



**BOARD OF TRUSTEES
TOWN OF MESILLA
BOARD MEETING
MONDAY, AUGUST 13, 2018
6:00 P.M.**

TRUSTEES: Nora L. Barraza, Mayor
Jesus Caro, Mayor Pro Tem
Carlos Arzabal, Trustee
Veronica Garcia, Trustee
Stephanie Johnson-Burick, Trustee

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Debbie Lujan, Public Works Director
Enrique Salas, Lieutenant
Gloria Maya, Recorder

PUBLIC: Gafford, Scott
Armijo, Lupe
Merrick, Adrianna
Father Christopher
Krueger, Susan
Biad, Anna
Merrick, Steven
McCatherin, John
Ogas, Natalie

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Caro, Trustee Arzabal, Trustee Garcia, Trustee Johnson-Burick.

3. PRESENTATIONS:

Presentation of life saving awards. – **Nora L. Barraza, Mayor. *Removed from agenda***

4. CLOSED SESSION – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to personnel matters in the Marshal's Department – **Nora L. Barraza, Mayor. *Remove from***

1 *agenda*

2
3 **5. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.
4 No public input

5
6 **6. CHANGES TO THE AGENDA & APPROVAL**
7 Trustee Johnson-Burick asked if items (New Business) c, d, and e will be removed.
8
9 Mayor Barraza recommended postponing item (New Business) e.

10
11 **Motion: To approve agenda as amended, Moved by** Trustee Arzabal, **Seconded by** Trustee Johnson-
12 Burick.

13
14 **Roll Call Vote: Motion passed (summary: Yes = 4).**
15 **Mayor Pro Tem Caro Yes**
16 **Trustee Arzabal Yes**
17 **Trustee Garcia Yes**
18 **Trustee Johnson-Burick Yes**

19
20 **7. *APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one**
21 **motion the following items of recurring or routine business. The Consent Agenda is**
22 **marked with an asterisk *:**
23 Trustee Arzabal requested placing items (New Business) b, c, f, g and h on the consent agenda.

24
25 **Motion: To approve Consent Agenda as amended, Moved by** Trustee Arzabal, **Seconded by** Trustee
26 Johnson-Burick.

27
28 **Roll Call Vote: Motion passed (summary: Yes = 4).**
29 **Mayor Pro Tem Caro Yes**
30 **Trustee Arzabal Yes**
31 **Trustee Garcia Yes**
32 **Trustee Johnson-Burick Yes**

33
34 **A. *BOT Minutes** – Regular meeting and work session of July 23, 2018. *Approved by*
35 *consent agenda*

36 **B. *PZHAC Case 060736/CONDITION** – 2472 Calle de Cura, submitted by Maria Rios; a
37 request for a building permit to allow a freestanding carport to be constructed on a
38 residential property at this address. Zoned: Historical Residential (HR) *Approved by*
39 *consent agenda*

40 **C. *PZHAC Case 060748** – 2729 Calle de San Albino, submitted by Natalie B. Ogaz, a
41 request for a building permit to construct a new residence at this address. Zoned: Historic
42 Residential (HR). *Approved by consent agenda*

43 **D. *PZAHAC Case 060752/CONDITION** – 2270 Calle Principal, submitted by R. Builders
44 Inc. for the Las Cruces Diocese; a request for a building permit to allow the installation of
45 an exterior door on the religious store at this address, across from the church. Zoned:
46 Historical Commercial (HC). *Approved by consent agenda*

47 **E. *PZHAC Case 060747** – 2631 Calle de Santa Ana, submitted by Christina R. Zamarripa; a
48 request for a building permit to allow a wooden fence to be installed on a residential
49 property at this address. Zoned: Historical Residential (HR). *Approved by consent agenda*

- 1 **F. *PZHAC Case 060763** – 2557 Calle de Parian, submitted by Andrea Bryan; a request for a
 2 building permit to allow the construction of a wall across part of the front yard of a
 3 residential property at this address. Zoned: Historical Residential (HR) ***Approved by***
 4 ***consent agenda***
- 5 **G. *PZHAC Case 060764/CONDITION** – 2355 Calle de Guadalupe, submitted by Tenniel
 6 and Heather Salopek; a request for a building permit to allow the replacement of a front
 7 door and repainting of window trim on a commercial shop at this address. Zoned: Historical
 8 Commercial (HC) ***Approved by consent agenda***
- 9 **H. *PZHAC Case 060769**– 2557 Calle de Parian, submitted by Andrea Bryan; a request for a
 10 building permit to allow the replacement of a window with a door and a small portico over
 11 the door on a dwelling at this address. Zoned: Historical Residential (HR) ***Approved by***
 12 ***consent agenda***
- 13 **I. *PZHAC SUP18-002** – Submitted by Anna Biad, a request for a Special Use Permit to
 14 allow a for-profit private school to expand into a building on an adjacent property at 1750
 15 Avenida de Mercado, formerly occupied by a proposed day care center (“Round Table
 16 Academy”). Zoned: General Commercial (C). ***Approved by consent agenda***

17
 18 **8. NEW BUSINESS:**

19 ****A public hearing must be held prior to approval of item A****

20 **Motion: To close Regular Meeting and open Public Hearing, Moved by Trustee Arzabal, Seconded**
 21 **by Trustee Garcia.**

22
 23 **Roll Call Vote: Motion passed (summary: Yes = 4).**

24 **Mayor Pro Tem Caro Yes**

25 **Trustee Arzabal Yes**

26 **Trustee Garcia Yes**

27 **Trustee Johnson-Burick Yes**

28
 29 Ms. Susan Krueger stated there needs to be a description of the barrier to be used. In the past glasses or
 30 cups of beers were passed to an individual standing on the sidewalk through the lattice. The barrier being
 31 used should go before Planning and Zoning.

32
 33 **Motion: To close Public Hearing and open Regular Meeting, Moved by Trustee Arzabal, Seconded**
 34 **by Trustee Garcia.**

35
 36 **Roll Call Vote: Motion passed (summary: Yes = 4).**

37 **Mayor Pro Tem Caro Yes**

38 **Trustee Arzabal Yes**

39 **Trustee Garcia Yes**

40 **Trustee Johnson-Burick Yes**

- 41
 42 **A.** For approval: a restaurant Beer and Wine Liquor license with on premises consumption
 43 only with patio service for Don Felix Café, 2410 Calle de Principal, Ste. D. – **Cynthia**
 44 **Stoehner-Hernandez, Clerk/Treasurer.**

45 Mayor Barraza stated the applicant will need to insure all required documents are submitted to the state.

1 **Motion: To approve a restaurant Beer and Wine Liquor license with on premises consumption only**
2 **with patio service for Don Felix Café, 2410 Calle de Principal, Ste. D, Moved by Trustee Arzabal,**
3 **Seconded by Trustee Johnson-Burick.**

4
5 **Roll Call Vote: Motion passed (summary: Yes = 4).**

6 **Mayor Pro Tem Caro Yes**

7 **Trustee Arzabal Yes**

8 **Trustee Garcia Yes**

9 **Trustee Johnson-Burick Yes**

10
11 **B. For Approval: an agreement between the Department of Game and Fish and the Town of**
12 **Mesilla for the housing of a Mesilla Fire Truck at the former Mesilla Valley Bosque State**
13 **Park. – Kevin Hoban, Fire Chief/Cynthia Stoechner-Hernandez, Clerk/Treasurer.**
14 ***Approved by consent agenda***

15
16 **C. For Approval: an agreement between the Las Cruces Public Schools and the Town of**
17 **Mesilla for one School Resource Officer and one Community Services Officer in the**
18 **amount of \$86,027.30. – K.C. Alberg, Marshal. *Approved by consent agenda***

19
20 **D. For Approval: a job description for a Community Services Officer. – K.C. Alberg,**
21 **Marshal.**

22 Mayor Barraza stated the Las Cruces Public Schools is staffing and funding at each high and middle
23 school with SRO officers and Community Services Officers.

24
25 Mayor Barraza stated the position will be posted internally and process will be followed.

26
27 She requested a job description to present to the board for approval.

28
29 **Motion: To approve a job description for a Community Services Officer, as amended, Moved by**
30 **Trustee Arzabal, Seconded by Mayor Pro Tem Caro.**

31
32 Trustee Johnson-Burick reviewed her concerns with the agreement between Town of Mesilla and the Las
33 Cruces Public Schools. She also reviewed her concerns with the job description.

34
35 Mayor Barraza responded Marshal Alberg included the wrong job description. She cannot ask the board
36 to approve it at this time.

37
38 **Roll Call Vote On Original Motion As Amended: Motion passed (summary: Yes = 4).**

39 **Mayor Pro Tem Caro Yes**

40 **Trustee Arzabal Yes**

41 **Trustee Garcia Yes**

42 **Trustee Johnson-Burick Yes**

43
44 **Motion: To amend original motion and to postpone until next Board of Trustee's meeting, Moved**

1 by Mayor Pro Tem Caro, **Seconded by** Trustee Garcia.

2
3 **Roll Call Vote: Motion passed (summary: Yes = 4).**

4 **Mayor Pro Tem Caro Yes**

5 **Trustee Arzabal Yes**

6 **Trustee Garcia Yes**

7 **Trustee Johnson-Burick Yes**

8
9 **E. For Approval: the hiring of a Community Services Officer as part of the agreement with**
10 **the Las Cruces Public Schools. – K.C. Alberg, Marshal *Postponed***

11
12 **F. Resolution 2018-13: A resolution in support of Reauthorization of and Full Funding for**
13 **the Land and Water Conservation Fund. – Nora L. Barraza, Mayor. *Approved by***
14 ***consent agenda***

15
16 **G. Resolution 2018-14: A resolution to Oppose the transport of high level nuclear wastes**
17 **and the Construction and Operation of Nuclear Waste Storage Facilities in New Mexico. –**
18 **Mayor Pro-Tem Caro. *Approved by consent agenda***

19
20 **H. Resolution 2018-15: A resolution by the Board of Trustees for Budget Adjustments. –**
21 **Cynthia Stoechner-Hernandez, Clerk/Treasurer. *Approved by consent agenda***

22
23 **9. *STAFF REPORTS:**

24 Community Development

25 Finance Department

26 Marshal's Department

Community Programs

Fire Department

Public Works Department

27
28 **10. BOARD OF TRUSTEE COMMITTEE REPORTS**

29 Trustee Johnson-Burick attended an MPO meeting.

30
31 Mayor Barraza stated she also attended the MPO meeting. She asked for the status on the University
32 Ave. project. NMDOT has requested funding for Phases B, C, and D. It is a collaborative project among
33 Town of Mesilla, EBID, Las Cruces Public Schools and NMDOT.

34
35 **11. BOARD OF TRUSTEE/STAFF COMMENTS**

36 Trustee Johnson-Burick stated she would like an email reminder regarding the ICIP meeting.

37
38 Ms. Lujan stated she will provide a worksheet to the board.

39
40 Mayor Barraza stated there will be a worksession on the ICIP prior to approval.

41
42 Trustee Arzabal stated the schools are focusing on safety. Staff attended Active Shooter Training. He
43 thanked the board for approving agreement for School Resource Officer.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37

Trustee Garcia stated she saw the [ICIP] meeting posting on Friday morning. She asked for staff to email the board instead of seeing it at the Post Office.

Mayor Barraza stated staff needs to email the trustees regarding meetings.

Mayor Barraza continued the MPO meeting is being moved up a week. The New Mexico Municipal League Conference will be held in Roswell August 28th through 31st; contact Ms. Stoechner-Hernandez if they are planning to attend. This week we will be meeting with County Clerk Krahling regarding changing the election process. Mandatory Training will be held on Friday, August 17th; offices will be closed 10:00 a.m. to 2:00 p.m. Next Board of Trustee meeting will be held August 27th; worksession on ICIP prior to the regular meeting.

12. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)

MEETING ADJOURNED AT 6:33 P.M.

APPROVED THIS 27th DAY OF AUGUST, 2018.



Nora L. Barraza

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoechner-Hernandez

Cynthia Stoechner-Hernandez
Town Clerk/Treasurer

Roll Call Vote:

Mayor Barraza Yes
Mayor Pro-Tem Caro Yes
Trustee Garcia Yes
Trustee Arzabal Yes
Trustee Johnson-Burick Yes