



**THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A REGULAR MEETING ON MONDAY, FEBRUARY 25, 2019 AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWNHALL, 2231 AVENIDA DE MESILLA.**

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL & DETERMINATION OF A QUORUM**
- 3. CHANGES TO THE AGENDA & APPROVAL**
- 4. PROCLAMATIONS:**
  - A. A Proclamation declaring the month of March 2019 “Athletic Training Month in Mesilla, New Mexico.” – **Andy Krentz, Southwest Sport and Spine Center.**
- 5. PRESENTATIONS:**
  - A. A presentation by the Mesilla Valley Metropolitan Planning Organization. – **Andrew Wray, Acting MPO Officer.**
- 6. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.
- 7. \*APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk \*:**
  - A. **\*BOT Minutes** – Minutes of a Regular meeting of February 11, 2019.
  - B. **\*PZHAC Case 060849** – 2186 Calle de Guadalupe, submitted by Michael Clute; a request for a zoning permit to add wood slats to a rear porch to provide privacy at a dwelling located at the address. Zoned: Historical Residential (HR)
  - C. **\*PZHAC Case 060847** – 2424 Calle de Parian, submitted by Page Coleman; a request for a zoning permit to restucco a house, shed and a casita on a property at this address. Zoned: Historical Residential (HR).
- 8. NEW BUSINESS:**
  - A. Update on ongoing projects in Mesilla. – **Rod McGillivray, Public Works Director.**
- 9. BOARD OF TRUSTEE COMMITTEE REPORTS**
- 10. BOARD OF TRUSTEE/STAFF COMMENTS**
- 11. ADJOURNMENT**

**NOTICE:**

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least 48 hours prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at [www.mesillanm.gov](http://www.mesillanm.gov).

Posted 2/21/19 at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



## **PROCLAMATION**

### **DECLARING THE MONTH OF MARCH, 2019 “ATHLETIC TRAINING MONTH” IN MESILLA, NEW MEXICO.**

**WHEREAS**, athletic trainers have a long history of providing quality health care for athletes and those engaged in physical activity based on specific tasks, knowledge and skills acquired through their nationally regulated educational processes; and,

**WHEREAS**, athletic trainers are skilled practitioners in the prevention, recognition, evaluation and aggressive treatment of injuries; and

**WHEREAS**, athletic trainers provide rehabilitative services, education and health care guidance for those under their care; and

**WHEREAS**, the national athletic trainer's association represents and supports thirty-five thousand members of the athletic training profession, including over two hundred athletic trainers in New Mexico; and

**WHEREAS**, athletic trainers are allied health care professionals who are responsible for the development and coordination of effective health care delivery systems in professional, collegiate, and high school athletics as well as in clinics, hospitals, corporate and industrial settings and, all branches of the United States military; and

**WHEREAS**, leading organizations concerned with athletic training and healthcare have united in a common commitment to raise public awareness of the importance of the profession of athletic training and the role of athletic trainers in the provision of quality health care services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees that March 2019 is hereby proclaimed as:

**“ATHLETIC TRAINING MONTH IN THE TOWN OF MESILLA”**

And encourage all citizens to appreciate the valuable services that athletic trainers provide to physically active populations.

**PASSED, APPROVED AND ADOPTED** this 25th day of February, 2019.

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**Nora L. Barraza**  
**Mayor**

**ATTEST:**

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**Cynthia Stoechner-Hernandez**  
**Town Clerk-Treasurer**



**BOARD OF TRUSTEES  
TOWN OF MESILLA  
REGULAR MEETING  
MONDAY, FEBRUARY 11, 2019  
6:00 P.M.**

**TRUSTEES:** Nora L. Barraza, Mayor  
Jesus Caro, Mayor Pro Tem  
Carlos Arzabal, Trustee  
Veronica S. Garcia, Trustee  
Stephanie Johnson-Burick, Trustee

**STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer  
K.C. Alberg, Marshal  
Kevin Hoban, Fire Chief  
Rodney McGillivray, Public Works Director  
Gloria Maya, Recorder

**PUBLIC:** Joe Foster Marshal McGinley  
Morgan McGinley Susan Krueger

**1. PLEDGE OF ALLEGIANCE**

Mayor Barraza led the Pledge of Allegiance.

**2. ROLL CALL & DETERMINATION OF A QUORUM**

**Roll Call.**

**Present: Mayor Barraza, Mayor Pro Tem Caro, Trustee Arzabal, Trustee Garcia, Trustee Johnson-Burick**

**3. CHANGES TO THE AGENDA & APPROVAL**

Mayor Barraza requested removing New Business item b from agenda.

**Motion: To approve the agenda as amended Moved by Trustee Arzabal, Seconded by Mayor Pro Tem Caro.**

**Roll Call Vote: Motion passed (summary: Yes = 4).**

**Mayor Pro Tem Caro Yes  
Trustee Arzabal Yes  
Trustee Garcia Yes  
Trustee Johnson-Burick Yes**

1           **4. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.

2  
3 Ms. Krueger expressed her concerns and observations of the Open Meetings Act and the board decision  
4 making process.

5  
6           **5. \*APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one**  
7           **motion the following items of recurring or routine business. The Consent Agenda is**  
8           **marked with an asterisk \*:**

9 Trustee Arzabal requested placing New Business item c on the consent agenda.

10  
11 **Motion: To approve the consent agenda as amended, Moved by Trustee Arzabal, Seconded by**  
12 **Trustee Johnson-Burick.**

13  
14 **Roll Call Vote: Motion passed (summary: Yes = 4).**

15 **Mayor Pro Tem Caro   Yes**

16 **Trustee Arzabal       Yes**

17 **Trustee Garcia        Yes**

18 **Trustee Johnson-Burick   Yes**

19  
20           **A. \*BOT Minutes** – Minutes of a Work Session and a Regular meeting of January 28, 2019.  
21           *Approved by consent agenda*

22           **B. \*PZHAC Case 060841 W/CONDITIONS** – 2551 Calle Principal, submitted by Burt  
23 McClure, a request for a zoning permit to allow the repair and repainting of window trim;  
24 and the construction of a small fence and shed on a residential property at this address.  
25 Zoned: Historical Residential (HR). *Approved by consent agenda*

26           **C. \*PZHAC Case 060842** – 2551 Calle Principal, submitted by Burt McClure, a request for a  
27 zoning permit to allow the repair of plaster and the repainting of a dwelling on a residential  
28 property at this address. Zoned: Historical Residential (HR). *Approved by consent agenda*

29           **D. \*PZHAC Case 060843** – 1750 Calle de Mercado, submitted by Anna Biad for “Blue Door  
30 Venue”; a request for a zoning permit to allow the applicant to set up one of the buildings  
31 and an outdoor garden area at this address for a catering operation, and to build a rock wall  
32 at the rear of the building. Zoned: General Commercial (C). *Approved by consent agenda*

33           **E. \*PZHAC Case 060844** – 1750 Calle de Mercado, submitted by Anna Biad for “Blue Door  
34 Venue”; a request for a sign permit to allow the applicant to erect a wall sign on the  
35 building used for the catering operation. Zoned: General Commercial (C). *Approved by*  
36 *consent agenda*

37           **F. \*PZHAC Case 060845** – 1750 Calle de Mercado, submitted by Anna Biad for “Acton  
38 Academy”; a request for a sign permit to allow the applicant to erect a wall sign on the  
39 building used for the school operation. Zoned: General Commercial (C). *Approved by*  
40 *consent agenda*

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42           **6. NEW BUSINESS:**

43           **A. For 1<sup>st</sup> Reading/Public Input: Ordinance 2018-03** – amending Chapter 6.05 Animal  
44           Control – **K.C. Alberg, Marshal.**

45 Ms. Stohner-Hernandez stated Mr. Darden, upon review, made recommendations for changes to  
46 Ordinance 2018-03; Marshal Alberg made the recommended changes.

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Mayor Barraza stated Mr. Darden recommended if an animal had to be put down it had to be concurred with a licensed veterinarian; town staff could not make that decision on their own.

Mayor Barraza opened public input regarding the Animal Control Ordinance.

Ms. Krueger reviewed her concerns with the ordinance regarding compatibility, the impossibility of enforcing, definitions, responsibility of the Marshal’s Department and Board of Trustees. She stated changes made should be available to the public since they will be the ones using and following the ordinance.

Trustee Johnson-Burick thanked Ms. Krueger for being so passionate and diligent with this ordinance. She reviewed her notes to see if things were considered; some were, and some weren’t. She would have like to have seen the documentation from attorney. Due to the size of the ordinance we need to take our time to get as close to right as we can. She reviewed her concerns of the document regarding consistency, definitions, responsibilities.

Trustee Arzabal recommended emailing Ms. Stoechner-Hernandez and the Mayor with concerns or recommendations so that they can be forwarded to the attorney for review.

Mayor Pro Tem Caro stated we need to keep it to the Town of Mesilla and not create overkill.

Mayor Barraza stated we will not change the ordinance due to the recommendations to accommodate any one person. The ordinance needs to be applicable to the Town of Mesilla. She has shared her notes with the Marshal. Mr. Darden did not change anything in the ordinance. He made recommendations regarding the consistency, verbiage, definitions and responsibilities. She asked the board to review the ordinance and to submit changes or recommendations to herself or Ms. Stoechner-Hernandez. It will then be brought back to the board.

Mayor Barraza stated February 20<sup>th</sup> at 5:00 p.m. will be the deadline to submit recommendations. This will allow time for review by Marshal Alberg and Mr. Darden before bringing it back to the board for the March 11<sup>th</sup> Board of Trustees meeting. She asked if they want to vote on March 11<sup>th</sup> or would they like a worksession and a second reading prior?

Trustee Arzabal responded he feels they would be able to vote on March 11<sup>th</sup>.

Trustee Garcia recommended a worksession on March 11<sup>th</sup> with a Second Reading and approval on March 25<sup>th</sup>.

Mayor Barraza stated a 5:30 p.m. worksession on March 11<sup>th</sup> will be held. Approval and Second Reading will be held at the March 28<sup>th</sup> meeting. We will look at any changes submitted on March 11<sup>th</sup>.

Trustee Johnson-Burick stated she supports the proposed plan.

**B. Resolution 2019-01** – a Resolution enabling the Town of Mesilla, New Mexico, to establish an Animal Control Ordinance schedule of fines, fees and penalties. – **K.C. Alberg, Marshal. *Removed from agenda***

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2 **C. For renewal:** Of contract MES2016-07 - An Agreement with Dr. Baker, DO for Medical  
3 Director. – Kevin Hoban, Fire Chief. *Approved by consent agenda*  
4

5 **7. \*STAFF REPORTS:**

6 Community Development  
7 Community Programs  
8 Finance Department  
9 Fire Department  
10 Marshal's Department  
11 Public Works Department  
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13 **8. BOARD OF TRUSTEE COMMITTEE REPORTS**

14 Trustee Johnson-Burick stated MPO Meeting on Wednesday at 1:00 p.m. at the Commission Chambers.  
15 She will not be making the trip to Santa Fe.

16 Mayor Barraza stated they met with the Department of Transportation who expressed appreciation for the  
17 great working relationship. Discussed concerns with Calle de Norte, Ave de Mesilla, University Avenue,  
18 Multi-use Trail and other Local Government Road Funds we are working on. They will be attending  
19 Municipal Day in Santa Fe next week. They will also be meeting with Lieutenant Governor Morales;  
20 hoping to meet with legislators as well.  
21

22 **9. BOARD OF TRUSTEE/STAFF COMMENTS**

23 Fire Chief Hoban stated all emergency calls were covered from the Fire Station in January; we had staff  
24 on duty. He complimented everyone on the amount of work that has been put into the Animal Control  
25 Ordinance.  
26

27 Mr. McGillivray stated the length of the trail has been adjusted to end at Paisano Road instead of the  
28 Mesilla Lateral. A request has been sent to the MPO through TAP to change the terminology. A  
29 drainage study will now be required. We are working on an NMED violation from 2017. There were  
30 three deficiencies; Operations and Maintenance manual and lack of Emergency Response Plan. NM  
31 Rural Water Association will be helping us work through this and on the inspection of our other tanks.  
32

33 Mayor Barraza stated Calle de Picacho and Calle de Norte has a drainage problem. We are asking  
34 NMDOT for assistance to channel the water through their bar ditch. The flooding issue needs to be  
35 addressed prior to moving forward on the Multi-Use Trail from Paisano to Calle de Picacho.  
36

37 Trustee Johnson-Burick stated she is concerned with the budget shortfalls and inconsistencies that were  
38 discussed at prior meetings; wants to clear up any wrong perceptions. She addressed the No Parking Sign  
39 and the yellow paint that were placed at the corner of Calle de Santiago and Ave de Mesilla in front of the  
40 McGinley's business. We talk about supporting our businesses because if businesses are successful then  
41 we are successful. Understands about the safety issue but it has not been an issue in the past why now?  
42 She asked if we will be doing yellow painting everywhere since there are parking issues throughout the  
43 town. Mayor Barraza met with the Dahlstrom's; the McGinley's were not aware of it. She would like to  
44 treat the businesses better and apologized to the McGinley's for the way it was done.  
45

46 Trustee Arzabal asked if the sign could be moved slightly as not to block the store signage. Reviewed the  
47 process when applying with the Alcohol and Gaming Division.

1  
2 Trustee Garcia asked why the trucks have not been auctioned off. The board approved for them to be  
3 auctioned in August. There will be an auction at the fairgrounds in two weeks. She asked Mayor  
4 Barraza for the process to place an item on the agenda or to request a Closed Session.  
5  
6 Mayor Pro Tem Caro thanked Mr. McGillivray and his crew for taking care of the potholes.  
7  
8 Mayor Barraza stated she does not know why no one calls her with issues. We can have a Closed Session  
9 for litigation and personnel only. The trustees can call her to place something on the agenda, sometimes  
10 she may be able to answer their questions and concerns. If she says no then two trustees can submit a  
11 memo requesting placing something on the agenda. She has nothing to hide and will be happy to place an  
12 item on the agenda.  
13  
14 Ms. Stoechner-Hernandez stated once the logos are removed off the old vehicles, they will be put up for  
15 sale on PublicSurplus.Com.  
16  
17 Trustee Garcia asked if the vehicles are being used.  
  
18 Mayor Barraza indicated the truck Ms. Villa has been using has been serviced. We will be one truck  
19 short anyway. She just received the letter from Las Cruces Public School regarding liquor licenses, and  
20 she will be responding. It is up to the business owner to follow the process required by the State of New  
21 Mexico in getting a liquor license. She feels business owners are treated fairly. By State Statute there  
22 needs to be 30 ft. from a stop sign at an intersection. What we are doing is giving them the tools they  
23 need to abide by the law and avoid a citation. The judge will drop a citation if the area is not clearly  
24 marked. We will need to sit down with the judge to see what does not give him cause to drop a citation.  
  
25 Trustee Garcia asked if all of Ave de Mesilla is going to have a No Parking signs? She asked if a No  
26 Parking sign will be installed near Chala's?  
27  
28 Mayor Barraza responded our roads are very narrow which create safety issues. We will be looking at all  
29 the different areas. We need to address the complaints that come forth and still be tourist and business  
30 friendly. There will be more No Parking signs and yellow stripping added where needed. We need to  
31 follow the law.  
32  
33 Trustee Johnson-Burick stated she understands the law; it is the method we notify or do not notify  
34 individuals.  
35  
36 Mayor Barraza responded Trustee Garcia told her she heard that it was going to be a no parking area from  
37 Ave de Mesilla to the end of Calle de Santiago; people were aware that something was going to take  
38 place.  
39  
40 Trustee Garcia stated Silver Assets knew since December and the McGinley's knew about less than 24  
41 hours.  
42  
43 Mayor Barraza stated we will do a better job in notifying our business owners of changes taking place.  
44  
45 Trustee Arzabal stated businesses are not notified when the plaza is going to be closed. We need to do a  
46 better job in notifying them; not everyone reads emails.  
47



1 Mayor Barraza responded Ms. Parra does send an eblast to all the businesses. Ms. Parra is a one-person  
2 department making it difficult for her to go to each business.

3  
4 Trustee Garcia stated she is willing to go to the businesses, door to door, to deliver flyers.  
5

6 Mayor Barraza stated so that we comply with the Open Meeting Act, these items will be place on the  
7 agenda for discussion at the next meeting.

8

9 **10. ADJOURNMENT**

10 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

11

12 **MEETING ADJOURNED AT 7:30 P.M.**

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14 **APPROVED THIS 25th DAY OF FEBRUARY, 2019.**

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Nora L. Barraza

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Mayor

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23 **ATTEST:**

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Cynthia Stoechner-Hernandez

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Town Clerk/Treasurer

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**BOT ACTION FORM**  
**ZONING PERMIT 060843**  
**[PZHAC REVIEW – 2/4/2019]**  
**STAFF ANALYSIS**

**(Decision was on information presented during the Work Session – Item 3)**

**Item:**

**Case 060849** – 2186 Calle de Guadalupe, submitted by Michael Clute; a request for a zoning permit to add wood slats to a rear porch to provide privacy at a dwelling located at the address. Zoned: Historical Residential (HR)

**Staff Analysis:**

The proposed work was discussed in the PZHAC Work Session held prior to this meeting. (Please refer to the information provided in the write-up for this item in the Work Session.)

If it is determined that the privacy slats will be acceptable for the property and the Town, or if an alternate solution is arrived at, then the request can proceed on the assumption that all requirements of the Code will be satisfied. The PZHAC should continue on to approve the request based on the Findings stated below.

If, on the other hand, it is determined that the proposed privacy slats will not be acceptable to the property or the Town, and no other solution can be reached, then the PZHAC should either postpone the request further until the applicant can return with a proposal that meets the standards set forth by the PZHAC; or the PZHAC should deny the request based on the request not meeting any or all of the Findings as listed.

**Estimated Cost: @ \$400.00**

**Consistency with the Code:**

The PZHAC will need to determine that the proposed privacy slats will be consistent with the zoning requirements for this property. Additionally, the PZHAC will also need to determine that the request, as submitted, is consistent with the all other sections of the **Building and Zoning Codes** that may be applied to this project.

**Findings:**

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of installing privacy slats on a dwelling at 2186 Calle de Guadalupe.
- The PZHAC has determined that the proposed work will meet all applicable Code requirements.

**PZHAC OPTIONS:**

1. Recommend approval of the requested zoning permit to the BOT.
2. Recommend approval of the requested zoning permit to the BOT with conditions.
3. Reject the permit.

**PZHAC ACTION:**

*The PZHAC determined that the request meets the requirements of the Code and voted 3 – 0 to recommend APPROVAL of the permit to the BOT.*

**BOT OPTIONS:**

1. Approve the requested permit as approved by the PZHAC.
2. Approve the requested permit with conditions.
3. Reject the application.

**BOT ACTION:**

**PZHAC WORK SESSION  
FEBRUARY 19, 2019  
ITEM 3**

Submitted by Michael Clute; a request to discuss plans to add wood slats to a rear porch to provide privacy at a dwelling located at 2186 Calle de Guadalupe. (Case 060849) Zoned: Historical Residential (HR)

Currently, the property is surrounded by a wall that is made up of a 2.5 foot high block and stucco solid wall topped with a 2.5 foot high wrought iron fence, for a total height of 5 feet (see photo). The wrought iron section is open. The applicant originally appeared before the PZHAC at a work session on November 19, 2018 to discuss installing opaque plastic panels to the inside the wrought iron sections to provide privacy to the dwelling, which is surrounded on three sides by local streets. This was turned down by the PZHAC due to the fact that it interfered with the clear-sight-triangle at the southwest corner of the property. (The applicant had attached a portion of the proposed material to the southern portion of fence to illustrate what the inserts will look like. These are still in place and will need to be removed.)

The applicant would now like to add wood slats to the edges of the patio at the building line to provide some privacy to the patio. These slats will not interfere with the clear-sight-triangle, and will be colored and installed to appear as part of the dwelling. According to the applicant, the slats will not change the style of the structure.

The PZHAC will need to determine that the proposed slats will be compatible with the historical aspect of the surrounding area, and will be consistent with the following section of the Code:

**Chapter 18.35 HR – Historical Residential Zone**

The proposed privacy slats could be compatible with the HR zoning of the property if they are painted to match the rest of the wall or the dwelling.

The PZHAC will also need to determine that the request, as submitted, is consistent with the all other sections of the **Building and Zoning Codes** that may be applied to this project.

The applicant will be present at the work session to provide further details about the proposed privacy slats; and will be available to answer any questions that may arise.

**VIEW OF DWELLING FROM CALLE DE PRINCIPAL**



# Doña Ana County, NM

General Reference Maps

2014 Aerial

Addresses

County Address Points

Select S

Maps

Legend

## Map Themes

Parcels

UDC Zoning

Roads and Transportation

NM House Districts

NM Senate Districts

County Commission Districts

City Council Districts

Median Household Income

General Land Ownership

Account Number: [R0400274](#)

Parcel Number: 4006137199406

Owner: JMC ALTERNATIVES LLC

Mail Address: PO BOX M

Subdivision:

Property Address: 2185 CALLE DE  
GUADALUPE

Acres: 0



2186 CALLE DE GUADALUPE.

## DESCRIPTION OF WORK

REQUEST PERMIT FOR INSTALLATION OF WOOD SLAT DIVIDER PANELS AT THE NORTH, SOUTH AND EAST SIDES OF THE EXISTING COVERED PATIO. THE PANELS WILL BE INSTALLED VERTICALLY AS PER THE ATTACHED PICTURE. THE PANELS ARE DESIGNED TO ALLOW AIR TO PASS THRU THEM WHILE AT THE SAME TIME PROVIDING PARTIAL PRIVACY TO THE INTERIOR OF THE COVERED PATIO AREA.

INSTALLATION OF THESE PANELS WILL NOT IMPACT ANY VEHICULAR CLEAR SITE TRIANGLE AT THE INTERSECTION OF CALLE MODANOS AND CALLE PRINCIPAL.

VIEW OF DWELLING AND PATIO FROM CALLE DE MEDANOS



**TOWN OF MESILLA**  
 PERMISSION TO CONDUCT WORK  
 OR

OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

OFFICIAL USE ONLY:

Case # 060849

Fee \$ 54.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 060849 ZONE: LIR CODE: 11 APPLICATION DATE: 2/6/19

MICHAEL CLUTE  
 Name of Applicant/Owner  
PO BOX M MESILLA 575-644-153  
 Applicant's Telephone Number  
mickeyclute@gmail.com NM 88046  
 Applicant's/Owner's Mailing Address City State Zip Code  
 Applicant's/Owner's E-mail Address  
SELF

Contractor's Name & Address (if none, indicate Self)  
SELF  
 Contractor's Telephone Number Contractor's Tax ID Number Contractor's License Number

Address of Proposed Work: 2186 CALLE DE GUADALUPE  
 Description of Proposed Work: SEE ATTACHED

\$ 800- Estimated Cost  
Mickey Clute Signature of Applicant  
2/6/2019 Date

Signature of property owner if applicant is not the property owner: \_\_\_\_\_

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit. Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. Plan sheets are to be no larger than 11 x 17 inches.

**FOR OFFICIAL USE ONLY**

PZHAC  Administrative Approval  Approved Date: \_\_\_\_\_  
 Approved Date: \_\_\_\_\_  Disapproved Date: \_\_\_\_\_  
 Disapproved Date: \_\_\_\_\_  Approved with Conditions  
 Approved with conditions

FIRE INSPECTION/APPROVAL REQUIRED: \_\_\_ YES  NO \_\_\_ SEE CONDITIONS

CID PERMIT/INSPECTION REQUIRED: \_\_\_ YES  NO \_\_\_ SEE CONDITIONS

CONDITIONS: PZHAC REVIEW BOT FINAL APPROVAL REQUIRED

PERMISSION ISSUED/DENIED BY: \_\_\_\_\_ ISSUE DATE: \_\_\_\_\_

- This Application will include the following, if checked:
1. \_\_\_ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
  2. \_\_\_ Site Plan with dimensions and details.
  3. \_\_\_ Proof of legal access to the property.
  4. \_\_\_ Drainage plan.
  5. \_\_\_ Architectural style and color scheme – diagrams or elevations (Historical and commercial zones only).
  6. \_\_\_ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
  7. \_\_\_ Other information as necessary or required by the City Code or Community Development:

**BOT ACTION FORM**  
**BUILDING PERMIT 060847**  
**[PZHAC REVIEW – 2/19/2019]**  
**STAFF ANALYSIS**

**Item:**

**Case 060847** – 2424 Calle de Parian, submitted by Page Coleman; a request for a zoning permit to restucco a house, shed and a casita on a property at this address. Zoned: Historical Residential (HR)

**Staff Analysis:**

The structures were built after 1980 and are therefore not in the Historical Register for the Town. However, the main dwelling has been recognized by the Dona Ana County Historical Society as being built to historical standards that are appropriate to Mesilla. The structures are currently painted three different colors, and the stucco on the main dwelling is in need of repair in several places. The applicant would like to repair and restucco all of the structures, and paint them the same color that the storage structure is currently painted.

The color chosen for the structures is “Pronghorn” (see attached), which is a color that is in the catalog of acceptable colors for the Town. This is a color that is slightly lighter than the color on the main dwelling, but not light enough to result in a drastic change to the appearance of the structures. There will be no changes to the structures themselves. The color will be similar to other structures and dwellings in the area.

**Estimated Cost: @ \$18000.00**

**Consistency with the Code:**

Photos of the structures are attached. According to the applicant, the color chosen will be compatible with the surrounding properties. Since the dwelling is in a Historic zoning district, the following section of the Code applies:

**18.33.080 Historical appropriateness permit.**

A. Identification. A permit for a certificate of historical appropriateness shall be required before any of the following actions or work is undertaken: new construction, exterior alteration, demolition or removal. All work or acts of new construction or exterior alteration requiring a permit for a certificate of appropriateness shall comply with the design criteria established by the precedent styles within the development zone of the proposed work.

The PZHAC will also need to determine that the request, as submitted, is consistent with the all other sections of the **Building and Zoning Codes** that may be applied to this project.

**Findings:**

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of restuccoing and repainting the dwellings and a storage shed at 2424 Calle de Parian.
- The PZHAC has determined that the proposed color meets all applicable Code requirements.

**PZHAC OPTIONS:**

1. Recommend approval of the requested building permit to the BOT.
2. Recommend approval of the requested building permit to the BOT with conditions.
3. Reject the permit.

**PZHAC ACTION:**

*The PZHAC determined that the request meets the requirements of the Code and voted 3 – 0 to recommend APPROVAL of the permit to the BOT.*

**BOT OPTIONS:**

1. Approve the requested permit as approved by the PZHAC.
2. Approve the requested permit with conditions.
3. Reject the application.

**BOT ACTION:**



# Doña Ana County, NM

General Reference Maps

2014 Aerial

Addresses

County Address Points

Select S

Maps

Legend

## Map Themes

Parcels

UDC Zoning

Roads and Transportation

NM House Districts

NM Senate Districts

County Commission Districts

City Council Districts

Median Household Income

General Land Ownership

Account Number: [R0400480](#)

Parcel Number: 4006138147015

Owner: COLEMAN PAGE

Mail Address: 430 WASHINGTON ST  
NE

Subdivision: CARREON TRACTS (BK  
18 PG 89 - 9413667)

Property Address: 2424 CALLE DE  
PARIAN

Acres: 0



**PHOTO OF THE REAR OF THE MAIN DWELLING SHOWING THE EXISTING COLORS**



**PHOTO OF THE WEST SIDE OF THE MAIN DWELLING SHOWING THE EXISTING COLORS**

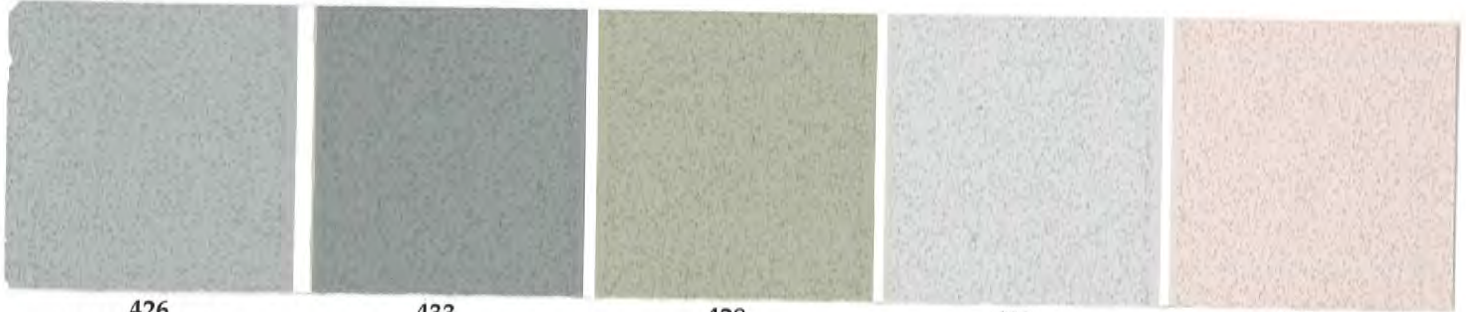


**PHOTO OF THE CASITA**



**PHOTO OF THE STORAGE SHED SHOWING THE PROPOSED COLOR**





426  
STONELEDGE

433  
MUSKET

428  
TIMBER

422  
GRANITE

429  
HORIZON



430  
PEAK

448  
SUMMIT

445  
ORE

425  
ACORN

421  
PRONGHORN



423  
TWILIGHT

427  
SILVERTON

447  
KETTLE

444  
HARRISTONE

446  
AURORA

**CAUTION:** The latest printing technology was used to create this color chart. However, the colors will vary from the actual product due to the difference between printers' ink and the actual pigments used to tint the product. EL REY recommends that this color chart is used to help the user(s) dial in on a particular shade, but the final color selection should be a sample of the actual material. EL REY is not responsible for color differences between samples and finished product due to: Method of application, climatic conditions, variations in raw materials, plant batching, condition of substrate, age, and processing of the sample. Some colors will fade faster than other colors.

**NOTE:** Prior to commencing work, apply a sample of the material to be used on actual substrate for owner's approval.

To minimize fading, the colors on this chart have been formulated with non-organic pigments, however, fading can occur over time, as with any colorant based product. This color chart employs the latest in digital technology, however, actual material may vary in color. Material samples are available upon request.



**TOWN OF MESILLA**  
 PERMISSION TO CONDUCT WORK  
 OR  
 OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

**OFFICIAL USE ONLY:**  
 Case # 060847  
 Fee \$ 230.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 060847 ZONE: HR CODE: M1 APPLICATION DATE: 2/5/19

Page Coleman  
 Name of Applicant/Owner 505-238-5071  
 Applicant's Telephone Number  
P.O. Box 1390 Mesilla NM 88046  
 Applicant's/Owner's Mailing Address City State Zip Code

pagecoleman@comcast.net  
 Applicant's/Owner's E-mail Address

Denney Construction, Inc 659 Keelo Rd. Las Cruces, NM 88007  
 Contractor's Name & Address (If none, indicate Self)

575-649-2620 Fed-47-1123846 383146  
 Contractor's Telephone Number State Contractor's Tax ID Number Contractor's License Number

2424 Calle De Parian  
 Address of Proposed Work:

Re struct House, shed + casita  
 Description of Proposed Work:

\$18,000.00 PAGE COLEMAN 2/5/2019  
 Estimated Cost Signature of Applicant Date

Signature of property owner if applicant is not the property owner: \_\_\_\_\_

**With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit.** Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. **Plan sheets are to be no larger than 11 x 17 inches.**

**FOR OFFICIAL USE ONLY**

**PZHAC**  Administrative Approval **BOT**  Approved Date: \_\_\_\_\_  
 Approved Date: \_\_\_\_\_  Disapproved Date: \_\_\_\_\_  
 Disapproved Date: \_\_\_\_\_  Approved with Conditions  
 Approved with conditions

**FIRE INSPECTION/APPROVAL REQUIRED:** \_\_\_ YES  NO \_\_\_ SEE CONDITIONS

**CID PERMIT/INSPECTION REQUIRED:** \_\_\_ YES  NO \_\_\_ SEE CONDITIONS

**CONDITIONS:** PZHAC REVIEW ; BOT FINAL APPROVAL REQUIRED

**PERMISSION ISSUED/DENIED BY:** \_\_\_\_\_ **ISSUE DATE:** \_\_\_\_\_

- This Application will include the following, if checked:
1. \_\_\_ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
  2. \_\_\_ Site Plan with dimensions and details.
  3. \_\_\_ Proof of legal access to the property.
  4. \_\_\_ Drainage plan.
  5. \_\_\_ Architectural style and color scheme – diagrams or elevations (Historical and commercial zones only).
  6. \_\_\_ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
  7. \_\_\_ Other information as necessary or required by the City Code or Community Development: