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**BOARD OF TRUSTEES
TOWN OF MESILLA
WORK SESSION
MONDAY, SEPTEMBER 23, 2019
5:00 P.M.**

- TRUSTEES:** Nora L. Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee (Absent)
Jesus Caro, Trustee (Absent)
Veronica Garcia, Trustee
- STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
- PUBLIC:** Susan Krueger

1. **Discussion:** Revisions to the Town of Mesilla Personnel Rules and Regulations Handbook. – *Cynthia Stoechner-Hernandez, Clerk/Treasurer.*

Discussions regarding the definitions of regular employees, classified and non-classified employees, FLSA Exempt and non-exempt employees, and appointment.

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BOARD OF TRUSTEES
TOWN OF MESILLA
REGULAR MEETING
MONDAY, SEPTEMBER 23, 2019
6:00 P.M.

8 **TRUSTEES:** Nora L. Barraza, Mayor
9 Stephanie Johnson-Burick, Mayor Pro Tem
10 Carlos Arzabal, Trustee (Absent)
11 Jesus Caro, Trustee (Absent)
12 Veronica Garcia, Trustee

14 **STAFF:** Cynthia Stochner-Hernandez, Town Clerk/Treasurer
15 Kevin Hoban, Fire Chief
16 Rod McGillivray, Public Works Director
17 Enrique Salas, Lieutenant
18 Gloria Maya, Recorder

20 **PUBLIC:**

23 **1. PLEDGE OF ALLEGIANCE**

24 Mayor Barraza led the Pledge of Allegiance.

26 **2. ROLL CALL & DETERMINATION OF A QUORUM**

27 **Roll Call.**

28 **Present:** Mayor Barraza, Mayor Pro Tem Johnson-Burick, and Trustee Garcia.

30 **3. CHANGES TO THE AGENDA & APPROVAL**

31 **Motion:** To approve agenda, **Moved by Mayor Pro-Tem Johnson-Burick, Seconded by Trustee**
32 **Garcia.**

34 **Roll Call Vote: Motion passed (summary: Yes =3)**

35 Mayor Pro Tem Johnson-Burick Yes

36 Trustee Garcia Yes

37 Mayor Barraza Yes

41 **4. PROCLAMATIONS:**

42 **A.** A Proclamation by the Board of Trustees declaring October 2, 2019 as “International
43 Walk to School Day” in Mesilla. – *Ashleigh Curry and students.*

44 Ms. Curry and students read a Proclamation by the Board of Trustees declaring October 2, 2019 as

1 “International Walk to School Day” in Mesilla.

- 2
3 B. A proclamation by the Board of Trustees declaring October 6th – October 12th, 2019 as
4 Fire Prevention Week in the Town of Mesilla. – **Kevin Hoban, Fire Chief.**

5 Fire Chief Hoban read a Proclamation by the Board of Trustees declaring October 6th – October 12th, 2019
6 as Fire Prevention Week in the Town of Mesilla.

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9 **5. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.

10 Susan Krueger – question about case number 060957 already had an issue with the garage not fitting
11 in with the development zone. Request is to take an 8-foot wall and increase it to 14.5’ because it
12 would become part of the structure. Is the wall itself set back the required 3 feet from the property
13 line and whether or not to have a 14.5’ tall structure compatible with the development zone that
14 close to the property line?
15

16 **6. *APPROVAL OF CONSENT AGENDA** – (The Board will be asked to approve by one motion the
17 following items of recurring or routine business. The Consent Agenda is marked with an asterisk *):

- 18 A. ***BOT Minutes** – Minutes of a Regular Meeting on September 9, 2019. *Approved by*
19 *consent agenda*
- 20 B. ***PZHAC Case 060953** - 1701 Calle de Mercado, submitted by Gary Coppedge; a request
21 for a zoning permit to reconstruct a collapsed latia porch at 1701 Calle de Mercado. Zoned:
22 General Commercial (C). *Approved by consent agenda*
- 23 C. ***PZHAC Case 060956** – 2557 Calle de Parian, submitted by Andrea Bryan; a request for a
24 zoning permit to install a fake lintel beam over a window and restucco the dwelling at this
25 address in a different color. Zoned: Historical Residential (HR). *Approved by consent*
26 *agenda*
- 27 D. ***PZHAC Case 060957** – 2782 Calle de San Albino, submitted by John Wright; a request
28 for a zoning permit to remodel and build an addition to a dwelling at. Zoned: Historical
29 Residential (HR). *Approved by consent agenda*
- 30 E. ***PZHAC Case 060958** – 2805 Boldt Street, submitted by Stephen W. Stile; a request for a
31 zoning permit to repaint a dwelling at this address. Zoned: Historical Residential (HR).
32 *Approved by consent agenda*
- 33 F. ***PZHAC Case 060959** – 1900 Calle Pecana, submitted by Ray Carl for Logos
34 Development Inc., a request for a zoning permit to construct a new dwelling at this address.
35 Zoned: Historical Residential (HR). *Approved by consent agenda*

36
37 **Motion:** To approve consent agenda, **Moved by Trustee Garcia, Seconded by Mayor Pro-Tem**
38 **Johnson-Burick.**

39
40 **Roll Call Vote: Motion passed (summary: Yes =3)**

41 Mayor Pro Tem Johnson-Burick Yes

42 Trustee Garcia Yes

43 Mayor Barraza Yes

44
45 **Motion:** To postpone PZHAC Case 060957, **Moved by Mayor Pro-Tem Johnson-Burick, Seconded**
46 **by Trustee Garcia.**

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2 **Roll Call Vote: Motion passed (summary: Yes =3**

3 Mayor Pro Tem Johnson-Burick Yes

4 Trustee Garcia Yes

5 Mayor Barraza Yes

6
7 **7. NEW BUSINESS:**

8 1. **Update:** on Public Works Projects in progress. – *Rod McGillivray, Public Works Director.*

9 Bowman – completed the City of Las Cruces water project. Executed change orders to add
10 curbing at some intersections to protect some of the pavement.

11 LGRF – fee negotiations with Engineering firm.

12 Calle de Parian – looking at the scope of work and fee negotiations.

13 Plaza lighting – waiting on executed agreement.

14
15 2. **Update:** on 2019 Deiz y Seis De Septiembre Fiesta budget. – *Dorothy Sellers, Special*
16 *Events Coordinator.*

17 Ms. Sellers presented the revenue and expense report for the 2019 16 de Septiembre fiesta. Profit of
18 \$1,818.58 without two remaining invoices.

19 Mayor Barraza praised Ms. Sellers for a fabulous fiesta and a great job. Crowds were consistent
20 throughout both days. Everything was right on task.

21 Mayor Pro-Tem asked if we have an idea what the remaining invoices are going to cost.

22 Ms. Sellers stated that advertisement is approximately \$900. The porta-potties cost has not come in yet.

23 Mayor Pro-Tem stated that for her first fiesta – Great job! The team does a fabulous job. Thanks to
24 everyone.

25 Trustee Garcia stated it was well attended and it did pay off.

26 **8. BOARD OF TRUSTEE COMMITTEE REPORTS**

27 Mayor Pro-Tem Johnson-Burick had an MPO meeting September 11th. Discussed JPA, projects
28 NMDOT is working on and vacant position within the MPO and steps to fill it. Next meeting is
29 October 9th.

30 Trustee Garcia went to the same MPO meeting as Mayor Pro-Tem Johnson-Burick.

31 Mayor Barraza we had the NMDOT Stakeholder meeting and a public meeting on University
32 Avenue. That project is moving along so fast. So happy to see this project going. Finalized
33 this plan to one now. Moving forward. Hoping to complete design in December. Estimated to
34 be a \$7 million dollar project. Public interest has been great also.

35 Mayor Barraza stated that they had a meeting on a Social Host Ordinance on underage drinking
36 and it gives the officers a tool to penalize parents who are hosting.

37 Mayor Barraza attended the NMLZO meeting with Cynthia, Larry and Commissioner Lucero
38 last week. Great information. Learned what we can do better with ordinances and codes
39 enforcement.

40 Mayor Barraza has an RTD meeting coming up and a SCCOG meeting. She has a Taylor
41 Museum Advisory Board meeting in October. Meet at Commemorative park at 7:00 a.m. for
42 Walk to School Day on October 2nd. She also has NMML Director's meeting next Saturday in

1 Santa Fe.

2 **9. BOARD OF TRUSTEE/STAFF COMMENTS**

3 Mayor Pro-Tem Johnson-Burick will be out of Town on October 15th, she will try to call in to
4 make arrangements.

5 Trustee Garcia may not be here on October 15th. Wants to know what happened to the Little
6 Lending Library.

7 Mayor Pro-Tem Johnson-Burick stated that Ms. Krueger has stained the Little Lending Library
8 and is ready to work on colors painted and needs to discuss it with Mayor Barraza. Ms. Krueger
9 has tentatively met with Mr. McGillivray also to decide location.

10 Trustee Garcia stated that she will volunteer to help obtain books and review content.


11 Mayor Barraza doesn't have any comments herself. The team is doing a great job. Our next
12 Mariachi Sunday is October 27th. Many events coming up. She will get with Mayor Pro-Tem
13 Johnson-Burick regarding the color for the Little Lending Library.

14 **10. ADJOURNMENT**

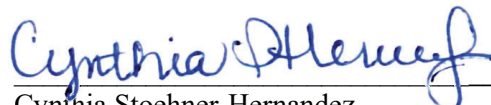
15 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

16 **MEETING ADJOURNED AT 6:42 P.M.**

17 **APPROVED THIS 15th DAY OF OCTOBER, 2019.**

22 
23 _____
24 Nora L. Barraza
25 Mayor
26

27 **ATTEST:**

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30 _____
31 Cynthia Stoenher-Hernandez
32 Town Clerk/Treasurer
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