



1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45

**BOARD OF TRUSTEES
TOWN OF MESILLA
REGULAR MEETING
MONDAY, APRIL 8, 2019
6:00 P.M.**

TRUSTEES: Nora L. Barraza, Mayor
Stephanie Johnson-Burick, Mayor Pro Tem
Carlos Arzabal, Trustee
Jesus Caro, Trustee
Veronica Garcia, Trustee

STAFF: K.C. Alberg, Marshal
Kevin Hoban, Fire Chief
Rod McGillivray, Public Works Director

PUBLIC: Jake Quinones Erick Robinson
Andy Embury Susan Krueger
Dylan Thurhorst Chad Zecha
Crystal Davis-Whited Greg Whited
Christina DiMatteo

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Arzabal, Trustee Caro, Trustee Garcia.

3. CHANGES TO THE AGENDA & APPROVAL

Mayor Barraza requested moving New Business item 6c to item 6a.

Motion: To approve agenda as amended, **Moved by** Trustee Arzabal, **Seconded by** Trustee Garcia.

Roll Call Vote: Motion passed (**summary:** Yes =4).

Mayor Pro Tem Johnson-Burick Yes

1 Trustee Arzabal Yes
2 Trustee Caro Yes
3 Trustee Garcia Yes

4

5 **4. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.

6 No Public Input

7

8 **5. *APPROVAL OF CONSENT AGENDA** – The Board will be asked to approve by one motion the
9 following items of recurring or routine business. The Consent Agenda is marked with an asterisk *:

10 Trustee Arzabal requested placing New Business item 6b on the consent agenda.

11

12 **Motion:** To approve consent agenda as amended, **Moved by** Trustee Arzabal, **Seconded by** Mayor Pro
13 Tem Johnson-Burick.

14

15 **Roll Call Vote:** Motion passed (summary: Yes =4).

16 Mayor Pro Tem Johnson-Burick Yes

17 Trustee Arzabal Yes

18 Trustee Caro Yes

19 Trustee Garcia Yes

20

21 **A. *BOT Minutes** – Minutes of a Regular Meeting March 25, 2019. *Approved by consent*
22 *agenda*

23 **B. *PZHAC Case 060852** – 2195 Calle del Norte, submitted by Jorge Larrazabal; a request
24 for a zoning permit to allow the construction of a carport, garage, and storage structure as an
25 addition to an existing dwelling at this address. Zoned: Historical Residential (HR).
26 *Approved by consent agenda*

27 **C. *PZHAC Case 060862** – 2206 Avenida de Mesilla, submitted by Jake Quinones of
28 Quinones Design/Build for Emilie Cano; a request for a zoning permit to allow the repair of
29 the adobe walls and roof on a dwelling at 2206 Avenida de Mesilla. Zoned: Historical
30 Commercial (HC). *Approved by consent agenda*

31 **D. *PZHAC Case 060821** - Submitted by Christina DiMatteo; a request for a summary
32 subdivision to allow for a lot line adjustment to combine a 0.30-acre property at 3066 Snow
33 Road with a 0.18-acre property immediately to the south, and to adjust the western lot line
34 of the two properties to create a single 0.69-acre property. Zoned: Rural Agricultural (RA).
35 *Approved by consent agenda*

36

37

38 **6. NEW BUSINESS:**

39 **A. For 1st Reading/Public Hearing: Ordinance 2019-02:** An ordinance revising Chapter
40 15.20 International Fire Code. – *Captain Greg Whited/Chief Kevin Hoban, Mesilla Fire*
41 *Department.*

42 **Motion:** To closed Regular Meeting and open Public Hearing, **Moved by** Mayor Pro Tem Johnson-
43 Burick, **Seconded by** Trustee Caro.

44

45 **Roll Call Vote:** Motion passed (summary: Yes =4).

46 Mayor Pro Tem Johnson-Burick Yes

1 Trustee Arzabal Yes
2 Trustee Caro Yes
3 Trustee Garcia Yes

4

5 Closed Regular Meeting and Opened Public Hearing at 6:15 p.m.

6

7 Support Captain Embury stated as a resident and firefighter he supports Ordinance 2019.02. Captain
8 Whited did a lot of work and research.

9

10 **Motion:** To close Public Hearing and open Regular Meeting, **Moved by** Trustee Arzabal, **Seconded by**
11 Trustee Garcia

12

13 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

14 Mayor Pro Tem Johnson-Burick Yes

15 Trustee Arzabal Yes

16 Trustee Caro Yes

17 Trustee Garcia Yes

18

19 Closed Public Hearing and Opened Regular Meeting at 6:18 p.m.

20

21 Captain Whited reviewed the changes, additions and deletions to the proposed ordinance to bring it up to
22 current code. The town ordinance is 16 years old.

23

24 Mayor Barraza thanked Captain Whited for taking on this task and removing language that is no longer
25 pertinent. Residents should see the benefits of this proposed ordinance as well.

26

27 Captain Whited stated things will be addressed as they arise.

28

29 Mayor Pro Tem Johnson-Burick asked how we can ensure that we do not wait another 16 years to do
30 updates.

31

32 Mayor Barraza responded the Fire Chief will be tasked with reviewing this ordinance every 3 years.

33

34 Captain Whited Greg stated we discussed making these updates a resolution to avoid going through this
35 process every time.

36

37 Mayor Barraza responded fee structures through a resolution are being addressed so we do not have to go
38 through an ordinance amendment each time changes need to take place.

39

40 Fire Chief Hoban stated we would like to make a revision before the 2nd reading to add the ability to adopt
41 updated revisions of the code through resolution. He asked that section 15.20.100 be reinstated.

42

43 Mayor Pro Tem Johnson-Burick stated with regards to the disastrous affect the ISO rating could have, we

1 need to do all we can to prevent it happening to our residents.

2
3 Captain Whited stated some surrounding communities received a 10 ISO rating which means no fire
4 protection. He hopes Mesilla can move up to a 3. The ISO auditor has been around the area.

5
6 Fire Chief Hoban stated Mesilla is scheduled for an ISO audit by 2020 not to say it could happen sooner.

7
8 Mayor Barraza stated we will be recommending the adoption of Ordinance 2019.02 at the April 22nd. She
9 asked to bring forth any questions to Fire Chief Hoban.

10
11 **B. Resolution 2019-04:** A resolution authorizing and approving submission of a completed
12 application for financial assistance and project approval to the New Mexico Finance
13 Authority for a Custom type I Fire Apparatus. – *Chief Kevin Hoban, Mesilla Fire*
14 *Department.*

15 Fire Chief Hoban stated they applied and received a \$100K Fire Grant to replace Engine 32 1994 Pierce
16 Apparatus. The engine specifications have been approved by the State Fire Marshal. We will purchase
17 the Apparatus through the HGAC contracts which is allowed by state purchasing. This truck is being
18 paid through Fire Protection Fund and Fire Grant Funds.

19
20 Captain Whited stated with the old apparatus, we put our firefighters in danger. The NFPA is adamant
21 about retiring vehicles when they get to a certain age.

22
23 Fire Chief Hoban stated NFPA guidelines for end of live of a vehicle is 25 years which this engine is.
24 Major modifications have been made over the years to keep it working. This truck was purchased brand
25 new in 1994; has been a good truck. These firefighters are volunteers and they deserve the best. Another
26 proposal came in at over \$450K. We are looking at financing around \$400K with this vehicle. The cost
27 of apparatus has increased due to firefighter safety requirements. This truck designed by Chief Zecha and
28 Chief Floyd incorporates ergonomic features not seen in most fire apparatus. This vehicle will have a
29 clean cab design for firefighter prevention of cancer.

30
31 Mayor Barraza asked how the ISO rating affects homeowner's insurance rates.

32
33 Fire Chief Hoban responded the ISO rating looks at NFPA standards. This will give us another 250
34 GPMs capacity; currently we are at 2250. The town is evaluated on its ISO rating and the number of
35 stations. He is confident that the department can get to a 3 ISO rating.

36
37 Trustee Garcia asked how many fire trucks we currently have.

38
39 Fire Chief Hoban responded we have 4 fire apparatus, 2 Type 1 trucks, 2 Type 6 trucks.

40
41 **Motion:** To approve Resolution 2019-04: a resolution authorizing and approving submission of a
42 completed application for financial assistance and project approval to the New Mexico Finance Authority
43 for a Custom Type I Fire Apparatus, **Moved by** Trustee Arzabal, **Seconded by** Mayor Pro Tem Johnson-

1 Burick.

2

3 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

4 Mayor Pro Tem Johnson-Burick Yes

5 Trustee Arzabal Yes

6 Trustee Caro Yes

7 Trustee Garcia Yes

8

9 Mayor Barraza stated she is proud of the caliber of the volunteers and how devoted they are to the Town
10 of Mesilla. They put in training hours on their personal time.

11

12 **C. Resolution 2019-05:** Acceptance and Approval of the FY 2018 Audit. – Presentation by
13 **Erick Robinson, Integrity Accounting.** (added 4/5/19 @8:48am)

14 Mr. Robinson presented the final audit; no findings. Ms. Stoechner-Hernandez and Ms. Maya provided
15 everything that was asked for.

16

17 Trustee Arzabal stated Mr. Robinson did a good audit. In the past it was always the same findings year
18 after year; kudos to Ms. Stoechner-Hernandez and Ms. Maya. Mr. Robinson has worked with staff to
19 correct them.

20

21 Mayor Barraza stated she appreciates the fact that Mr. Robinson has worked with staff. Staff was
22 comfortable in contacting him with questions. She takes her hat off to staff who has done an excellent job
23 in rectifying previous audit findings to get to this point. The state auditor has reviewed the audit. She
24 thanked him for his professionalism.

25

26 **Motion:** To approve Resolution 2019-05: acceptance and approval of the FY 2018 Audit, **Moved by**
27 Trustee Arzabal, **Seconded by** Mayor Pro Tem Johnson-Burick

28

29 Mayor Pro Tem Johnson-Burick stated she had kept addressing things that needed to be corrected and
30 now for the last two years, we have had fabulous audits; thanked him and staff.

31

32 Trustee Caro appreciates what Mr. Robinson has done for the town and thanked staff as well.

33

34 Mayor Barraza stated staff takes the audit seriously and does everything to ensure things are done
35 correctly.

36

37 **Roll Call Vote:** Motion passed (**summary:** Yes =4).

38 Mayor Pro Tem Johnson-Burick Yes

39 Trustee Arzabal Yes

40 Trustee Caro Yes

41 Trustee Garcia Yes

42

43 **D. Approval of Award:** A construction contract to A Mountain Professional Construction
44 Company for the Calle de Parian Reconstruction & Improvements Project in the amount of
45 \$94,728.10 (w/o GRT) funded from New Mexico Department of Transportation (NMDOT)
46 Local Government Road Fund (LGRF). – **Rod McGillivray, Public Works Director/John**

2
3
4 **7. *STAFF REPORTS:**

5 Community Development
6 Community Programs
7 Finance Department
8 Fire Department
9 Marshal's Department
10 Public Works Department
11

12 **8. BOARD OF TRUSTEE COMMITTEE REPORTS**

13 Mayor Pro Tem Johnson-Burick that an MPO meeting will be held on Wednesday at the Dona Ana
14 County Chambers at 1:00 p.m.

15 Trustee Arzabal stated he attended the CEO meeting in Magdalena; another meeting will be held to close
16 out the fiscal year funding.

17 Trustee Garcia stated she attended the NMML District Meeting in Las Cruces.

18 Mayor Barraza stated RTD meeting was cancelled. She attended the SCCOG meeting on March 29th
19 regarding the 2020 Census. They will be working diligently to ensure everyone is counted and will be
20 working the county on how to best utilize volunteers. Senator Papen and Chilton Eddie gave an update
21 on the legislative session. She participated on a conference call with Governor Lujan Grisham who feels
22 it is important to protect our first responders and allocated additional funding toward Public Safety
23 The Town of Mesilla will receive around \$650K in Capital Outlay funding for; Calle de Parian, La Llorona
24 Trail, Marshal Department, Plaza Lighting, McDowell Wastewater Project. We were told the state is
25 expecting a Capital Outlay surplus next year so not be conservative in requesting project funding. Mr.
26 Gillivray & Ms. Stoechner-Hernandez will be attending training on the ICIP process. The other good thing
27 is that we will not have to sell bonds this year for Capital Outlay.

28 Trustee Garcia asked about the Taylor Mesilla Historical Property.

29 Mayor Barraza responded \$800K was approved for renovations and upgrades through New Mexico
30 Cultural Affairs. Easter Bunny will be at the plaza on Wednesday, April 17th.

31
32 **9. BOARD OF TRUSTEE/STAFF COMMENTS**

33 Mr. McGillivray gave an update on the Raasaf Project; final cost was \$44,500.
34

35 Mayor Barraza stated this project will be on the Capital Outlay funding for next year.
36

37 Trustee Garcia asked that the Marshal's Department be on the Capital Outlay list for new vehicles. Glad
38 to hear that the deputies will be replacing the expired vests.
39

40 Mayor Barraza responded that Marshal Alberg has received a \$3K Grant which will be used to purchase
41 vests.
42

43 Trustee Arzabal stated the surplus is not going to be there forever. There is Colonia funding that does not
44 get allocated. He would like to invite Lt. Governor Morales and Mr. Armijo to give the board a

1 presentation regarding Colonia funding and status.

2
3 Mayor Barraza stated that she does plan to pursue Colonia funding.

4
5 Mayor Pro Tem Johnson-Burick questioned the traffic citations that are half that amount of the previous
6 month; people are still speeding on Calle de Norte.

7
8 Marshal Alberg responded that the deputies use their own discretion; there are no quotas to meet. We
9 will be adding a few reserve officers which are fully certified. This is part of the strategy to reduce
10 overtime.

11
12 Mayor Barraza commended the Fire Department for taking the initiative in writing the grant to help offset
13 the cost. GRT is up 10% which helps offset the areas where budgeted amounts are not being met. She
14 commends all the departments for the great job they do for the residents and businesses in the Town of
15 Mesilla.

16
17 **10. ADJOURNMENT**

18 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-3)**


19
20 **MEETING ADJOURNED AT 7:18 P.M.**

21
22 **APPROVED THIS 22nd DAY OF APRIL, 2019.**

23
24
25 

26
27
28
29
30
31
32
33
34
35
36
37
Nora L. Barraza
Mayor

30 **ATTEST:**

31
32
33 
34
35
36
37
Cynthia Stoechner-Hernandez
Town Clerk/Treasurer

