



**BOARD OF TRUSTEES
TOWN OF MESILLA
REGULAR MEETING
MONDAY, AUGUST 26, 2019
6:00 P.M.**

TRUSTEES: Nora L. Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee
Jesus Caro, Trustee (ABSENT)
Veronica Garcia, Trustee

STAFF: Cynthia Stohner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director
Enrique Salas, Lieutenant
Gloria Maya, Recorder

PUBLIC: David Fierro Sylvia Fierro
Anton Magallanez Beth Johnson
Susan Krueger Patrick Vigil
Gisela Alberg

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Arzabal, Trustee Garcia.

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, **Moved by Trustee Arzabal, Seconded by Trustee Garcia.**

Roll Call Vote: Motion passed (**summary:** Yes =3).

Mayor Pro Tem Johnson-Burick Yes

Trustee Arzabal Yes

Trustee Garcia Yes

1
2 **4. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.

3 Ms. Krueger stated she wanted to clarify items regarding Resolution 2019-17.

- 4 1) definitions she provided come from Code 18.10.020
5 2) described Board of Adjustment duties
6 3) Chapter 18 states sign must be placed on the same lot business is located
7

8 Mr. Magallanez stated Moy Survey is a proposed tenant for the property at 1985 Colon and are excited to
9 be a part of the community. Cases are handled on a case by case situation which does not set precedent.

10
11 Mr. Fierro stated improvements to 1985 Colon have been made according to Mesilla's codes. Renting the
12 property as residential has been difficult due to the proximity to Palacio Bar. Granting the request for a
13 zone change will be an asset to the town. Palacio Bar has also requested a zone change. Thanked the
14 Planning and Zoning and town staff for all they have done in assisting us.

15
16 Ms. Johnson stated the property is hard to rent as a residence with the bar next to the property.

17
18 **5. CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited
19 to personnel matters in the Marshal's Department. – *Nora L. Barraza, Mayor.*

20 **Motion:** To enter Closed Session – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to
21 personnel matters in the Marshal's Department, **Moved by Trustee Arzabal, Seconded by Trustee**
22 **Garcia.**

23
24 **Roll Call Vote:** Motion passed (**summary:** Yes =3).

25 Mayor Pro Tem Johnson-Burick Yes
26 Trustee Arzabal Yes
27 Trustee Garcia Yes

28
29 Entered Closed Session at 6:22 p.m.
30

31 **Motion:** To enter Regular Meeting after discussion limited to personnel matters in the Marshal's
32 Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2) - no action taken, **Moved by Trustee**
33 **Arzabal, Seconded by Trustee Garcia**

34
35 **Roll Call Vote:** Motion passed (**summary:** Yes =3).

36 Mayor Pro Tem Johnson-Burick Yes
37 Trustee Arzabal Yes
38 Trustee Garcia Yes
39

40 Enter Regular Meeting at 6:42 p.m.
41

42 **6. *APPROVAL OF CONSENT AGENDA** – (The Board will be asked to approve by one motion the
43 following items of recurring or routine business. The Consent Agenda is marked with an asterisk *):\

44 Trustee Arzabal requested item D under New Business be placed on the consent agenda.

1
2 **Motion:** To approve consent agenda as amended, Moved by Trustee Arzabal, Seconded by Trustee
3 Garcia.

4
5 **Roll Call Vote:** Motion passed (**summary: Yes =3**).

6 Mayor Pro Tem Johnson-Burick Yes

7 Trustee Arzabal Yes

8 Trustee Garcia Yes

9
10 **Motion:** To approve consent agenda as amended, Moved by Trustee Arzabal, Seconded by Mayor Pro
11 Tem Johnson-Burick.

12
13 **Roll Call Vote:** Motion passed (**summary: Yes =3**).

14 Mayor Pro Tem Johnson-Burick Yes

15 Trustee Arzabal Yes

16 Trustee Garcia Yes

17
18 **A. *BOT Minutes** – Minutes of a Regular Meeting on August 12, 2019. *Approved by*
19 *consent agenda*

20 **B. *PZHAC Case Z19-002** – 1985 Calle de Colon, submitted by Sylvia J. and David B.
21 Fierro; an application for a zone change from Historical Residential (HR) to Historical
22 Commercial (HC) for a 7749 square foot residential parcel located adjacent to the west side
23 of Palacio’s Bar. *Approved by consent agenda ** Cannot go back to HR once approved*
24 *HC.*

25 **C. *PZHAC Case Z19-003** – 2600 Avenida de Mesilla, submitted by Velia Chavez; an
26 application for a zone change from Historical Residential (HR) to Historical Commercial
27 (HC) for a 1552 square foot parcel that contains Palacio’s Bar. *Approved by consent*
28 *agenda ** Cannot go back to HR once approved HC.*

29 **D. *PZHAC Case 060944** – 2630 Calle Segunda, submitted by Patrick A. Vigil for Theodore
30 Calhoun; a request for a zoning permit to construct a new dwelling on a vacant residential
31 property at this address. Zoned: Historical Residential (HR). *Approved by consent agenda*

32 **E. *PZHAC Case 060940** – 306 Capri Arc, submitted by Suzanne M. Brannan for Joseph W.
33 Rogers; a request to discuss plans to eliminate a lot line between two parcels to create one
34 residential parcel at this address. Zoned: Single Family Residential (R-1). *Approved by*
35 *consent agenda*

36
37 **7. NEW BUSINESS:**

38 **A. Discussion:** Revisions to the Town of Mesilla Personnel Rules and Regulations Handbook.
39 – *Cynthia Stoechner-Hernandez, Clerk-Treasurer.*

40 Ms. Stoechner-Hernandez reviewed the revisions and the timeline.

41 - September 9th work session

42 - September 23rd work session if needed

43 - September 23rd possible approval

44 - Go into October if needed

1 Trustee Arzabal recommended questions or suggestions be sent to Ms. Stoechner-Hernandez which she
2 will forward to the trustees, so we are prepared for the work session on September 9th at 5:00 p.m.

3
4 Mayor Barraza asked that the suggestions or comments be submitted no later than September 3rd.

5
6 Mayor Pro Tem Johnson-Burick stated she reviewed the City of Las Cruces and Dona Ana County's
7 policy which resemble one another. She will forward her recommendations and looks forward to getting
8 the project done.

9
10 **B. Resolution 2019-16:** A resolution adopting an infrastructure capital improvements plan
11 (ICIP) for 2021-2025 – **Rod McGillivray, Public Works Director.**

12 Mr. McGillivray reviewed the ICIP projects (top 8). We do not want to get NMED loans for these
13 projects.

- 14 1) Mesilla Hills Booster Pumps; replacement for rabbit hole at Mesilla Hills
- 15 2) Marshal Department vehicles
- 16 3) Calle de Norte Multi-Use Path – awarded \$801K Special Project Funding
- 17 4) Calle de Picacho drainage system – cost at \$165K
- 18 5) Public Safety Building Refurbishing
- 19 6) Purchase of Small Sweeper
- 20 7) Purchase Playground equipment
- 21 8) Scada System which monitors the wells

22
23 Mayor Barraza stated we have had major issues with the rabbit hole which is a money pit. The total cost
24 for ICIP projects is \$1,012,200.00

25
26 Trustee Arzabal stated all departments are being helped.

27
28 **Motion:** To approve Resolution 2019-16: A resolution adopting an infrastructure capital improvements
29 plan (ICIP) for 2021-2025, **Moved by Trustee Arzabal, Seconded by Mayor Pro Tem Johnson-**
30 **Burick.**

31
32 Mayor Pro Tem Johnson-Burick asked if we can incorporate the sidewalk safety issues in future planning.
33 One sidewalk repair estimate came in at \$5K.

34
35 Mr. McGillivray responded there are a lot of sidewalks that are not in compliance. He submitted a grant
36 request to the AARP for sidewalk improvement which he did not get. Item 31505 (sidewalks) for 2025
37 can be moved to item 3 for 2022.

38
39 Mayor Barraza stated the sidewalk project could come in at \$25K.

1 Mayor Pro Tem Johnson-Burick stated many items are “grandfathered in” and with the Historical
2 Preservation we may be protected.

3
4 Trustee Garcia asked if the SCADA controls will be compatible with the upgrades to the booster.

5
6 Mr. McGillivray responded everything will be monitored electronically.

7
8 Mayor Barraza responded we do not have to approve the booster pump to approve the Scada System.

9
10 Mr. McGillivray stated it can still be used whether the booster is upgraded or not.

11
12 Mayor Barraza stated Mr. McGillivray held two (2) public meetings; no one was in attendance at either.
13 We will invite the legislators to a brunch along with the other entities to make presentations.

14
15 **Roll Call Vote:** Motion passed (summary: Yes =3).

16 Mayor Pro Tem Johnson-Burick Yes

17 Trustee Arzabal Yes

18 Trustee Garcia Yes

19
20 **C. Resolution 2019-17:** A resolution by the Board of Trustees denying an appeal on Case
21 V2019-002 submitted by Ms. Susan Krueger. – *Nora L. Barraza, Mayor.*

22 **Motion:** To approve Resolution 2019-17: A resolution by the Board of Trustees denying an appeal on
23 Case V2019-002 submitted by Susan Krueger, **Moved by Trustee Arzabal, Seconded by Trustee**
24 **Garcia.**

25
26 **Roll Call Vote:** Motion passed (summary: Yes =3).

27 Mayor Pro Tem Johnson-Burick Yes

28 Trustee Arzabal Yes

29 Trustee Garcia Yes

30
31 **D. Resolution 2019-18:** A resolution authorizing and approving submission of a completed
32 application for financial assistance and project approval to the New Mexico Finance
33 Authority for to purchase and equip two vehicles in the amount of \$106,000 for the
34 Marshal’s Department to be paid from the Law Enforcement Fund. – *Cynthia Stoehner-*
35 *Hernandez, Clerk-Treasurer. Approved by consent agenda*

36
37 **E. For approval:** an agreement with the City of Las Cruces for the use of the Las Cruces
38 Public Safety Training Tower – *Kevin Hoban, Fire Chief.*

39 Fire Chief Hoban stated departments around the region signed a letter of support to build a training tower
40 and camp at the airport. The City of Las Cruces has resolved their issue with outside agencies using the
41 training facility. The agreement has been reviewed by legal counsel. It is that we agree to be good
42 stewards of the facility. This is a great opportunity due to the props on the site and this is at no cost to the
43 town.

1 **Motion:** To approve an agreement with the City of Las Cruces for the use of the Las Cruces Public Safety
2 Training Tower, **Moved by Mayor Pro Tem Johnson-Burick, Seconded by Trustee Arzabal.**

3
4 Trustee Garcia asked if there are consequences if we do not clean up after ourselves.

5
6 Fire Chief Hoban stated he will not allow that to happen.

7
8 Mayor Pro Tem Johnson-Burick asked if there has been an MOU with Dona Ana County.

9
10 Fire Chief Hoban responded their facility was built before the city's facility was built. They still have
11 issues that need to be worked out. Dona Ana County Fire Chief Hempel is in support of outside agencies
12 using the county's facility. The goal of the regional fire chiefs is to have training at both facilities.

13
14 **Roll Call Vote:** Motion passed (**summary:** Yes =3).

15 Mayor Pro Tem Johnson-Burick Yes

16 Trustee Arzabal Yes

17 Trustee Garcia Yes

18 19 **8. BOARD OF TRUSTEE COMMITTEE REPORTS**

20 Trustee Arzabal stated the CEO meeting will be held in October.

21
22 Mayor Pro Tem Johnson-Burick stated MPO meeting was held on August 14. Reviewed projects

- 23 - Valley drive completed by February 2020
- 24 - I-25 interchange and roundabout will begin January 2020
- 25 - Guardrail project – itemizing punch list
- 26 - Highway work from mile 116 to interchange
- 27 - MPO meeting 2nd Wednesday in September at the City Chambers

28 Mayor Barraza stated auditors were here last week; should be getting some results within the next two (2)
29 months. Cervantes Law Firm purchased tickets to the Friday, August 23rd Chihuahua Baseball game for
30 town staff; she had the opportunity to throw out one of the first pitches. The New Mexico Municipal
31 League will hold their conference from August 28th through the 30th in Las Cruces; Military Civilian
32 Luncheon will be held on Wednesday, August 28th; Bohannon Huston will be hosting a reception on
33 Thursday, August 29th. The town offices will be closed on Monday, September 2nd in observance of
34 Labor Day. New Mexico Department of Transportation will hold a stakeholders meeting on September
35 5th at 1:00 p.m. regarding the University Ave Project; public meeting will be held on September 10th at
36 5:30 p.m. at the Community Center. The Diez y Seis de Septiembre fiesta will be held on the 14th and
37 15th.; parade will be on Saturday the 14th. The next Board of Trustees' meeting will be held on Monday,
38 September 9th; work session at 5:00 p.m.

39 **9. BOARD OF TRUSTEE/STAFF COMMENTS**

40 Mayor Pro Tem Johnson-Burick hopes everyone had a wonderful time at the baseball game. She is
41 greatly appreciative to Cervantes Law Firm for the tickets.

42
43 Mayor Barraza congratulated Trustee Garcia who will be receiving her Certified Municipal Official
44 certification at the Municipal League Meeting.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23

10. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)


MEETING ADJOURNED AT 7:19 P.M.

APPROVED THIS 9th DAY OF SEPTEMBER, 2019.



Nora L. Barraza
Mayor

ATTEST:



Cynthia Stoeher-Hernandez
Town Clerk/Treasurer

