



# Town of Mesilla, New Mexico

BOARD OF TRUSTEES  
TOWN OF MESILLA  
REGULAR MEETING  
MONDAY, MARCH 12, 2018  
6:00 P.M.

**MESILLA COMMUNITY CENTER, 2251 CALLE DE SANTIAGO**

## 1. OPENING CEREMONIES

### ADMINISTRATION OF OATH OF OFFICE BY THE HONORABLE MAGISTRATE JUDGE JOEL CANO

- Nora L. Barraza – Mayor
- Stephanie A. Johnson – Trustee
- Veronica S. Garcia – Trustee
- Recognition of Linda L. Flores – Trustee
- Pledge of Allegiance

Judge Cano administered the Oath of Office.

Mayor Barraza recognized Trustee Linda L. Flores for her valuable service to the town.

## 2. ROLL CALL & DETERMINATION OF A QUORUM

### Roll Call.

**Present: Mayor Barraza, Mayor Pro Tem Arzabal, Trustee Caro, Trustee Garcia, Trustee Johnson-Burick.**

## 3. PUBLIC INPUT – The public is invited to address the Board for up to 3 minutes.

No Public Input

## 4. CHANGES TO THE AGENDA & APPROVAL

**Motion: To approve the agenda, Moved by Trustee Johnson-Burick, Seconded by Mayor Pro Tem Arzabal.**

**Roll Call Vote: Motion passed (summary: Yes = 4).**

**Mayor Pro Tem Arzabal Yes**

**Trustee Caro Yes**

**Trustee Garcia Yes**

**Trustee Johnson-Burick Yes**

## 5. \*APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one motion the following items of recurring or routine business. The Consent Agenda is marked with an asterisk \*:

1 **Motion: To approve the consent agenda, Moved by Trustee Caro, Seconded Mayor Pro Tem**  
2 **Arzabal.**

3  
4 **Roll Call Vote: Motion passed (summary: Yes = 4).**

5 **Mayor Pro Tem Arzabal Yes**

6 **Trustee Caro Yes**

7 **Trustee Garcia Yes**

8 **Trustee Johnson-Burick Yes**

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10 a. **\*BOT MINUTES** – Regular Meeting of February 26, 2018. *Approved by consent agenda*

11 b. **\*PZHAC Case 060682** – 2417 and 2419 Calle de Parian, submitted by Davie and Kelly  
12 Salas; a request for a building permit to allow the installation of a small tool shed in the rear  
13 yard and construction of an adobe and latia wall across the front of two properties at these  
14 addresses. Zoned: Historical Residential (HR). *Approved by consent agenda*

15 c. **\*PZHAC Case 060691** – 2350 Calle de Parian, submitted by Joni Gutierrez; a request for a  
16 building permit to construct a two-foot-high garden wall at the front edge of her property  
17 along the road. Zoned: Historical Residential (HR). *Approved by consent agenda*

18  
19 Trustee Johnson-Burick asked if this is for a retaining wall or is there going to be a second wall.

20  
21 Ms. Stoechner-Hernandez responded the railroad ties are a retaining wall.

22  
23 Ms. Lucero responded the applicant started the work prior to obtaining a permit; work was stopped. The  
24 applicant has corrected the issued with this application.

25  
26 d. **\*PZHAC Case 060695 w/Conditions** – 1801 S. Highway 28, submitted by Dorianne Kabo;  
27 a request for a building permit to construct a four-foot-high block wall along the north edge  
28 of a commercial property at this address. Zoned: Commercial (C). *Approved by consent*  
29 *agenda*

30 e. **\*PZHAC Case 060696** – 2233 Calle de Parian, submitted by Gilbert Madrid; a request for a  
31 building permit to change the use of a concrete block pool house located at the rear of the  
32 property to a residential garage, storage for household items, and workshop. Zoned: Historic  
33 Commercial (HC). *Approved by consent agenda*

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35 **6. NEW BUSINESS:**

36 **A. For approval:** An Engineering contract with Molzen Corbin for design and to complete  
37 contract documents, technical specifications and bid administration for the Town's Water  
38 Trust Board Water System Improvements Project. – **Debbie Lujan, Public Works Director.**

39 Ms. Lujan stated the funding for Water Trust Board was brought to the board before. We now need to get  
40 an engineering contract for design and construction manager.

41  
42 **Motion: To approve the consent agenda, Moved by Mayor Pro Tem Johnson-Burick, Seconded by**  
43 **Trustee Johnson-Burick. .**

44  
45 **Roll Call Vote: Motion passed (summary: Yes = 4).**

1 **Mayor Pro Tem Arzabal Yes**

2 **Trustee Caro Yes**

3 **Trustee Garcia Yes**

4 **Trustee Johnson-Burick Yes**

5

6 7. **Resolution 2018-03:** Authorizing the Town's Participation in the New Mexico Department of  
7 Transportation (NMDOT) 2018 Annual Hardship sale to apply for hardship funds up to \$25,000  
8 for the purchase of Equipment from NMDOT. – **Debbie Lujan, Public Works Director.**

9 Ms. Lujan stated we have never applied for these hardship funds in the past. The New Mexico  
10 Department of Transportation has a surplus of equipment each year. She is hoping to purchase  
11 equipment, they asked us to make a wish list. There is no guarantee that we will receive anything.

12

13 **Motion: To approve Resolution 2018-03: Authorizing the Town's Participation in the New Mexico**  
14 **Department of Transportation (NMDOT) 2018 Annual Hardship sale to apply for hardship funds**  
15 **up to \$25,000 for the purchase of equipment from NMDOT, Moved by Mayor Pro Tem Arzabal,**  
16 **Seconded Trustee Johnson-Burick.**

17

18 Trustee Johnson-Burick asked if we do not get all of the \$25,000, will we receive some of it?

19

20 Ms. Lujan responded she does not know since this is the first time she is applying. NMDOT will hold an  
21 auction after the hardship for the equipment that is left.

22

23 Trustee Caro asked if there are any matching funds. He asked if they look at the town's financial history  
24 in order to qualify? We just approved the purchase of 5 vehicles and now we are applying for a hardship.  
25 He is concerned with any emergencies that may arise that may deplete our reserve or budget.

26

27 Ms. Lujan responded NMDOT looks at the DFA reserve requirements not at our current budget. The  
28 reserve will cover emergencies.

29

30 **Roll Call Vote: Motion passed (summary: Yes = 4).**

31 **Mayor Pro Tem Arzabal Yes**

32 **Trustee Caro Yes**

33 **Trustee Garcia Yes**

34 **Trustee Johnson-Burick Yes**

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37 **8. \*STAFF REPORTS:**

38 Community Development

39 Community Programs

40 Finance Department

41 Fire Department

42 Marshal's Department

43 Public Works Department

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**9. BOARD OF TRUSTEE COMMENTS**

Fire Chief Hoban congratulated the newly elected officials and stated that he looks forward to working with everyone.

Trustee Garcia stated she looks forward to working with the town.

Mayor Pro Tem Arzabal no comments.

Trustee Johnson-Burick stated saw in the paper where we received funding for Bowman Road and that the Taylor-Reynolds Home also received funding. She thanked the staff who worked so hard during the election. It is stressful for both the candidates and staff. Thanked Ms. Flores for all her work and dedication for the town. She is excited to serve the town and staff.

Trustee Caro thanked everyone for their support.


Mayor Barraza thanked Ms. Flores for her service as a trustee and she will be missed. She thanked the staff for their professionalism that they displayed during this process. It was a stressful six weeks. She thanked everyone for their support and she will continue to work to preserve the Town of Mesilla and looks forward to working with everyone.

**10. ADJOURNMENT**


**The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

**MEETING ADJOURNED AT 6:31 P.M.**

**APPROVED THIS 26<sup>th</sup> DAY OF MARCH, 2018.**

  
\_\_\_\_\_  
Nora L. Barraza  
Mayor

**ATTEST:**

  
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Cynthia Stoeher-Hernandez  
Town Clerk/Treasurer

