



THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD A REGULAR BOARD MEETING ON MONDAY, JUNE 11, 2018 AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWNHALL.

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL & DETERMINATION OF A QUORUM**
- 3. PROCLAMATIONS:**
 - A.** A proclamation dedicating June 22, 2018 as "Dale Gas! (Step on It!)" Day in the Town of Mesilla
– **Nora L. Barraza, Mayor.**
- 4. CLOSED SESSION – pursuant to NMSA 1978 Chapter 10-15-1(H)(2):** discussion limited to personnel matters in the Public Works Department – **Nora L. Barraza, Mayor.**
- 5. PUBLIC INPUT –** The public is invited to address the Board for up to 3 minutes.
- 6. CHANGES TO THE AGENDA & APPROVAL**
- 7. *APPROVAL OF CONSENT AGENDA –** The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk *:
 - A. *PZHAC Case 060734 w/conditions –** 1988 Calle del Norte, submitted by Rocky Burke; a request for a building permit to install a six-foot-high wood fence and gate across the front of two properties at and adjacent to this address. Zoned: Historical Commercial (HC).
 - B. *For approval:** termination of an employee in the Public Works Department.
- 8. NEW BUSINESS:**
 - A.** For 1st Reading/Public Hearing: **Ordinance 2018-01** – amending Chapter 13.15.050 Other Charges Established (Impact Fees). – **Debbie Lujan, Public Works Director.**
- 9. *STAFF REPORTS:**
 - Community Development
 - Community Programs
 - Finance Department
 - Fire Department
 - Marshal's Department
 - Public Works Department
- 10. BOARD OF TRUSTEE COMMITTEE REPORTS**
- 11. BOARD OF TRUSTEE/STAFF COMMENTS**
- 12. ADJOURNMENT**

NOTICE

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least 48 hours prior to the meeting. The Mayor and Trustees request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Board Room to respond to or to conduct a phone conversation. A copy of the agenda packet can be found online at www.mesillanm.gov. You may request to be added to the Mesilla Agenda E-Mailing list by calling or e-mailing Cynthia Stoechner-Hernandez, Clerk/Treasurer, at 524-3262 or cynthias-h@mesillanm.gov.

Posted 6/6/18 at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.



Proclamation
Declaring June 22, 2018
“Dale Gas! (Step on it!)” Day
in the Town of Mesilla

WHEREAS, the Dona Ana Arts Council is an imperative organization to the arts and culture of the area;

WHEREAS, on June 22, 2018, the Dona Ana Arts Council will be having a concert and car show called “Dale Gas! (Step on it!)” at the Bulletin Plaza, 1740 Calle de Mercado; and

WHEREAS, the Dona Ana Arts Council celebrates the unique culture of our Mesilla Valley lowrider car clubs; and

WHEREAS, the collaboration of Mesilla Businesses promotes strength for the Town’s economy; and

NOW, THEREFORE, I, Nora L. Barraza, Mayor of the Town of Mesilla, and the board of Trustees, do hereby proclaim June 22, 2018 as “Dale Gas! (Step on it!)” Day in the Town of Mesilla and we urge our community to join in on June 22, 2018 from 5:30 p.m. – 10:30 p.m. for the “Dale Gas!” Spectacular at the Bulletin Plaza

Passed this 11th day of June 2018.

Nora L. Barraza
Mayor of the Town of Mesilla

Date Gars!

Step on it!

Concert & Car Show



The Imperials and Good Times Car Clubs' Show

June 22, 2018 • 5:30-10:30 pm

***Jarabe Mexicano* Cumbia Band @ 8:30 pm**

\$15 in advance • \$20 at the door

NMSU DanceSport Team • Lowrider Photo Exhibit

Food and Drink for sale on patio from Paisano Café

DAAC Arts & Cultural Center : daarts.org • 575-523-6403

1740 Calle de Mercado, Mesilla, New Mexico



JUNE 4, 2018 PZHAC CASES TO THE BOT

1. **Case 060734w/CONDITION** – 1988 Calle del Norte, submitted by Rocky Burke; a request for a building permit to install a six foot high wood fence and gate across the front of two properties at and adjacent to this address. Zoned: Historical Commercial (HC). **(Discussed during Work Session)**

BOT ACTION FORM
BUILDING PERMIT 060734
[PZHAC REVIEW – 6/5/18]
STAFF ANALYSIS

(PZHAC decision was based on information presented during the PZHAC Work Session)

Item:

Case 060734 – 1988 Calle del Norte, submitted by Rocky Burke; a request to for a building permit to install a six foot high wood fence and gate across the front of two properties at and adjacent to this address. Zoned: Historical Commercial (HC).

Staff Analysis (presented to the PZHAC 6/5/18):

The proposed work was discussed at today’s work session in order to give the applicant a chance to explain how the style of fence was chosen, how it will be constructed, and to answer to any resulting questions. (Please refer to the information provided in the write-up for this item in the Work Session.)

If it is determined that the construction and/or style of the proposed fence is architecturally appropriate or acceptable for the property as proposed, or if an alternate solution is arrived at, then the request can proceed on the assumption that all requirements of the Code will be satisfied. The PZHAC should continue on to approve the request based on the Findings stated below.

If, on the other hand, it is determined that the proposed fence will not be architecturally appropriate or acceptable for the property, and no other solution can be reached, then the PZHAC should either postpone the request further until the applicant can return with a proposal that meets the standards set forth by the PZHAC; or the PZHAC should deny the request based on the request not meeting any or all of the Findings as listed.

Estimated Cost: @ \$1,500.00

Consistency with the Code:

The PZHAC will need to determine that the proposed fence, when finished, will be consistent with the development of properties in the HR zoning district. Additionally, the request PZHAC will need to determine that the request meets all other development and application requirements of the Code.

The PZHAC will also need to determine that the request, as submitted, is consistent with all other applicable sections of the **Building and Zoning Codes** that may be applied to this project.

Findings:

- The PZHAC has jurisdiction to review and approve this request.
- The proposed work consists of constructing a wood fence across two properties at or adjacent to the property at this address.
- The PZHAC has determined that the proposed fence will meet all applicable Code requirements.

PZHAC ACTION:

The PZHAC determined that the style of the fence as proposed consisting of six foot high closely spaced wood slats (see attached photo and site plan) will be appropriate for the property. There were concerns that the proposed gate would only serve one property, and that the second property would be landlocked by not having access to the gate. In order to ensure that both properties would have access to Calle del Norte, the PZHAC determined that the proposed gate should straddle the property line between the two properties owned by the applicant.

The PZHAC voted 3 – 0 to recommend APPROVAL of the requested permit to the BOT with the following CONDITION:

The gate shall be located in such a way as to straddle the property line between the applicant's properties.

BOT OPTIONS:

- 1. Approve the proposed changes as approved by the PZHAC.**
- 2. Approve the proposed changes with conditions.**
- 3. Reject the application.**

BOT ACTION:

PZHAC WORK SESSION

JUNE 4, 2018

ITEM 2

(Presented to the PZHAC 6/4/18)

Submitted by Rocky Burke, a request to discuss plans to install a six foot high wood fence and gate across the front of two residential properties at and adjacent to 1988 Calle del Norte. Zoned: Historical Residential (HR)

The applicant has two properties at this location, which is immediately west of Andele's Restaurant on Calle del Norte and Avenida de Mesilla. One of the properties is 0.3307 acres (14,405 sq. ft.) in size and is currently vacant. The other is 0.2645 acres (11,533 sq. ft.) in size and is occupied by a one bedroom dwelling that is currently being renovated to make it habitable. The two properties are currently being kept separate.

The fence will be made of six foot high wood slats set vertically, and will be about 105 feet long running across the front of both properties about 5 feet behind the front property lines. (The front property line is seven feet from the edge of the pavement.) A six foot high fence or wall is allowed in the front setbacks of properties in the HC zone by Section 18.60.340(A) - Wall, fence, or hedge which states: "A six-foot maximum height above ground surface level shall be permitted on any part of the required setbacks of front yards or side yards abutting a street in H-R and H-C zones; provided, such wall, fence or hedge is in accord with subsections (D) and (G) of this section." (Subsections (D) and (G) refer to the clear-sight-triangle requirements of the Code.)

A 14 foot wide gate will be located in the fence near the west edge of the smaller property. This will be set back at least 15 feet from the main fence line (20 feet from the property line, 27 feet from the pavement) in order to allow for "clear-sight-triangle" requirements, and to ensure that vehicles will not protrude into traffic when they are stopped at the gate (see attached site plan).

According to the applicant, there are a variety of fence types in the immediate area. These include "coyote fencing" next door, rock walls, chain link, wire, and wood slats several properties away; similar to the type proposed by the applicant. According to the applicant, there are a number of fences and walls that have been approved by the Town that do not appear to have any architectural or historic significance to the properties they are on. The applicant believes that the proposed fence will be similar to other fences that have been allowed in the area, and will be more architecturally appropriate for the property in that it is a style that most likely would have been used with the existing structure.

The applicant has met with the NM Department of Transportation (DOT) to ensure that the location of the fence would be allowed along Calle del Norte by the DOT, since Calle del Norte is a State road. The DOT approved the proposed location of the Fence as shown with the assumption that one driveway will provide access to Calle del Norte from both properties, and that vehicles will not back out onto the road. This fits with the DOT's desire to limit the number of access points to Calle del Norte in this area. (The DOT's decision was not based on historical or architectural compatibility with the area.)

There are no restrictions in the Code prohibiting the use of one driveway by two properties, provided that the driveway meets Fire Code requirements for access to the properties at the time they are developed. At this point in time, only one property is developed. Since the existing structure is directly accessible from the gate, it currently meets fire code requirements for access (see attached Fire Apparatus Access Road requirements). Any future development of the property for residential purposes will need to meet the access requirements of the Fire Code.

The applicant was present to discuss further details and to answer any questions that may arise.

Issues discussed were:

- 1. Style and appropriateness of the proposed fence for the property.*
- 2. Accessibility of both properties from the gate in the fence.*
- 3. Proposed use of both properties. (At this time, the applicant stated that he only has plans for the property containing the dwelling, which he intends to use as a rental property.)*

Doña Ana County, NM

General Reference Maps

2014 Aerial

Addresses

County Address Points

Select Search Type: Account Number

Maps

Legend

Map Themes

Parcels

UDC Zoning

Roads and Transportation

NM House Districts

NM Senate Districts

County Commission Districts

City Council Districts

Median Household Income

General Land Ownership

Account Number: [R0400262](#)

Parcel Number: 4006137336326

Owner: CONQUISTADORES

DEVELOPMENT LLC

Mail Address: 2527 MAYFIELD LN

Subdivision: CONQUISTADORES DEL

NORTE TRACTS (BK 23 PG 165 -
1106144)

Property Address:

Acres: 0



PHOTO OF SUBJECT PROPERTIES FROM CALLE DEL NORTE



VIEW OF WIRE FENCE ALONG EAST EDGE OF PROPERTY



VIEW OF A CHAIN LINK FENCE ON A PROPERTY TO THE WEST



VIEW OF FENCE SIMILAR TO THE PROPOSED FENCE ON A PROPERTY TO THE WEST

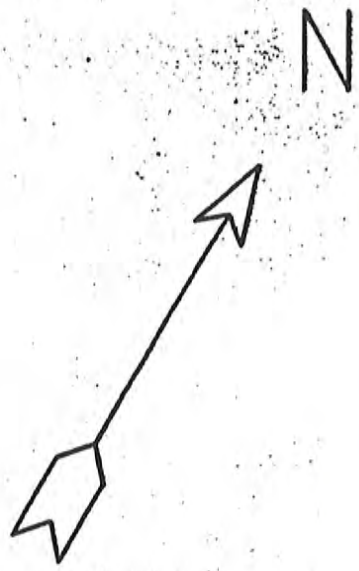
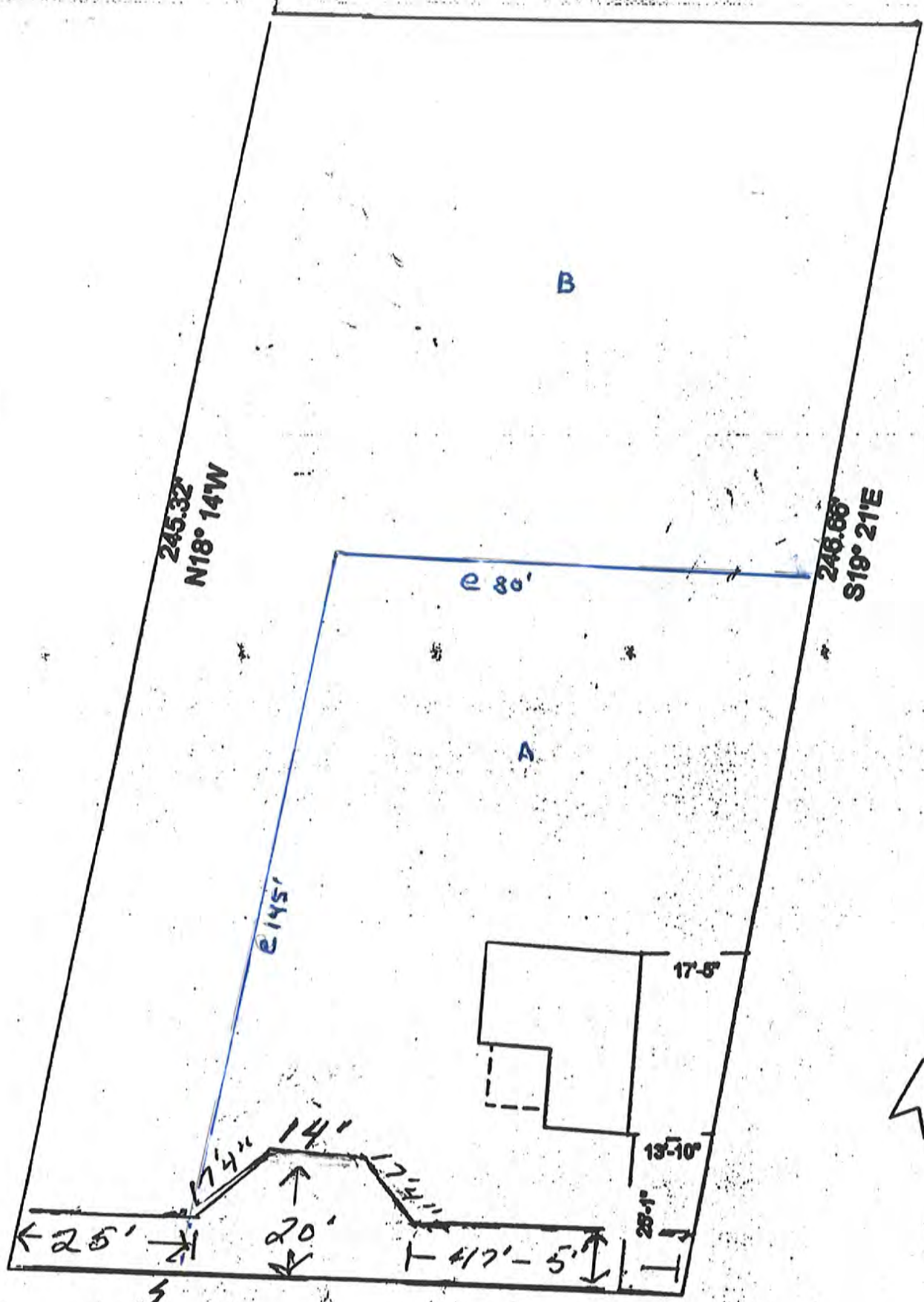


VIEW OF A ROCK WALL AND WROUGHT IRON ON A PROPERTY TO THE SOUTH



VIEW OF A WOOD FENCE AND A STUCCO WALL ON A PROPERTY TO THE SOUTH





Prop.
Line

CALLE DEL NORTE

TOWN OF MESILLA
 PERMISSION TO CONDUCT WORK
 OR

OBTAIN A COMMERCIAL/RESIDENTIAL BUILDING PERMIT

OFFICIAL USE ONLY:

Case # 060734

Fee \$ 68.00

2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 ext. 104

CASE NO. 060734 ZONE: NR CODE: M1 APPLICATION DATE: 5/24/18

Rocky Buske Name of Applicant/Owner 575 650 3900 Applicant's Telephone Number

2525 Mayfield Ln Las Cruces NM 88007 Applicant's/Owner's Mailing Address City State Zip Code

ROCKY111153@gmail.com Applicant's/Owner's E-mail Address

Self Contractor's Name & Address (If none, indicate Self)

Same Contractor's Telephone Number N/A Contractor's Tax ID Number N/A Contractor's License Number

Address of Proposed Work: 1988 Calle Del Norte

Description of Proposed Work: Iron Fence (Wood)

\$1,500.00 Estimated Cost [Signature] Signature of Applicant 5/22/18 Date

Signature of property owner if applicant is not the property owner: _____

With the exception of administrative approvals, all permit requests must undergo a review process from staff, PZHAC and BOT before issuance of a building permit. Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required. **Plan sheets are to be no larger than 11 x 17 inches.**

FOR OFFICIAL USE ONLY

PZHAC Administrative Approval Approved Date: _____ Disapproved Date: _____ Approved with conditions

BOT Approved Date: _____ Disapproved Date: _____ Approved with Conditions

FIRE INSPECTION/APPROVAL REQUIRED: ___ YES NO ___ SEE CONDITIONS

CID PERMIT/INSPECTION REQUIRED: ___ YES NO ___ SEE CONDITIONS

CONDITIONS: PZHAC REVIEW & BOT FINAL APPROVAL REQUIRED

PERMISSION ISSUED/DENIED BY: [Signature] ISSUE DATE: 5/24/18

This Application will include the following, if checked:

1. ___ Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. ___ Site Plan with dimensions and details.
3. ___ Proof of legal access to the property.
4. ___ Drainage plan.
5. ___ Architectural style and color scheme – diagrams or elevations (Historical and commercial zones only).
6. ___ Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from the Public Utility providing water services).
7. ___ Other information as necessary or required by the City Code or Community Development:

13.15.050 Other charges – Established.

At the time of application for each connection to the sewerage disposal system or the water system by any premises located inside or outside the municipal boundaries, a utility development charge, hereinafter referred to as the “DCs,” shall be paid in full based on the following schedules:

A. Water Developmental Charge.

Water Service Meter Size	Water Developmental Charge
5/8- x 3/4-inch	\$1,200.00
1-inch	\$1,800.00
1-1/2-inch	\$2,700.00
2-inch	\$3,800.00
4-inch	\$5,000.00
6-inch	\$7,000.00

B. Sewer Developmental Charge.

Size of Capacity	Development Charge	*Connection Fee	Total
5/8- x 3/4-inch meter	\$1,943.00	\$750.00	\$2,693.00
1-inch meter	\$4,858.00	\$850.00	\$5708.00
1-1/2-inch meter	\$9,715.00	\$950.00	\$10,665.00
2-inch meter	\$15,544.00	\$1,100.00	\$16,644.00
3-inch meter	\$31,088.00	\$1,300.00	\$32,388.00
4-inch meter	\$48,575.00	\$1,600.00	\$50,175.00
6-inch meter	\$97,150.00	\$2,100.00	\$99,250.00
8-inch meter	\$155,440.00	\$4,100.00	\$159,540.00

These fees are subject to change by resolution approved by the Board of Trustees and subject to City of Las Cruces Development Impact Fees.

C.* Additional Charge. The developmental charge is in addition to all other fees and charges. All Costs and expenses incident to the installation and connection of the building sewer shall be borne by the applicant. [Ord. 2014-01; Ord. 2013-01; Ord. 2012-03; Ord. 2006-12; Ord. 2005-02 § 1; Ord. 2001-06 § 4; Ord. 98-04 § 1; Ord. 92-04 § 1; Ord. 91-11 § 1; prior code § 10-2-1.D]



**NOTICE OF PUBLIC HEARING & INTENT TO RECOMMEND ADOPTION OF
ORDINANCE 2018-01
AN ORDINANCE REVISING CHAPTER 13.15.050 OTHER CHARGES –
ESTABLISHED (IMPACT FEES)**

The Board of Trustees (BOT) will hold a public hearing on **Monday, June 11, 2018 at 6:00 p.m.** in the board room of the Mesilla Town Hall, 2231 Avenida de Mesilla. The purpose of the hearing is to take public comments on the proposed ordinance 2018-01 revising Chapter 13.15.050 other charges- established (impact fees).

As part of their regularly scheduled meeting on **Monday, June 25, 2018 at 6:00 p.m.**, the BOT will consider recommending the adoption of ordinance 2018-01 revising Chapter 13.15.050 other charges- established (impact fees).

Copies of the proposed ordinance change can be requested at the Mesilla Town Hall, 2231 Avenida de Mesilla or by calling (575) 524-3262.

Posted on **5/25/18** on the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristrammn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.

MEMORANDUM

TO: MAYOR NORA L. BARRAZA AND BOARD OF TRUSTEES
FROM: LARRY SHANNON, COMMUNITY DEVELOPMENT COORDINATOR
SUBJECT: ACTIVITY REPORT – MAY, 2018
DATE: JUNE 1, 2018

PZHAC BUSINESS
[Items presented to the PZHAC]

PZHAC WORK SESSION ITEMS:

1. Submitted by R Builders Inc. for the Descalced Nuns; a request to discuss plans to construct a 600 square foot casita and classroom to be used to house a visiting instructor on a property located at 2015 Glass Road (Case 060720). Zoned: Rural Farm (RF).
2. Submitted by R. Builders Inc. for the Las Cruces Diocese; a request to discuss plans to replace a window with a door on a religious store located at 2270 Calle de Santiago, across from the church (Case 060721). Zoned: Historical Commercial (HC).
3. Submitted by Rafael Morones, Jr.; a request to discuss plans to convert an existing carport into a garage on a dwelling at 2909A La Mesilla Circle. Zoned: Historical Residential (HR). (Case 060722)
4. Submitted by Artie Fountain; a request to discuss plans to install an awning over an exterior door on the east side of a commercial building at 2490 Calle de Guadalupe (Case 060724). Zoned: Historical Commercial (HC).
5. Submitted by Thomas Feldt; a request to discuss plans to install a small open patio area at the rear of a restaurant (“Thai Delight”) at 2184 Avenida de Mesilla (Case 060726). Zoned: Historical Commercial (HC)
6. Submitted by Davie & Kelly Salas, a request to discuss a change in plans for an adobe and latia wall across the front of two properties at 2417 and 2419 Calle de Parian. (Case 060682). Zoned: Historical Residential (HR)
7. Submitted by Justin Sevey for “Triple Blown”; a request to discuss plans for a glass blowing operation to be located at a dwelling located at 3331 Gandy Lane as a Home Occupation (Business Permit 0725). Zoned: Residential, one acre (R-1)
8. Submitted by Luis H. Vigil; a request to discuss plans to construct an addition of a living room and a garage to a dwelling at 1365 Snow Road (Case 060728). Zoned: Rural Farm (RF)

PZHAC ADMINISTRATIVE APPROVALS:

Building Permits

1. **Case 060718** – 1360 Paisano Road, submitted by Suniga’s Roofing for Neri Freitze; a request for a building permit to allow the reroofing of a residence at this address. Zoned: Rural Farm (RF).
2. **Case 060719** – 2929 Camino Castillo, submitted by Tesla Inc. for Zuni Electric, Inc. for Rue and Toby Sanchez; a request for a building permit to allow the installation of a solar photo-voltaic system on a dwelling at this address. Zoned: Residential, one acre (R-1).
3. **Case 060723** – 2900 Avenida de Mesilla, submitted by Jerry and Susan Grandle; a request for a building permit to allow minor repairs to the drainage on the north side of the structure at this address. Zoned: General Commercial (C).
4. **Case 060725** – 2991 Estrada Road, submitted by Abel Sanchez; a request for a building permit to allow the installation of a concrete pad/sidewalk around a dwelling at this address. Zoned: Rural Agricultural (RA).
5. **Case 060727** – 2523 Calle del Norte, submitted by Michele Rasch; a request for a building permit to allow the repair and repainting of stucco on a dwelling at this address. Zoned: Historic Residential (HR).

PZHAC DECISION ITEMS:

Building Permits

1. **Case 060720** – 2015 Glass Road, submitted by R Builders Inc. for the Descalced Nuns; a request to for a building permit to allow a 600 square foot casita to be constructed on the property. Zoned: Rural Farm (RF). **(Discussed during Work Session)**
2. **Case 060721** – 2270 Calle Principal, submitted by R. Builders Inc. for the Las Cruces Diocese; a request for a building permit to allow the replacement of a window with a door on the religious store at this address, across from the church. Zoned: Historical Commercial (HC). **(Discussed during Work Session)**
3. **Case 060722** – 2909A La Mesilla Circle, submitted by Rafael Morones, Jr.; a request for a building permit to allow an existing carport to be converted into a garage on a dwelling at this address. Zoned: Historical Residential (HR). **(Discussed during Work Session)**
4. **Case 060724** – 2490 Calle de Guadalupe, submitted by Artie Fountain; a request for a building permit to construct an awning over an exterior door on the east side of a commercial building at this address. Zoned: Historical Commercial (HC). **(Discussed during Work Session)**
5. **Case 060726** – 2184 Avenida de Mesilla, submitted by Thomas Feldt; a request for a building permit to install a small open patio area at the rear of a restaurant (“Thai Delight”) at this address. Zoned: Historical Commercial (HC). **(Discussed during Work Session).**
6. **Case 060682** – 2417 and 2419 Calle de Parian, submitted by Davie and Kelly Salas; a request for a modification to a building permit to allow changes to plans for an adobe and latia wall across the front of two properties at these addresses. Zoned: Historical Residential (HR). **(Discussed during Work Session).**
7. **Case 060728** – 1365 Snow Road, submitted by Luis H. Vigil; a request to for a building permit to allow the addition of a living room and a garage to a dwelling at this address. Zoned: Rural Farm (RF). **(Discussed during Work Session)**

Business Permits

8. **Permit 0725** – 3331 Gandy Lane, submitted by Justin Sevey for “Triple Blown”; a request for a business license to allow the applicant to operate a glass blowing operation as a Home Occupation at a dwelling at this address. Zoned: Residential, one acre (R-1) **(Discussed during Work Session)**
9. **Permit 0706** – No address (Itinerant Vendor), submitted by Rodney Eaton (President) for “Zuni Electric Inc.”; a request for a business license to allow the applicant to install photo-electric panels on dwellings in the Town as a contractor (each dwelling will require a separate building license).

Zone Change

*** A PUBLIC HEARING WAS HELD PRIOR TO ACTION ON THE FOLLOWING ITEM.**

10. **Z18-001** – 2331 Calle de Parian, submitted by Eric Sanchez; a request for a Zone change from Historical Commercial (HC) to Historical Residential (HR) for a 0.2 acre parcel containing a residence at this address.

If you have any questions, comments or concerns please feel free to call me at 524 -3262 ext. 104; or e-mail me at larrys@mesillanm.gov.

**Town of Mesilla Assessor's Report
MAY 2018**

Mesilla CASE #	DAC ACC'T #	APPL. DATE	ISSUEE/CONTRACTOR	VALUATION / COST	FEE	BLDG CODE	ADDRESS	DESCRIPTION OF WORK
060727	R04-00165	5/7/18	Michele Rasch/Engel Stucco Restoration	3,000.00	80.00	MI	2523 Calle del Norte	Repair and repaint stucco on a dwelling at this address
060728	R04-00016	5/9/18	Luis H. Vigil/Self	10,000.00	25.50	ADN	1365 Snow Road	Addition of a garage and living room to an existing dwelling.
060729	R04-001672	5/17/18	Michael Castillo/Franciso Estrada	3,000.00	80.00	MI	2700 snow Road	Construct a 4 foot high rock wall around the back yard (part of Permit 060589 approved by PZHAC 7/3/17)
060730	R04-00679	5/17/18	Spotted Dog Brewery (Jerry Grandle)/Self	2,000.00	77.00	MI	2900 Avenida de Mesilla	Spray insulation on a back patio roof of a commercial structure at this address.
060731	R04-01181	5/17/18	Anna Emerick-Biad/Self	0.00	310.00	SUP	1750 Calle de Mercado	Apply for a Special Use Permit (SUP) to expand an adjacent school onto this property
060732	R04-00441	5/22/18	Stephan McIlvaine/Dona Ana County Tree Care	2,000.00	77.00	MI	2685 Calle de Parian	Trim trees and relocate an existing chain link fence across the rear of the property line 20' inches to the property line.
060733	R04-00315	5/23/18	Felix Armijo/Self	25.00	0.00	MI	2290 Calle de Parian	Paint windows and cover windows with a single glass pane
060734	R04-00262, R04-00259	5/24/18	Rocky Burke/Self	1,500.00	68.00	MI	1988 and adjacent property with no address	Construct a six foot high wood fence and gate across the front of two properties.
060735	R04-00355	5/24/18	Leah Messina	250.00	27.00	SIGN	1910 Calle de Parian	Install a 13.5 sq.ft. sign for a business ("Sinuate Media") at this address.
060736	R04-00537	5/25/18	Maria Rios/Luis Carabeo	2,325.00	160.00	MI	2472 Calle de Cura	Build an open carport at this address

Community Projects Report

Project	Description
Current Contact information	Irene E. Parra Email: irenep@mesillanm.gov Work: 575-524-3262 Cell:575-571-3890
Raft the Rio	Raft the Rio event will be coming back this year. The event is scheduled for June 16 th .The route will be the same as last year.
Summer Music Series	The Town of Mesilla is once again hosting a Summer Music Series. The event will take place every Friday beginning June 1 th and run through July 27 th , from 8pm to 10pm on the plaza. There will also be food trucks and our Mercado Vendors.
Summer Recreation Program	The Town of Mesilla is hosting our annual Summer Recreation Program. The program began Monday June 4 th and will run through July 20 st , Monday through Friday, 1:00pm to 4:30pm. We have 40 participants signed up.
Fourth of July Celebration	The Town of Mesilla will be hosting our annual 4 th of July Celebration. There will be live music on the plaza from 7pm to 9pm, followed by a fireworks display beginning at 9:30pm by Planet Fireworks on the corner of Avenida de Mesilla and Calle Mercado.
Mesilla Night Out	The Town of Mesilla Public Safety Department will be hosting another Block party June 22 nd at the Mesilla Community Center park, from 6pm to 9pm. Free food, music and games.



Memorandum

To: Mayor and Trustees

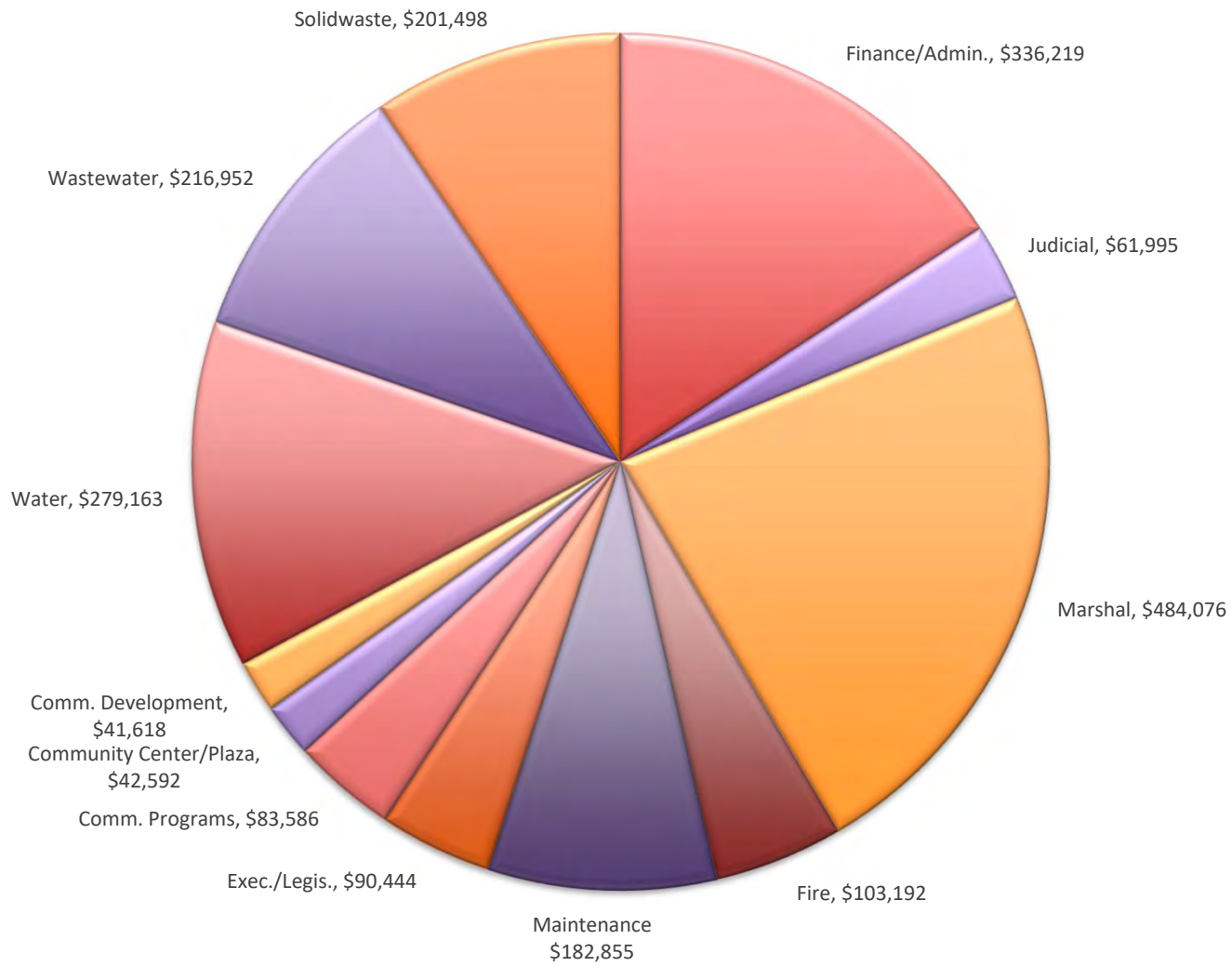
From: Cynthia Stoeher-Hernandez *CSH*
Town Clerk-Treasurer

RE: Monthly Finance Report

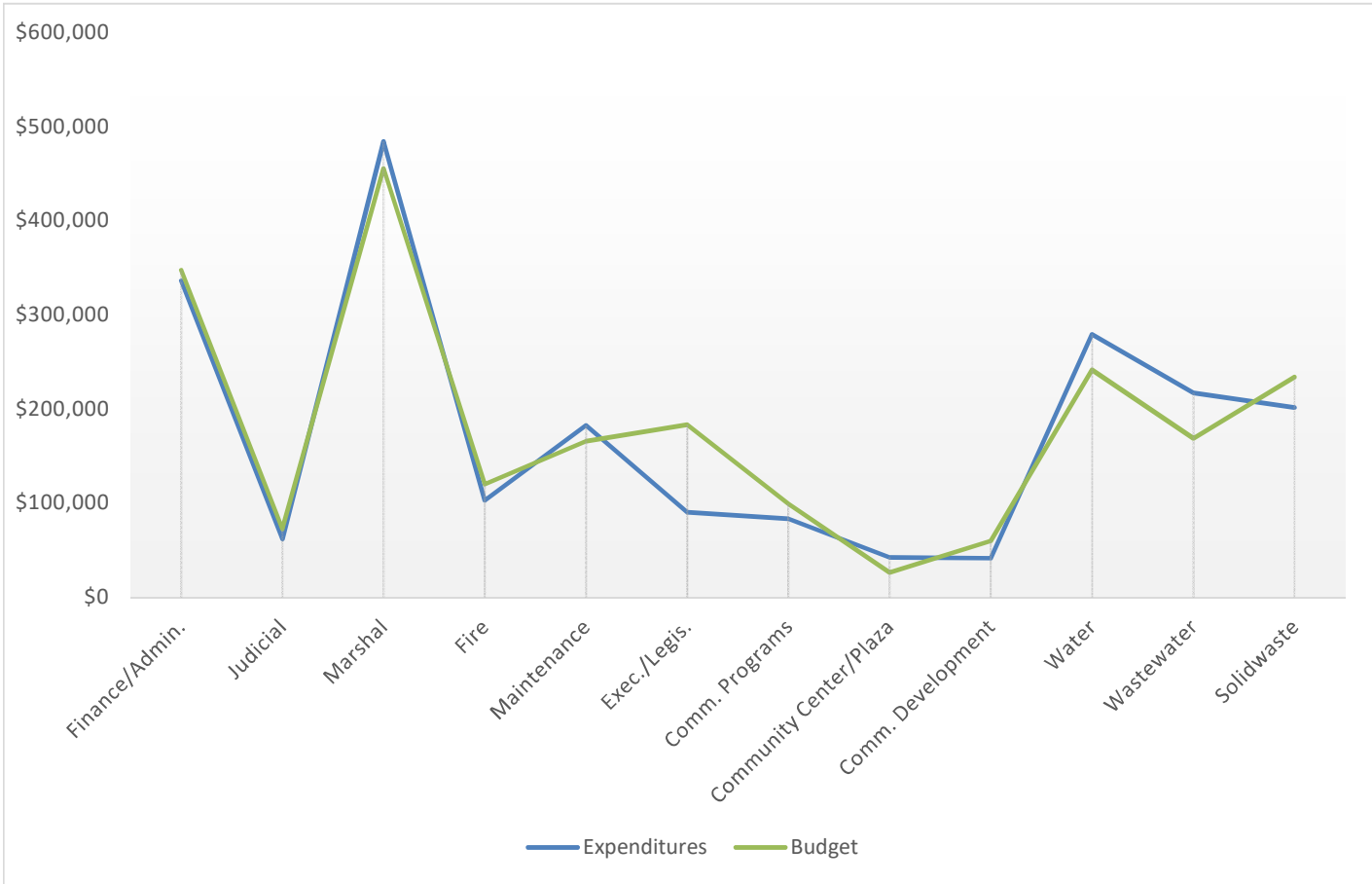
Listed below is a review of department and fund expenditures for: April
General Fund should be at: 91.67% spending

YTD EXPENDITURES	%Exp.	\$ Money YTD	Mo.%	YTD % over/under	Approved Budget
Finance/Admin.	96.82%	\$336,219	100.00%	-3.18%	\$ 347,247
Judicial	85.22%	\$61,995	100.00%	-14.78%	\$ 72,746
Marshal	106.33%	\$484,076	100.00%	6.33%	\$ 455,263
Fire	85.95%	\$103,192	100.00%	-14.05%	\$ 120,061
Maintenance	110.33%	\$182,855	100.00%	10.33%	\$ 165,736
Exec./Legis.	49.30%	\$90,444	100.00%	-50.70%	\$ 183,462
Comm. Programs	84.10%	\$83,586	100.00%	-15.90%	\$ 99,386
Community Center/Plaza	160.84%	\$42,592	100.00%	60.84%	\$ 26,482
Comm. Development	69.29%	\$41,618	100.00%	-30.71%	\$ 60,063
General Fund	93.21%	\$1,426,577	100.00%	-6.79%	\$ 1,530,446
Water	115.50%	\$279,163	100.00%	15.50%	\$ 241,695
Wastewater	128.50%	\$216,952	100.00%	28.50%	\$ 168,839
Solidwaste	86.11%	\$201,498	100.00%	-13.89%	\$ 233,994
Enterprise Fund	99.87%	\$697,614	100.00%	-0.13%	\$ 698,528

EXPENDITURES



EXPENDITURES VS BUDGET

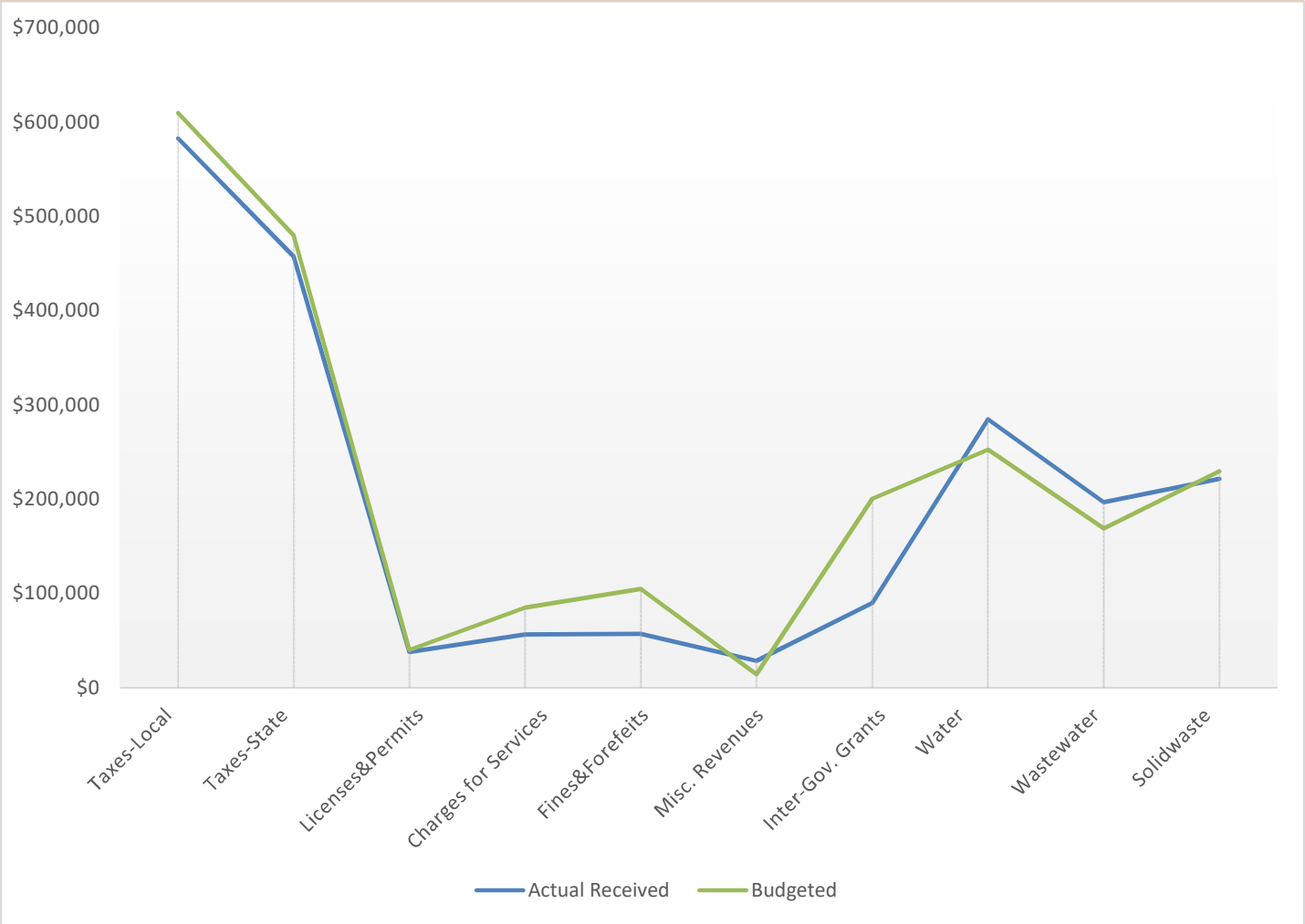


Please request the INCODE report for detail revenues and expenses by fund.

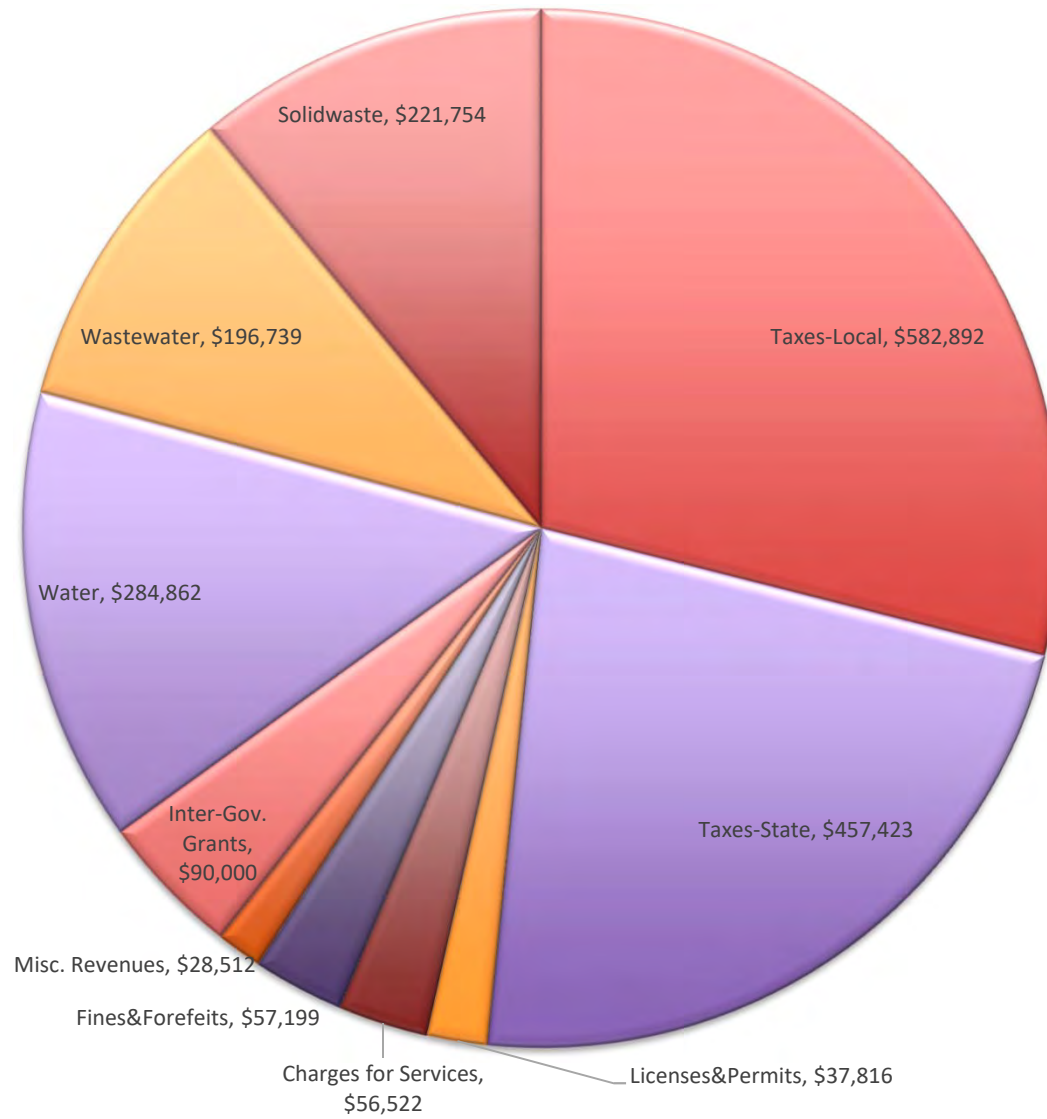
REVENUE

YTD REVENUES	% Rec.	YTD Money \$	% Est.	YTD % over/under	AMOUNT BUDGETED
Taxes-Local	95.58%	\$582,892	100.00%	-4.42%	\$609,863
Taxes-State	95.38%	\$457,423	100.00%	-4.62%	\$479,592
Licenses&Permits	94.54%	\$37,816	100.00%	-5.46%	\$40,000
Charges for Service	66.50%	\$56,522	100.00%	-33.50%	\$85,000
Fines&Forefeits	54.48%	\$57,199	100.00%	-45.52%	\$105,000
Misc. Revenues	199.08%	\$28,512	100.00%	99.08%	\$14,322
Inter-Gov. Grants	44.88%	\$90,000	100.00%	-55.12%	\$200,554
General Fund	85.40%	\$1,310,365	100.00%	-14.60%	\$1,534,331
Water	112.75%	\$284,862	100.00%	12.75%	\$ 252,650
Wastewater	116.33%	\$196,739	100.00%	16.33%	\$ 169,120
Solidwaste	96.53%	\$221,754	100.00%	-3.47%	\$ 229,716
Enterprise Fund	107.96%	\$703,355	100.00%	7.96%	\$651,486

REVENUE vs BUDGET

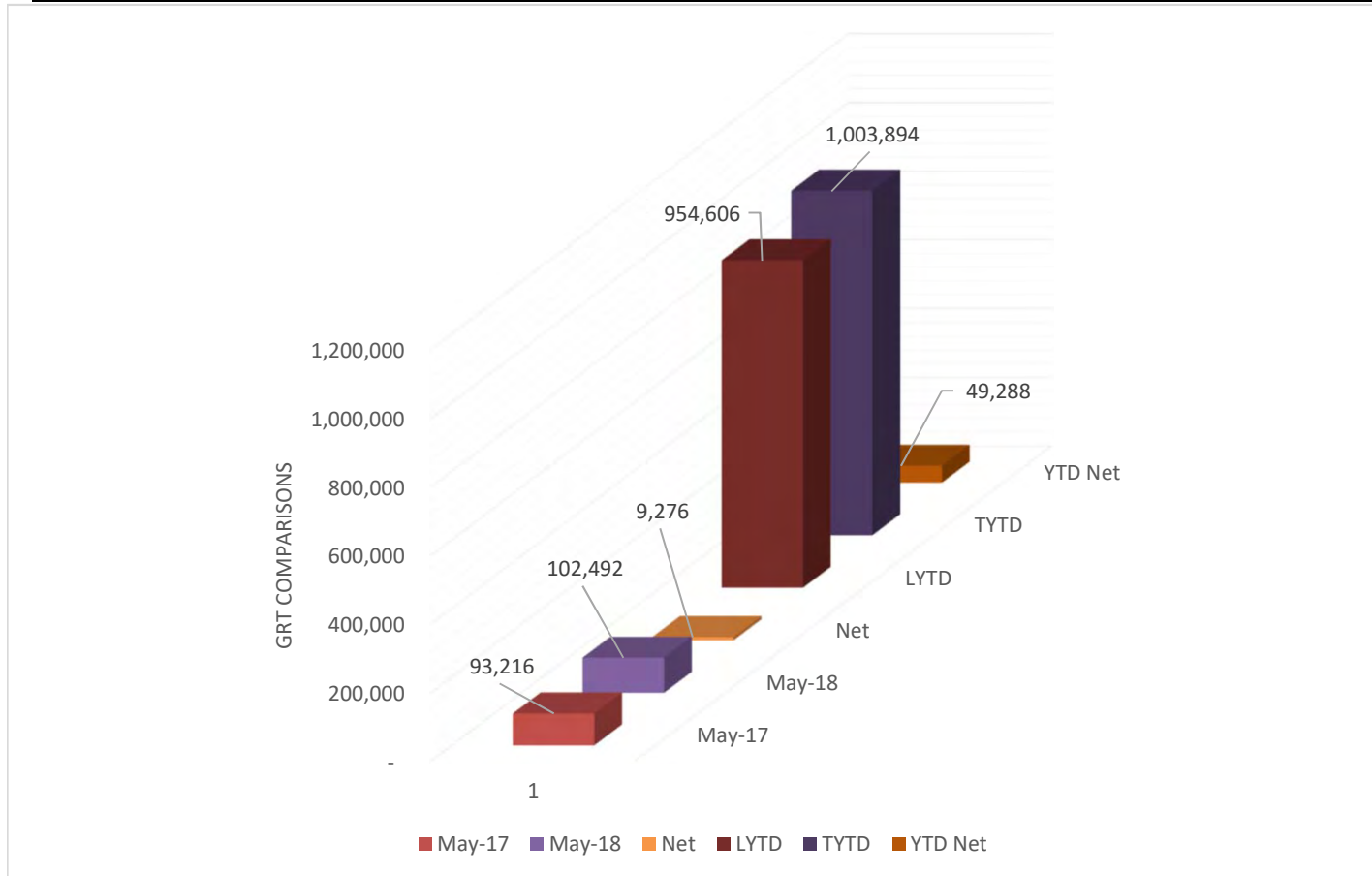


YTD REVENUES



GRT COMPARISONS

May-17	May-18	Net	LYTD	TYTD	YTD Net
93,216	102,492	9,276	954,606	1,003,894	49,288



Business GRT in March 2018

Percentage by month	10%	Percentage over last FYTD	5%
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Total Contracts paid out of GRT per month (Fire Truck/Town Hall): \$ 6,961.70

**TOWN OF MESILLA FIRE DEPARTMENT
MONTHLY BOT REPORT**



DATE: MAY, 2018

MAJOR ADDITIONS TO INVENTORY

4.5 to Stortz adapters for hydrants (2)

MAINTENANCE OF EQUIPMENT

Brush 31 high pressure oil pump replaced, unit serviced as well.
Squad 32 graphics completed. Chain saw from Brush 32 repaired.
2 SCBA air packs returned from repairs and placed in service.

COMMENTS

Selection process for new volunteers completed and firefighter training started. We are running an internal academy for 12 cadets. Five of the Fire Explorers graduated from local high schools and have now been accepted into the cadet program to start the next step in their journey in the fire service. Congratulations to them all for their hard work and continued dedication.

The department was notified of the award of \$7,500 in EMS funding from the NM EMS Bureau. We have applied for additional funding for PPE from the Globe Corp through the National Volunteer Fire Council.

SUBMITTED BY

Fire Chief Kevin Hoban _____

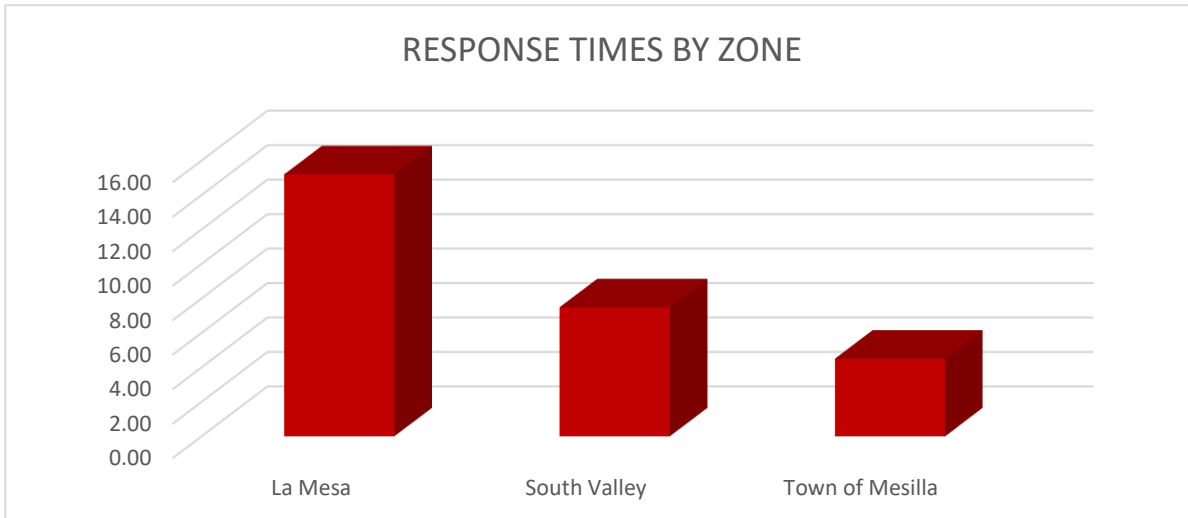
Mesilla Fire Department

Mesilla, NM

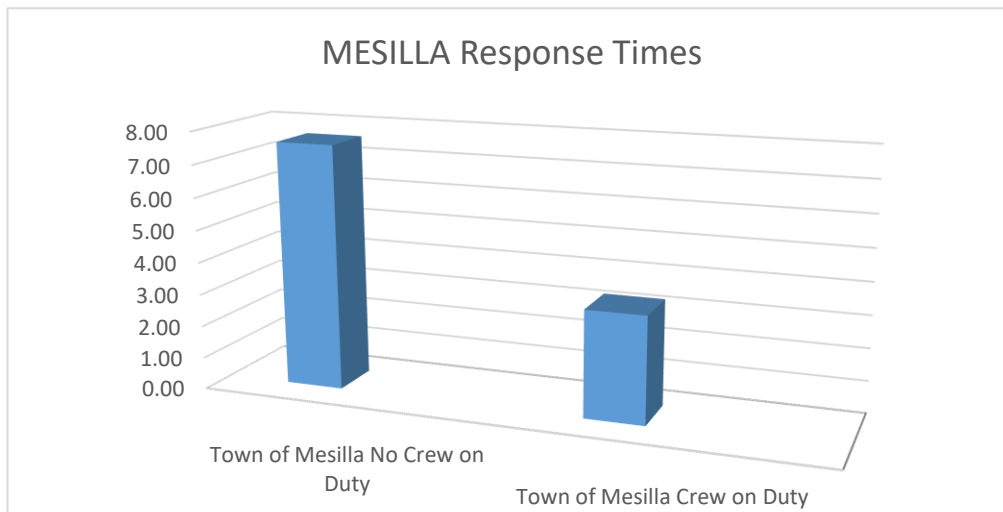
This report was generated on 06/05/2018



Response Mode: Lights and Sirens | Start Date: 05/01/2018 | End Date:05/31/2018



Zone	AVERAGE RESPONSE TIME (in minutes)
La Mesa	15.20
South Valley	7.49
Town of Mesilla	4.51
Town of Mesilla No Crew on Duty	7.60
Town of Mesilla Crew on Duty	3.30



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.



Only REVIEWED incidents included. Response Time is Dispatched to Arrived.

Mesilla Fire Department

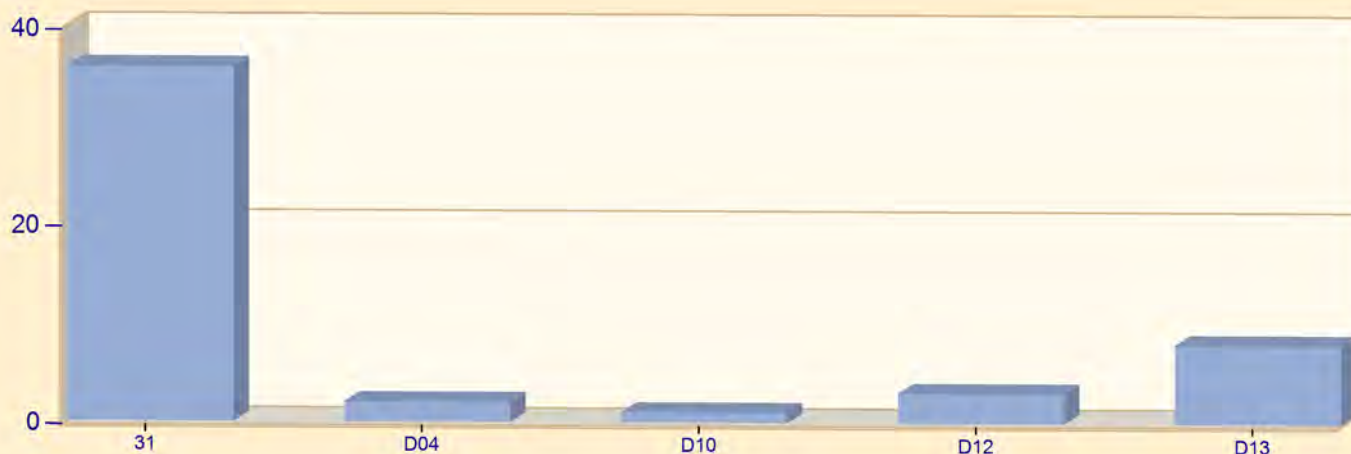
Mesilla, NM

This report was generated on 6/5/2018 3:46:04 PM



Incident Type Count per Zone for Date Range

Start Date: 05/01/2018 | End Date: 05/31/2018



ZONES	INCIDENT TYPE	COUNT
31 - Town of Mesilla		
	311 - Medical assist, assist EMS crew	5
	321 - EMS call, excluding vehicle accident with injury	20
	381 - Rescue or EMS standby	4
	412 - Gas leak (natural gas or LPG)	1
	444 - Power line down	1
	511 - Lock-out	1
	551 - Assist police or other governmental agency	1
	600 - Good intent call, other	1
	611 - Dispatched & cancelled en route	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for 31 - Town of Mesilla:</i>	36
D04 - La Mesa		
	321 - EMS call, excluding vehicle accident with injury	1
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D04 - La Mesa:</i>	2
D10 - Mesquite		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D10 - Mesquite:</i>	1
D12 - Fairacres		

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

ZONES	INCIDENT TYPE	COUNT
	611 - Dispatched & cancelled en route	3
	<i>Total Incidents for D12 - Fairacres:</i>	3
D13 - South Valley		
	121 - Fire in mobile home used as fixed residence	1
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	2
	322 - Motor vehicle accident with injuries	2
	561 - Unauthorized burning	1
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for D13 - South Valley:</i>	8
Total Count for all Zone:		50

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.

Mesilla Fire Department

Mesilla, NM

This report was generated on 6/5/2018 3:44:34 PM



Occupancies Inspected for Date Range

Start Date: 05/01/2018 | End Date: 05/31/2018

OCCUPANCY	ID	ADDRESS	ZONE	LAST INSPECTION
Acosta Farms		13400 SE Solona Rd SE RD SE		05/05/2018
Antojitos Jimmy		335 E E Organ Ave. AVE E		05/05/2018
Billy The Kid Gift Shop		2385 Calle De Guadalupe		05/31/2018
Casita del Sabor		Plaza		05/05/2018
CW Concessions		P.O. 126 highway 70		05/05/2018
Del Sol		2322 Calle De Principal		05/31/2018
donut director		595 N Valley DR		05/05/2018
El Patio Bar		2171 Calle de Parian		05/10/2018
Galeria on the Plaza		2310 Calle De Principal		05/31/2018
Heart of the Desert Pistachios		2355 Calle De Guadalupe ##C		05/31/2018
I Painted That		2470 Calle de Guadalupe		05/05/2018
Jesse Olvera flores		10005 goliath		05/05/2018
Kona Ice		1920 Martha		05/05/2018
Nambe		2109 Calle De Parian		05/31/2018
Ristraman Chili Co		2531 Avenida De Mesilla		05/10/2018
Ruby Sun		2488 Calle de Guadalupe		05/31/2018
so burn samaritano		mcutt rd		05/05/2018
Starah's Jewels		2365 Calle de guadalupe		05/31/2018
The Chocolate Lady		2379 Calle De Guadalupe		05/31/2018
Triple J Kettle Corn		1226 gunsite		05/05/2018

of Occupancies Inspected: 20

% Occupancies Inspected: 10.15

Included occupancies are those that have a LOCKED inspection on record for the date range provided.

Mesilla Fire Department

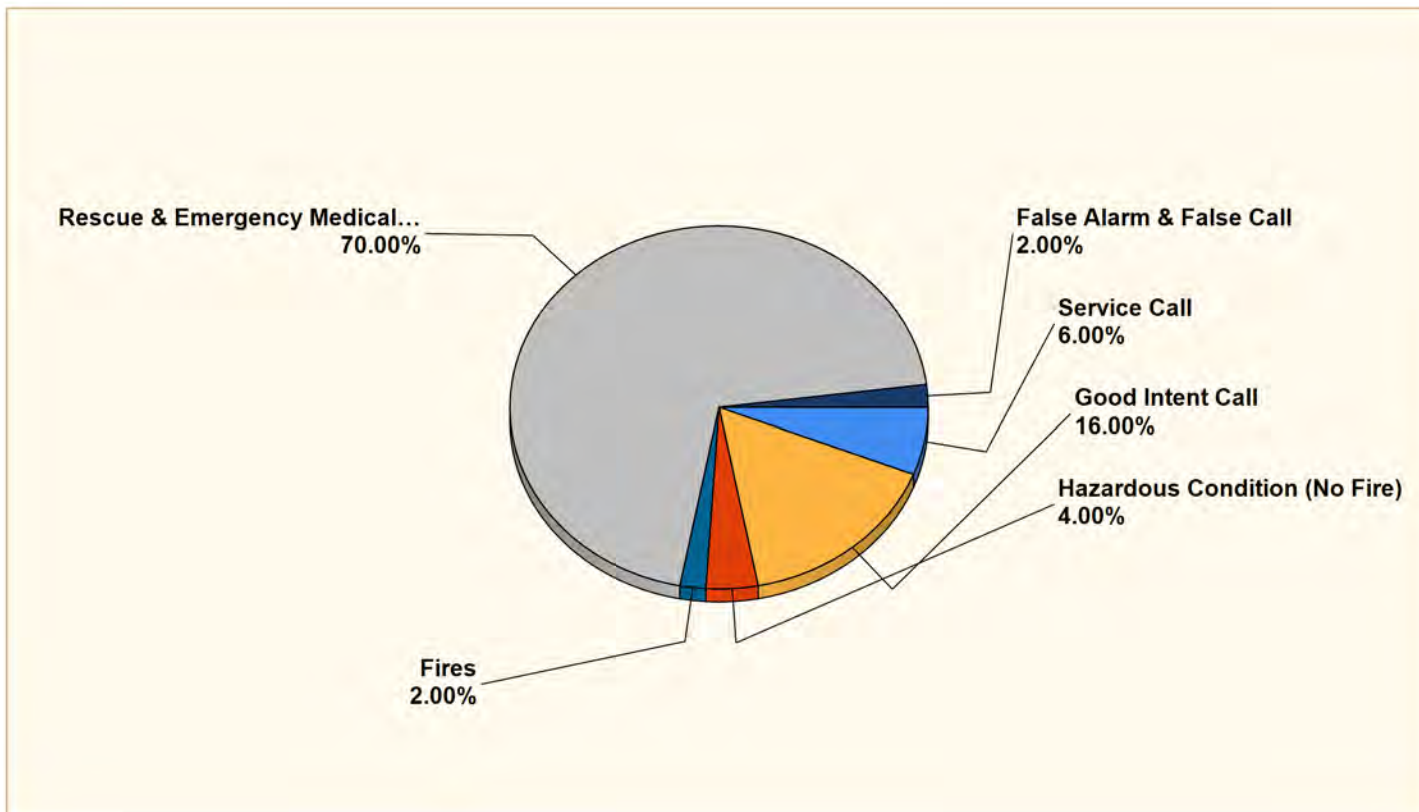
Mesilla, NM

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2018 | End Date: 05/31/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	2.00%
Rescue & Emergency Medical Service	35	70.00%
Hazardous Condition (No Fire)	2	4.00%
Service Call	3	6.00%
Good Intent Call	8	16.00%
False Alarm & False Call	1	2.00%
TOTAL	50	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
121 - Fire in mobile home used as fixed residence	1	2.00%
311 - Medical assist, assist EMS crew	6	12.00%
321 - EMS call, excluding vehicle accident with injury	23	46.00%
322 - Motor vehicle accident with injuries	2	4.00%
381 - Rescue or EMS standby	4	8.00%
412 - Gas leak (natural gas or LPG)	1	2.00%
444 - Power line down	1	2.00%
511 - Lock-out	1	2.00%
551 - Assist police or other governmental agency	1	2.00%
561 - Unauthorized burning	1	2.00%
600 - Good intent call, other	1	2.00%
611 - Dispatched & cancelled en route	7	14.00%
743 - Smoke detector activation, no fire - unintentional	1	2.00%
TOTAL INCIDENTS:	50	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Mesilla Fire Department

Mesilla, NM

This report was generated on 6/5/2018 3:54:01 PM



Incident Detail for Aid Given and Received for Incident Type Range for Date Range

Incident Type Range: 100 - 911 | StartDate: 05/01/2018 | EndDate: 05/31/2018

INCIDENT DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT
AID TYPE: Mutual aid given				
05/01/2018	2018-00118	169 S ROSARIO ST	321 - EMS call, excluding vehicle accident with injury	31 - Mesilla Fire Main Station 31
05/01/2018	2018-00120	950 JUAN DIEGO AVE	321 - EMS call, excluding vehicle accident with injury	31 - Mesilla Fire Main Station 31
05/06/2018	2018-00132	285 CARVER RD	561 - Unauthorized burning	31 - Mesilla Fire Main Station 31
05/07/2018	2018-00136	12125 ROBERT LARSON BLVD	611 - Dispatched & cancelled en route	31 - Mesilla Fire Main Station 31
05/10/2018	2018-00139	Watson LN	322 - Motor vehicle accident with injuries	31 - Mesilla Fire Main Station 31
05/11/2018	2018-00142	5855 MAUER RD	311 - Medical assist, assist EMS crew	31 - Mesilla Fire Main Station 31
05/18/2018	2018-00153	3901 CALLE DE LAS MARGARITAS	121 - Fire in mobile home used as fixed residence	31 - Mesilla Fire Main Station 31
05/25/2018	2018-00157	5620 SNOW RD	321 - EMS call, excluding vehicle accident with injury	31 - Mesilla Fire Main Station 31
05/26/2018	2018-00158	SELENE CT	322 - Motor vehicle accident with injuries	31 - Mesilla Fire Main Station 31

Percentage of Total Incidents:

18.00%

Displays all incidents with aid given or received, and excludes incidents with neither. Percentages calculated from total number of incidents for parameters provided. Only REVIEWED incidents included.

Mesilla Fire Department

Mesilla, NM

This report was generated on 6/5/2018 3:51:45 PM



Response Activity Report

Start Date: 05/01/2018 | End Date: 05/31/2018

INCIDENT #	DATE	ALARM TIME	ARRIVE TIME	RESPONSE TIME	ADDRESS
121 - Fire in mobile home used as fixed residence					
2018-0000153	2018/05/18	00:49:39	01:09:57	00:20:18	3901 CALLE DE LAS MARGARITAS
Subtotal Count: 1		Average Response Time for Incident Type: 00:20:18			
311 - Medical assist, assist EMS crew					
2018-0000138	2018/05/10	16:22:49	16:48:33	00:25:44	3788 TIGUA DR
2018-0000142	2018/05/11	15:37:28	16:37:02	00:59:34	5855 MAUER RD
2018-0000148	2018/05/16	07:20:51	07:35:04	00:14:13	2491 CALLE DE SANTA ANA
2018-0000156	2018/05/23	13:03:20	13:09:29	00:06:09	1740 CALLE DE MERCADO
2018-0000164	2018/05/27	19:36:35	20:12:32	00:35:57	2822 Erminda ST
2018-0000166	2018/05/29	10:39:02	10:45:42	00:06:40	2371 CALLE DE SANTIAGO
Subtotal Count: 6		Average Response Time for Incident Type: 00:29:11			
321 - EMS call, excluding vehicle accident with injury					
2018-0000118	2018/05/01	00:16:07	00:35:11	00:19:04	169 S ROSARIO ST
2018-0000120	2018/05/01	23:37:10	23:52:24	00:15:14	950 JUAN DIEGO AVE
2018-0000121	2018/05/01	22:52:13	22:57:15	00:05:02	CALLE DE COLON
2018-0000123	2018/05/02	14:14:04	14:23:00	00:08:56	BOWMAN ST
2018-0000125	2018/05/02	18:08:18	18:17:11	00:08:53	2520 CALLE DE PARIAN
2018-0000126	2018/05/03	08:35:17	08:42:41	00:07:24	2445 CALLE DE PARIAN
2018-0000129	2018/05/05	19:36:42	19:45:10	00:08:28	AVENIDA DE MESILLA
2018-0000130	2018/05/05	20:29:28	20:31:44	00:02:16	2350 CALLE DE PRINCIPAL
2018-0000137	2018/05/07	23:11:01	23:23:37	00:12:36	3136 MCDOWELL RD
2018-0000140	2018/05/11	08:17:19	08:23:36	00:06:17	2544 SNOW RD
2018-0000141	2018/05/11	11:15:52	11:23:44	00:07:52	3076 LOS ARENALES ST
2018-0000143	2018/05/11	22:08:29	22:16:06	00:07:37	2191 CALLE DEL OESTE
2018-0000144	2018/05/15	09:26:34	09:43:48	00:17:14	BOWMAN ST
2018-0000145	2018/05/15	01:11:40	01:23:38	00:11:58	CALLE DEL NORTE
2018-0000146	2018/05/15	10:39:31	10:45:21	00:05:50	3220 ESTRADA DR
2018-0000147	2018/05/15	17:58:47	18:09:08	00:10:21	2452 CALLE DE CURA
2018-0000150	2018/05/17	03:29:43	03:39:55	00:10:12	1412 W UNION AVE
2018-0000151	2018/05/17	06:03:53	06:30:30	00:26:37	CAMINO CASTILLO
2018-0000152	2018/05/17	15:37:59	15:43:51	00:05:52	1740 CALLE DE MERCADO
2018-0000157	2018/05/25	11:50:42	12:08:11	00:17:29	5620 SNOW RD
2018-0000159	2018/05/26	12:25:07	12:33:47	00:08:40	2890 SNOW RD
2018-0000162	2018/05/27	22:09:52	22:22:13	00:12:21	1891 AVENIDA DE MESILLA
2018-0000165	2018/05/29	09:53:25	10:01:25	00:08:00	305 CAPRI ARC
Subtotal Count: 23		Average Response Time for Incident Type: 00:10:02			
322 - Motor vehicle accident with injuries					
2018-0000139	2018/05/10	14:47:16	15:00:08	00:12:52	Watson LN
2018-0000158	2018/05/26	08:01:36	08:12:04	00:10:28	SELENE CT
Subtotal Count: 2		Average Response Time for Incident Type: 00:11:40			

Calls by Incident Type. Does not include calls where there was no response.

381 - Rescue or EMS standby					
2018-0000131	2018/05/05	11:11:25	11:11:43	00:00:18	2170 CALLE DE PARIAN
2018-0000133	2018/05/06	11:47:15	11:47:15	00:00:00	2170 CALLE DE PARIAN
2018-0000149	2018/05/16	18:00:00	18:00:00	00:00:00	2071 Calle de Parian
2018-0000168	2018/05/31	17:45:16	17:46:03	00:00:47	2255 AVENIDA DE MESILLA
Subtotal Count: 4		Average Response Time for Incident Type: 00:00:16			
412 - Gas leak (natural gas or LPG)					
2018-0000119	2018/05/01	23:16:48	23:17:52	00:01:04	1982 Calle de Colon
Subtotal Count: 1		Average Response Time for Incident Type: 00:01:04			
444 - Power line down					
2018-0000124	2018/05/02	17:33:03	17:54:29	00:21:26	3331 Gandy LN
Subtotal Count: 1		Average Response Time for Incident Type: 00:21:26			
511 - Lock-out					
2018-0000163	2018/05/28	14:19:44	14:27:40	00:07:56	CALLE DE MEDANOS
Subtotal Count: 1		Average Response Time for Incident Type: 00:07:56			
551 - Assist police or other governmental agency					
2018-0000154	2018/05/21	16:30:41	18:08:31	01:37:50	2171 Calle de Parian
Subtotal Count: 1		Average Response Time for Incident Type: 01:37:50			
561 - Unauthorized burning					
2018-0000132	2018/05/06	10:34:28	10:40:07	00:05:39	285 CARVER RD
Subtotal Count: 1		Average Response Time for Incident Type: 00:05:39			
600 - Good intent call, other					
2018-0000128	2018/05/05	17:37:59	17:39:40	00:01:41	CALLE DE PRINCIPAL
Subtotal Count: 1		Average Response Time for Incident Type: 00:01:41			
743 - Smoke detector activation, no fire - unintentional					
2018-0000167	2018/05/30	15:09:01	15:14:00	00:04:59	2670 CALLE DE PARIAN
Subtotal Count: 1		Average Response Time for Incident Type: 00:04:59			
Grand Total: 43		Average Response Time for All Incident Types: 00:12:39			

Calls by Incident Type. Does not include calls where there was no response.

Mesilla Fire Department

Mesilla, NM

This report was generated on 6/5/2018 3:55:43 PM



Total Hours by Volunteers May 2018

Pay Grades: All Pay Grades | Start Date: 05/01/2018 | End Date: 05/31/2018

PERSONNEL	INCIDENT TIME	TRAINING TIME	EVENT TIME	TOTAL TIME
Alderete, Robert J	11:53	2:30	24:00	38:23
Caro, Ariel M	0:00	18:30	4:00	22:30
Chavez, John Eric	38:04	18:30	188:30	245:04
Cruz, Aaron	0:29	1:30	28:00	29:59
Davis-Whited, Crystal	4:00	32:00	15:30	51:30
Embury, Andy G.	4:10	0:00	18:00	22:10
Evans, Gabriel I	0:00	0:00	3:00	3:00
Floyd, Jason E	0:00	16:00	0:00	16:00
Gafford, Scott J.	0:00	2:30	3:00	5:30
Gomez, Sonny	0:00	4:30	0:00	4:30
Gore, Seriah R	8:27	2:30	6:00	16:57
Guzman, Phillip	3:50	18:30	46:00	68:20
Hyatt, Stephanie P	0:00	0:00	6:30	6:30
Manriquez, Humberto	6:52	0:00	232:00	238:52
Martinez, Mateo	3:01	4:00	34:00	41:01
McMillan, Mitchell C	0:00	16:00	0:00	16:00
Navarro, Nicolas A	12:19	4:00	54:00	70:19
Oblack, Austin E	0:00	18:30	21:00	39:30
Roberson, Cavin C	0:00	16:00	3:00	19:00
Salas, Enrique	0:26	0:00	0:00	0:26
Segura, Stephen J	0:00	2:00	11:00	13:00
Shay, Alex C	0:00	2:00	0:00	2:00
Shepan, Cory A.	0:00	2:00	3:00	5:00
Smith, Morgan Samantha	31:29	2:00	104:00	137:29
Thunhorst, Dylan P	30:28	8:00	180:18	218:46
Torres, Joseph J	0:00	2:30	12:00	14:30
Villagrana, Diana C	0:00	0:00	5:00	5:00
Villazon, Lillian M	3:13	4:30	34:00	41:43
Whited, Gregory E	5:53	48:00	30:30	84:23
Whiting, Colter C.	1:36	0:00	0:00	1:36
Willmann, Keenan	0:00	16:00	0:00	16:00
Zecha, Chad	1:45	16:00	54:30	72:15
TOTAL HOURS				1567:13:00

Personnel Total Hours by Time spent on Incidents and Time spent on Training Times for Date Range for Pay Grade. Time Cards are NOT included. Time is displayed in hh:mm format. This report only includes Reviewed Incidents, Locked Events and

Mesilla Fire Department

Mesilla, NM

This report was generated on 6/5/2018 3:52:47 PM



Count of Classes by Personnel by Class Category

Passed/Failed: Both Passed and Failed | Personnel: All Personnel | Start Date: 05/01/2018 | End Date: 05/31/2018

Alderete, Robert J

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:30
Total for Alderete, Robert J	1	2:30

Caro, Ariel M

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:30
I.S.O. Drill Tower	2	16:00
Total for Caro, Ariel M	3	18:30

Chavez, John Eric

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:30
I.S.O. Drill Tower	2	16:00
Total for Chavez, John Eric	3	18:30

Cruz, Aaron

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	1:30
Total for Cruz, Aaron	1	1:30

Davis-Whited, Crystal

Class Category	Class Count	Total Class Hours
I.S.O. Fire Prevention	1	32:00
Total for Davis-Whited, Crystal	1	32:00

Floyd, Jason E

Class Category	Class Count	Total Class Hours
I.S.O. Drill Tower	2	16:00
Total for Floyd, Jason E	2	16:00

Gafford, Scott J.

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:30
Total for Gafford, Scott J.	1	2:30

Gomez, Sonny

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
I.S.O. Company Training	1	2:30
Total for Gomez, Sonny	2	4:30

Gore, Seriah R

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:30

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes

If "All Personnel" is selected, this report also includes non-agency Personnel.

Total for Gore, Seriah R	1	2:30
---------------------------------	----------	-------------

Guzman, Phillip

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:30
I.S.O. Drill Tower	2	16:00
Total for Guzman, Phillip	3	18:30

Hoban, Kevin M

Class Category	Class Count	Total Class Hours
EMS Training	2	4:00
I.S.O. Company Training	1	2:30
Total for Hoban, Kevin M	3	6:30

Martinez, Mateo

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	4:00
Total for Martinez, Mateo	2	4:00

McMillan, Mitchell C

Class Category	Class Count	Total Class Hours
I.S.O. Drill Tower	2	16:00
Total for McMillan, Mitchell C	2	16:00

Navarro, Nicolas A

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	2	4:00
Total for Navarro, Nicolas A	2	4:00

Oblack, Austin E

Class Category	Class Count	Total Class Hours
I.S.O. Company Training	1	2:30
I.S.O. Drill Tower	2	16:00
Total for Oblack, Austin E	3	18:30

Roberson, Cavin C

Class Category	Class Count	Total Class Hours
I.S.O. Drill Tower	2	16:00
Total for Roberson, Cavin C	2	16:00

Segura, Stephen J

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
Total for Segura, Stephen J	1	2:00

Shay, Alex C

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00
Total for Shay, Alex C	1	2:00

Shepan, Cory A.

Class Category	Class Count	Total Class Hours
EMS Training	1	2:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes

If "All Personnel" is selected, this report also includes non-agency Personnel.

Total for Shepan, Cory A.		1	2:00
Smith, Morgan Samantha			
Class Category		Class Count	Total Class Hours
EMS Training		1	2:00
Total for Smith, Morgan Samantha		1	2:00
Thunhorst, Dylan P			
Class Category		Class Count	Total Class Hours
EMS Training		2	4:00
I.S.O. Company Training		2	4:00
Total for Thunhorst, Dylan P		4	8:00
Torres, Joseph J			
Class Category		Class Count	Total Class Hours
I.S.O. Company Training		1	2:30
Total for Torres, Joseph J		1	2:30
Villazon, Lillian M			
Class Category		Class Count	Total Class Hours
EMS Training		1	2:00
I.S.O. Company Training		1	2:30
Total for Villazon, Lillian M		2	4:30
Whited, Gregory E			
Class Category		Class Count	Total Class Hours
I.S.O. Drill Tower		2	16:00
I.S.O. Fire Prevention		1	32:00
Total for Whited, Gregory E		3	48:00
Willmann, Keenan			
Class Category		Class Count	Total Class Hours
I.S.O. Drill Tower		2	16:00
Total for Willmann, Keenan		2	16:00
Zecha, Chad			
Class Category		Class Count	Total Class Hours
I.S.O. Drill Tower		2	16:00
Total for Zecha, Chad		2	16:00

This report lists a count of Classes completed by each Person, for each Class Category. Optionally filtered by Personnel and Passage or Failure. Time shown in Hours and Minutes

If "All Personnel" is selected, this report also includes non-agency Personnel.

Mesilla Fire Department

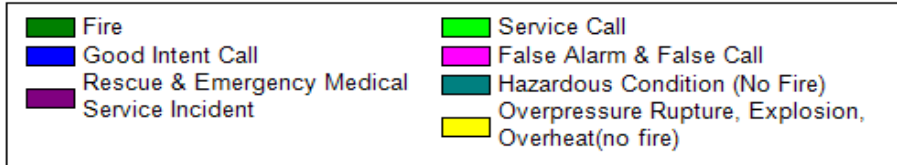
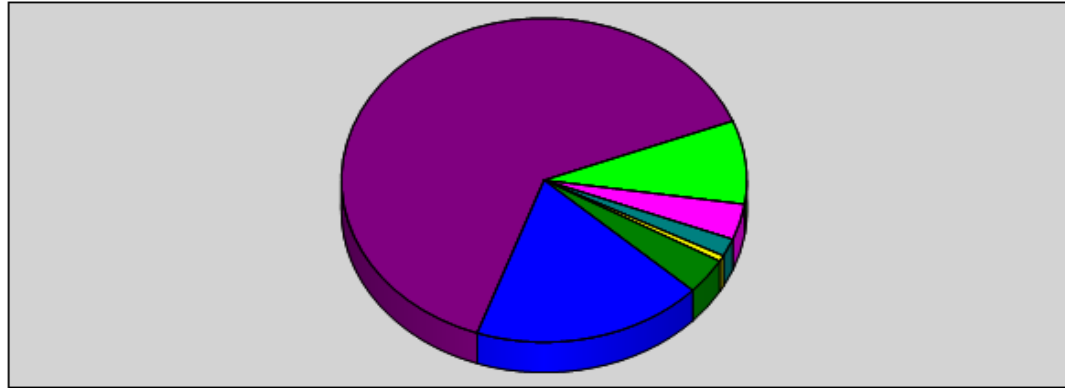
Mesilla, NM

This report was generated on 6/5/2018 3:37:35 PM



Major Incident Types by Month for Date Range

Start Date: 01/01/2018 | End Date: 05/31/2018



INCIDENT TYPE	JAN	FEB	MAR	APR	MAY	TOTAL
False Alarm & False Call		2	3		1	6
Fire	3	1		1	1	6
Good Intent Call	6	5	6	6	8	31
Hazardous Condition (No Fire)			1		2	3
Overpressure Rupture, Explosion, Overheat(no fire)			1			1
Rescue & Emergency Medical Service Incident	13	13	27	19	35	107
Service Call	3	1	3	4	3	14
Total	25	22	41	30	50	168



MESILLA MARSHAL'S DEPARTMENT

P.O. BOX 10 MESILLA, NM 88046 PHONE 575-526-4138 FAX 575-652-3776

POLICE – ANIMAL CONTROL – EMERGENCY MANAGEMENT

MARSHAL K.C. ALBERG, CAS, FM, NMCEM

Date: June 4, 2018

To: Honorable Mayor and Mesilla Board of Trustees

This is the Monthly Report for April 2018 for the Mesilla Marshal's Department:

Citations – 174 total: 76 court appearance; 49 penalty assessments; 48 warnings.

Total Responses/Calls for Service/Reports – 452

Responses by commissioned/sworn personnel:

911 Hang-up Calls – 1

Abandoned Vehicle – 0

Abdominal Pain – 2

Agency Assist – 3

Alarm, Burglary – 9

Alarm, Carbon Monoxide – 0

Alarm, Fire – 1

Alarm, Hold Up – 0

Alarm, Medical – 0

Alarm, Panic – 2

Animal Bite/Animal Attacks – 1

Animal Care & Maintenance – 1

Animal Control Call – 7

Animal Cruelty – 1

Animal in Custody – 2

Animal, Dead – 3

Animal Sick/Injured – 1

Animal Snake - 1

Animal Stray – 4

Animal Vicious – 0

Assault Report – 1

ATV Complaint – 0

Back/Neck Pain – 0

Behavioral Issues – 4

Be On the Lookout – 0

Bleeding – 0

Breathing Problems – 1

Building Check – 2

Responses by commissioned/sworn personnel (continued):

Burglary, Auto – 1
Burglary – 4
Burglary in Progress – 0
Case Follow Up – 1
Chest Pain – 3
Child Abuse – 0
Choking – 0
Civil Dispute/Standby – 1
Civil Process – 0
Codes Enforcement – 0
Codes - Parking – 2
Computer Crimes – 0
Custody Dispute – 1
Detention Center Release – 0
Disturbance Disorderly – 2
Disturbance Domestic – 6
Disturbance Domestic in Progress – 0
Disturbance Fight – 1
Disturbance Noise/Music – 1
Disturbance Unknown – 0
Disturbance Verbal – 0
Drunk/Intoxicated Subject – 1
DWI – 1
Fall Victim/Back Injury – 1
Fever – 0
Fire Brush/Wildland – 0
Fire Structure Commerical – 0
Fire Structure Residential – 2
Fire Vehicle – 0
Flooding – 0
Foot Patrol – 3
Forgery/Fraud/Embezzlement Report – 0
Frequent Patrol – 24
FX Fracture/Break – 0
Gas Odor Natural – 0
Gun – Shots Fired – 2
Gun – Subject with a gun – 0
Gunshot Victim – 0
Harassment – 0
Illegal Burn – 0
Illegal Dumping – 0
Information Report – 13
Illegally Parked Vehicle – 4
Ill/Injured Person – 5

Responses by commissioned/sworn personnel (continued):

Kidnapping/Unlawful Imprisonment – 3
Lift Assist – 2
Lockout – 1
Loud Party – 0
Minor in Possession of Alcohol/Contributing – 1
Missing Adult – 0
Missing Child – 0
Motor Vehicle Accident Hit & Run – 4
Motor Vehicle Accident non-Injury – 3
Motor Vehicle Accident with Injury – 1
Motor Vehicle Accident with Injury Extra Response – 0
Motor Vehicle Accident Private Property – 1
Narcotics/Drugs – 0
Obstruction – 1
Out with Subject – 1
Overdose – 0
Phone Call – 11
Poisoning/Ingestion – 0
Prisoner Transport – 4
Property Found – 1
Property Lost – 1
Property Recovered – 0
Prowler – 1
Public Assist – 2
Pursuit Foot/Vehicle – 1
Rape – 0
Reckless Driver – 2
Repossession/Private Property Impound – 0
Restraining Order Violation – 0
Roads – 0
Runaway – 0
Seizures/Convulsions – 0
Sick/Ill Person – 0
Shoplifting – 0
Stroke/CVA – 0
Subject Contact/Busy – 0
Suicide Attempt – 0
Suicidal Subject – 2
Supplement/Follow up – 11
Suspicious Activity – 4
Suspicious Person(s) – 7
Suspicious Vehicle(s) – 8
Theft, Auto – 3

Responses by commissioned/sworn personnel (continued):

Theft Report – 4
Threats – 2
Traumatic Injuries – 0
Trespassing – 1
Traffic – 228
Traffic Complaint – 0
Traffic Control – 5
Unspecified Call Type – 0
Unconscious Person – 0
Vagrancy – 0
Vandalism/Graffiti – 2
Warrant Service – 0
Weapons – 1
Welfare Check – 7
Wires Down – 0

Operation Stone Garden was **DISCONTINUED** as to overtime; however, its objectives remain supported and the equipment in use.



TOWN OF MESILLA

Public Works Department
P.O. Box 10, Mesilla, New Mexico 88046
Office: (575) 524-3262 ext. 103
Fax: (575) 541-6327

MEMORANDUM

Date: June 5, 2018
TO: Mayor, Board of Trustees & Cynthia
FROM: Debra Lujan, Public Works Director

RE: **Activity Report for PWD**

PDW: May 8, 2018 – June 5, 2018

Vector Control – Treating culverts, trapped last week didn't catch anything. Treated 12 larval sites for the month of May. Mr. Lee is keeping an eye on the river water. If you have any complaints please call me so that I can report it to Mr. Lee.

Public Works Crew regular monthly schedule is keeping up with locates, parks, building maintenance, work orders from residents, tenant's complaints and all the requests from our staff, Fire and Marshal Departments. As always the crew is reading meters monthly and monitoring the wells when they are on-call.

Crew: Other Regular Monthly Duties

- Clean buildings
- locates for utility construction
- Water samples are sent monthly
- Water services shut off or on (due to late utility payments)
- Lift station monitoring
- H₂S (sewer odor) we are keeping our levels down to 5ppm as recommended by the City of Las Cruces
- Community Center is being rented out more often and the crew is doing the set ups and take down.
- Daily Monday through Sunday: Taking chlorine residuals

Work orders completed

- Community Center: events are being covered, summer recreation began on June 4, 2018
- Trash pick-up at parks, plaza and roadway daily
- Locates if any
- Custodial all buildings
- Plaza: On a daily basis and weekends picking up trash
- Plaza: Painting the gazebo and benches, aerated grass and fertilized
- Plaza: Music Series event on Fridays are being set up, take down and trash pick-up
- Monitor trash & public restrooms
- Vehicles and equipment are being repaired and washed
- New water meter connections
- Water meter repairs
- Started cutting and spraying the weeds

- Hydrants: Three were repaired by One Call
- Parque de Johnny Trujillo: Dog run and kennel were built
- Memorial Day: Flags were placed and removed
- NM811 training all public works staff attended
- CPR training some public works staff attended

Up-Date Capital Outlay: No agreement yet

Up-Date McDowell Rd Wastewater: Easements where needed

Up-Date LGRF Calle Primera Sending for clearance certifications from the railroad, IT's, utility and right-of-way. NMDOT requires these clearances on all there projects. Environmental clearance was received.

Up-Date NMDOT TAP getting the RFP ready for professional services

Up-Date NMED Clean Water State Revolving Fund getting the RFP ready for professional services.

Up-Date WTB Molzen Corbin verifying the meter sizes at all the properties

Up-Date EBID Calle de Parian (culvert) the guard rails still need to placed, flat rate irrigation will be the weekend of July 7, 2018

Up-Date LGRF Calle Primera Phase II and Calle de Parian sent approved resolution and signed agreements.

If you have any questions please call my cell 636-7553.