



THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A WORK SESSION ON MONDAY, JULY 9, 2018 AT 5:30 P.M. IN THE BOARD ROOM OF THE MESILLA TOWNHALL.

- Discussion regarding increasing the rental fees for the Community Center and Kitchen, Town Hall, Plaza and Film permits. – **Irene Parra, Special Events.**

THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A REGULAR BOARD MEETING ON MONDAY, JULY 9, 2018 AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWNHALL.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL & DETERMINATION OF A QUORUM
3. PRESENTATIONS:
 - A. Certificates of Appreciation for donations and support at the 2018 Mesilla Block Party held June 22, 2018.
4. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.
5. CHANGES TO THE AGENDA & APPROVAL
6. *APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *:
 - A. *BOT Minutes – Regular meeting of June 25, 2018.
 - B. *PZHAC Case 060738 - 2231 Calle de Parian, submitted by Gilbert Madrid for Eric and Teresa Sanchez, a request for a building permit to repair windows, doors, lintels, vigas, and stucco; and repaint a historic dwelling at this address. **Zoned: Historic Residential (HR).**
 - C. *PZHAC Case 060742: 2222 Avenida de Mesilla, submitted by Patrizia Gregory for “Kneading to Heal”; a request for a building permit to allow the installation of a six square foot sign on the front of a commercial structure at this address. **Zoned: Historical Commercial (HC).**
 - D. *PZHAC Case 060743: 2222 Avenida de Mesilla, submitted by Kirstie Robles for “A Hair and Body Shop”; a request for a building permit to allow the installation of a 4.5 square foot sign on the front of a commercial structure at this address. **Zoned: Historical Commercial (HC).**
 - E. *PZHAC Case 060744: 2350 Calle de Principal, submitted by Marianne Schweers for “Heart of the Desert Pistachios & Wines;” a request for a sign permit to install an oval sign, 15 sq. ft., at their business. **Zoned: Historic Commercial (HC).**
 - F. * Resolution 2018-08: Approving Participation in the Program of the South Central Council of Governments, Inc. for Fiscal Year 2018-2019.
7. NEW BUSINESS:
 - A. Update to the Board of Trustees on blocking off the plaza for special events. – **Irene Parra, Special Events Coordinator.**
 - B. **For discussion/approval:** to allow a stipend be paid to Gloria Maya to do Accounts

Payables on top of her regular job duties. – **Cynthia Stoechner-Hernandez, Clerk/Treasurer**

- C. Resolution 2018-09:** A resolution establishing new rental rates for the Mesilla Community Center and Kitchen, Town Hall, Plaza and Establishing new rates for film permits. – **Irene Parra, Special Events Coordinator.**

8. *STAFF REPORTS:

Community Development
Community Programs
Finance Department
Fire Department
Marshal's Department
Public Works Department

9. BOARD OF TRUSTEE COMMITTEE REPORTS

10. BOARD OF TRUSTEE/STAFF COMMENTS

11. ADJOURNMENT

NOTICE

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least 48 hours prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov. You may request to be added to the Mesilla Agenda E-Mailing list by calling or e-mailing Cynthia Stoechner-Hernandez, Clerk/Treasurer, at 524-3262 or cynthias-h@mesillanm.gov.

Posted 7/6/18 at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



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10 **BOARD OF TRUSTEES**
11 **TOWN OF MESILLA**
12 **REGULAR BOARD MEETING**
13 **MONDAY, JUNE 25, 2018**
14 **6:00 P.M.**
15

16 **TRUSTEES:** Nora L. Barraza, Mayor
17 Jesus Caro, Mayor Pro Tem
18 Carlos Arzabal, Trustee
19 Veronica Garcia, Trustee
20 Stephanie Johnson-Burick, Trustee
21

22 **STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
23 K.C. Alberg, Marshall
24 Kevin Hoban, Fire Chief
25 Gloria Maya, Recorder
26

27 **PUBLIC:** Susan Krueger
28

29 **1. PLEDGE OF ALLEGIANCE**

30 Mayor Barraza led the Pledge of Allegiance.
31

32 **2. ROLL CALL & DETERMINATION OF A QUORUM**

33 **Roll Call.**

34 **Present:** Mayor Nora L. Barraza, Mayor Pro Tem Jesus Caro, Trustee Carlos Arzabal, Trustee Stephanie
35 Johnson-Burick, Trustee Veronica S. Garcia.
36

37 **3. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.
38 No public input
39

40 **4. CHANGES TO THE AGENDA & APPROVAL**

41 **Motion:** To approve agenda, Moved by Mayor Pro Tem Caro, Seconded by Trustee Arzabal.
42

43 **Roll Call Vote:** Motion passed (summary: Yes = 4).

44 **Mayor Pro Tem Jesus Caro Yes**

1 Trustee Carlos Arzabal Yes
2 Trustee Veronica S. Garcia Yes
3 Trustee Stephanie Johnson-Burick Yes
4

5 **5. *APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one motion**
6 **the following items of recurring or routine business. The Consent Agenda is marked with an**
7 **asterisk *:**

8 Trustee Arzabal requested placing item 6b on the consent agenda.
9

10 **Motion: To approve consent agenda as amended, Moved by Trustee Johnson-Burick, Seconded by**
11 **Trustee Arzabal.**

12

13 **Roll Call Vote: Motion passed (summary: Yes = 4).**

14 **Mayor Pro Tem Jesus Caro Yes**

15 **Trustee Carlos Arzabal Yes**

16 **Trustee Veronica S. Garcia Yes**

17 **Trustee Stephanie Johnson-Burick Yes**
18

19

20 **A. *BOT Minutes – Regular meeting & Work session of June 5, 2018. *Approved by consent agenda***

21 **B. *BOT Minutes – Regular meeting of June 11, 2018. *Approved by consent agenda***

22 **C. *PZHAC Case 060737 w/CONDITION – 1986 Calle de Cura, submitted by Dianne**
23 **Moore; a request for a building permit to add a gate across a driveway, and replace an**
24 **existing four-foot-high white picket fence with a six-foot-high white picket fence around a**
25 **property at this address. Zoned: Historic Residential (HR). *Approved by consent agenda***

26 **6. NEW BUSINESS:**

27 **A. For Approval: Ordinance 2018-01 – amending Chapter 13.15.050 Other Charges**
28 **Established (Impact Fees). – **Debbie Lujan, Public Works Director.****

29 Mayor Barraza stated Public Hearings were held regarding Ordinance 2018-01. The City of Las Cruces
30 informed the town they will be increasing the impact fees which will be needed to be passed on to the
31 residents.
32

33

34 **Motion: To approve Ordinance 2018-01-amending Chapter 13.15.050 Other Charges Established**
35 **(Impact Fees), Moved by Trustee Carlos Arzabal, Seconded by Trustee Johnson-Burick.**

36

37 **Roll Call Vote: Motion passed (summary: Yes = 4).**

38 **Mayor Pro Tem Jesus Caro Yes**

39 **Trustee Carlos Arzabal Yes**

40 **Trustee Veronica S. Garcia Yes**

41 **Trustee Stephanie Johnson-Burick Yes**

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2 **B. For approval:** renewal of Agreement MES2017-01 – A contract allowing the Town of
3 Mesilla Fire Department to use the technical services of Physio Control, Inc. for its cardiac
4 monitors and Automatic Electronic Defibrillator. *Approved by consent agenda*
5

6 **7. BOARD OF TRUSTEE COMMITTEE REPORTS**

7 Trustee Caro stated he attended a meeting in Albuquerque.

8 Trustee Johnson-Burick attended the Mesilla Valley MPO.

9 Trustee Arzabal attended the Mesilla Valley MPO meeting as well.

10 Mayor Barraza attended the Mesilla Valley MPO meeting, also. Work on Valley Drive will begin on July
11 1st; Public Hearing was held on June 11th to discuss the work on Highway 70; construction on North Main
12 is complete; Public Hearing to be held on I-25 and University Avenue project which begins in the spring
13 of 2019. Attended the NMML Resolution Committee Meeting in Albuquerque; School Safety is the #1
14 resolution that will be brought forth. They would like to hire retired police officers as SROs but the
15 officer would need to give up their PERA retirement; will be asking legislators to amend that ruling.

16
17 **8. BOARD OF TRUSTEE/STAFF COMMENTS**

18 Trustee Johnson-Burick stated Dona Ana County Sheriff Department will be hiring SROs.

19
20 Mayor Barraza indicated the hiree cannot be a PERA retiree.

21
22 Mayor Pro Tem Caro said that he heard the Dale Gas event was enjoyable.

23
24 Ms. Stoechner-Hernandez stated Summer Music performers are July 29th Chris Baker Band and July 6th
25 David Valenzuela. July 4th event will have music, XKE, on the plaza from 7:00-9:00 p.m. with fireworks
26 to follow.

27
28 Mayor Barraza stated she will attend a RTD and a SSCOG meeting this week; offices will be closed on
29 July 4th; next board meeting will be Monday, July 9th.

30
31 Ms. Lujan stated they will be watering the parks on July 7th.

32
33 **9. ADJOURNMENT**

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35 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

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37 **MEETING ADJOURNED AT 6:15 P.M.**
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39

1 **APPROVED THIS 9TH DAY OF JULY 2018.**

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Nora L. Barraza
Mayor

10 **ATTEST:**

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Cynthia Stoeher-Hernandez
Town Clerk/Treasurer

DRAFT

BOT ACTION FORM
BUILDING PERMIT 060738
[PZHAC REVIEW – 6/18/18, 6/6/18]
STAFF ANALYSIS

(Decision was based on information presented during the 6/18/18 Work Session and the 7/6/18 Special Meeting)

Item:

Case 060738 - 2231 Calle de Parian, submitted by Gilbert Madrid for Eric and Teresa Sanchez, a request for a building permit to repair windows, doors, lintels, vigas, and stucco; and repaint a historic dwelling at this address. Zoned: Historic Residential (HR)

Staff Analysis:

The proposed work was discussed in the PZHAC Work Session held prior to this meeting. (Please refer to the information provided in the write-up for this item in the Work Session.)

If it is determined that the proposed repairs to the subject dwelling are historically and architecturally acceptable to the Town as proposed, or if an alternate solution is arrived at, then the request can proceed on the assumption that all requirements of the Code will be satisfied. The PZHAC should continue on to approve the request based on the Findings stated below.

If, on the other hand, it is determined that the proposed repairs to the subject dwelling would not be historically and architecturally acceptable to the Town, and no other solution can be reached, then the PZHAC should either postpone the request further until the applicant can return with a proposal that meets the standards set forth by the PZHAC; or the PZHAC should deny the request based on the request not meeting any or all of the Findings as listed.

Estimated Cost: @ TBD

Consistency with the Code:

The PZHAC will need to determine that the proposed repairs, when finished, will be consistent with the historical and architectural requirements for such work in the HR zoning district. Additionally, the PZHAC will need to determine that the request meets all other development and application requirements of the Code.

The PZHAC will also need to determine that the request, as submitted, is consistent with the all other sections of the **Building and Zoning Codes** that may be applied to this project.

Findings:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of repairing various external aspects of a historic dwelling at this address.
- The PZHAC has determined that the proposed repairs to the dwelling meet all applicable Code requirements.

PZHAC ACTION:

At the 6/18/18 Regular Meeting, there was discussion as to the historical significance of the structure, especially with respect to the windows to be replaced. (This was originally address during the 6/18/18 Work Session.) There was also further discussion as to the styles and differences among the existing windows and frames. A question was raised as to how CID requirements would differ from historical considerations, and what effect this would have on the final choice of windows. Tom Maese, CID Inspector, stated that CID would be willing to meet with the applicant to work on an answer to this question.

Commissioner Prieto made a motion to postpone the case to allow the applicant to meet with CID to determine what type and size of windows will be acceptable to meet the egress requirements for bedrooms. This was seconded by Commissioner Houston, and the case was postponed by a vote of 3 – 0. The applicant was to return to the PZHAC with plans showing the windows that will be used.

A Special Meeting of the PZHAC was held on Friday, July 6, 2018 at the request of the applicant to allow the applicant to present the results of a meeting with CID to determine what size and style of windows would be allowed. According to Tom Maese, Inspector for CID; and agreed to by the applicant, each window to be replaced can be replaced by a multi-pane window similar to the window being replaced. This would retain the individual character of the windows and maintain the historical aesthetics of the structure by keeping the windows from being too uniform in appearance.

Commissioner Houston made a motion to approve the case with non-uniform windows as proposed, seconded by Commissioner Nevarez, and approved by a vote of 3 – 0.

BOT OPTIONS:

- 1. Approve the proposed changes as approved by the PZHAC.**
- 2. Approve the proposed changes with conditions.**
- 3. Reject the application.**

Tom Maese comments from July 2 P&Z Meeting:

Case 060738 – 2231 Parian – Sanchez, reviewed everything – no problems that would cause an issue. Suggests approving with conditions that the windows try to meet the same style as they are now to meet aesthetics of the building on the property. Looked at the other alterations that may have been done throughout the years as was brought up at last meeting, and none of this has any bearing on this case.

Doña Ana County, NM

General Reference Maps

2014 Aerial

Addresses

County Address Points

Select Search

Maps

Legend

Map Themes

Parcels

UDC Zoning

Roads and Transportation

NM House Districts

NM Senate Districts

County Commission Districts

City Council Districts

Median Household Income

General Land Ownership

Account Number: [R0400299](#)

Parcel Number: 4006137219509

Owner: SANCHEZ ERIC L TRUSTEE

Mail Address: PO BOX 358

Subdivision:

Property Address: 2331 CALLE DE
PARIAN

Acres: 0.2



TOWN OF MESILLA
 PERMISSION TO CONDUCT WORK
 OR
 OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

OFFICIAL USE ONLY:

Case # 060738

Fee \$ 150.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 060738 ZONE: HR CODE: M1 APPLICATION DATE: 6/8/18

ERIC AND TERESA SANCHEZ 575 650-7963
 Name of Applicant/Owner Applicant's Telephone Number

P.O. BOX 32 MESILLA N.M. 88046
 Applicant's/Owner's Mailing Address City State Zip Code

Applicant's/Owner's E-mail Address

SUNLISA CONSTRUCTION INC
 Contractor's Name & Address (If none, indicate Self)

575 650-7963 60731
 Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: 2231 CALLE DE PARTIAN

Description of Proposed Work: WINDOWS - DOOR - LEATERS - VIEBAS - STUCCO - FOUNTAIN

\$ 150 Michael Sanchez 6/9/18
 Estimated Cost Signature of Applicant Date

Signature of property owner if applicant is not the property owner: _____

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit. Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. **Plan sheets are to be no larger than 11 x 17 inches.**

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval Approved Date: _____
 Approved Date: _____ Disapproved Date: _____
 Disapproved Date: _____ Approved with Conditions
 Approved with conditions

FIRE INSPECTION/APPROVAL REQUIRED: ___ YES ___ NO SEE CONDITIONS

CID PERMIT/INSPECTION REQUIRED: ___ YES ___ NO SEE CONDITIONS

CONDITIONS: NO STRUCTURAL WORK PROPOSED. PZHAC REVIEW NOT FINAL
APPROVAL REQUIRED. CID PERMIT MAY BE REQUIRED. Ze

PERMISSION ISSUED/DENIED BY: _____ ISSUE DATE: _____

This Application will include the following, if checked:

1. ___ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ___ Site Plan with dimensions and details.
3. ___ Proof of legal access to the property.
4. ___ Drainage plan.
5. ___ Architectural style and color scheme – diagrams or elevations (Historical and commercial zones only).
6. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
7. ___ Other information as necessary or required by the City Code or Community Development:

**PZHAC WORK SESSION
JUNE 18, 2018
ITEM 2**

Submitted by Gilbert Madrid for Eric and Teresa Sanchez, a request to discuss plans to repair windows, doors, lintels, vigas, and stucco; and repaint a historic dwelling at 2231 Calle de Parian (Case 060738). Zoned: Historic Residential (HR)

The applicant would like to replace or repair the existing windows in order to improve the thermal efficiency of the windows, as well as to repair existing frames that have become worn and deteriorated due to use and weather. The applicant would also like to replace or repair the ends of existing vigas on the front exterior wall of the structure and add vigas to places where they appear to be missing. The applicant will then repair and repaint any stucco that has been damaged. This will be painted to match the remainder of the existing stucco.

The structure is in the Historic Register (see attached) and appears to have been built in the 1850's and used to house elements of the Mexican army and their horses. According to the Register, it is considered historically and architecturally significant to the Town, and has National historic significance. It is also one of the oldest structures in Mesilla. There appear to have been some changes to the structure over the years, including closing off a door that appears to have been at the front of the structure (see attached photo showing where the door appears to have been). Several windows and a door have been replaced. However, the structure does not appear to have been substantially modified since the inventory was taken, and many of the existing features appear to be original. The proposed windows will need to maintain the historical character of the structure. Additionally, if the proposed work is done in conformance with the recommendations of the Secretary of the Interior (see attached, especially with respect to windows), there should be no changes to the historical character of the structure or property. (The applicant was given a copy of the guidelines and told that the PZHAC would be using these to determine if the proposed repairs will be acceptable from a Historic Preservation point of view.)

The zoning of the property containing the dwelling was changed last month from Historic Commercial (HC) to Historic residential (HR). For most of the last century, the structure was use as both a residence and a commercial structure used for primarily retail purposes (grocery store, gift shop, and offices) and as a post office. Prior to that, the structure was used originally as a barracks for the Mexican army (1840's to 1850's) and as a private residence after that.

According to Lynette Pollari, Historical Architect for the NM SHPO (contacted 5/23/18 with respect to the zone change of the property from HC to HR), the use of the structure as a residential structure is more in line with the original historical use of the structure as a barracks. Since the proposed work is to enhance the use of the structure for residential use, the purpose of the work is not out of character with the original historical use of the structure.

The PZHAC will need to determine that the proposed repairs will not result in any changes to the structure that will affect its Historical character, and that the proposed repairs will be consistent with the following sections of the Code:

Chapter 18.35 HR – Historical Residential Zone

The repairs could be compatible with the HR zoning of the property if there are no changes to the wood work is finished in the same style as the original woodwork, or it is repaired in place.

Chapter 18.33 – Historic Preservation

18.33.040 Declaration of purpose and statement of public policy.

A. The board of trustees declares that the historical heritage of Mesilla and its historic buildings and its historic districts are among its most valued and important assets. The board finds that some buildings having historical, architectural, aesthetic and cultural value have been neglected, altered or destroyed notwithstanding the feasibility of preserving and continuing the use of such buildings and without adequate consideration of the irreplaceable loss to the public and the town. The board finds that the historic character of Mesilla is of vital importance in maintaining the economy of the town and that its historic landmarks and the buildings in its historic district can be preserved, rehabilitated and used. The board finds that this chapter benefits all the residents of Mesilla and all the owners of property.

B. The board of trustees declares as a matter of public policy that the preservation, protection and use of historic landmarks and buildings in the historic districts are a public necessity because they have a special character or a special historic, architectural, aesthetic or cultural value and thus serve as visible reminders of the history and heritage of this town, state and nation. The board declares as a matter of public policy that this chapter is required in the interest of the health, safety, welfare and economic well-being of the public. The board declares as a matter of public policy that the identification and designation of historic landmarks and historic districts and the approval or disapproval of exterior changes to designated property or their demolition or relocation or new construction on the site are stated to be a public purpose. [Ord. 2011-03]

Since this is a repair that will not change the use of the structure, and since the changes will need to address the guidelines set forth by the Secretary of the Interior for Historic structures as well as the requirements of Section 18.33 – Historic Preservation of the Code, the PZHAC will need to determine that the proposed work will meet these requirements. Also, the proposed work will need to meet the requirements of the Building code where applicable.

The applicant and/or representative will be present at the work session to provide further details about the proposed construction and will be available to answer any questions that may arise.

Minutes of the 6/18/18 PZHAC Works Session:

The applicant was present to discuss the request and answer any questions that might arise. Staff provided a brief introduction of the case, explaining that the existing structure is in the Historical Register and dates back to the 1800's. According to the Register, the structure was used by the Mexican army as a barracks before the Gadsden Purchase. Due to the historical nature of the structure, and the possibility that the replacement of the windows could substantially change the historic character of the structure, the PZHAC was concerned with the style and appearance of the replacement windows, as well as the other work to be done on the structure. One concern of the PZHAC was that the windows to be replaced appear to have been previously replaced at various times, and it is difficult to determine which windows should determine the style to use as a guideline for the replacement windows, especially with respect to the number of panes in each window, and the type of framing for each window.

Another issue that was brought up was the fact that there appears to have been work done in the past on the façade of the structure, including the replacement or sealing off of doors, stuccoing, and other work for which records could not be found.

PHOTO OF SUBJECT STRUCTURE FROM CALLE DE PARIAN (STREET SIDE)



PHOTOS OF SUBJECT STRUCTURE FROM CALLE DE PARIAN (STREET SIDE)





PHOTOS OF SUBJECT STRUCTURE FROM CALLE DE PARIAN (STREET SIDE)







VIEWS OF WEST SIDE OF STRUCTURE





VIEW OF WINDOWS ON WEST SIDE OF STRUCTURE





VIEW OF WINDOWS ON WEST SIDE OF STRUCTURE



WEST SIDE OF STRUCTURE SHOWING GARAGE CONVERSION



PHOTOS OF THE COURTYARD AT THE REAR OF THE DWELLING (SOUTH SIDE)





VIEW OF EAST SIDE OF PROPERTY

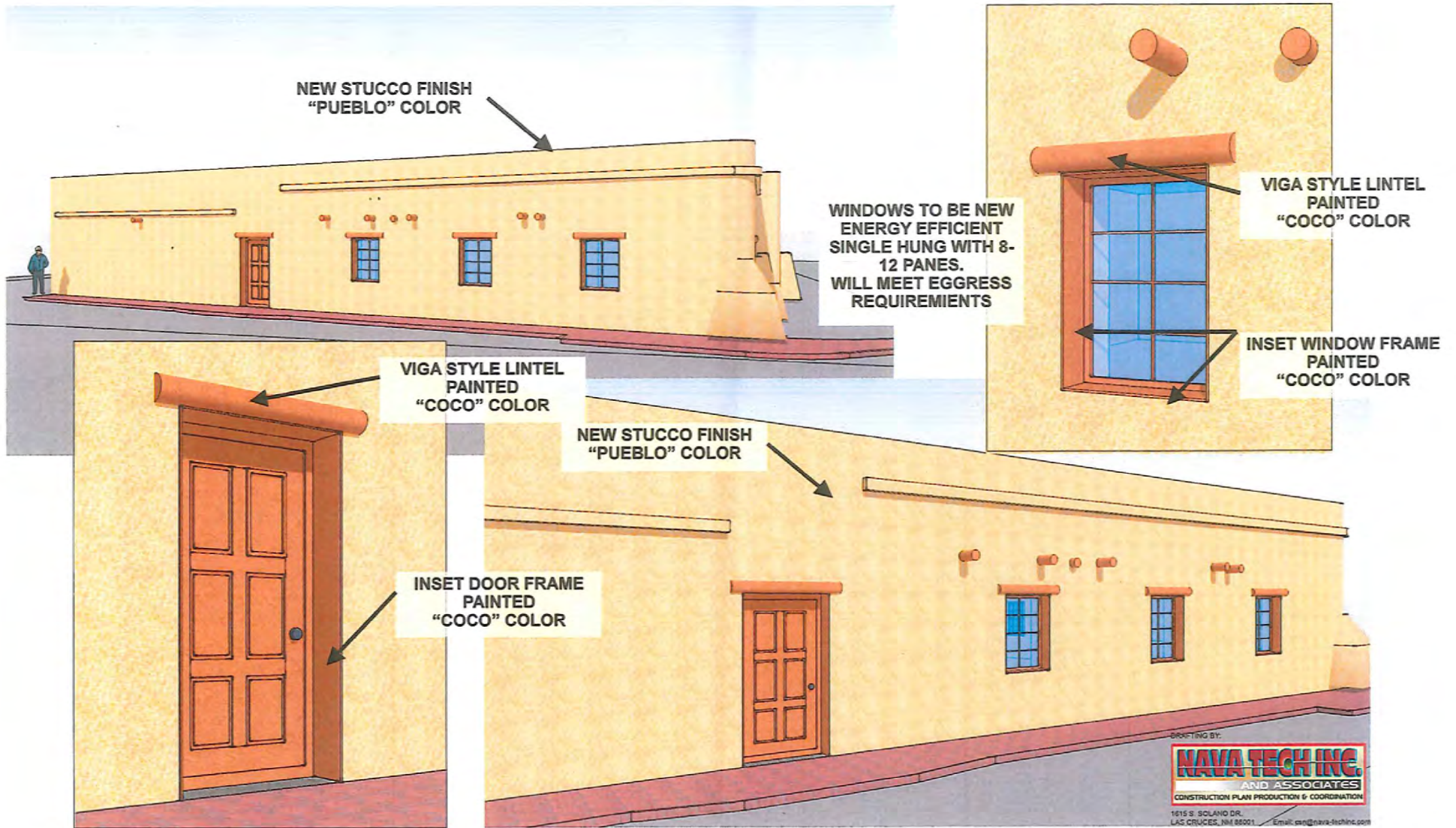


VIEW OF NEIGHBORING PROPERTY TO THE EAST



CASA DE SANCHEZ

1331 CALLE de PARIAN



NEW MEXICO HISTORIC BUILDING INVENTORY
FORM 1: BUILDINGS & STRUCTURES 6-6-79

SHEET? NO

BY: MRT

CHECK DATE: 4. DATE 5. BY

COMPUTER DATE: 6. DATE 7. BY

FILE DATE: 8. DATE 9. BY

REVISION DATE: 10. DATE 11. BY

FIELD MAP: 13. FIELD MAP 14. NUMBER

UTM REFERENCE NUMBER: 15. UTM REFERENCE NUMBER

ZONE EASTING NORTHING: 13 324857 3571950

CITY/TOWN: 17. CITY/TOWN 18. ZIP

Mesilla 88040

LAND GRANT OR RESERVATION: 19. LAND GRANT OR RESERVATION

ID #: 20. I.D. # 21. NEG #

78320 201

91 30

LOCATION OF NEG: 24. LOCATION OF NEG.



AL DESCRIPTION: TOWNSHIP NS RANGE EW SECTION 1/4 1/4 1/4

ARCHITECTURAL STYLE: 26. NUMBER OF STORIES

ecclesiastical one

FOUNDATION MATERIAL(S): Roberto Fietze
BOX 32
Mesilla 88040

EXTERIOR WALL SURFACE(S): textured brown stucco 4-000-137-219-509

ORIENTATION (TYPE, DIVISIONS, SURROUNDS/SILLS/ARRANGEMENTS):
6 thru, wood sashes, wood surrounds with pediment
wood casement windows - 1 lite per each casement

DOOR/ENTRANCE (TYPE/SURROUNDS): large wood door with large lites, no surrounds

ROOF(S) (NUMBER/SHAPE/MATERIAL DETAILS): Flat with high level parapet

WALL OPENING(S) (NUMBER/EXTERIOR-INTERIOR/MATERIALS): none observed

EXTERIOR DETAILS: Nipas protruding on facade. Massive rounded buttresses in knee NW and SE. Residence adjacent to store in back. Building is H shaped. Been in the Fietze family since at least 1800s.

REMARKS: This building dates to the 1850s, when Mexican soldiers were garrisoned historically and architecturally this is one of the most significant buildings in town.

DATE OF CONSTRUCTION: DATED 1850 36. ACTUAL DATE OF DATE

ARCHITECT/ENGINEER/BUILDER

SOURCE OF INFORMATION

PRESENT USE: store/residence

HISTORIC: " " / troop's garrison

CONDITION: GOOD FAIR DETERIORATED

DEGREE OF REMODELING: MODERATE MAJOR

45. IMMEDIATE SURROUNDINGS: school/commercial/residential

46. RELATION TO SURROUNDINGS: SIMILAR NOT SIMILAR

47. ARCHITECTURAL CONTRIBUTION TO SURROUNDINGS: PLUS NEUTRAL MINUS

48. OVERALL SIGNIFICANCE: NATIONAL STATE LOCAL NONE

49. ASSOCIATED BUILDINGS? YES NO

50. WHAT TYPE?

51. IF INVENTORIED, LIST I.D. #'S

52. SEE BACK? YES NO

cont.

- 199 be used as the Fountain residence. The northeast portion of the block suffered a fire in the early 1900's, and as a result, a store was built with a Mission parapet brick facade. The Mission parapets of the northwest portion of the block were added at this time also. Portales protect portions of the north and west sides, having been built recently in a contributing style. Windows range from wood frame, to metal casement to glass block. (S)
- 200 This is a long, low line of adjacent adobe rooms fronting the street. At one time this structure made up portions of residences behind the stores that front the plaza. Now this building is being used as gift shops. This is a stuccoed adobe building with a flat roof, parapet, wood frame windows with varying numbers of lites and numerous wood doors, all fairly recent. Viga ends are visible, showing the level of low ceiling; rough timbered lintels are evident. A porch spans the facade of the building and is made from vigas and latillas. est. 1850's. (S)
- 201 Mexican soldiers are said to have been garrisoned in this building, thus making it one of the oldest buildings in town, dating from the early 1850's. The Frieze family has been operating a store with an adjacent residence in this building for a number of generations. This stuccoed adobe building is in the shape of a "U" with a patio between the two back wings. It fronts the street; has a flat roof, parapet, viga ends visible on the facade, and massive rounded buttress on the northwest corner. est. 1850. (S)
- 202 The post office building is of stuccoed adobe, has a squared floor plan and a flat roof with stepped parapet. It has just recently undergone an addition that fits well with the rest of the building and contributes to the character of the district. est. 1950. (N)
- 203 This Territorial Style building has recently had rooms added that fit extremely well with the style of the original building. This residence is a stuccoed adobe with a flat roof, lipped parapet, and windows with wood surrounds and pedimented lintels. est. 1880. (S)
- 204 "Guerra's Blacksmith Shop" was built in about 1930 by Simon Guerra, a blacksmith and judge of Mesilla. The building is a small rectangular-plan, has adobe walls which are unplastered, and a flat roof with stepped parapet. There is a large corrugated tin slide door on the facade. The building sits cattie corner to the intersection. (S)
- 205 This is a small, square-plan stuccoed house with a low gabled roof and metal casement windows. est. 1955. (N)



TOWN OF MESILLA BOARD ACTION FORM

ITEM:

3. Case 060742: 2222 Avenida de Mesilla, submitted by Patrizia Gregory for “Kneading to Heal”; a request for a building permit to allow the installation of a six square foot sign on the front of a commercial structure at this address. **Zoned: Historical Commercial (HC).**

BACKGROUND:

The applicant’s business has moved into the old “Casa Rosa” place at 2222 Avenida de Mesilla. They are proposing to place their sign at this location.

FINDINGS:

- The PZHAC has jurisdiction to review and recommend approval of this request to the BOT.
- The proposed work consists of placing a 6 sq. ft. sign.
- The proposed sign meets the Town Code.

SUPPORTING INFORMATION:

- Application
- Map

BOARD OPTIONS:

1. Approve.
2. Approve with conditions.
3. Reject.

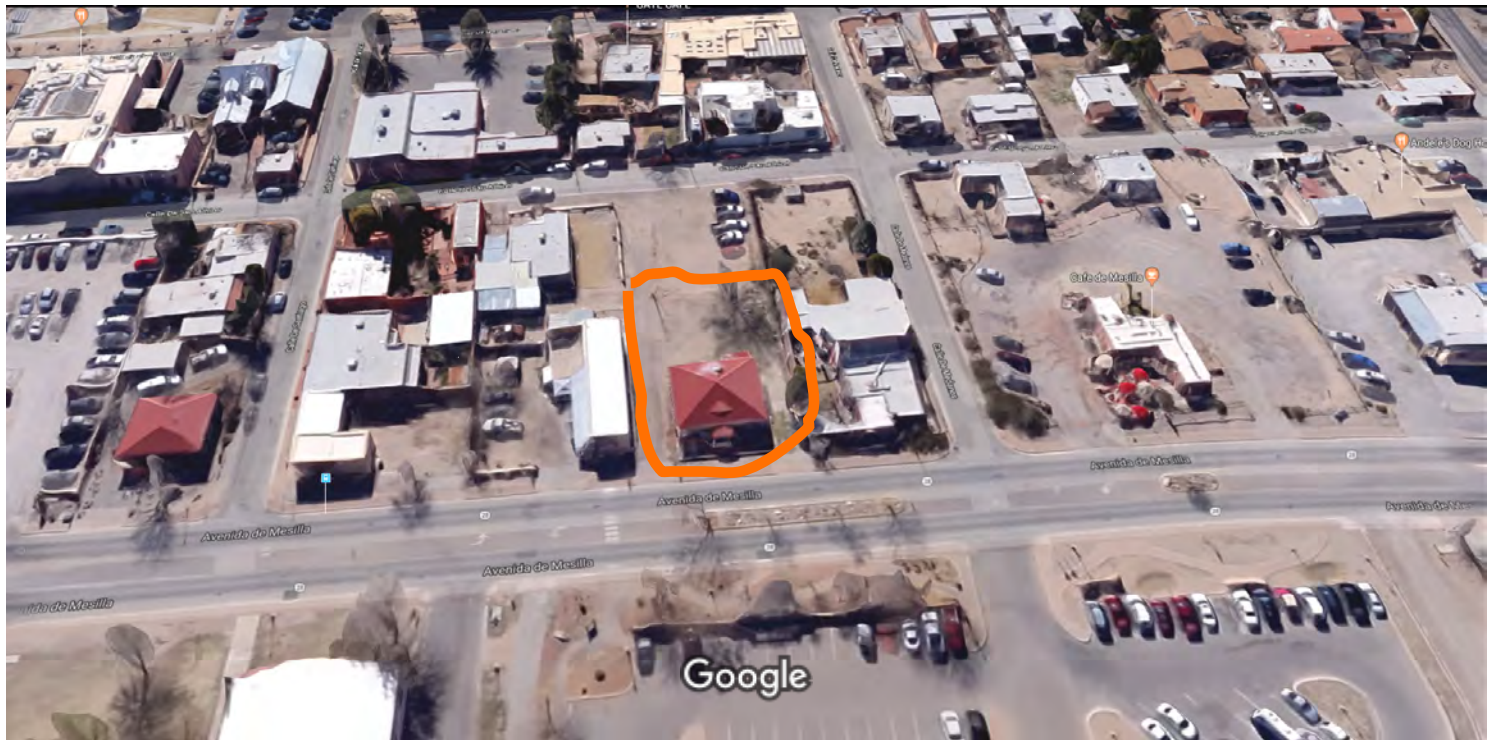
On July 2, 2018, the P&Z voted 3-0 to approve this case.

2222 AVENIDA DE MESILLA



ACCOUNTNUMBER:	R0401162	PARCELNUMBER:	4006137241392
OWNERNAME:	BINNS LTD CO	MAILADDR1:	151 S DON ROSER DR
CITY:	LAS CRUCES	STATE:	NM
ZIP:	88011	LOT:	1
BLOCK:		SUBNAME:	CASA ROSA TRACTS
TRS:	T23S R1E S25	SITUSADDRS:	
TOTALACRES:	0.16000918		

Google Maps 2222 Avenida de Mesilla



Imagery ©2018 Google, Map data ©2018 Google 20 ft





NM-28

2222 Avenida de Mesilla

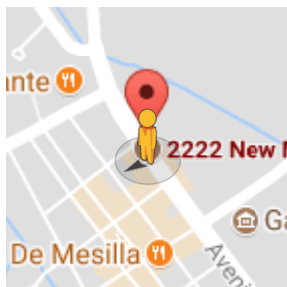


Image capture: Dec 2017 © 2018 Google

Las Cruces, New Mexico



Street View - Dec 2017





OFFICIAL USE ONLY:
Case # 000742
Fee \$ 15⁰⁰

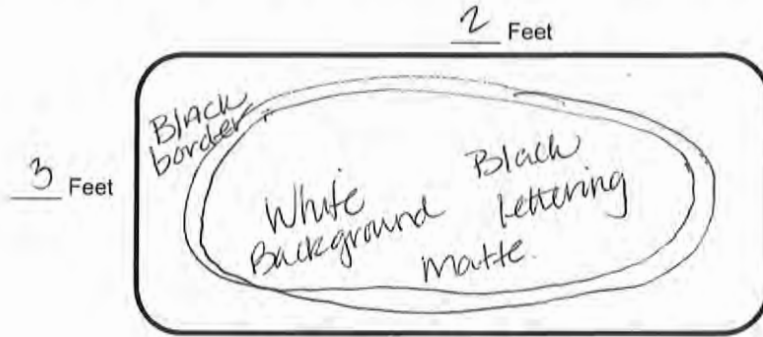
CASE NO: 000742 ZONE: HC APPLICATION DATE: _____

Business Name: Kneading to Heal Business Telephone Number: (575) 649-3404
Business Address: 2222 Avenida de Mesilla City: NM State: NM Zip Code: 88046

Applicant Name: Patricia Grayson Applicant Telephone/Cell Number: (575) 649-3404
Mailing Address: PO Box 254 Dona Ana NM City: Dona Ana State: NM Zip Code: 88032

Description of sign: Oval, Black and white pressed wood.

Please include dimensions, lettering, shape, material, texture, colors, and/or finish to be used on the diagram below.



Colors: Black & white

FOR OFFICAL USE ONLY

- | | | | |
|-------|---|-----|---|
| PZHAC | <input type="checkbox"/> Administrative Approval | BOT | <input type="checkbox"/> Approved Date: _____ |
| | <input type="checkbox"/> Approved Date: _____ | | <input type="checkbox"/> Disapproved Date: _____ |
| | <input type="checkbox"/> Disapproved Date: _____ | | <input type="checkbox"/> Approved with Conditions |
| | <input type="checkbox"/> Approved with conditions | | |

CONDITIONS: PZHAC REVIEW REQUIRED

PERMIT ISSUED BY: _____ ISSUE DATE: _____

Community Development Department
2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104
www.mesilla-nm.gov



TOWN OF MESILLA BOARD ACTION FORM

ITEM:

4. Case 060743: 2222 Avenida de Mesilla, submitted by Kirstie Robles for “A Hair and Body Shop”; a request for a building permit to allow the installation of a 4.5 square foot sign on the front of a commercial structure at this address. **Zoned: Historical Commercial (HC).**

BACKGROUND:

The applicant’s business has moved into the old “Casa Rosa” place at 2222 Avenida de Mesilla. They are proposing to place their sign at this location. This would be the second proposed sign at this location.

18.65.220 Number of permitted signs.

A. A total of two exterior signs may be allowed to each store or bona fide place of business.

B. When more than one business occupies a single building each business will be limited to one sign plus a space on a directory sign at each entrance.

FINDINGS:

- The PZHAC has jurisdiction to review and recommend approval of this request to the BOT.
- The proposed work consists of placing a 4.5 sq. ft. sign.
- The PZHAC concludes that the colors are approved colors for this zone.
- The proposed sign meets the Town’s sign ordinance.

SUPPORTING INFORMATION:

- Application
- Photo

BOARD OPTIONS:

1. Approve.
2. Approve with conditions.
3. Reject.

On July 2, 2018, the P&Z voted 3-0 to approve this case.



OFFICIAL USE ONLY
Case # 060743
Fee \$ 800

CASE NO. 060743 ZONE: HC APPLICATION DATE: _____

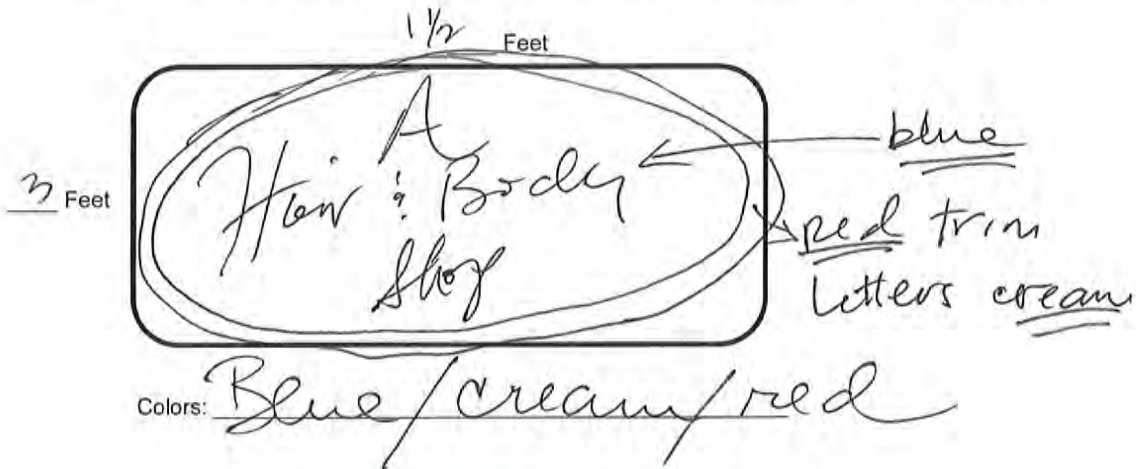
Business Name A. Hair & Body Shop Business Telephone Number 527-1910
San Pasqual Market
Business Address 222 Ave. De Mesilla City nm State nm Zip Code 88046

Applicant Name Kirstie Robles Applicant Telephone/Cell Number 680-5259

Mailing Address PO Box 605 Mesilla City nm State nm Zip Code 88046

Description of sign: oval

Please include dimensions, lettering, shape, material, texture, colors, and/or finish to be used on the diagram below.



FOR OFFICAL USE ONLY

- | | | | |
|-------|---|-----|---|
| PZHAC | <input type="checkbox"/> Administrative Approval | BOT | <input type="checkbox"/> Approved Date: _____ |
| | <input type="checkbox"/> Approved Date: _____ | | <input type="checkbox"/> Disapproved Date: _____ |
| | <input type="checkbox"/> Disapproved Date: _____ | | <input type="checkbox"/> Approved with Conditions |
| | <input type="checkbox"/> Approved with conditions | | |

CONDITIONS: _____

PERMIT ISSUED BY: _____ ISSUE DATE: _____

Community Development Department
2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104
www.mesilla-nm.gov

2222 AVENIDA DE MESILLA



ACCOUNTNUMBER:	R0401162	PARCELNUMBER:	4006137241392
OWNERNAME:	BINNS LTD CO	MAILADDR1:	151 S DON ROSER DR
CITY:	LAS CRUCES	STATE:	NM
ZIP:	88011	LOT:	1
BLOCK:		SUBNAME:	CASA ROSA TRACTS
TRS:	T23S R1E S25	SITUSADDRS:	
TOTALACRES:	0.16000918		

Google Maps 2222 Avenida de Mesilla



Imagery ©2018 Google, Map data ©2018 Google 20 ft



NM-28

2222 Avenida de Mesilla

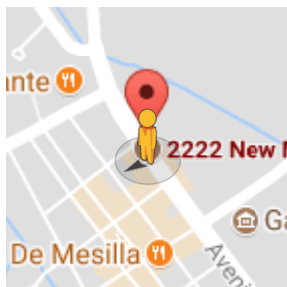


Image capture: Dec 2017 © 2018 Google

Las Cruces, New Mexico



Street View - Dec 2017







TOWN OF MESILLA BOARD ACTION FORM

ITEM:

5. Case 060744: 2350 Calle de Principal, submitted by Marianne Schweers for “Heart of the Desert Pistachios & Wines;” a request for a sign permit to install an oval sign, 15 sq. ft., at their business. **Zoned: Historic Commercial (HC).**

BACKGROUND:

The applicant is proposing to hang a sign at the entrance of the shop. The sign will be 15 sq. feet which is permissible. It will be located in the same area as a previously approved sign for "NM PECAN"

FINDINGS:

- The PZHAC has jurisdiction to review and recommend approval of this request to the BOT.
- The proposed work consists of placing a 15 sq. ft. sign.
- The PZHAC concludes that the colors are approved colors for this zone.
- The proposed sign meets the Town’s sign ordinance.

SUPPORTING INFORMATION:

- Application
- Photo

BOARD OPTIONS:

1. Approve.
2. Approve with conditions.
3. Reject.

On July 2, 2018, the P&Z voted 3-0 to approve this case.



OFFICIAL USE ONLY:

Case # 000744
Fee \$ 30.00

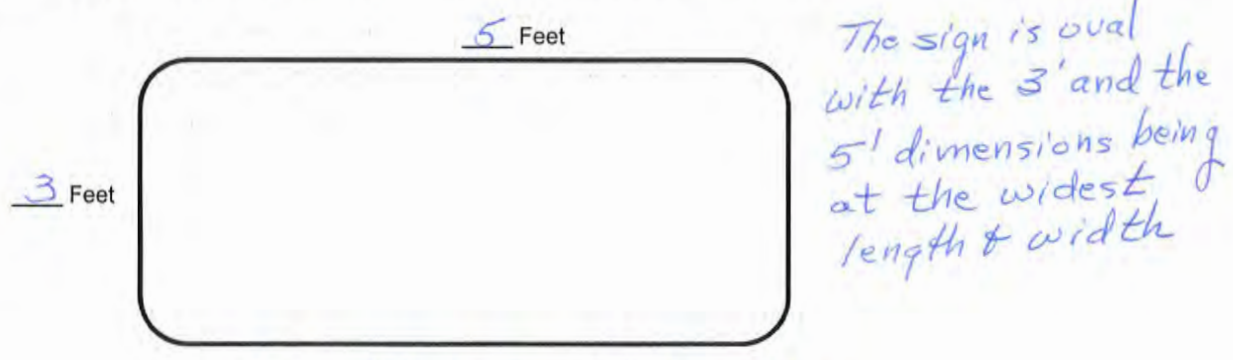
CASE NO. _____ ZONE: _____ APPLICATION DATE: _____

Heart of the Desert Pistachios & Wines 575-434-0035
Business Name Business Telephone Number (current plaza store
2350 Calle de Principal Mesilla, NM 88046 575-647-2115)
Business Address City State Zip Code

Marianne Schweers 575-434-0035
Applicant Name Applicant Telephone/Cell Number
7288 Hwy 54-70 Alamogordo, NM 88310
Mailing Address City State Zip Code

Description of sign: See enclosed pictures - Frame is wrought iron
Sign is sign board, painted with enamel paints, flat surface

Please include dimensions, lettering, shape, material, texture, colors, and/or finish to be used on the diagram below.



Colors: Gray, Red, White, black outlines

FOR OFFICAL USE ONLY

- | | | | |
|-------|---|-----|---|
| PZHAC | <input type="checkbox"/> Administrative Approval | BOT | <input type="checkbox"/> Approved Date: _____ |
| | <input type="checkbox"/> Approved Date: _____ | | <input type="checkbox"/> Disapproved Date: _____ |
| | <input type="checkbox"/> Disapproved Date: _____ | | <input type="checkbox"/> Approved with Conditions |
| | <input type="checkbox"/> Approved with conditions | | |

CONDITIONS: _____

PERMIT ISSUED BY: _____ ISSUE DATE: _____

2350 CALLE DE PRINCIPAL



ACCOUNTNUMBER:	R0401625	PARCELNUMBER:	4006137210430
OWNERNAME:	TAYLOR J PAUL TRUSTEE J PAUL & MARY H D TAYLOR REV TRUST	MAILADDR1:	PO BOX 133
CITY:	MESILLA	STATE:	NM
ZIP:	88046	LOT:	
BLOCK:		SUBNAME:	
TRS:	T23S R1E S25	SITUSADDRS:	
TOTALACRES:	0.03209366		

Google Maps 2350 Calle Principal



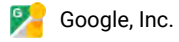
Imagery ©2018 Google, Map data ©2018 Google 20 ft

Google Maps 2420 Calle Principal

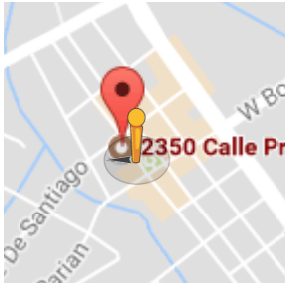


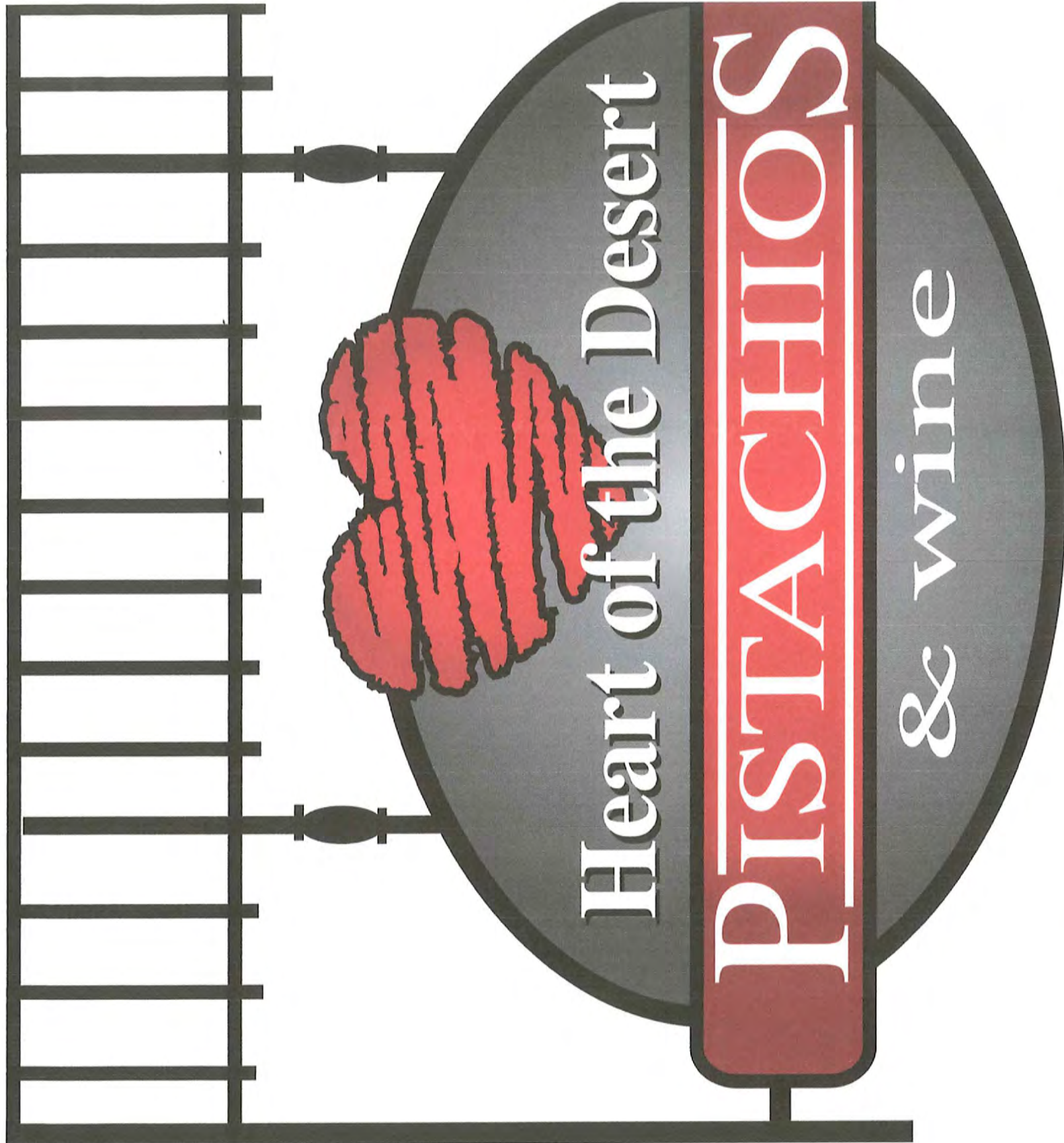
Image capture: Dec 2017 © 2018 Google

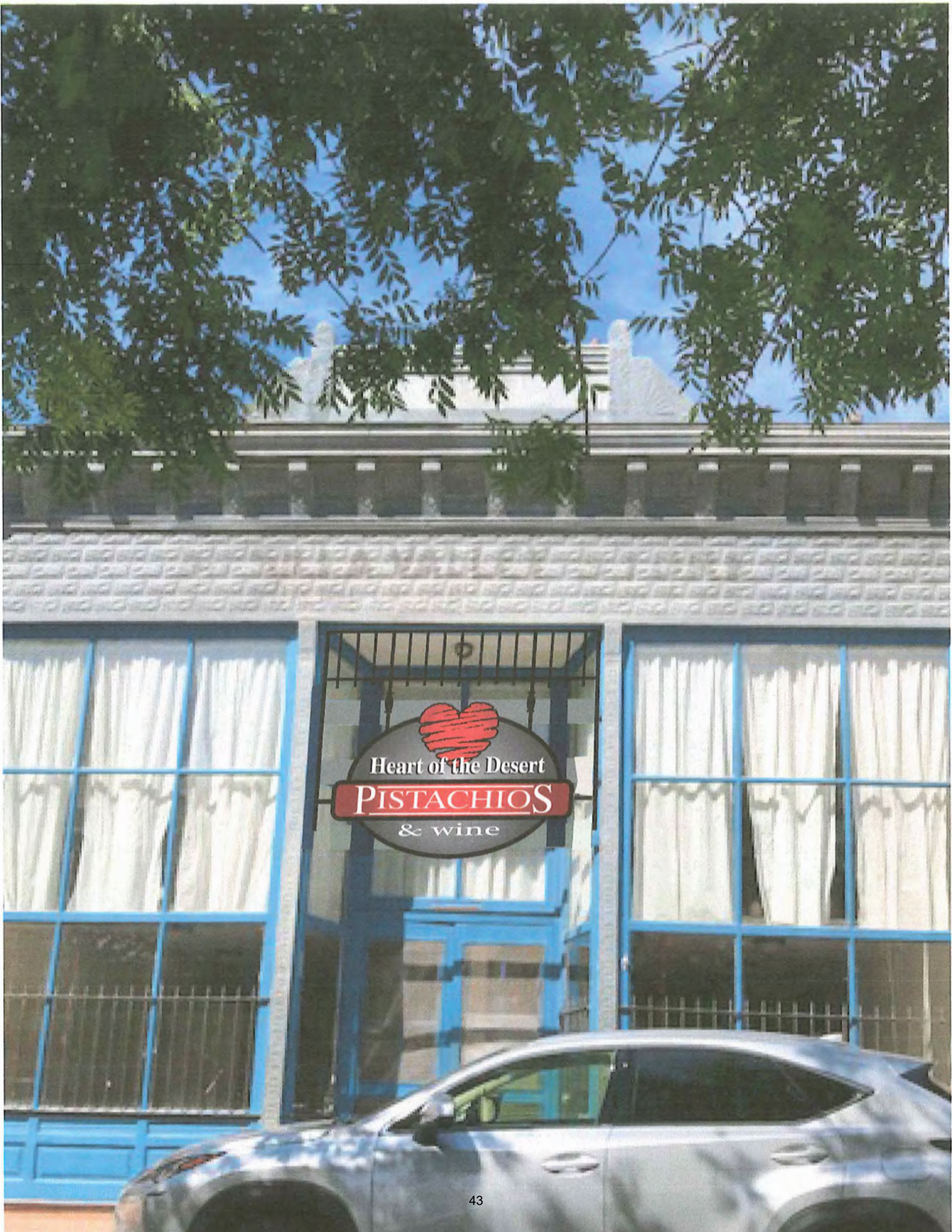
Las Cruces, New Mexico



Street View - Dec 2017







Marianne Schweers

From: Mary Helen Ratje [mhratje@comcast.net]
Sent: Wednesday, June 20, 2018 11:02 PM
To: Marianne Schweers
Subject: Sign for Heart of the Desert

Good Morning Marianne,

Paul Taylor gives his consent for the Heart of the Desert sign to go up on the 2350 Calle de Principal property.

Sincerely,
Paul Taylor
by Mary Helen Taylor Ratje=



RESOLUTION NO. 2018-08

**APPROVING PARTICIPATION IN THE PROGRAM OF THE
SOUTH CENTRAL COUNCIL OF GOVERNMENTS, INC.
FOR FISCAL YEAR 2018-2019**

WHEREAS, the TOWN OF MESILLA (herein-after known as the “Member”), desires to be a participating member in the program and policy development for the South Central Council of governments, Inc. (hereinafter known as “SCCOG”); and

WHEREAS, it is necessary and desirable that an agreement setting forth the services to be performed by the SCCOG for the Member be entered into, wherewith the SCCOG is agreeing to furnish the following:

- A. Implement the work program as established by the SCCOG Board of Directors for the 2018-2019 Fiscal Year.
- B. Provide the Member, when requested, with technical, grant program planning, economic development, strategic overall planning and management assistance.
- C. Address problems, issues and opportunities of a regional nature which go beyond single municipal or county jurisdictional boundaries and serve as a liaison and advocate for local governments within the region at the state and federal levels.
- D. Provide information dissemination about statewide regional and community initiatives to foster greater coordination and efficiency of the programs.

WHEREAS, it is necessary to set forth the sum to be paid by the Member to the SCCOG as annual dues, thereby placing the Member with voting powers on the SCCOG Board of Directors, with an agreement to furnish the following:

- A. To participate, through their designated representatives or alternate, in the SCCOG’s policy development process by attending meetings, helping formulate the annual work program, reviewing the SCCOG Goals and Objectives, and the District Comprehensive Economic Development Strategy (CEDS).
- B. To pay to the SCCOG the sum of **\$654.00** annual membership dues as payment of the aforementioned services for the period beginning July 1, 2018 and ending June 30, 2019.
- C. The Member hereby appoints Nora L. Barraza, as their designated representative and Carlos Arzabal as alternate.

NOW THEREFORE, BE IT RESOLVED THAT the Member and the SCCOG hereby mutually agree to the aforementioned provisions of this Resolution and Agreement.

DONE this 9th day of July, 2018 at Mesilla, New Mexico.

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoeher-Hernandez
Town Clerk-Treasurer



RESOLUTION NO. 2018-09

A RESOLUTION ESTABLISHING NEW RENTAL RATES FOR THE MESILLA COMMUNITY CENTER AND KITCHEN, TOWN HALL, PLAZA AND ESTABLISHING NEW RATES FOR FILM PERMITS.

WHEREAS, the Mesilla Community Center, Town Hall, and Plaza are municipally owned and operated facilities used for the benefit of Mesilla residents and local public organizations and;

WHEREAS, the Mesilla Community Center, Town Hall, and Plaza are used for the benefit of Mesilla residents and;

WHEREAS, the Town of Mesilla sees a need to raise the rental rates for rentals of the Community Center, Town Hall, and Plaza due to the rising costs of utilities and to properly operate and maintain the facility and;

WHEREAS, Film permits within the Town of Mesilla provide filmmakers with a historical and cultural experience that they cannot find elsewhere;

WHERE AS, the Town of Mesilla sees a need to raise the rate for film permits in the Town of Mesilla;

WHEREAS, the facility rental rates and film permit rates will be set as attached in “Exhibit A”;

NOW THEREFORE, LET IT BE RESOLVED BY THE GOVERNMENT BODY OF THE TOWN OF MESILLA, NEW MEXICO, that the above fees schedule is hereby authorized and may be applied as specified in this resolution.

PASSED, ADOPTED, AND APPROVED this 9th day of July 2018.

ATTEST:

Nora L. Barraza

Mayor

Cynthia Stoechner-Hernandez

Town Clerk - Treasurer

Town of Mesilla

Temporary Events and Special Events Rental Form



Print Form

2231 Avenida de Mesilla P.O. Box 10
Mesilla, NM 88046

Phone: (575) 524-3262 Fax: (575) 541-6327

PLEASE TYPE OR PRINT

Name Current Date

MAILING Address

City State Zip

Phone Number Alternate Phone Number

E-mail Address

Rental Date Rental Start Time Rental End Time

FACILITY RENTAL LOCATION(Plaza, Community Center, Park): _____

→ **REFUNDABLE DEPOSIT** - Applicant agrees to pay a refundable deposit of **\$500** for up to 6 hours of rental. Any rentals that will exceed 6 hours, will require an additional \$100 deposit per hour. The deposit will be refunded when the town Public Works Department determines that the venue was satisfactorily cleaned and returned to original condition by the permit holder. If the venue has not been cleaned and returned to original condition by the end of the established use period, the town will withhold all or part of the deposit, depending on the time and personnel needed to address the violations. If the violations to the venue exceeds the deposit amount, the renter will be invoiced for the difference. **The deposit must be paid in full in order to have the date and times reserved on the calendar.**

→ **RENTAL FEE** - The applicant will pay a **\$100.00** per hour or **\$500.00** per day rental fee. This fee will NOT be prorated, and should include adequate time for both setting up and tearing down. Mesilla residents will receive a 50% discount on rentals that are 4 hours or more. Proof of residency will be required to receive the discount. The rental fee must be paid in full within 10 working days before the event. The rental fee will not be refunded should any cancellation occur within 10 days of the event (this includes cancellations due to weather on the day of event).

STREET CLOSURE FEE: \$250.00 per day. (Site plan and Street closure map must be included with application.)

- Event Type: Concert___ Procession___ Run/Walk___ Bike Race___
- March___ Conference___ Carnival___ Block Party___
- Celebration___ Art Show___ Training___ Other___

- Purpose of Event: Fundraiser:___ Community/Neighborhood Activity:___ School Activity:___
- Religious Activity:___ Other (Explain): ___

TRAFFIC CONTROL:

EVENT TIMES: TRAFFIC MONITORING:

<u>Times the Street will be Closed</u>			<u>Entire Event Duration Times</u>			<u>Times you Need Presence of</u>		
<u>Including Set-up & Clean-up</u>						<u>Police Officers on the Street</u>		
Traffic Control	Date	Time	Event Times	Date	Time	Monitoring	Date	Time
Start:			Start:			Start:		
End:			End:			End:		

MULTIPLE DATE BREAKDOWN

Date:	Time Start:	Time End:	Date:	Time Start:	Time End:
-------	-------------	-----------	-------	-------------	-----------

EXPECTED EVENT ATTENDANCE

Number of Participants/Spectators/Attendees: _____ Event Staff/Volunteers: _____

Vehicles:
Other (specify): Total Number of People Expected:

BARRIERS AND TEMPORARY STRUCTURES:

Barriers and temporary structures must be detailed on the site plan. A public safety plan, crowd managers and/or fire guard may be required and must be approved by EPFD.

Will temporary fences or barriers be erected? Yes No
Will temporary membrane structures be erected (tents, canopies)? Yes No
Will stages or other structures be erected? Yes No

Quantity and Size of Structure(s):
Description/Purpose of Structure(s):

FOOD AND BEVERAGE VENDORS:

Will the event feature food, beverage or merchandise vendors? Yes No
Approximate number of food locations:
Approximate number of beverage locations:
Approximate number of pre-packaged food locations:
Approximate number of exposed food locations:

How will you supply electrical power to your event?

Will compressed gasses be used? Yes No (If Yes) Flame Type:
Cooking Display/Ceremonial Will the event feature or utilize fireworks/pyrotechnics? Yes No
Contractor Company: License:
Contact Person: Address:
City/State/Zip: Work Phone:
Cell: Email:

ALCOHOL:

Insurance and other provisions may be required when serving, consuming or selling alcohol. All alcohol sales require a New Mexico License.

Will alcoholic beverages be sold, served or consumed at the event? Yes No
Will alcoholic beverages be sold, served or consumed in a City Park? Yes No
Will alcoholic beverages be sold, served or consumed on City Right-of-Way? Yes No

FOR ALCOHOL SALES ONLY - Trade Name of License Applicant:

*Applicant must supply security and fencing for entire area where alcohol will be served and consumed.

SEE ATTACHED RULES AND REGULATIONS FOR USE OF FACILITY RENTALS.

The applicant agrees to the conditions included on this form:

Signature of Applicant _____ **Date** _____

APPLICATION FEE:	<input type="text"/>	OFFICE USE ONLY	Date Returned:	Added to
STREET CLOSURE FEE:	<input type="text"/>		Date Submitted:	<input type="checkbox"/> Master
DEPOSIT:	<input type="text"/>		Date Submitted:	Calendar
			Receipt #	

*STAFF REPORTS

Community Projects Report

Project	Description
Current Contact information	Irene E. Parra Email: irenep@mesillanm.gov Work: 575-524-3262 Cell:575-571-3890
Summer Recreation Program	The Summer Recreation program is in its fifth week. Activities are well planned and executed and the participants are enjoying the program. A talent show was held last week with participants singing and dancing. The program will end on July 20th.
Mesilla Summer Music Series	The Summer Music Series is in its 4 th week. The event will run through July 27 th . Businesses have been encouraged to stay open late.
Diez y Seis de Septiembre	I have begun booking entertainment for the fiesta and recruiting vendors for the event. The fiesta is scheduled for Saturday September 15 th and Sunday September 16 th , along with a parade on Saturday morning at 11am, along Avenida de Mesilla.
Bellas Artes Artisan Market	Belles Artes Sin Fronteras is hosting the 1 st Annual Artisan Market event in the Town of Mesilla August 25 th and 26 th in the plaza. The event will bring together artists from various cultures to display and promote sales of their handcrafted products. Bellas Artes Sin Fronteras is a non-profit organization whose mission is to extend the knowledge and understanding of all cultures, across borders, through the advancement of fine arts and education; and to support the efforts of charitable organizations associated with these goals.



Memorandum

To: Mayor and Trustees

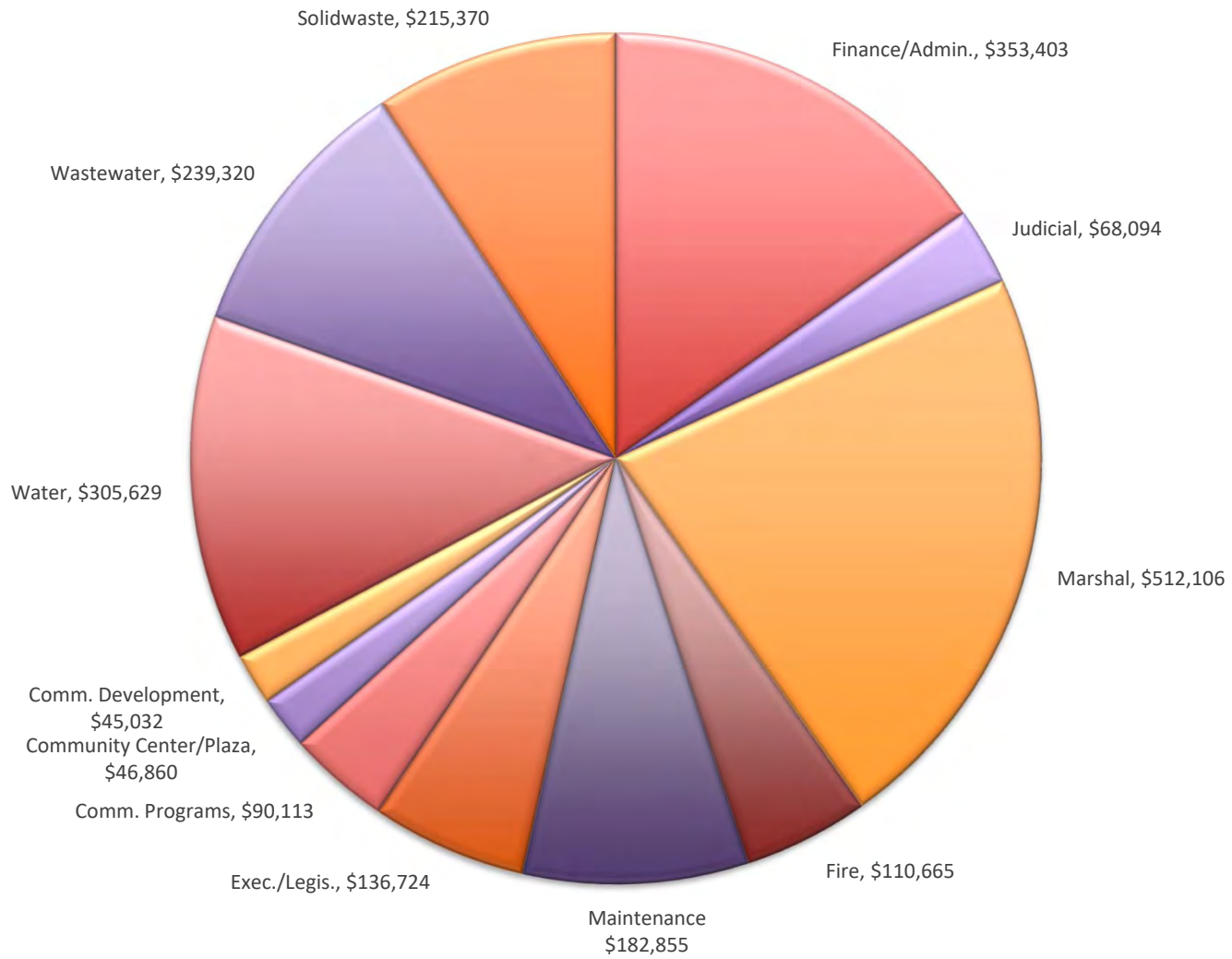
From: Cynthia Stoeher-Hernandez *CSH*
Town Clerk-Treasurer

RE: Monthly Finance Report

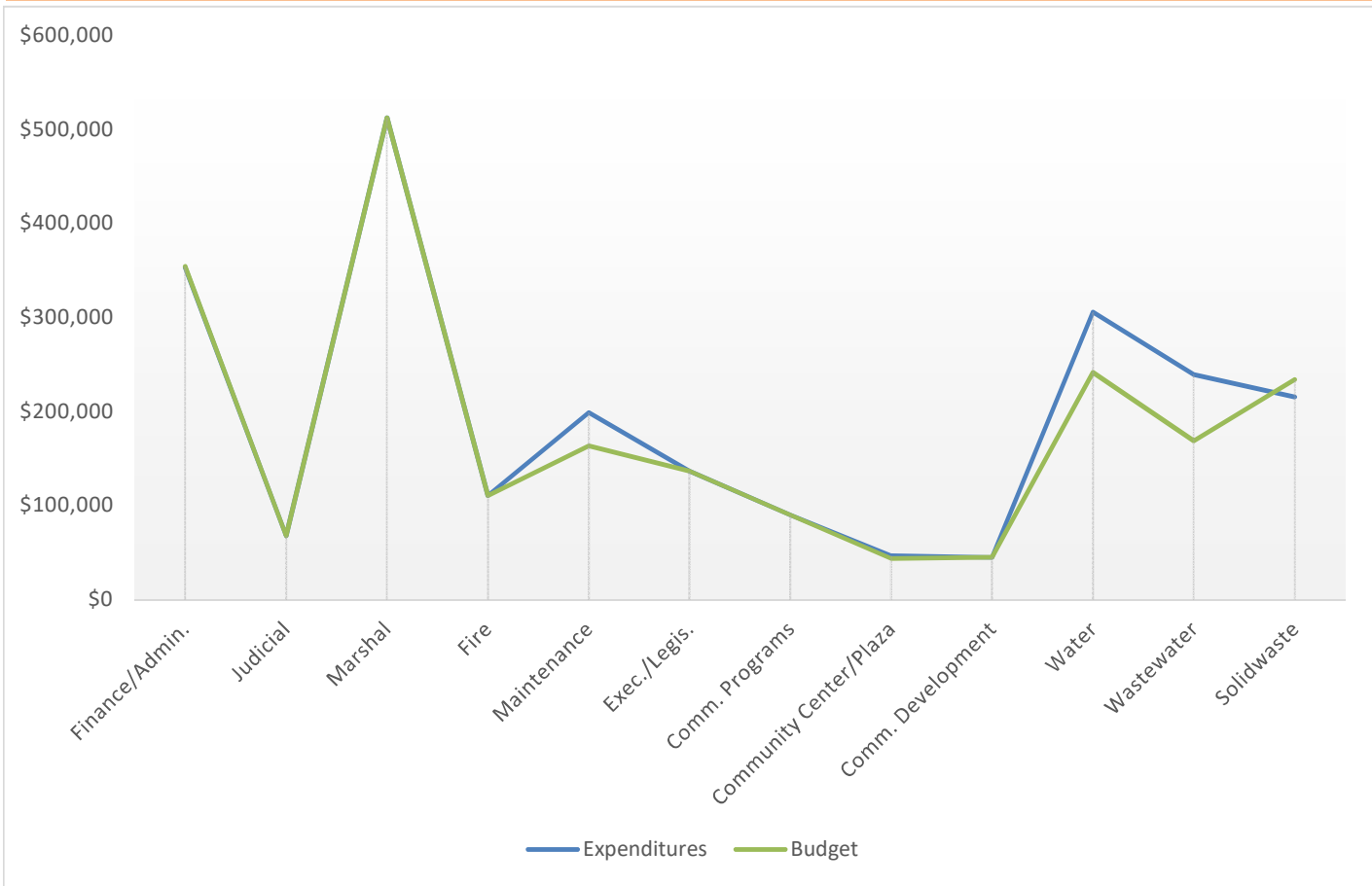
Listed below is a review of department and fund expenditures for: June
General Fund should be at: 100.00% spending

YTD EXPENDITURES	%Exp.	\$ Money YTD	Mo.%	YTD % over/under	Approved Budget
Finance/Admin.	99.79%	\$353,403	100.00%	-0.21%	\$ 354,158
Judicial	100.00%	\$68,094	100.00%	0.00%	\$ 68,094
Marshal	100.00%	\$512,106	100.00%	0.00%	\$ 512,106
Fire	100.00%	\$110,665	100.00%	0.00%	\$ 110,665
Maintenance	121.52%	\$198,815	100.00%	21.52%	\$ 163,610
Exec./Legis.	100.00%	\$136,724	100.00%	0.00%	\$ 136,724
Comm. Programs	100.00%	\$90,113	100.00%	0.00%	\$ 90,113
Community Center/Plaza	106.97%	\$46,860	100.00%	6.97%	\$ 43,805
Comm. Development	100.00%	\$45,032	100.00%	0.00%	\$ 45,032
General Fund	102.46%	\$1,561,812	100.00%	2.46%	\$ 1,524,308
Water	126.45%	\$305,629	100.00%	26.45%	\$ 241,695
Wastewater	141.74%	\$239,320	100.00%	41.74%	\$ 168,839
Solidwaste	92.04%	\$215,370	100.00%	-7.96%	\$ 233,994
Enterprise Fund	108.85%	\$760,319	100.00%	8.85%	\$ 698,528

EXPENDITURES



EXPENDITURES VS BUDGET

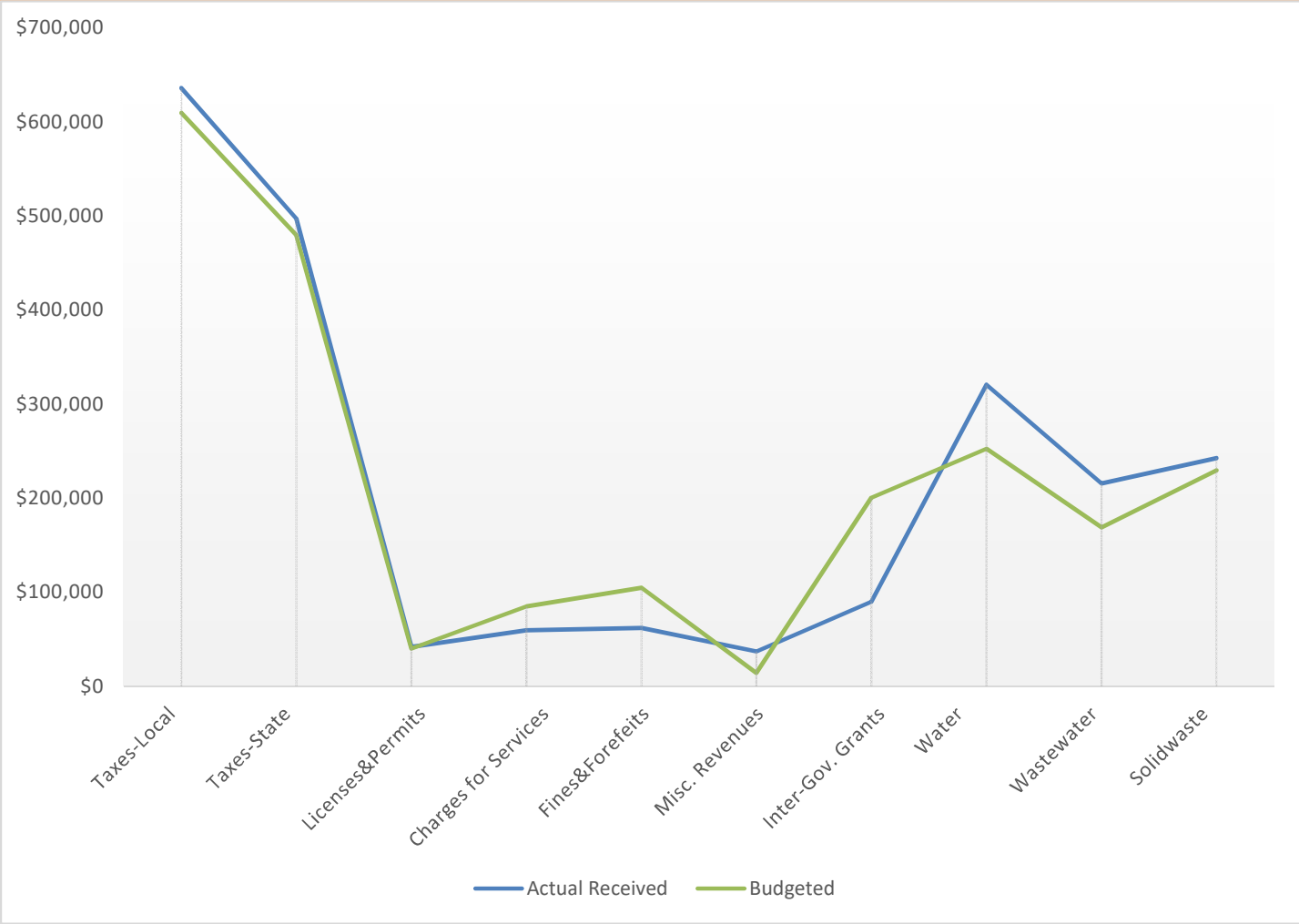


Please request the INCODE report for detail revenues and expenses by fund.

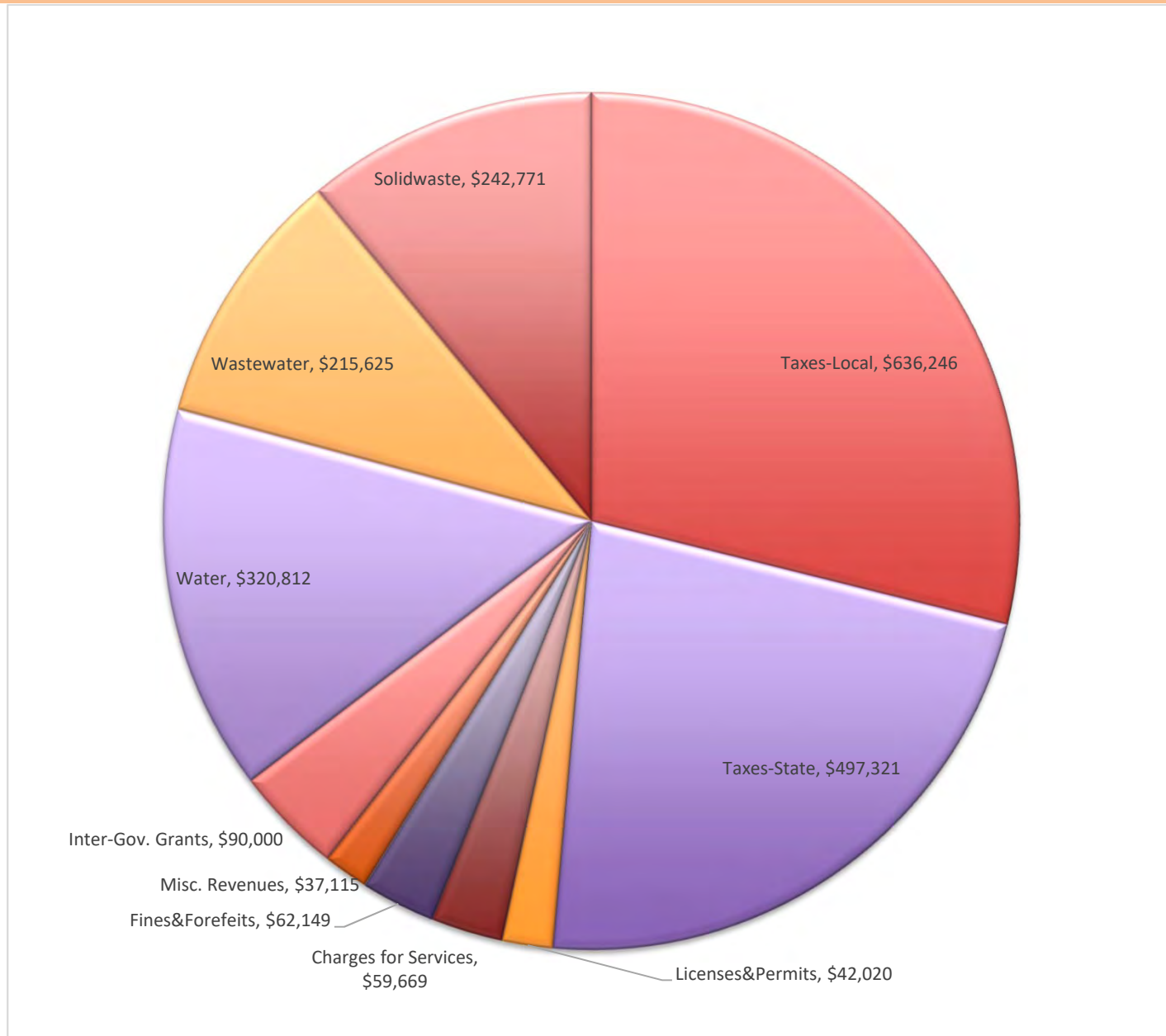
REVENUE

YTD REVENUES	% Rec.	YTD Money \$	% Est.	YTD % over/under	AMOUNT BUDGETED
Taxes-Local	104.33%	\$636,246	100.00%	4.33%	\$609,863
Taxes-State	103.70%	\$497,321	100.00%	3.70%	\$479,592
Licenses&Permits	105.05%	\$42,020	100.00%	5.05%	\$40,000
Charges for Service	70.20%	\$59,669	100.00%	-29.80%	\$85,000
Fines&Forefeits	59.19%	\$62,149	100.00%	-40.81%	\$105,000
Misc. Revenues	259.15%	\$37,115	100.00%	159.15%	\$14,322
Inter-Gov. Grants	44.88%	\$90,000	100.00%	-55.12%	\$200,554
General Fund	92.84%	\$1,424,520	100.00%	-7.16%	\$1,534,331
Water	126.98%	\$320,812	100.00%	26.98%	\$ 252,650
Wastewater	127.50%	\$215,625	100.00%	27.50%	\$ 169,120
Solidwaste	105.68%	\$242,771	100.00%	5.68%	\$ 229,716
Enterprise Fund	119.60%	\$779,208	100.00%	19.60%	\$651,486

REVENUE vs BUDGET

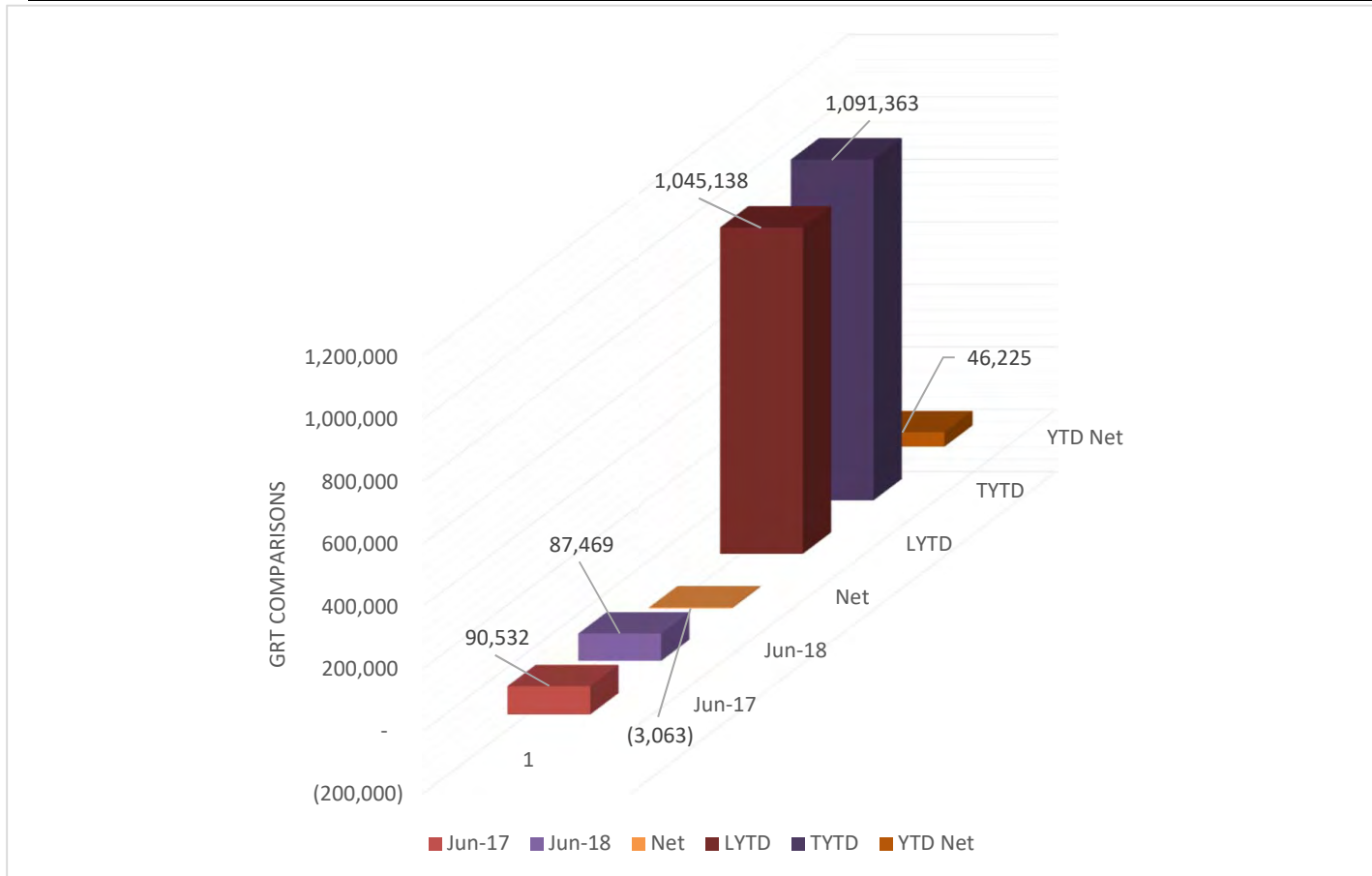


YTD REVENUES



GRT COMPARISONS

Jun-17	Jun-18	Net	LYTD	TYTD	YTD Net
90,532	87,469	(3,063)	1,045,138	1,091,363	46,225



Business GRT in April 2018

Percentage by month	-3%	Percentage over last FYTD	4%
---------------------	------------	---------------------------	-----------

Total Contracts paid out of GRT per month (Fire Truck/Town Hall): \$ 6,961.70

**TOWN OF MESILLA FIRE DEPARTMENT
MONTHLY BOT REPORT**



DATE: June 2018

MAJOR ADDITIONS TO INVENTORY

2 auxillary stretchers, 1 scoop stretcher, 8 smooth bore nozzle tips, 6 shut off valves, 800 feet of 2.5 inch hose.

MAINTENANCE OF EQUIPMENT

Brush 31 high pressure pump replaced. All fire apparatus passed wet inspections and preventive maintenace completed. Lights repaired on Brush 32, Graphics repaired on Brush 32. Graphics completed on Squad 32. Floor repaired and radios installed on Squad 32.

COMMENTS

Raft the Rio event held with no injuries or rescues. This is a cooperative exercise with Mesilla Fire Department working with Las Cruces Fire Department and several DAC departments. This event allows us to practice Unified Command with fire, police and ancillary agencies to insure the safety of event participants. The current academy cadets continue their training and are working hard to perfect their skills as firefighters and EMS responders. Recruitment has also begun for the next class of Explorers.

SUBMITTED BY

Fire Chief Kevin Hoban _____

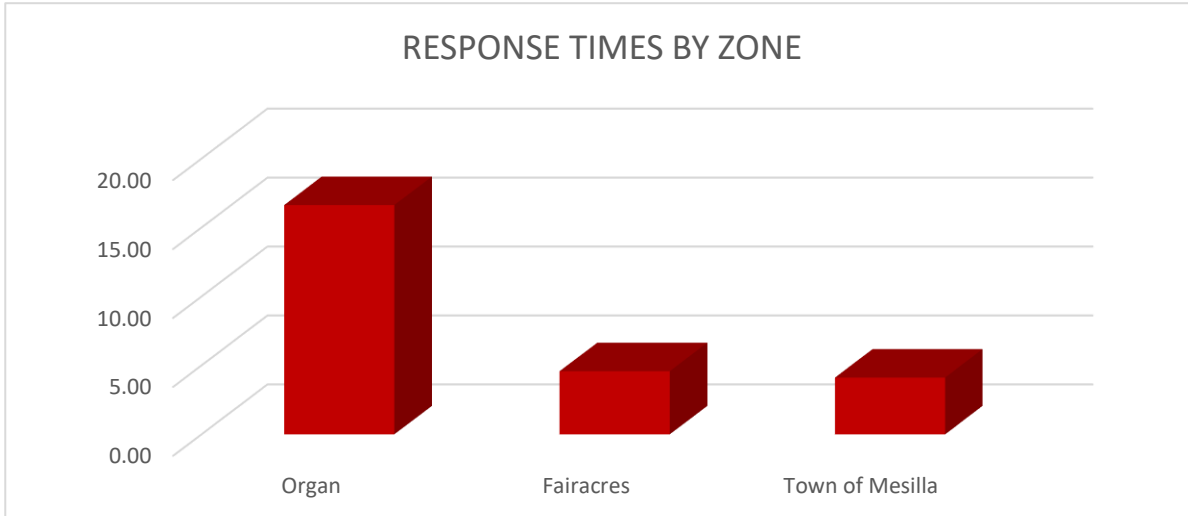
Mesilla Fire Department

Mesilla, NM

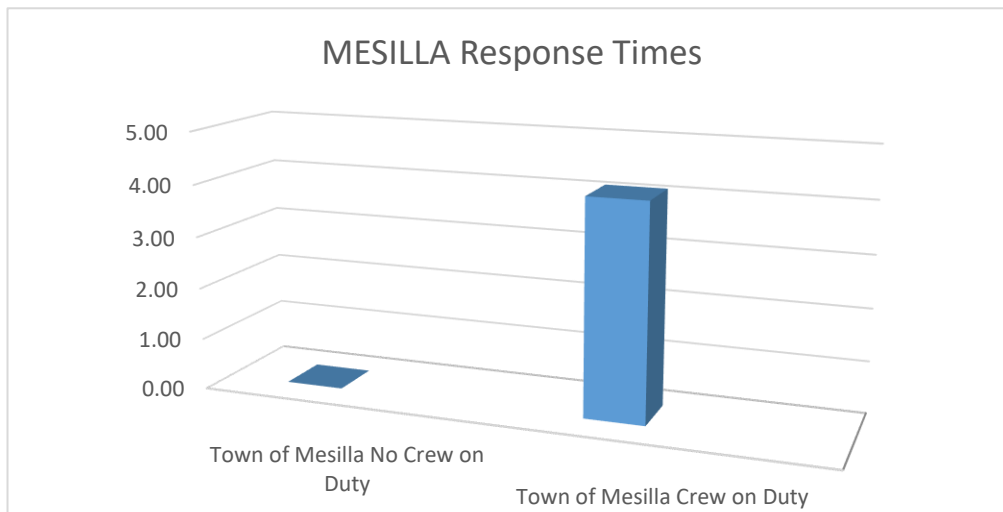
This report was generated on 07/05/2018



Response Mode: Lights and Sirens | Start Date: 06/01/2018 | End Date:06/30/2018



Zone	AVERAGE RESPONSE TIME (in minutes)
Organ	16.63
Fairacres	4.58
Town of Mesilla	4.12
Town of Mesilla No Crew on Duty	NA
Town of Mesilla Crew on Duty	4.12



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.

emergencyreporting.com
Doc Id: 342
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Only REVIEWED incidents included. Response Time is Dispatched to Arrived.

emergencyreporting.com
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Mesilla Fire Department

Mesilla, NM

This report was generated on 7/5/2018 2:19:56 AM



Events per Event Type for Date Range (Landscape)

Start Date: 06/01/2018 | End Date: 06/30/2018

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
24 Hour Shift						
	06/01/2018	24 Hour Night Shift	Shifts	Station 31	24	Robert Alderete, John Chavez, Humberto Manriquez, Nicolas Navarro, Dylan Thunhorst
	06/03/2018	24 Hour Night Shift	Shifts	Station 31	24	Robert Alderete, John Chavez, Seriah Gore, Nicolas Navarro, Morgan Smith, Dylan Thunhorst
	06/04/2018	Shift	Shifts	Mesilla Fire Station 31	24	John Chavez
	06/05/2018	Shift	Shifts	Mesilla Fire Station 31	24	John Chavez
	06/06/2018	Shift	Shifts	Mesilla Fire Station 31	24	John Chavez
	06/07/2018	Shift	Shifts	Mesilla Fire Station 31	24	John Chavez
	06/07/2018	Day Shift	Shifts	Mesilla Fire Dept	24	Humberto Manriquez
	06/10/2018	Shift	Shifts	Mesilla Fire Station 31	24	John Chavez
	06/12/2018	Night Shift	Shifts	Station 31	24	Dylan Thunhorst
	06/12/2018	Shift	Shifts	Mesilla Fire Station 31	24	John Chavez

Only LOCKED events included.

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	06/13/2018	Shift	Shifts	Mesilla Fire Station 31	24	John Chavez
	06/13/2018	Night Shift	Shifts	Station 31	17	Dylan Thunhorst
	06/18/2018	Shift	Shifts	Mesilla Fire Station 31	24	John Chavez, Humberto Manriquez, Nicolas Navarro, Dylan Thunhorst
	06/18/2018	24 Hour Night Shift	Shifts	Station 31	24	Dylan Thunhorst
	06/28/2018	Night Shift	Shifts	Station 31	24	Robert Alderete, John Chavez, Mateo Martinez, Morgan Smith, Dylan Thunhorst

Total Hours for 24 Hour Shift: 353

12 Hour Night Shift						
	06/04/2018	Night Shift	Shifts	Mesilla Fire Dept	15	John Chavez, Humberto Manriquez, Nicolas Navarro, Morgan Smith
	06/05/2018	Night Shift	Shifts	Mesilla Fire Dept	11	Humberto Manriquez
	06/06/2018	Night Shift	Shifts	Mesilla Fire Dept	3	Humberto Manriquez
	06/08/2018	Night Shift	Shifts	Mesilla fire Dept	9	Humberto Manriquez
	06/11/2018	Night Shift	Shifts	Mesilla Fire Dept	20	Robert Alderete, Humberto Manriquez
	06/12/2018	Night Shift	Shifts	St. 31	12	Gabriel Gil
	06/12/2018	Night Shift	Shifts	station 31	12	Phillip Guzman
	06/14/2018	Shift	Shifts	Mesilla Fire Station 31	12	Robert Alderete, John Chavez, Seriah Gore, Phillip Guzman, Humberto Manriquez, Nicolas Navarro, Morgan Smith, Dylan Thunhorst, Joseph Torres
	06/15/2018	Night Shift	Shifts	Mesilla Fire Dept	13	Robert Alderete, Humberto Manriquez, Dylan Thunhorst, Joseph Torres

Only LOCKED events included.

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	06/17/2018	Shift	Shifts	Mesilla Fire Station 31	24	John Chavez, Mateo Martinez, Morgan Smith
	06/19/2018	Shift	Shifts	Mesilla Fire Station 31	12	John Chavez
	06/22/2018	Night Shift	Shifts	House 31	12	John Chavez, Scott Gafford, Seriah Gore, Humberto Manriquez, Mateo Martinez, Morgan Smith, Dylan Thunhorst
	06/25/2018	shift	Shifts		14.5	John Chavez, Aaron Cruz, Humberto Manriquez, Morgan Smith

Total Hours for 12 Hour Night Shift: 169.5

Administration Shift						
	06/04/2018	Admin Shift	Shifts	Mesilla Fire Station 31	5	Chad Zecha
	06/05/2018	Admin Shift	Shifts	Mesilla Fire Station 31	5.5	Chad Zecha
	06/06/2018	Admin Shift	Shifts	Mesilla Fire Station 31	5.5	Chad Zecha
	06/07/2018	Admin Shift	Shifts	Mesilla Fire Station 31	12	Chad Zecha
	06/19/2018	Admin Shift	Shifts	Mesilla Fire Station 31	3	Chad Zecha
	06/25/2018	Admin Shift	Shifts	Mesilla Fire Station 31	9	Chad Zecha
	06/29/2018	Admin Shift	Shifts	Mesilla Fire Station 31	3	Chad Zecha

Total Hours for Administration Shift: 43

Prevention Division Shift						
	06/09/2018	Inspection	Prevention Event	Mesilla	4	Gregory Whited
	06/22/2018	Inspections	Prevention Event	Mesilla	4	Gregory Whited

Only LOCKED events included.

EVENT TYPE	DATE	EVENT NAME	CATEGORY	LOCATION	HOURS	PARTICIPANTS
	06/25/2018	inspections	Prevention Event	Dry springs distillery	2	Gregory Whited
	06/28/2018	inspections	Prevention Event	Mesilla	5	John Chavez, Morgan Smith, Gregory Whited

Total Hours for Prevention Division Shift: 15

Special Assignment						
	06/13/2018	Station Tour for Angel Care	Station Tour	Station 31	1.5	John Chavez, Morgan Smith, Dylan Thunhorst
	06/30/2018	senator heinrich visit	Station Tour	Station 31	3	Robert Alderete, John Chavez, Crystal Davis-Whited, Seriah Gore, Phillip Guzman, Kevin Hoban, Humberto Manriquez, Nicolas Navarro, Lance Shepan, Gregory Whited, Chad Zecha

Total Hours for Special Assignment: 4.5

12 Hour Day Shift						
	06/16/2018	Day Shift	Shifts	Shift Raft the Rio	8	Robert Alderete, Phillip Guzman, Humberto Manriquez, Health Care Provider Other, Morgan Smith, Dylan Thunhorst, Joseph Torres

Total Hours for 12 Hour Day Shift: 8

On Call Duty Officer						
	06/19/2018	On Call Duty Officer	Shifts	Mesilla Fire District	22	Chad Zecha
	06/25/2018	On Call Duty Officer	Shifts	Mesilla Fire District	18	Chad Zecha

Total Hours for On Call Duty Officer: 40

Only LOCKED events included.

Mesilla Fire Department

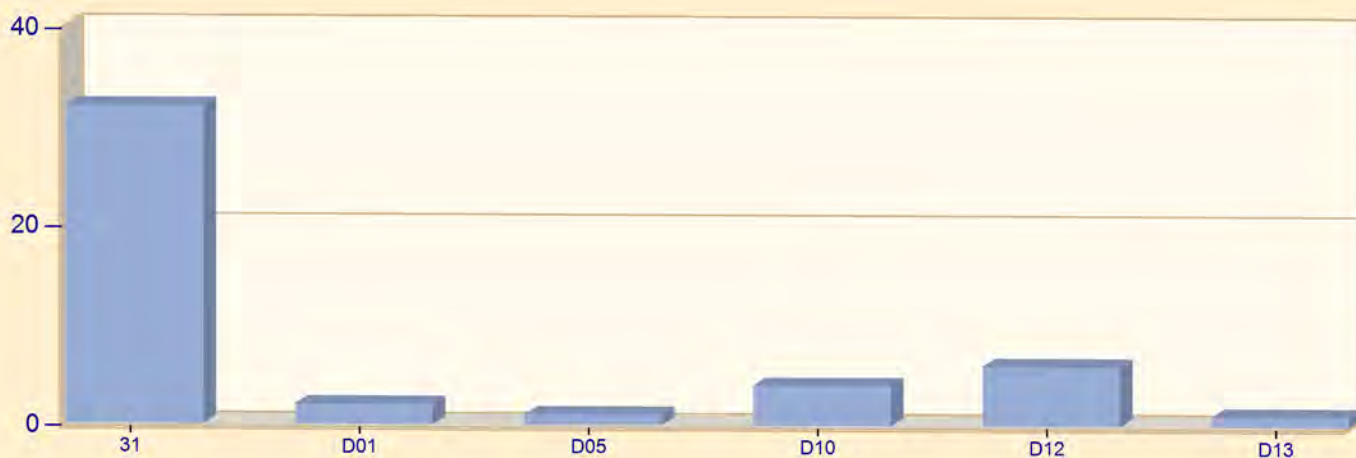
Mesilla, NM

This report was generated on 7/5/2018 1:12:55 AM



Incident Type Count per Zone for Date Range

Start Date: 06/01/2018 | End Date: 06/30/2018



ZONES	INCIDENT TYPE	COUNT
31 - Town of Mesilla		
	311 - Medical assist, assist EMS crew	3
	321 - EMS call, excluding vehicle accident with injury	11
	381 - Rescue or EMS standby	2
	400 - Hazardous condition, other	1
	412 - Gas leak (natural gas or LPG)	1
	445 - Arcing, shorted electrical equipment	2
	500 - Service Call, other	1
	511 - Lock-out	1
	522 - Water or steam leak	1
	553 - Public service	1
	554 - Assist invalid	3
	561 - Unauthorized burning	1
	611 - Dispatched & cancelled en route	3
	745 - Alarm system activation, no fire - unintentional	1
	<i>Total Incidents for 31 - Town of Mesilla:</i>	32
D01 - Dona Ana		
	611 - Dispatched & cancelled en route	2
	<i>Total Incidents for D01 - Dona Ana:</i>	2
D05 - Organ		

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

ZONES	INCIDENT TYPE	COUNT
	321 - EMS call, excluding vehicle accident with injury	1
	<i>Total Incidents for D05 - Organ:</i>	1
D10 - Mesquite		
	150 - Outside rubbish fire, other	1
	154 - Dumpster or other outside trash receptacle fire	1
	552 - Police matter	1
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D10 - Mesquite:</i>	4
D12 - Fairacres		
	311 - Medical assist, assist EMS crew	1
	322 - Motor vehicle accident with injuries	1
	554 - Assist invalid	1
	611 - Dispatched & cancelled en route	3
	<i>Total Incidents for D12 - Fairacres:</i>	6
D13 - South Valley		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D13 - South Valley:</i>	1
Total Count for all Zone:		46

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Mesilla Fire Department

Mesilla, NM

This report was generated on 7/5/2018 1:10:08 AM



Occupancies Inspected for Date Range

Start Date: 06/01/2018 | End Date: 06/30/2018

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Adobe:modern		2410 Calle de principal		06/09/2018
Basilica of San Albino		2070 Calle de Santiago		06/22/2018
Basilica of San Albino assembly hall and classrooms		2270 Calle de guadelupe		06/28/2018
Basilica of San Albino office and gift shop		2280 Calle de principal		06/22/2018
Bowlin's Mesilla Book Center		2360 Calle De Principal		06/07/2018
Cafe De Mesilla		2190 Avenida De Mesilla		06/09/2018
Carolyn Bunch art studio		1765 Avenida de Mercado		06/28/2018
dry point distillers		1680 Calle de Alvarez #c2		06/25/2018
Galeri Azul		2337 Calle De Guadalupe		06/07/2018
Impressions		2290 Calle de Parian #b		06/28/2018
Josefina's Old Gate		2261 Calle De Guadalupe		06/09/2018
La Posta	139	2410 Calle De San Albino		06/09/2018
La Zia		2340 Calle De Principal		06/07/2018
Las Cruces bulletin		1740 Calle de Mercado #A		06/28/2018
My Rich Sister's Closet		2226 Calle de Guadalupe #B		06/28/2018
Planet Fireworks LLC		Ave de Mesilla/Calle El Paso		06/21/2018
Power of Praise fellowship		320 W. university AVE #1		06/07/2018
Real Man		2290 Calle De Parian #A		06/09/2018
Spa-ology	003	1801 Avenida de Mesilla		06/28/2018
Starah's Jewels		2365 Calle de guadelupe		06/09/2018
The Bean Cafe, LLC		2011 Avenida De Mesilla		06/09/2018
Thunderbird		2380 Calle De Principal		06/28/2018
Vacant		2350 Calle De Principal		06/07/2018

of Occupancies Inspected: 23

% Occupancies Inspected: 11.56

Included occupancies are those that have a LOCKED inspection on record for the date range provided.

Mesilla Fire Department

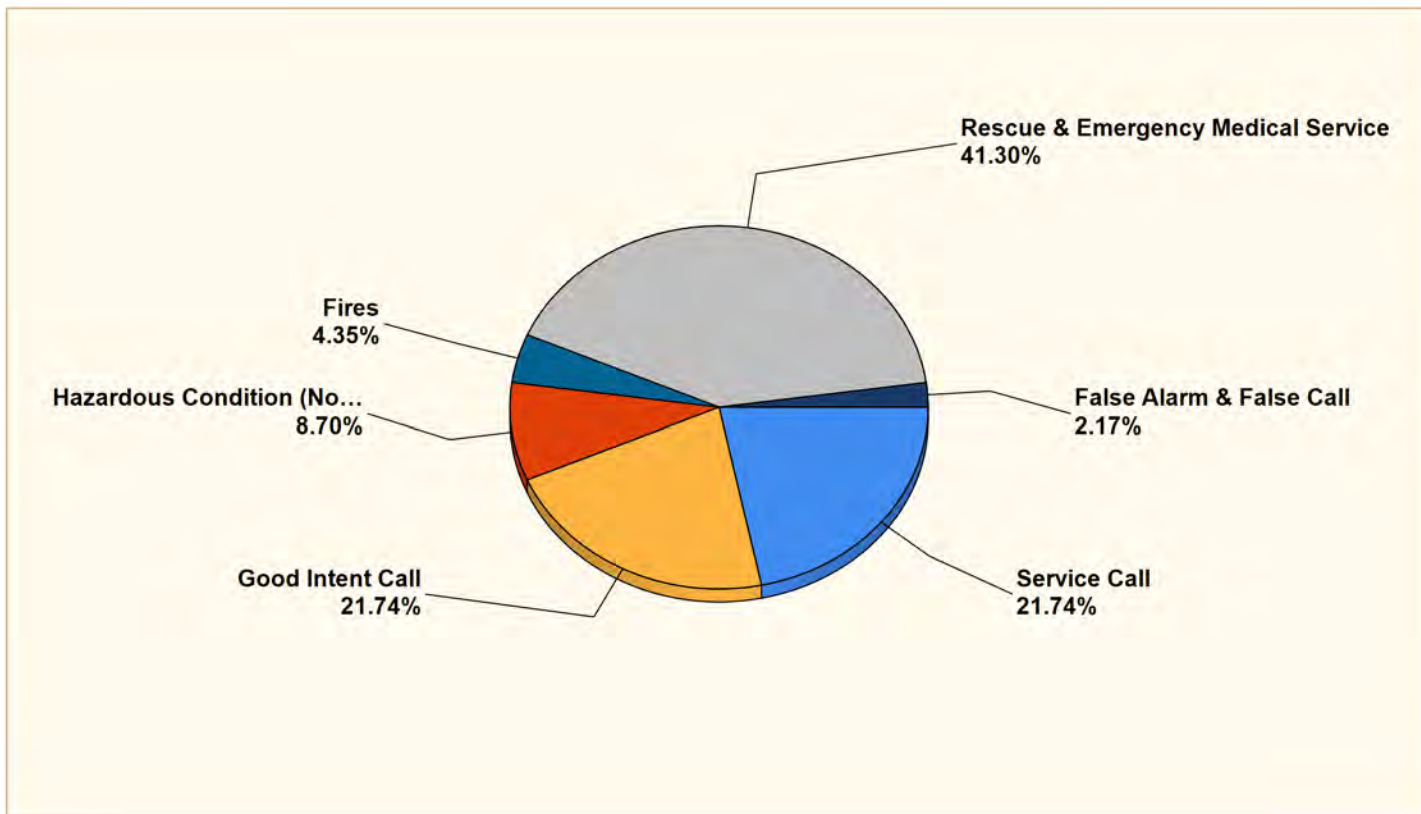
Mesilla, NM

This report was generated on 7/5/2018 2:21:18 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2018 | End Date: 06/30/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	4.35%
Rescue & Emergency Medical Service	19	41.30%
Hazardous Condition (No Fire)	4	8.70%
Service Call	10	21.74%
Good Intent Call	10	21.74%
False Alarm & False Call	1	2.17%
TOTAL	46	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
150 - Outside rubbish fire, other	1	2.17%
154 - Dumpster or other outside trash receptacle fire	1	2.17%
311 - Medical assist, assist EMS crew	4	8.70%
321 - EMS call, excluding vehicle accident with injury	12	26.09%
322 - Motor vehicle accident with injuries	1	2.17%
381 - Rescue or EMS standby	2	4.35%
400 - Hazardous condition, other	1	2.17%
412 - Gas leak (natural gas or LPG)	1	2.17%
445 - Arcing, shorted electrical equipment	2	4.35%
500 - Service Call, other	1	2.17%
511 - Lock-out	1	2.17%
522 - Water or steam leak	1	2.17%
552 - Police matter	1	2.17%
553 - Public service	1	2.17%
554 - Assist invalid	4	8.70%
561 - Unauthorized burning	1	2.17%
611 - Dispatched & cancelled en route	10	21.74%
745 - Alarm system activation, no fire - unintentional	1	2.17%
TOTAL INCIDENTS:	46	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Mesilla Fire Department

Mesilla, NM

This report was generated on 7/5/2018 2:23:16 AM



Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 06/01/2018 | EndDate: 06/30/2018

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Automatic aid received				
06/04/2018	2018-00174	3136 MCDOWELL RD	311 - Medical assist, assist EMS crew	31 - Mesilla Fire Main Station 31
06/23/2018	2018-00202	3049 LOS ARENALES ST	445 - Arcing, shorted electrical equipment	31 - Mesilla Fire Main Station 31

Percentage of Total Incidents: 4.35%

AID TYPE: Mutual aid given				
06/05/2018	2018-00176	S FAIRACRES RD	322 - Motor vehicle accident with injuries	31 - Mesilla Fire Main Station 31
06/06/2018	2018-00177	155 INTERSTATE 10	611 - Dispatched & cancelled en route	31 - Mesilla Fire Main Station 31
06/18/2018	2018-00195	9772 Vista Luna RD	321 - EMS call, excluding vehicle accident with injury	31 - Mesilla Fire Main Station 31
06/22/2018	2018-00200	1190 SANDY HILL DR	611 - Dispatched & cancelled en route	31 - Mesilla Fire Main Station 31
06/26/2018	2018-00208	3850 STERN DR	611 - Dispatched & cancelled en route	31 - Mesilla Fire Main Station 31
06/26/2018	2018-00206	149 SWANNACK RD	150 - Outside rubbish fire, other	31 - Mesilla Fire Main Station 31
06/26/2018	2018-00210	4100 SHALEM COLONY TRL	611 - Dispatched & cancelled en route	31 - Mesilla Fire Main Station 31

Percentage of Total Incidents: 15.22%

AID TYPE: Mutual aid received				
06/16/2018	2018-00189	5000 CALLE DEL NORTE	381 - Rescue or EMS standby	31 - Mesilla Fire Main Station 31

Percentage of Total Incidents: 2.17%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

Mesilla Fire Department

Mesilla, NM

This report was generated on 7/5/2018 1:14:07 AM



Response Activity Report

Start Date: 06/01/2018 | End Date: 06/30/2018

INCIDENT #	DATE	ALARM TIME	ARRIVE TIME	RESPONSE TIME	ADDRESS
150 - Outside rubbish fire, other					
2018-0000206	2018/06/26	02:29:25	03:18:30	00:49:05	149 SWANNACK RD
Subtotal Count: 1		Average Response Time for Incident Type: 00:49:05			
154 - Dumpster or other outside trash receptacle fire					
2018-0000179	2018/06/08	21:47:45	22:07:21	00:19:36	8575 S MAIN ST
Subtotal Count: 1		Average Response Time for Incident Type: 00:19:36			
311 - Medical assist, assist EMS crew					
2018-0000174	2018/06/04	07:03:16	07:16:24	00:13:08	3136 MCDOWELL RD
2018-0000183	2018/06/12	06:15:42	06:24:06	00:08:24	3075 LOS ARENALES ST
2018-0000207	2018/06/26	09:56:08	10:02:49	00:06:41	1680 CALLE DE ALVAREZ
2018-0000212	2018/06/26	22:31:05	22:45:15	00:14:10	1875 ROADRUNNER LN
Subtotal Count: 4		Average Response Time for Incident Type: 00:10:49			
321 - EMS call, excluding vehicle accident with injury					
2018-0000170	2018/06/01	22:26:05	22:43:35	00:17:30	2920 AVENIDA DE MESILLA
2018-0000172	2018/06/03	09:47:58	09:55:24	00:07:26	1717 W BOUTZ RD
2018-0000180	2018/06/10	04:35:44	04:43:49	00:08:05	3136 MCDOWELL RD
2018-0000181	2018/06/10	07:29:49	07:33:38	00:03:49	2491 CALLE DE SANTA ANA
2018-0000187	2018/06/15	08:42:03	08:51:54	00:09:51	3136 MCDOWELL RD
2018-0000188	2018/06/15	12:04:55	12:12:57	00:08:02	2822 ERMINDA ST
2018-0000190	2018/06/18	05:43:40	05:53:24	00:09:44	3050 LOS ARENALES ST
2018-0000191	2018/06/18	07:43:53	07:50:46	00:06:53	2544 SNOW RD
2018-0000194	2018/06/19	11:55:27	12:02:00	00:06:33	3136 MCDOWELL RD
2018-0000195	2018/06/18	23:59:37	00:22:05	00:22:28	9772 Vista Luna RD
2018-0000198	2018/06/22	10:16:50	10:24:22	00:07:32	620 RITTER DR
2018-0000205	2018/06/25	01:10:51	01:17:25	00:06:34	310 CAPRI RD
Subtotal Count: 12		Average Response Time for Incident Type: 00:08:26			
322 - Motor vehicle accident with injuries					
2018-0000176	2018/06/05	18:01:48	18:11:23	00:09:35	S FAIRACRES RD
Subtotal Count: 1		Average Response Time for Incident Type: 00:09:35			
381 - Rescue or EMS standby					
2018-0000171	2018/06/03	06:02:49	06:06:56	00:04:07	2071 CALLE DE PARIAN
2018-0000189	2018/06/16	06:30:01	06:31:09	00:01:08	5000 CALLE DEL NORTE
Subtotal Count: 2		Average Response Time for Incident Type: 00:02:24			
400 - Hazardous condition, other					
2018-0000196	2018/06/20	20:15:48	20:31:24	00:15:36	609 CONWAY AVE
Subtotal Count: 1		Average Response Time for Incident Type: 00:15:36			
412 - Gas leak (natural gas or LPG)					
2018-0000169	2018/06/01	12:14:05	12:20:36	00:06:31	2060 CALLE DEL NORTE
Subtotal Count: 1		Average Response Time for Incident Type: 00:06:31			

Calls by Incident Type. Does not include calls where there was no response.

445 - Arcing, shorted electrical equipment					
2018-0000184	2018/06/13	17:42:41	17:48:42	00:06:01	313 CAPRI ARC
2018-0000202	2018/06/23	13:51:15	14:02:47	00:11:32	3049 LOS ARENALES ST
Subtotal Count: 2		Average Response Time for Incident Type: 00:07:07			
500 - Service Call, other					
2018-0000209	2018/06/26	14:27:52	14:35:07	00:07:15	CALLE DEL SUR
Subtotal Count: 1		Average Response Time for Incident Type: 00:07:15			
511 - Lock-out					
2018-0000199	2018/06/22	13:38:14	13:47:04	00:08:50	2410 CALLE DE SAN ALBINO
Subtotal Count: 1		Average Response Time for Incident Type: 00:08:50			
522 - Water or steam leak					
2018-0000204	2018/06/24	22:32:57	22:40:58	00:08:01	2833 ERMINDA ST
Subtotal Count: 1		Average Response Time for Incident Type: 00:08:01			
552 - Police matter					
2018-0000178	2018/06/06	04:42:31	04:45:37	00:03:06	150 INTERSTATE 10
Subtotal Count: 1		Average Response Time for Incident Type: 00:03:06			
553 - Public service					
2018-0000175	2018/06/04	13:04:47	13:04:47	00:00:00	2351 CALLE DEL OESTE
Subtotal Count: 1		Average Response Time for Incident Type: 00:00:00			
554 - Assist invalid					
2018-0000173	2018/06/04	02:50:55	03:28:18	00:37:23	380 BAMERT RD
2018-0000182	2018/06/11	08:04:23	08:12:39	00:08:16	1717 W BOUTZ RD
2018-0000192	2018/06/18	11:29:47	11:37:30	00:07:43	3136 MCDOWELL RD
2018-0000193	2018/06/18	16:02:11	16:08:42	00:06:31	3136 MCDOWELL RD
Subtotal Count: 4		Average Response Time for Incident Type: 00:14:58			
561 - Unauthorized burning					
2018-0000203	2018/06/23	22:15:44	22:25:35	00:09:51	2551 CALLE DE PRINCIPAL
Subtotal Count: 1		Average Response Time for Incident Type: 00:09:51			
745 - Alarm system activation, no fire - unintentional					
2018-0000185	2018/06/14	11:43:38	11:48:02	00:04:24	2363 CALLE DEL SUR
Subtotal Count: 1		Average Response Time for Incident Type: 00:04:24			
Grand Total: 36		Average Response Time for All Incident Types: 00:09:41			

Calls by Incident Type. Does not include calls where there was no response.

Mesilla Fire Department

Mesilla, NM

This report was generated on 7/5/2018 1:22:21 AM



Total Hours by Volunteers June 2018

Pay Grades: All Pay Grades | Start Date: 06/01/2018 | End Date: 06/30/2018

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Alderete, Robert J	10:13	16:00	120:00	146:13
Caro, Ariel M	0:00	4:30	0:00	4:30
Chavez, John Eric	13:28	13:00	346:00	372:28
Corral, Jeremy A	0:00	2:30	0:00	2:30
Cruz, Aaron	2:18	0:00	13:00	15:18
Davis-Whited, Crystal	6:44	2:00	3:00	11:44
Embury, Andy G.	5:06	0:00	0:00	5:06
Gafford, Scott J.	2:05	6:00	4:00	12:05
Garcia-Itzep, Silvia J	0:00	18:00	0:00	18:00
Gil, Gabriel A	0:28	2:00	12:00	14:28
Gomez, Elijah A	0:00	12:00	0:00	12:00
Gomez, Sonny	0:00	15:00	0:00	15:00
Gore, Seriah R	5:49	10:00	43:00	58:49
Guzman, Phillip	7:29	14:30	35:00	56:59
Hoban, Kevin M	24:19	4:30	3:00	31:49
Lucero, Lorraine	0:12	10:00	0:00	10:12
Manriquez, Humberto	11:26	13:30	165:00	189:56
Martinez Jr. , Anthony R	0:00	14:00	0:00	14:00
Martinez, Mateo	2:35	20:00	36:00	58:35
Miller, Eric	0:00	2:30	0:00	2:30
Montoya, Thomas M	0:00	18:00	0:00	18:00
Navarro, Nicolas A	11:19	18:00	94:00	123:19
Oblack, Austin E	0:00	6:00	0:00	6:00
Roberson, Cavin C	0:00	14:00	0:00	14:00
Rossmann, Tabitha A	6:44	2:00	0:00	8:44
Shay, Alex C	0:37	14:00	0:00	14:37
Shepan, Cory A.	0:00	2:30	0:00	2:30
Smith, Morgan Samantha	17:20	2:00	109:30	128:50
Thunhorst, Dylan P	22:11	8:30	206:30	237:11
Torres, Joseph J	7:08	2:00	28:00	37:08
Villazon, Lillian M	1:51	13:00	0:00	14:51
Whited, Gregory E	0:08	4:00	18:00	22:08
Whiting, Colter C.	0:11	0:00	0:00	0:11
Willmann, Keenan	0:12	8:00	0:00	8:12
Zecha, Chad	2:44	9:30	86:00	98:14
TOTAL			1773:06:00	

Mesilla Fire Department

Mesilla, NM

This report was generated on 7/5/2018 2:25:35 AM



Count of Classes by Personnel by Class Category

Passed/Failed: Both Passed and Failed | Personnel: All Personnel | Start Date: 06/01/2018 | End Date: 06/30/2018

Alderete, Robert J

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:00
I.S.O. New Recruit Training	4	14:00
Total for Alderete, Robert J	5	16:00

Caro, Ariel M

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	4:30
Total for Caro, Ariel M	2	4:30

Chavez, John Eric

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	6:00
I.S.O. New Recruit Training	2	7:00
Total for Chavez, John Eric	4	13:00

Corral, Jeremy A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:30
Total for Corral, Jeremy A	1	2:30

Davis-Whited, Crystal

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:00
Total for Davis-Whited, Crystal	1	2:00

Gafford, Scott J.

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	4:00
I.S.O. Existing Driver and Operator Training	1	2:00
Total for Gafford, Scott J.	2	6:00

Garcia-Itzep, Silvia J

Class Category	Class Count	Total Class Hours
I.S.O. New Recruit Training	5	18:00
Total for Garcia-Itzep, Silvia J	5	18:00

Gil, Gabriel A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:00
Total for Gil, Gabriel A	1	2:00

Gomez, Elijah A

Class Category	Class Count	Total Class Hours
I.S.O. New Recruit Training	3	12:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes

If "All Personnel" is selected, this report also includes non-agency Personnel.

Total for Gomez, Elijah A		3	12:00
<u>Gomez, Sonny</u>			
Class Category	Class Count	Total Class Hours	
I.S.O. New Recruit Training	4	15:00	
Total for Gomez, Sonny		4	15:00
<u>Gore, Seriah R</u>			
Class Category	Class Count	Total Class Hours	
I.S.O. New Recruit Training	3	10:00	
Total for Gore, Seriah R		3	10:00
<u>Guzman, Phillip</u>			
Class Category	Class Count	Total Class Hours	
I.S.O. Company Training	4	10:30	
I.S.O. New Recruit Training	1	4:00	
Total for Guzman, Phillip		5	14:30
<u>Hoban, Kevin M</u>			
Class Category	Class Count	Total Class Hours	
I.S.O. Company Training	2	4:30	
Total for Hoban, Kevin M		2	4:30
<u>Lucero, Lorraine</u>			
Class Category	Class Count	Total Class Hours	
I.S.O. New Recruit Training	3	10:00	
Total for Lucero, Lorraine		3	10:00
<u>Manriquez, Humberto</u>			
Class Category	Class Count	Total Class Hours	
I.S.O. Company Training	3	8:30	
I.S.O. Existing Driver and Operator Training	1	2:00	
I.S.O. New Recruit Training	1	3:00	
Total for Manriquez, Humberto		5	13:30
<u>Martinez Jr. , Anthony R</u>			
Class Category	Class Count	Total Class Hours	
I.S.O. New Recruit Training	4	14:00	
Total for Martinez Jr. , Anthony R		4	14:00
<u>Martinez, Mateo</u>			
Class Category	Class Count	Total Class Hours	
I.S.O. Company Training	1	2:00	
I.S.O. New Recruit Training	5	18:00	
Total for Martinez, Mateo		6	20:00
<u>Miller, Eric</u>			
Class Category	Class Count	Total Class Hours	
I.S.O. Company Training	1	2:30	
Total for Miller, Eric		1	2:30
<u>Montoya, Thomas M</u>			

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes

If "All Personnel" is selected, this report also includes non-agency Personnel.

Class Category	Class Count	Total Class Hours
I.S.O. New Recruit Training	5	18:00
Total for Montoya, Thomas M	5	18:00

Navarro, Nicolas A

Class Category	Class Count	Total Class Hours
I.S.O. New Recruit Training	5	18:00
Total for Navarro, Nicolas A	5	18:00

Oblack, Austin E

Class Category	Class Count	Total Class Hours
I.S.O. New Recruit Training	2	6:00
Total for Oblack, Austin E	2	6:00

Roberson, Cavin C

Class Category	Class Count	Total Class Hours
I.S.O. New Recruit Training	4	14:00
Total for Roberson, Cavin C	4	14:00

Rossman, Tabitha A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:00
Total for Rossman, Tabitha A	1	2:00

Shay, Alex C

Class Category	Class Count	Total Class Hours
I.S.O. New Recruit Training	4	14:00
Total for Shay, Alex C	4	14:00

Shepan, Cory A.

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:30
Total for Shepan, Cory A.	1	2:30

Smith, Morgan Samantha

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:00
Total for Smith, Morgan Samantha	1	2:00

Thunhorst, Dylan P

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	4:30
I.S.O. New Recruit Training	1	4:00
Total for Thunhorst, Dylan P	3	8:30

Torres, Joseph J

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:00
Total for Torres, Joseph J	1	2:00

Villazon, Lillian M

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:30

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes

If "All Personnel" is selected, this report also includes non-agency Personnel.

I.S.O. New Recruit Training	3	11:00
Total for Villazon, Lillian M	4	13:30

Whited, Gregory E

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	4:00
Total for Whited, Gregory E	1	4:00

Willmann, Keenan

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	4:00
I.S.O. New Recruit Training	1	4:00
Total for Willmann, Keenan	2	8:00

Zecha, Chad

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:30
I.S.O. New Recruit Training	2	7:00
Total for Zecha, Chad	3	9:30

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes

If "All Personnel" is selected, this report also includes non-agency Personnel.

Mesilla Fire Department

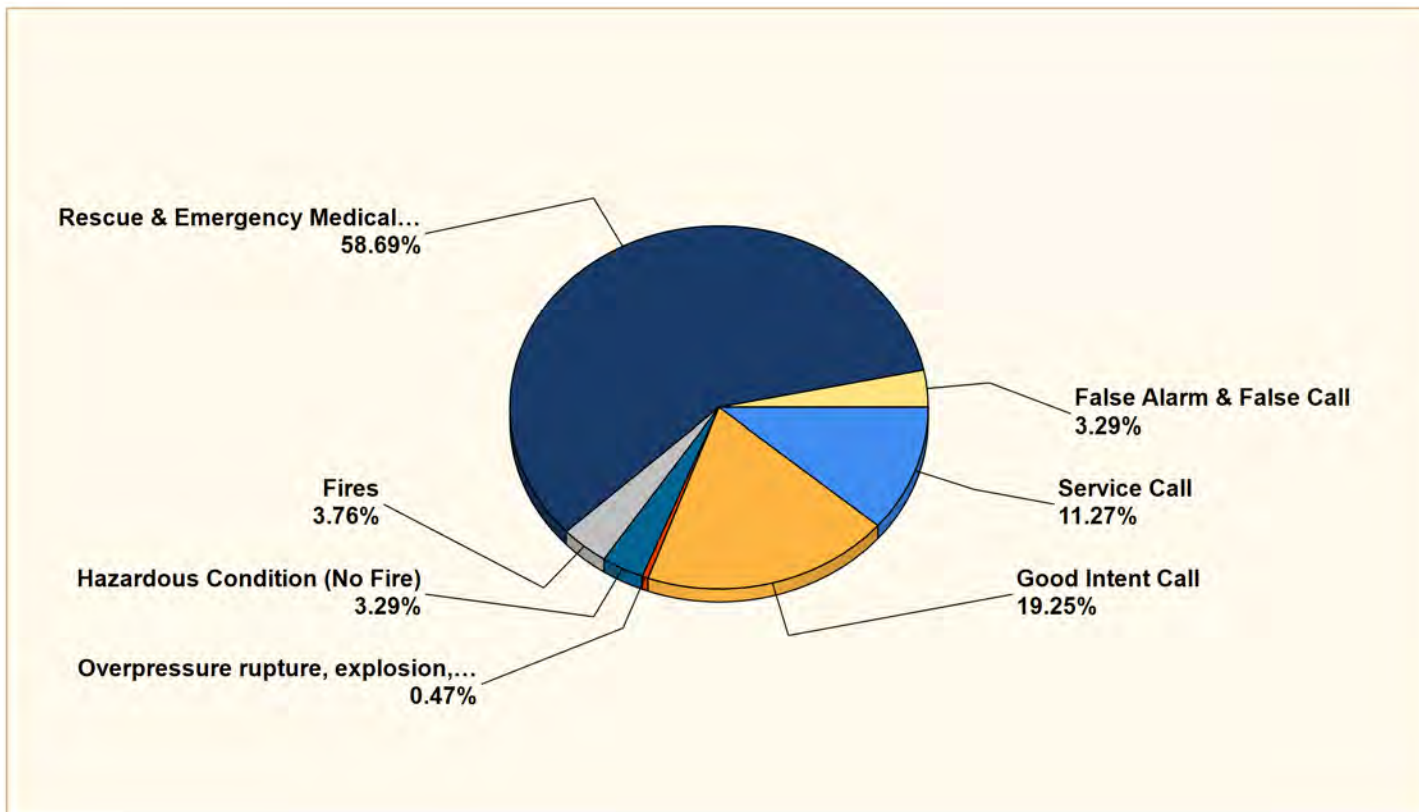
Mesilla, NM

This report was generated on 7/5/2018 1:17:44 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2018 | End Date: 06/30/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	3.76%
Overpressure rupture, explosion, overheating - no fire	1	0.47%
Rescue & Emergency Medical Service	125	58.69%
Hazardous Condition (No Fire)	7	3.29%
Service Call	24	11.27%
Good Intent Call	41	19.25%
False Alarm & False Call	7	3.29%
TOTAL	213	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
121 - Fire in mobile home used as fixed residence	1	0.47%
130 - Mobile property (vehicle) fire, other	1	0.47%
131 - Passenger vehicle fire	1	0.47%
140 - Natural vegetation fire, other	1	0.47%
143 - Grass fire	2	0.94%
150 - Outside rubbish fire, other	1	0.47%
154 - Dumpster or other outside trash receptacle fire	1	0.47%
251 - Excessive heat, scorch burns with no ignition	1	0.47%
300 - Rescue, EMS incident, other	1	0.47%
311 - Medical assist, assist EMS crew	25	11.74%
320 - Emergency medical service, other	2	0.94%
321 - EMS call, excluding vehicle accident with injury	79	37.09%
322 - Motor vehicle accident with injuries	9	4.23%
381 - Rescue or EMS standby	9	4.23%
400 - Hazardous condition, other	1	0.47%
412 - Gas leak (natural gas or LPG)	3	1.41%
444 - Power line down	1	0.47%
445 - Arcing, shorted electrical equipment	2	0.94%
500 - Service Call, other	1	0.47%
511 - Lock-out	6	2.82%
522 - Water or steam leak	2	0.94%
541 - Animal problem	1	0.47%
551 - Assist police or other governmental agency	1	0.47%
552 - Police matter	1	0.47%
553 - Public service	1	0.47%
554 - Assist invalid	6	2.82%
561 - Unauthorized burning	4	1.88%
571 - Cover assignment, standby, moveup	1	0.47%
600 - Good intent call, other	1	0.47%
611 - Dispatched & cancelled en route	35	16.43%
622 - No incident found on arrival at dispatch address	2	0.94%
631 - Authorized controlled burning	3	1.41%
733 - Smoke detector activation due to malfunction	2	0.94%
736 - CO detector activation due to malfunction	1	0.47%
743 - Smoke detector activation, no fire - unintentional	2	0.94%
745 - Alarm system activation, no fire - unintentional	2	0.94%
TOTAL INCIDENTS:	213	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



MESILLA MARSHAL DEPARTMENT

P.O. BOX 10 MESILLA, NM 88046 PHONE 575-526-4138 FAX 575-525-8220

Date: July 5, 2018

To: Honorable Mayor and Mesilla Board of Trustees

This is the Monthly Report for June 2018 for the Mesilla Marshal's Department:

Citations – 95 total: 47 court appearance; 28 penalty assessments; 20 warnings.

Total Responses/Calls for Service/Reports – UNK

[MVRDA raw statistical data was unavailable and may be provided via a supplemental report].

Responses by sworn personnel:

911 Hang-up Calls – 0

Abandoned Vehicle – 0

Agency Assist – 0

Alarm, Burglary – 0

Alarm, Carbon Monoxide – 0

Alarm, Hold Up – 0

Alarm, Panic – 0

Animal Bite/Animal Attacks – 0

Animal Care & Maint – 0

Animal Control Call – 0

Animal Cruelty – 0

Animal in Custody – 0

Animal, Dead – 0

Animal Stray – 0

Animal Vicious – 0

Assault Report – 0

ATV Complaint – 0

Back Pain/Injury – 0

Behavioral Issues – 0

Be On the Lookout – 0

Bleeding – 0

Breathing Problems – 0

Building Check – 0

Burglary, Auto – 0

Burglary in Progress – 0

Burglary – 0

Chest Pain – 0

Responses by sworn personnel (continued):

Child Abuse – 0
Choking – 0
Civil Dispute/Standby – 0
Civil Process – 0
Codes Enforcement – 0
Codes Parking – 0
Computer Crimes – 0
Detention Center Release – 0
Disturbance Disorderly – 0
Disturbance Domestic – 0
Disturbance Domestic in Progress – 0
Disturbance Fight – 0
Disturbance Noise/Music – 0
Disturbance Unknown – 0
Disturbance Verbal – 0
Drunk/Intoxicated Subj – 0
DWI – 1
Fall Victim/Back Injury – 0
Fever – 0
Fire Alarm – 0
Fire Brush/Wildland – 0
Fire Structure Commerical – 0
Fire Structure Residential – 0
Fire Vehicle – 0
Foot Patrol – 0
Forgery/Fraud/Emb/Report – 0
Frequent Patrol – 0
Gas Odor Natural – 0
Gun – Shots Fired – 0
Gun – Subject with a gun – 0
Gunshot Victim – 0
Harassment – 0
Illegal Burn – 0
Illegal Dumping – 0
Information Report – 0
Illegally Parked Vehicle – 0
Kidnapping/Unlawful Custody – 0
Lift Assist – 0
Medical Alarm – 0
Minor in Possession of Alc. – 0
Missing Adult – 0
Missing Child – 0
Motor Vehicle Accident Hit & Run – 0
Motor Vehicle Accident non Injury – 0

Responses by sworn personnel (continued):

Motor Vehicle Accident with Injury – 0
Motor Vehicle Accident with Injury Extra Response – 0
Motor Vehicle Accident Private Property – 0
Narcotics/Drugs – 0
Obstruction – 0
Overdose – 0
Panic Alarm – 0
Phone Call – 0
Poisoning/Ingestion – 0
Prisoner Transport – 0
Property Found – 0
Property Lost – 0
Property Recovered – 0
Prowler – 0
Public Assist – 0
Rape – 0
Reckless Driver – 0
Repossession/Private Property Impound – 0
Runaway – 0
Seizures/Convulsions – 0
Sick/Ill Person – 0
Shoplifting – 0
Stroke/CVA – 0
Subject Contact/Busy – 0
Suicide Attempt – 0
Suicidal Subject – 0
Supplement/Follow up – 0
Suspicious Activity – 0
Suspicious Persons – 0
Suspicious Vehicles – 0
Theft Report – 0
Threats – 0
Traumatic Injuries – 0
Trespassing – 0
Traffic – 0
Traffic Complaint – 0
Unspecified Call Type – 0
Unconscious Person – 0
Vagrancy – 0
Vandalism/Graffiti – 0
Warrant – 0
Welfare Check – 0
Wires Down – 0

Operation Stone Garden was **DISCONTINUED** as to overtime; however, its objectives remain supported and the equipment in use.



TOWN OF MESILLA

Public Works Department

P.O. Box 10, Mesilla, New Mexico 88046

Office: (575) 524-3262 ext. 103

Fax: (575) 541-6327

MEMORANDUM

Date: July 2, 2018
TO: Mayor, Board of Trustees & Cynthia
FROM: Debra Lujan, Public Works Director

RE: Activity Report for PWD

PDW: June 6, 2018 – July 2, 2018

Vector Control – Treating parks, Mesilla Night Out, field for the 4th of July Firework display, plaza music series events

EBID irrigation is letting us water early, we will water on Friday, July 6, 2018 instead of July 7, 2018 with everyone else.

Public Works Crew regular monthly schedule is keeping up with locates, parks, building maintenance, work orders from residents, tenant's complaints and all the requests from our staff, Fire and Marshal Departments. As always the crew is reading meters monthly and monitoring the wells when they are on-call.

Crew: Other Regular Monthly Duties

- Clean buildings
- locates for utility construction
- Water samples are sent monthly
- Water services shut off or on (due to late utility payments)
- Lift station monitoring
- H₂S (sewer odor) we are keeping our levels down to 5ppm as recommended by the City of Las Cruces
- Community Center is being rented out more often and the crew is doing the set ups and take down.
- Daily Monday through Sunday: Taking chlorine residuals

Work orders completed

- Community Center: events are being covered, summer recreation began on June 4, 2018. Due to summer recreation 1-4:30 our custodian is going cleaning twice a day. If an event is scheduled Saturday she comes in early to prepare for that event due to summer recreation hours. Our crew leaves at 4.
- Paisano Rd. weeds were cut and sprayed from Calle de Norte to Glass Rd.
- Ditch warning signs (chevrons) were placed along Paisano Rd., this will continue until we replace all the faded or broken ones
- Mesilla Night Out the crew ended up helping set barricades, picked up trash and monitored the Community Center bathrooms, set and take down tables and chairs

- Tent was set at the Parque de Cura Ramon Ortiz for summer recreation and Mesilla Night Out. Tent will remain until the end of summer recreation unless told to leave it for the rest of the summer.
- Canals cleaned for watering
- Weeds along Calle de Mercado for the 4th of July firework display
- Flags set up and take down for the 4th of July
- Parque de Los Leones cut weeds along property owners homes on our side
- Trash pick-up at parks, plaza and roadway daily
- Locates and work orders if any
- Custodial all buildings
- Plaza: On a daily basis and weekends picking up trash
- Plaza: Repairing broken spigot.
- Plaza: Music Series event on Fridays are being set up, take down and trash pick-up
- Monitor trash & public restrooms
- Water meter repairs if any
- Started cutting and spraying the weeds
- PW shop cleaning it on Fridays

Up-Date Capital Outlay: No agreement yet

Up-Date McDowell Rd Wastewater: Easements where needed

Up-Date LGRF Calle Primera waiting on one certification letter

Up-Date NMDOT TAP getting the RFP ready for professional services

Up-Date NMED Clean Water State Revolving Fund getting the RFP ready for professional services.

Up-Date WTB Molzen Corbin verifying the meter sizes at all the properties

Up-Date EBID Calle de Parian (culvert) the guard rails still need to placed, flat rate irrigation will be the weekend of July 7, 2018

Up-Date LGRF Calle Primera Phase II and Calle de Parian waiting on signed agreement.

If you have any questions please call my cell 636-7553.