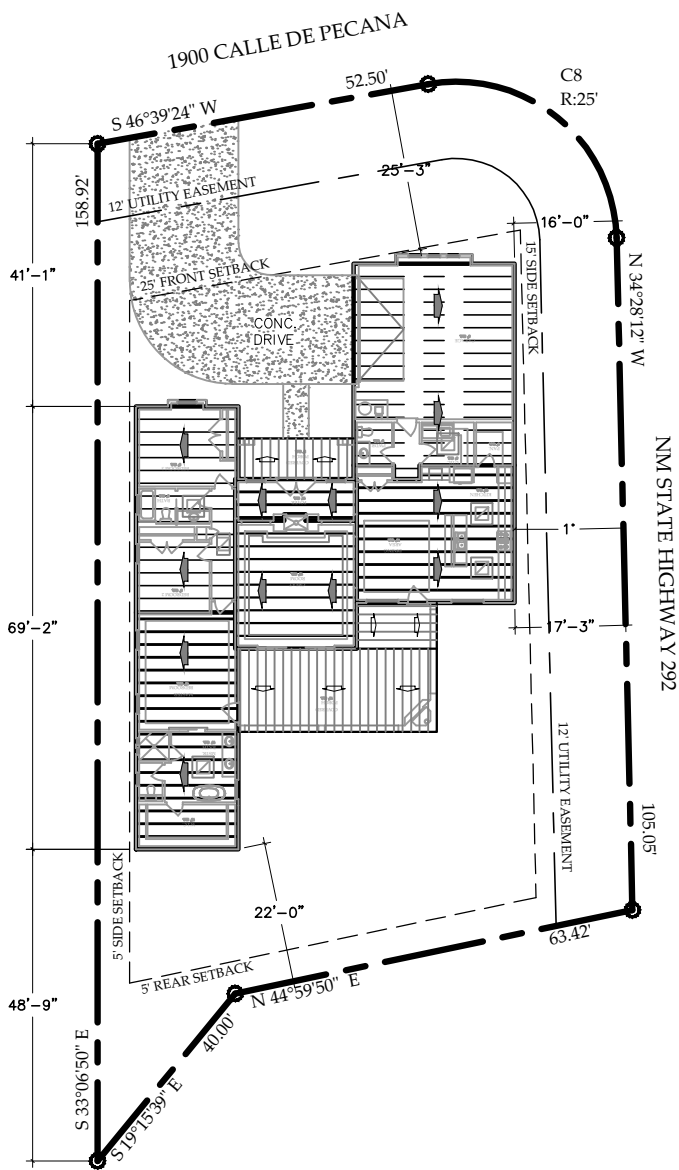


**VIEW OF THE DWELLING AT 1910 CALLE PACANA
(NEIGHBOR TO THE WEST)**



VIEW OF THE DWELLING AT 1930 CALLE PACANA




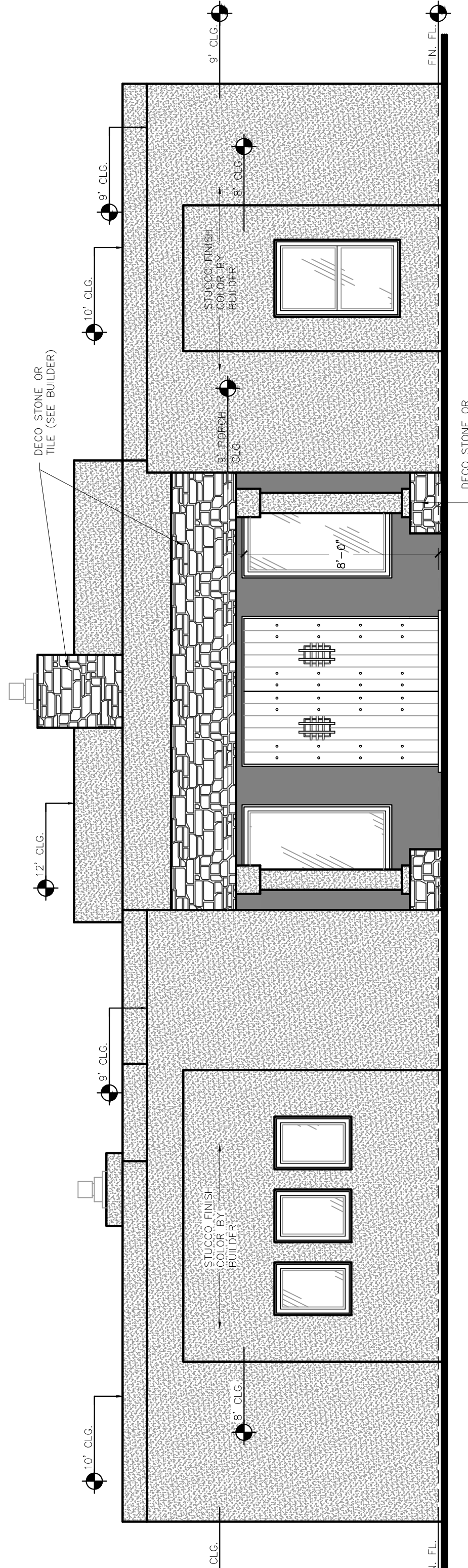


NORTH
SCALE: 1" = 30'

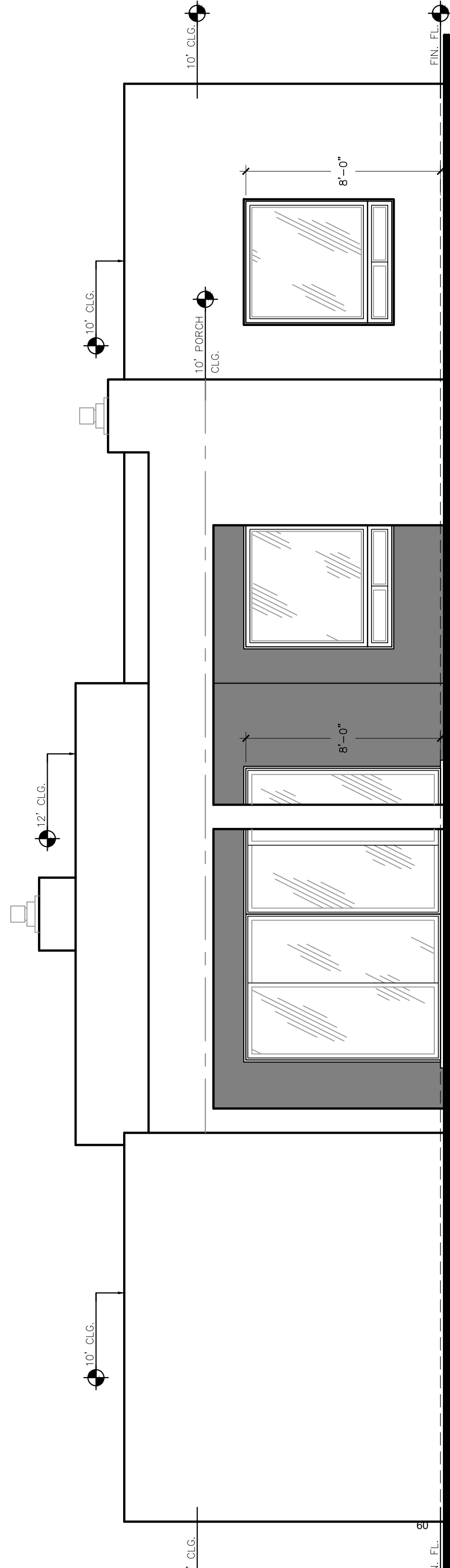
SITE PLAN

SOMMER GROVE SUBDIVISION
LOT 10

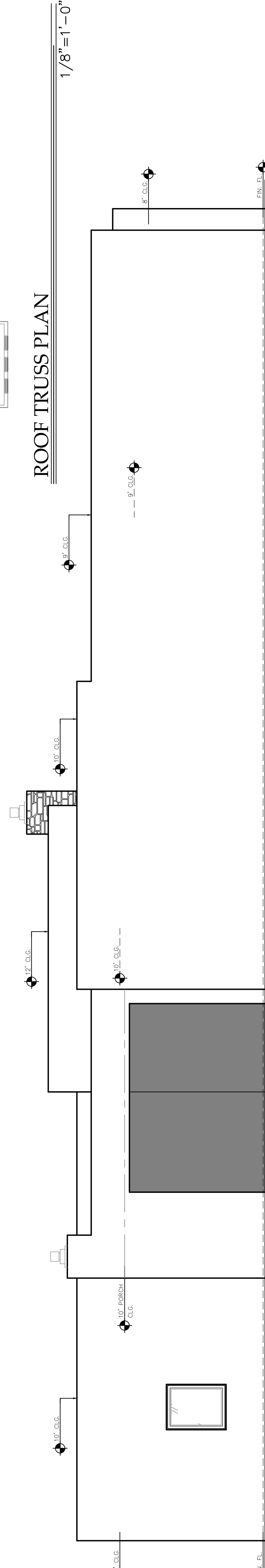
 <p>Cadworks DRAWING & DESIGN P.O. Box 1872 Las Cruces, N.M. 88009 Telephone: (575) 523-7720 Cadworks@yakov.com</p>	DATE		PROJECT NAME:	SHEET TITLE
	8/14/19		<p>CARLSON CONSTRUCTION</p>	SITE PLAN
	DRAWN BY			SHEET NO.
	UMPHRESS	<p><small>DISCLAIMER ALL MEASUREMENTS, DIMENSIONS, & SPECIFICATIONS, INCLUDING ALL BLDG. MATERIALS ARE TO BE CHECKED BY OWNER & CONTRACTOR & ARE THE RESPONSIBILITY OF THE OWNER & CONTRACTOR. THE STRUCTURAL INTEGRITY OF THIS PROJECT IS THE RESPONSIBILITY OF THE CONTRACTOR AND OWNER. THIS DRAWING IS AN INSTRUMENT OF OWNER, AND CONTRACTOR. THIS DRAWING MAY NOT BE REPRODUCED OR REPRODUCTIONS HEREOF USED WITHOUT THEIR WRITTEN PERMISSION.</small></p>		4 OF 4
FILE NAME	RC-402S19-3	59		



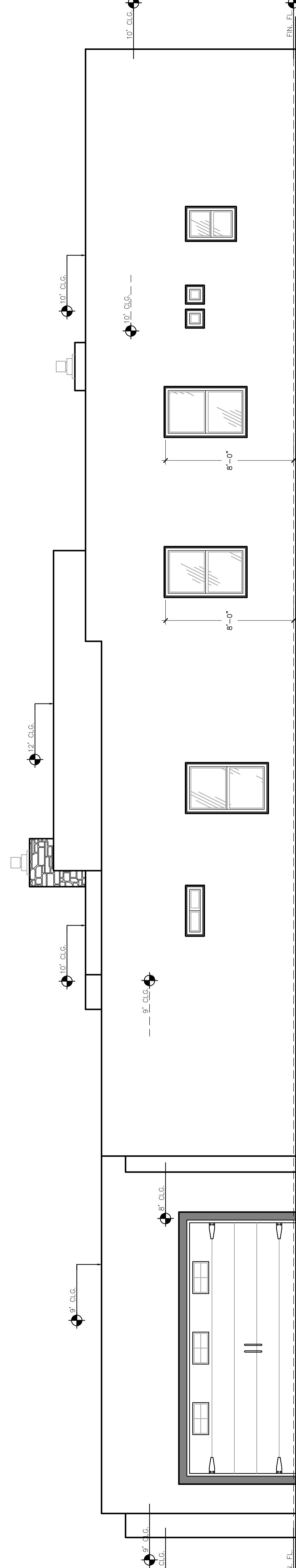
FRONT ELEVATION



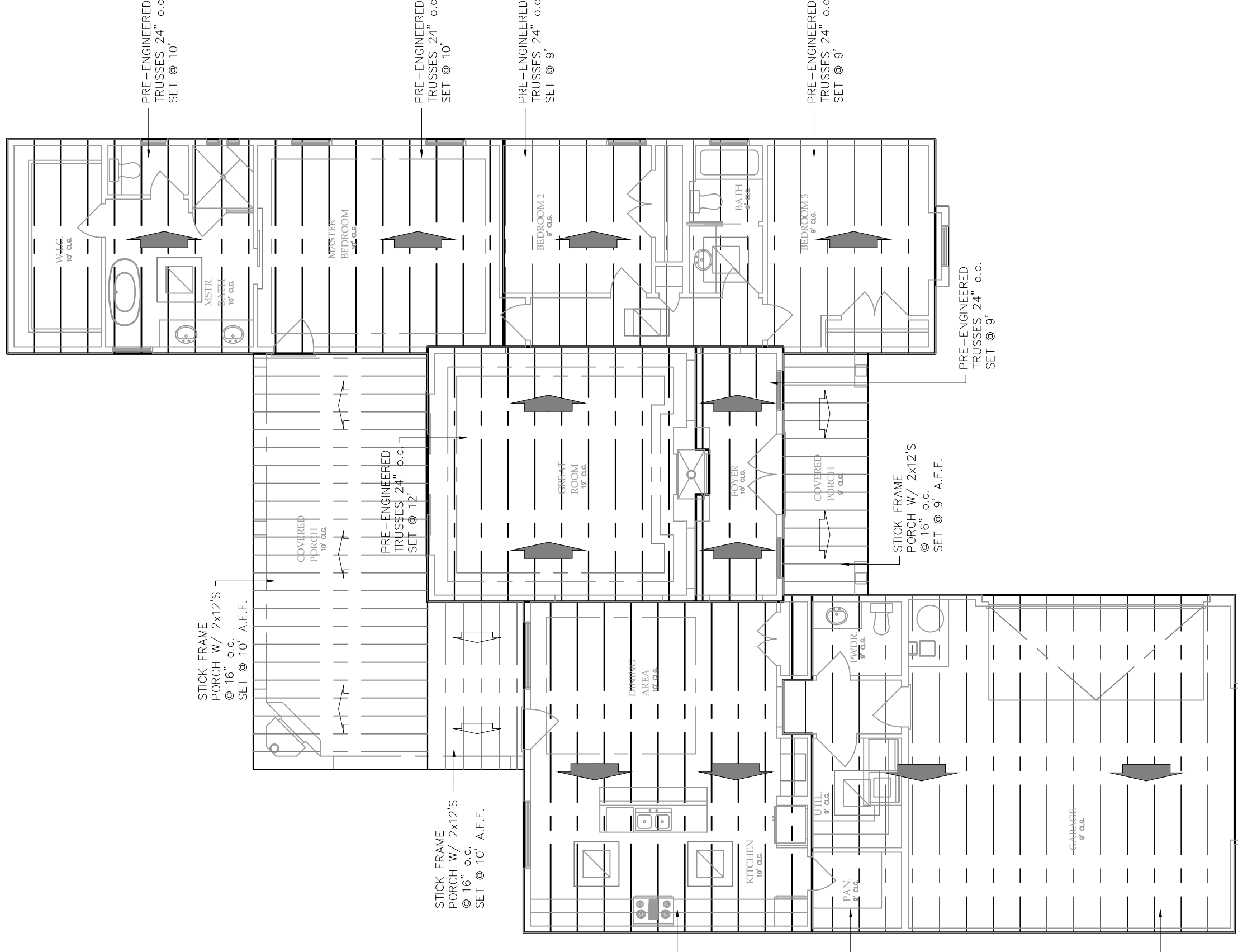
REAR ELEVATION



LEFT ELEVATION



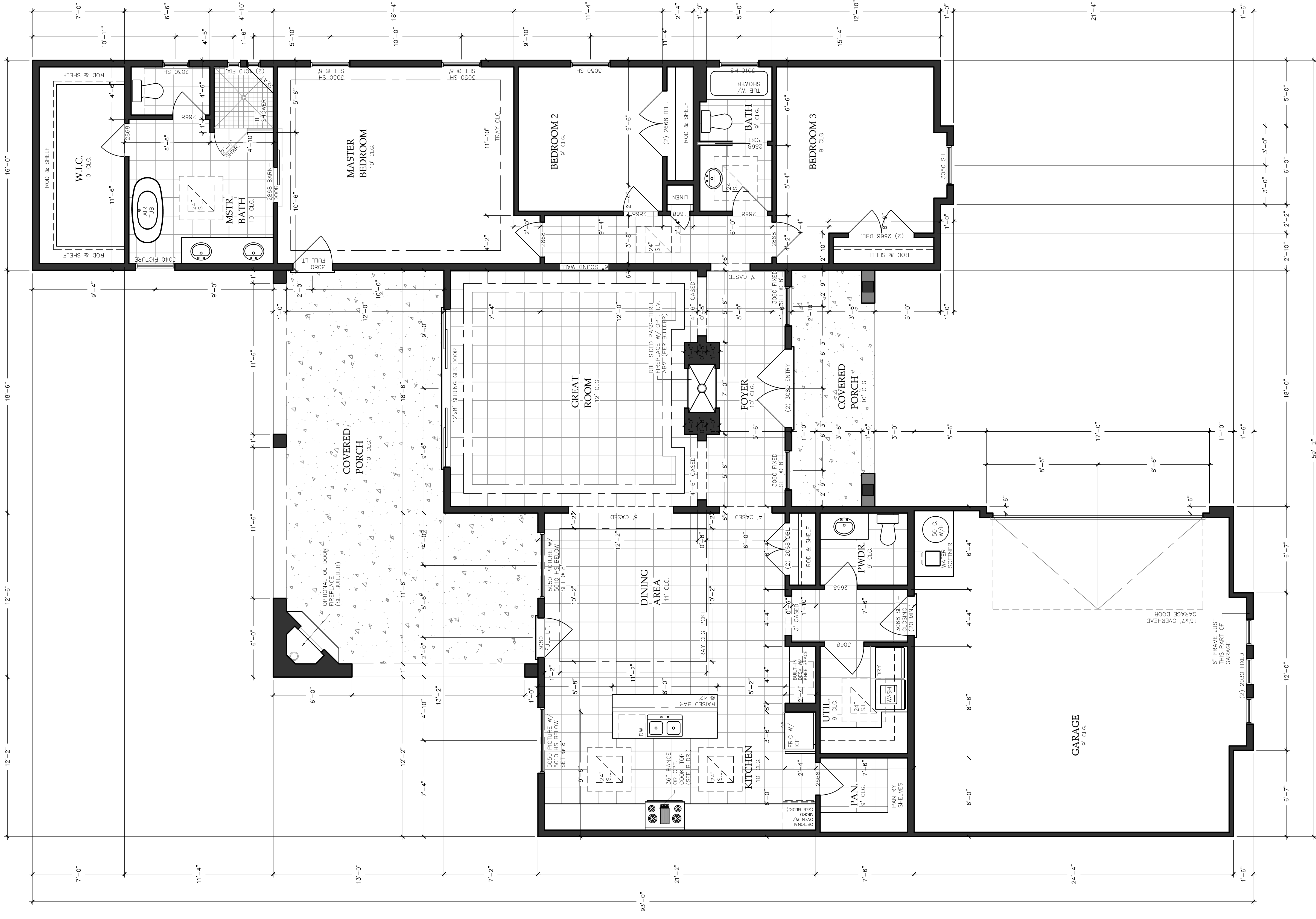
RIGHT ELEVATION



ROOF TRUSS PLAN

1/8"=1'-0"

DATE	8/14/19
DRAWN BY	UMPHRESS
FILE NAME	RC-40ZE19-3
<p>DISCLAIMER: ALL MEASUREMENTS, DIMENSIONS, & MATERIALS ARE TO BE CHECKED BY THE CONTRACTOR. THE CONTRACTOR ASSUMES THE RESPONSIBILITY OF THE OWNER IN CONNECTION WITH THE INTEGRITY OF THIS PROJECT. THIS DRAWING IS AN INSTRUMENT OF SERVICE AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER.</p>	
<p>PROJECT NAME: LOT 10 ~ SOMMER GROVE SUBDIVISION</p>	
AREA: TOTAL	2,315 SQ. FT.
HEATED	630 SQ. FT.
GARAGE	606 SQ. FT.
PORCH	606 SQ. FT.
TOTAL	3,551 SQ. FT.
PROFESSIONAL SEAL	
SHEET TITLE	ELEVATIONS/ ROOF TRUSS PLAN
SHEET NO.	2 OF 4



FLOOR PLAN

1/4" = 1'-0"

GENERAL NOTES:

1. EXTERIOR WALLS TO BE 2X6 (2X4 GARAGE) STUDS @ 16" O.C.
2. INTERIOR NON-BEARING WALLS TO BE 2X4 STUDS @ 16" O.C.
3. INTERIOR BEARING WALLS TO BE 2X4 STUDS @ 16" O.C.
4. ALL HEADERS SPANNING MORE THAN 3' SHALL BE 2X12
5. ALL FIXTURES & APPLIANCES TO BE CHOSEN BY OWNER
6. USE FIRE STOPS PER U.F.C. - U.B.C. OR LOCAL CODE REQUIREMENTS
7. ONE HOUR OCCUPANCY SEPARATION BETWEEN HOUSE AND GARAGE. 5/8" SHEETROCK ON GARAGE SIDE

ELECTRICAL PLAN

ELECTRICAL NOTES: 1/4" = 1'-0"

1. ALL OUTLETS AT VANITIES AND COUNTERS TO BE AT 42"
2. PROVIDE 110V UNDER COUNTER OUTLET FOR DISHWASHER AND GARBAGE DISPOSAL
3. PROVIDE OUTLET AT 60" FOR RANGE HOOD
4. ALL EXTERIOR LIGHT FIXTURES AND OUTLETS TO BE WEATHERPROOF
5. ELECTRICIAN TO SIZE AND LOCATE PANEL AND SERVICE
6. ELECTRICIAN TO PROVIDE POWER TO COOLER(S)
7. ALL OUTLETS IN THE KITCHEN AND BATH ROOMS ARE TO BE G.F.I.

SYM.	ELECTRIC SYMBOLS
—○—	SWITCH OUTLET
—○/—	3-WAY SWITCH OUTLET
—○/—/—	DUPLEX OUTLET
—○/—/—/—	SPLIT OUTLET W/ SWITCH CONTROL
—○—	LIGHT FIXTURE OUTLET
—○—	RECESSED LIGHT FIXTURE
—○—	SPOT OUTLET
—○—	SMOKE DETECTOR
—○—	HOSE BIBB
—○—	EXHAUST FAN
—○—	CEILING FAN
—○—	GAS OUTLET
—○—	TELEVISION JACK
—○—	TELEPHONE JACK

DATE	8/14/19
DRAWN BY	UMPHRESS
FILE NAME	RC-402F19-3
<p>DISCLAIMER: DIMENSIONS, MATERIALS, SPECIFICATIONS, INCLUDING ALL BIDDING DOCUMENTS, SHALL BE THE RESPONSIBILITY OF THE OWNER & CONTRACTOR & ARE THE PROPERTY OF THE OWNER & CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ACCURACY OF THIS INFORMATION. THE CONTRACTOR AND OWNER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE, AND FEDERAL AUTHORITIES.</p>	
<p>PROJECT NAME: LOT 10 - SOMMER GROVE SUBDIVISION - CARLSON CONSTRUCTION</p>	
AREA: TOTAL	2,315 SQ. FT. GARAGE 630 SQ. FT. PORCH 606 SQ. FT.
TOTAL	3,551 SQ. FT.
PROFESSIONAL SEAL	
SHEET TITLE	FLOOR PLAN/ELECTRICAL
SHEET NO.	1 OF 4



ARCHITECTURAL STYLES AND STANDARDS

18.33.170 Appendix A – Design standards with compliance checklist for the following architectural styles: Spanish Pueblo, Territorial, Spanish Mission, Northern New Mexico and Ranch Style.

Each style and its design standards with compliance checklist are listed below with instructions for completing the checklist. The styles appear on separate pages for ease in copying for individual use.

SPANISH PUEBLO

Design standards with compliance checklist for the Spanish Pueblo architectural style.

When completing a checklist, applicants shall circle all the components within individual items that apply to their application and annotate their responses as needed. If a component is not required and does not apply to the application, it should be marked "n/a."

A "1" in parentheses after a component indicates that staff will figure an appropriate range for proportion or size, location or number, etc., based on the development zone of the structure. Drawings and photographs to further illustrate components are available in the community development office.

	COMPLIANCE	
	YES	NO
Design Components		
Building Height: One or two stories, to be determined by development zone.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Setback: For commercial usage, can be built to property line; for residential, meets prevailing setback in the development zone.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Proportion, relationship of height to length: Buildings are long and low (1).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
In the case of a two-story application of this style, the second level occurs over only a portion of the lower level.	<input type="checkbox"/>	<input type="checkbox"/>
The overall proportion of the building is dependent in part on the height of the firewall or parapet which is a continuation of the exterior walls extending beyond the roof line on three or more sides (1).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Walls, historically, are reduced in thickness towards the top to form a battered silhouette.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Portales or porches, if used, create a lower profile than the basic building (1).	<input type="checkbox"/>	<input type="checkbox"/>
The character of the building's shapes is rounded or softened without sharp lines.	<input type="checkbox"/>	<input type="checkbox"/>
Pattern and Rhythm		
Solid wall space is greater in any facade than window and door space combined (1).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Window and door openings are small and randomly, not symmetrically, placed on the facades.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Window heights from grade are uneven.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Canales, or drainspouts, pierce the parapet and are spaced in an uneven pattern as required for drainage.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Number	Proportion	Size
Doors	4		6080, 3080, 3080, 12x8
Windows	14		8 different sizes
Gates	2		4x6 3x6
Walls	1	rock	perimeter

SPANISH PUEBLO (CON'T.)

Roof Type

Flat with a slight slope for drainage.

✓ _____

Parapet or firewall: roofs are surrounded on at least three sides by a parapet or firewall.

✓ _____

Surface Texture of Walls

Mud plaster. Hard plaster, smoothly applied, is acceptable.

5/10

✓ _____

Color

Exterior walls must be of a same single color. Acceptable colors are those of natural adobe, ranging from a light earth color to a dark earth color. Flat white is also acceptable. (See color charts)

✓ _____

The protected space under portales may be painted white or a contrasting color or a mural may be used.

Site Utilization

Follows development zone. Historically, examples of this style are seen most often in a rural setting or with setbacks if sited in an urban location.

✓ _____

Projections and Cavities

Historically, windows are usually deep set defining, from the exterior, the wall thickness.

✓ _____

Wall heights vary according to room shapes or additions.

✓ _____

Buttresses, fireplace outlines and chimneys are massive and important facade elements.

✓ _____

Vigas, or beams, round or rectilinear, sometimes project through exterior walls or are sometimes cut flush with the unplastered adobe walls and plastered over for protection.

_____ ✓

Architectural Details

Wood trim is minimal around window and door openings with a rounding of the wall creating a transition from wall surface to window surface.

✓ _____

Canales are built up of saw timber, hollowed out from logs, or sheet metal bent to shape, or ceramic pipe sections or other materials as long as they are encased in one of the above materials.

_____ ✓

Lintels above windows and door openings are exposed wood.

_____ ✓

Portales or covered porches, either inset or projecting, have posts of round logs capped with a corbel and square beams.

_____ ✓

(The rest of this page is left blank intentionally)

**TOWN OF MESILLA
ZONING APPROVAL**
PERMISSION TO CONDUCT WORK
OR

OFFICIAL USE ONLY:

Case # 060959

Fee \$ _____

OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 060959 ZONE: HR CODE: NR APPLICATION DATE: 9/10/19

Logos Development Inc 575-522-3455
Name of Applicant/Owner Applicant's Telephone Number

PO Box 5019 Las Cruces, NM 88003
Applicant's/Owner's Mailing Address City State Zip Code

RAYCARL007@yahoo.com
Applicant's/Owner's E-mail Address

Carlson Enterprises
Contractor's Name & Address (If none, indicate Self)

575-639-1040 03-04996800-2 92721
Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

1900 Calle de Pecana
Address of Proposed Work:

new house
Description of Proposed Work:

\$ 250,000 [Signature] 9-10-2019
Estimated Cost Signature of Applicant Date

Signature of property owner if applicant is not the property owner: [Signature]

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit. Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. Plan sheets are to be no larger than 11 x 17 inches.

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

FIRE INSPECTION/APPROVAL REQUIRED: ___ YES NO ___ SEE CONDITIONS

CID PERMIT/INSPECTION REQUIRED: YES ___ NO ___ SEE CONDITIONS

CONDITIONS: PZHAC REVIEW + BOT FINAL APPROVAL REQ'D
CID PERMIT REQUIRED
[Signature]

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

- This Application will include the following, if checked:
1. ___ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 2. ___ Site Plan with dimensions and details.
 3. ___ Proof of legal access to the property.
 4. ___ Drainage plan.
 5. ___ Architectural style and color scheme – diagrams or elevations (Historical and commercial zones only).
 6. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
 7. ___ Other information as necessary or required by the City Code or Community Development:

Final Expense/Revenue for 2019 Diez y Seis de Septiembre Fiesta		
Expense Item	Company	Cost
Miscellaneous (30-530-3082)	(Budgeted: \$5,350.00)	
Pinatas provided by Andeles	La Michocana	0.00
Generators	United Rental	682.34
Candy for pinatas/decorations	Sams Club/ Hobby Lobby	155.22
Water/Gatorade	Sams Club	64.56
Porta johns	Potty Time	
Dumpster/trash pick-up	Mesilla Valley Disposal	286.00
Sound technician & equipment	KW Sound & Lights	1,191.44
Misc from PW	Dardanelle Timber Company	97.43
Barricades for streets (5)	Las Cruces Barricades	347.68
Trophies	Cruces Trophies & La Posta plaque	194.75
Security	HTM	469.20
Ice	Shorty's	
	TOTAL	3,488.62
Entertainment (30-530-3062)	(Budgeted: \$4,800.00)	
Live Music	Tudy and the Silverbullet Band	650.00
Live Music	Nosotros Paid by La Posta	0.00
Emcee	Joel Martinez	300.00
Mariachi	Alyssa Bustillos	100.00
Mariachi	Mariachi Paso del Norte	250.00
Mariachi	Mariachi Aguilas	250
Mariachi	Mariachi Nuevo America	150
Mariachi	Mariachi Estrellitas	150
Mariachi	Mariachi Alma de Jalisco	400
Ballet Folklorico	Ballet Folklorico Angeles del Valle	100
Ballet Folklorico	Ballet Folklorico Diamante del Valle	250.00
Ballet Folklorico	Ballet Folklorico Corazon de Las Cruces	75.00
Ballet Folklorico	Ballet Folklorico K'aay	150.00
Ballet Folklorico	Ballet Folklorico Perlititas de Pueblo	100.00
	TOTAL	2,925.00
Revenue (Vendor Booths) 30-44070		
Food	Big top concessions, Kashos Tacos, gorditas dona maria, Fruit Blast	2,135.00
Beverage	Big top concessions, roberts cotton candy, Triple J, Fruit Blast, kona ice	1,500.00
Food & Beverage		
Novelties	Ramirez kids toys and jewelry	500.00
Snacks & Pre-packaged food	Jesse Olvera, the donut director, parkers bbq, ositos biscochitos, triple j, Lindy's concessions	1,910.00
Non-Profits	Young women united, los leones	150.00
Arts & Crafts	2-Abuelos Curios, Victorian memories, Quetzali, Buffalo spirit nation, D' Piedrita designs, Lopez southwest images, Lilly's Jewels, borderworx market	1,850.00
Amusement Rides (15% Profit)	A-List Rentals	
Informational		
	TOTAL	8,045.00
	TOTAL INCOME	\$8,045.00
	TOTAL EXPENSES	6413.62
	BALANCE	1631.38