



1
2
3
4
5
6
7
8 **BOARD OF TRUSTEES**
9 **TOWN OF MESILLA**
10 **WORK SESSION**
11 **MONDAY, AUGUST 27, 2018**
12 **5:30 P.M.**
13

14 **TRUSTEES:** Nora L. Barraza, Mayor
15 Jesus Caro, Mayor Pro Tem
16 Carlos Arzabal, Trustee absent
17 Veronica Garcia, Trustee
18 Stephanie Johnson-Burick, Trustee
19

20 **STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
21 K.C. Alberg, Marshal
22 Kevin Hoban, Fire Chief
23 Debbie Lujan, Public Works Director
24 Gloria Maya, Recorder
25

26 **PUBLIC:** Prisciliana Sandoval
27
28

- 29 • A presentation on projects on the 2020-2024 Local Government Infrastructure Capital
30 Improvements Plan (ICIP) to be submitted to the State. – **Debbie Lujan, Public Works**
31 **Director.**

32 Ms. Lujan gave a presentation of the project on the 2020-2024 Local Government Infrastructure Capital
33 Improvements Plan (ICIP). She reviewed the top 5 projects; La Llorana Park, Calle de Parian, Tasers and
34 Bulletproof Vests, McDowell project and replacing lights around plaza on the merchant's side. Mr.
35 Nevarez requested sidewalks and lights on Calle de Parian and Calle de Santiago.
36

37 Mayor Barraza asked how much TAP money was received for La Llorana Park.
38

39 Ms. Lujan responded we received \$44,673 with a match of \$7,613 for design. We received federal
40 money in the amount of \$481,949 with a match of \$82,130 for construction.
41

42 Mayor Barraza stated there was \$134,000 for both Calle de Parian and Calle Primera. We are requesting,
43 from the Local Government Road Fund (LGRF), \$50,000 to complete the Calle de Parian project.
44

45 Ms. Lujan stated we received \$63,000 for Calle de Primera Phase I, construction is to begin in a month.
46 Phase 2 is \$134,000; only money needed to be used with remainder to go to Calle de Parian.
47

48 Mayor Barraza stated the McDowell project estimates came in higher than expected.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50

Ms. Lujan stated estimate came in \$57,000 higher than the budgeted amount. Project may need to be cut down to fit budget.

Mayor Barraza stated worst case scenario, monies would be returned to customers who paid the fees. The lamp replacements are \$6,000 apiece.

Ms. Lujan stated the McDowell project total is \$400,000. Mesilla roads are Bowman which we have received funding for. We will be focusing on Calle de Picacho and Calle de Primera. The sidewalks are for 2022 and broken up into five years. Legislators can pick any project on the ICIP.

Mayor Pro Tem Caro asked what happened to the monies we received for electrical work on the plaza.

Ms. Lujan responded the money received covered the lights on the main plaza not the lights outside of the plaza.

Mayor Barraza stated the electrical was updated on the plaza. She reiterated the lights in front of the stores have never been replaced.

Mayor Barraza closed the Work Session at 5:48 p.m.

1
2
3 **BOARD OF TRUSTEES**
4 **TOWN OF MESILLA**
5 **REGULAR BOARD MEETING**
6 **MONDAY, AUGUST 27, 2018**
7 **6:00 P.M**

8 **TRUSTEES:** Nora L. Barraza, Mayor
9 Jesus Caro, Mayor Pro Tem
10 Carlos Arzabal, Trustee
11 Veronica Garcia, Trustee
12 Stephanie Johnson-Burick, Trustee

13 **STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
14 K.C. Alberg, Marshal
15 Kevin Hoban, Fire Chief
16 Debbie Lujan, Public Works Director
17 Gloria Maya, Recorder

18
19 **PUBLIC:** Prisciliana Sandoval Nicolas Navarro
20 MFD Prahm Family
21 M. Rivera Susan Krueger
22 G. Whited John Eric Chavez
23 Mateo L. Martinez Humberto Manriquez
24 Eric Miller Scott Gafford
25 Andrew G. Embury
26

27 **1. PLEDGE OF ALLEGIANCE**

28 Mayor Barraza led the Pledge of Allegiance.

29
30 **2. ROLL CALL & DETERMINATION OF A QUORUM**

31 **Roll Call.**

32 **Present: Mayor Barraza, Mayor Pro Tem Caro, Trustee Arzabal, Trustee Garcia, Trustee**
33 **Johnson-Burick.**

34
35 Mayor Barraza held a Moment of Silence for Senator John McCain and Mr. Carlos Castaneda.

36
37 **3. PRESENTATIONS:**

38 **A. A Presentation of life saving awards. – Nora L. Barraza, Mayor.**

39 Fire Chief Hoban presented Life Saving Awards to the officers and who assisted in the September, 2016
40 vehicle accident.

41
42 Mayor Barraza stated this shows the caliber we have in the Fire and Marshal Department and thanked
43 them for their dedication.

44
45 **B. A Presentation to Planet Fireworks/Nevarez Family for their contributions to the Town of**

1 Mesilla throughout the years. – **Nora L. Barraza, Mayor.**

2 Mayor Barraza presented a certificate and plaque to the Nevarez family thanking them for all they do for
3 the town.

4
5 Mayor Barraza presented a certificate and gift to Ms. Debbie Lujan for her service, dedication,
6 commitment and loyalty to the residents of Mesilla. She thanked for always going over and beyond her
7 duties.

8
9 Ms. Lujan thanked the board for the opportunity to serve Mesilla and asked that they continue to listen to
10 your residents.

11
12 **4. CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to
13 personnel matters in the Public Works Department. – **Nora L. Barraza, Mayor.**

14 **Motion:** To close Regular Meeting and enter into Closed Session pursuant to NMSA 1978 Chapter 10-
15 15-1(H)(2): discussion limited to personnel matters in the Public Works Department, **Moved by** Trustee
16 Arzabal, **Seconded by** Trustee Garcia.

17
18 **Roll Call Vote:** Motion passed (**summary:** Yes = 4).

19 Mayor Pro Tem Caro Yes

20 Trustee Arzabal Yes

21 Trustee Garcia Yes

22 Trustee Johnson-Burick Yes

23
24 Entered Closed Session at 6:15 p.m.

25
26 **Motion:** To close the Closed Session and enter the Regular Meeting after discussion limited of personnel
27 matters pursuant to NMSA 1978 Chapter 10-15-1(H)(2): in the Public Works Department, **Moved by**
28 Mayor Pro Tem Caro, **Seconded by** Trustee Arzabal.

29
30 **Roll Call Vote:** Motion passed (**summary:** Yes = 4).

31 Mayor Pro Tem Caro Yes

32 Trustee Arzabal Yes

33 Trustee Garcia Yes

34 Trustee Johnson-Burick Yes

35
36 Enter Regular Meeting at 6:47 p.m.

37
38 **5. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.

39 No Public Input.

40
41 **6. CHANGES TO THE AGENDA & APPROVAL**

42 Trustee Arzabal requested placing under New Business items a, c, d and e on the consent agenda.

43
44 **Motion:** To approve agenda as amended, **Moved by** Mayor Pro Tem Caro, **Seconded by** Trustee
45 Arzabal.

46
47 **Roll Call Vote:** Motion passed (**summary:** Yes = 4).

48 Mayor Pro Tem Caro Yes

49 Trustee Arzabal Yes

50 Trustee Garcia Yes

1 Trustee Johnson-Burick Yes

2
3 **7. *APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one**
4 **motion the following items of recurring or routine business. The Consent Agenda is**
5 **marked with an asterisk *:**

6 **Motion:** To approve consent agenda as amended, **Moved by** Trustee Arzabal, **Seconded by** Trustee
7 Johnson-Burick.

8
9 **Roll Call Vote:** Motion passed (**summary:** Yes = 4).

10 Mayor Pro Tem Caro Yes

11 Trustee Arzabal Yes

12 Trustee Garcia Yes

13 Trustee Johnson-Burick Yes

14
15 **A. *BOT Minutes** – Regular meeting of August 13, 2018. *Approved by consent agenda*

16 **B. *PZHAC Case 060774** – 2782 Calle de San Albino, submitted by John Wright; a request
17 for a building permit to allow the construction of an adobe wall along the north property
18 line of a residential property at this address. Zoned: Historic Residential (HR). *Approved*
19 *by consent agenda*

20 **C. *PZHAC Case 060775** – 2612 Calle Cuarta, submitted by Oscar and Cleo Frietze; a
21 request for a building permit to enable a 6 ft x 10 ft wooden shed to be constructed behind a
22 carport on a residential property at this address. Zoned: Historical Residential (HR).
23 *Approved by consent agenda*

24
25 **8. NEW BUSINESS:**

26 **A. Resolution 2018-16:** A Resolution declaring surplus property to be nonessential for
27 Government Functions to be sold pursuant to NMSA §3-54-2. – **Cynthia Stoehner-**
28 **Hernandez, Clerk/Treasurer.** *Approved by consent agenda*

29
30 **B. Resolution 2018-17:** A Resolution approving a job description for a Community Services
31 Officer position. – **K.C. Alberg, Marshal.**

32 Marshal Alberg gave a brief history regarding SROs at the schools. The job description was modified to
33 address the safety and security concerns.

34
35 Mayor Barraza stated law enforcement must be from the municipality that is providing the service as
36 officers cannot cross jurisdictions.

37
38 Marshal Alberg stated this is a dedicated position so it would not be taking a deputy off the streets.

39
40 Mayor Barraza stated the Las Cruces Public Schools (LCPS) is funding the position 100%.

41
42 Marshal Alberg stated this position which will be assigned to Rio Grande Prep and will report to
43 Detective Cortez who will be at Zia Middle School as Law Enforcement Official.

44
45 Mayor Barraza responded LCPS wants Detective Cortez at Zia Middle School. They will fund a

1 Community Service Officer at Rio Grande Prep 100%.

2
3 **Motion:** To approve Resolution 2018-17; a resolution approving a job description for a Community
4 Services Officer, **Moved by** Mayor Pro Tem Caro, **Seconded by** Trustee Garcia.

5
6 Mayor Barraza stated we are advertising internally first, interested parties will need to submit a letter of
7 interest. Animal Control and Codes duties are entirely separate from a Community Services Officer.

8
9 Trustee Johnson-Burick asked who will be overseeing Mesilla Elementary.

10
11 Marshal Alberg responded Mesilla Elementary is not mentioned in the MOU but we go if we are called.
12 There is a full time security guard at the school employed by LCPS.

13
14 Trustee Johnson-Burick stated Animal Control and Codes Enforcement will fall back on the deputies.

15
16 Marshal Alberg responded that is correct.

17
18 Trustee Johnson-Burick stated there could be a problem with supervisory control as stated on page 31.
19 She stated that the job description does not make reference to the chain of command. She recommended
20 an amendment to reference the chain of command to avoid liability issues.

21
22 Mayor Barraza responded there needs to be clarification.

23
24 Trustee Garcia asked if the Community Services Officer will need to apply each year since he is
25 employed through the schools and will he be doing anything for the town.

26
27 Marshal Alberg responded we will stretch the hours over 12 months.

28
29 Trustee Garcia asked who is taking care of the Town of Mesilla if we have an officer at Zia and one at
30 Rio Grande Prep.

31
32 Marshal Alberg responded there is always an officer on duty; this will be in addition to those officers
33 normally scheduled during the day.

34
35 **Roll Call Vote:** Motion passed (**summary:** Yes = 4).

36 Mayor Pro Tem Caro Yes

37 Trustee Arzabal Yes

38 Trustee Garcia Yes

39 Trustee Johnson-Burick Yes

40
41 **C. Resolution 2018-18:** A resolution adopting an Infrastructure Capital Improvements Plan
42 (ICIP) for 2020-2024. – **Debbie Lujan, Public Works Director. *Approved by consent***
43 ***agenda***

44 **D. Resolution 2018-19:** A resolution authorizing the participation of the Town of Mesilla in
45 the Capital Outlay Program administered by the New Mexico Department of
46 Transportation. – **Debbie Lujan, Public Works Director. *Approved by consent agenda***

47 **E. For approval/discussion:** an agreement with Souder, Miller and Associates (SMA) for
48 employment augmentation. – **Nora L. Barraza, Mayor. *Approved by consent agenda***

1
2 **9. BOARD OF TRUSTEE COMMITTEE REPORTS**

3 No Board of Trustee Committee Reports
4

5 **10. BOARD OF TRUSTEE/STAFF COMMENTS**

6 Trustee Caro stated the Artisan show was a good event.
7

8 Trustee Johnson-Burick thanked Ms. Lujan for her years of service and all that she has done for the Town
9 of Mesilla and the residents.

10
11 Trustee Arzabal thanked Ms. Lujan. He is getting calls regarding the plaza closures. He feels we are
12 closing the plaza too much but when it comes to safety, then he agrees the plaza should be closed.
13

14 Trustee Garcia thanked Ms. Lujan for their services. She also gets calls regarding plaza closures. Ms.
15 Lujan was picking up trash on Sunday and hates to see her leave.
16

17 Mayor Barraza responded trash pickup was not Public Works responsibility during the event this past
18 weekend. The organization did not request Public Works assistance as they did not want to pay.
19

20 Marshal Alberg thanked the Town of Mesilla for supporting the Military as one of our officers is
21 currently deployed.
22

23 Mayor Barraza stated Ms. Lujan has thought about having the plaza closed off at Principal and Guadalupe
24 all the time, like in Albuquerque and Santa Fe.
25

26 Trustee Garcia asked if the businesses were made aware of the plaza closure.
27

28 Mayor Barraza responded businesses are made aware of closures for every event. She continued, we will
29 be in Roswell thru Friday attending the NMML Conference. Offices will be closed on Monday for Labor
30 Day. Anything discussed in closed session is confidential and should not be discussed or shared with
31 anyone. The Fiesta will be held September 15th and 16th.
32

33 Trustee Arzabal asked if the flags could be lowered at half-staff in honor of Senator McCain.
34

35 Ms. Stoechner-Hernandez responded we received a Presidential proclamation this afternoon; flags are
36 lowered at half-staff.
37

38 **11. ADJOURNMENT**

39 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**
40

41 **MEETING ADJOURNED AT 7:11 P.M.**
42

43 **APPROVED THIS 10th DAY OF SEPTEMBER, 2018.**
44
45
46

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16

Nora L. Barraza
Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoechner-Hernandez
Cynthia Stoechner-Hernandez
Town Clerk/Treasurer

