



**BOARD OF TRUSTEES  
TOWN OF MESILLA  
WORK SESSION  
TUESDAY, NOVEMBER 13, 2018  
5:30 P.M.**

**TRUSTEES:** Nora L. Barraza, Mayor  
Jesus Caro, Mayor Pro Tem  
Carlos Arzabal, Trustee  
Veronica S. Garcia, Trustee  
Stephanie Johnson-Burick, Trustee

**STAFF:** Cynthia Stoechner-Hernandez, Clerk/Treasurer  
K.C. Alberg, Marshal

**PUBLIC:** Susan Krueger

**A. Discussion on amending the Mesilla Town Code Chapter 6.05 Animal Control Ordinance. –  
Marshal K.C. Alberg.**

Mayor Barraza opened the work session at 5:30 p.m. to discuss amending the Mesilla Town Code Chapter 6.05 Animal Control Ordinance.

Marshal Alberg gave an update on the amendments of the ordinance. He will have a clean draft by Friday or Monday at the latest to submit to the Board.

Trustee Johnson-Burick asked about the fee structure. Are our fees going to be like Dona Ana County and the City's?

Marshal Alberg responded yes, they will be similar, but Mesilla does have some other fees that the County and City would not because we have chickens that are allowed and other animals.

Mayor Pro-Tem Caro recommended a military discount along with a Senior discount.

Marshal stated that there were some definition clarifications that still needed to be included. He has another meeting with the taskforce and will get some final verbiage to include into the ordinance. Discussion regarding changing the use of the language for "kennel" in residential because they're not all commercial. Maybe something like "residential permit." Also adding language regarding chaining or tethering.

Mayor Barraza stated that Cynthia will forward the draft she receives from the Marshal once she receives it.

Mayor Barraza closed the work session at 5:58 p.m.

51 **BOARD OF TRUSTEES**  
52 **TOWN OF MESILLA**  
53 **REGULAR MEETING**  
54 **TUESDAY, NOVEMBER 13, 2018**  
55 **6:00 P.M.**

56 **TRUSTEES:** Nora L. Barraza, Mayor  
57 Jesus Caro, Mayor Pro Tem  
58 Carlos Arzabal, Trustee  
59 Veronica S. Garcia, Trustee  
60 Stephanie Johnson-Burick, Trustee

61  
62 **STAFF:** Cynthia Stoechner-Hernandez, Clerk/Treasurer  
63 K.C. Alberg, Marshal  
64 Armando Cordero

65  
66 **PUBLIC:** Susan Krueger  
67

68 **1. PLEDGE OF ALLEGIANCE**

69 Mayor Barraza led the Pledge of Allegiance.  
70

71 **2. ROLL CALL & DETERMINATION OF A QUORUM**

72 Mayor Barraza, Mayor Pro-Tem Caro, Trustee Arzabal, Trustee Garcia, and Trustee Johnson-Burick were  
73 in attendance. A quorum was present.  
74

75 **3. CHANGES TO THE AGENDA & APPROVAL**

76 **Motion:** To approve agenda, **Moved by Trustee Arzabal, Seconded by Trustee Garcia.**  
77

78 **Roll Call Vote: Motion passed (summary: Yes = 4).**

79 **Mayor Pro Tem Caro Yes**

80 **Trustee Arzabal Yes**

81 **Trustee Garcia Yes**

82 **Trustee Johnson-Burick Yes**

83 **4. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.

84 Ms. Susan Kruger gave her input. It's a pleasure to have the Marshal involved in the Animal Care  
85 Control Taskforce. They have a session on Friday and are working on a redlined ordinance. She voiced  
86 concerns about Mr. Art Villa's case being on the Assessor's report as it is repainting the inside of the  
87 home. He should not have had to get a permit.

88 **5. CLOSED SESSION** – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to  
89 personnel matters in the Public Works Department. – **Nora L. Barraza, Mayor.**

90 **Motion:** To close regular meeting and go into closed session, **Moved by Trustee Arzabal, Seconded by**  
91 **Mayor Pro-Tem Caro.**

92  
93 **Roll Call Vote: Motion passed (summary: Yes = 4).**

94 **Mayor Pro Tem Caro Yes**

95 **Trustee Arzabal Yes**

96 **Trustee Garcia Yes**

97 Trustee Johnson-Burick Yes

98

99 Entered Closed Session at 6:13 p.m.

100

101 **Motion:** To enter Regular Meeting after limited discussion pursuant to NMSA 1978 Chapter 10-15-  
102 1(H)(2) regarding personnel matters in the Public Works Department; no action taken, **Moved by**  
103 **Trustee Johnson-Arzabal, Seconded by Mayor Pro-Tem Caro.**

104

105 **Roll Call Vote: Motion passed (summary: Yes = 4).**

106 **Mayor Pro Tem Caro Yes**

107 **Trustee Arzabal Yes**

108 **Trustee Garcia Yes**

109 **Trustee Johnson-Burick Yes**

110

111 **6. \*APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one**  
112 **motion the following items of recurring or routine business. The Consent Agenda is**  
113 **marked with an asterisk \*:**

114 **Motion:** To add items under New Business: B, C, and D and to approve consent agenda, **Moved by**  
115 **Trustee Arzabal, Seconded by Trustee Johnson-Burick.**

116 Mayor Pro-Tem Caro asked for clarification on the funding sources for items B, C and D. Mayor  
117 Barraza explained them as stated on the agenda.

118 **Roll Call Vote: Motion passed (summary: Yes = 4).**

119 **Mayor Pro Tem Caro Yes**

120 **Trustee Arzabal Yes**

121 **Trustee Garcia Yes**

122 **Trustee Johnson-Burick Yes**

123 **A. \*BOT Minutes – Minutes of a Work Session and a Regular meeting of October 22, 2018.**  
124 *Approved by consent agenda.*

125 **B. \*PZHAC Case 060808 – 2731 Calle Cuarta, submitted by Jesus Alvarado for Arthur Villa;**  
126 **a request for a building permit to repaint the outside of a dwelling at this address. Zoned:**  
127 **Historical Residential (HR). *Approved by consent agenda.***

128 **C. \*PZHAC Case 060809 – 2243 Calle de Santa Ana, submitted by Julie and Henry R.**  
129 **Lucero; a request for a building permit to install a wooden fence at the rear of a dwelling**  
130 **located at this address. Zoned: Historical Residential (HR). *Approved by consent agenda.***

131 **D. \*PZHAC Case 060813 – 2310 Avenida de Mesilla, submitted by Morgan Switzer for “NM**  
132 **Vintage Market”; a request for a building permit to allow two wall signs to be installed at a**  
133 **retail shop at this address. Zoned: Historical Commercial (HC). *Approved by consent***  
134 ***agenda.***

135 **7. NEW BUSINESS:**

136 **A. For Approval: the hiring of a Public Works Director. – Nora L. Barraza, Mayor.**

137 Mayor Barraza stated that at this time she would like to request that the board appoint Rodney  
138 McGillivray as Public Works Director. He is highly qualified and is moving to Las Cruces from Nevada.  
139 He’s got several certifications in building inspection and on public works projects.

140

141 **Motion:** To approve the hiring of Mr. Rodney McGillivray, **Moved by Trustee Arzabal, Seconded by**  
142 **Trustee Johnson-Burick.**

143  
144 **Roll Call Vote: Motion passed (summary: Yes = 4).**

145 **Mayor Pro Tem Caro Yes**

146 **Trustee Arzabal Yes**

147 **Trustee Garcia Yes**

148 **Trustee Johnson-Burick Yes**

149

150 **B. For Approval:** an agreement with Souder Miller and Associates for design on the Town of  
151 Mesilla Calle de Norte Trail Project funded from the New Mexico Department of  
152 Transportation (NMDOT) – **Armando Cordero/Cynthia Stoechner-Hernandez,**  
153 **Clerk/Treasurer. *Approved by consent agenda.***

154 **C. For Approval:** an agreement with Molzen-Corbin for design on the Town of Mesilla 2019  
155 Local Government Road Fund (LGRF) Calle de Parian road improvement project. –  
156 **Armando Cordero/ Cynthia Stoechner-Hernandez, Clerk/Treasurer. *Approved by***  
157 ***consent agenda.***

158 **D. For Approval:** an agreement with Molzen Corbin for design on the Town of Mesilla  
159 Bowman Street Reconstruction project funded by Capital Outlay Funding. – **Armando**  
160 **Cordero/Cynthia Stoechner-Hernandez, Clerk/Treasurer. *Approved by consent agenda.***

161 **8. \*STAFF REPORTS: *Approved by consent agenda.***

162 Community Development

Community Programs

163 Finance Department

Fire Department

164 Marshal's Department

Public Works Department

165 **9. BOARD OF TRUSTEE COMMITTEE REPORTS**

166 Trustee Arzabal will go to a CO meeting either the 6<sup>th</sup> or 7<sup>th</sup> in December.

167 Trustee Johnson-Burick will attend an MPO meeting tomorrow at 1 PM.

168 Mayor Barraza stated that she attended the Infrastructure Conference in Albuquerque in October and also  
169 attended the Nation League of Cities Conference in Los Angeles last week.

170 **10. BOARD OF TRUSTEE/STAFF COMMENTS**

171 Mr. Cordero stated that Calle Primera has begun. They are going to have to move a utility line. The  
172 water trust board meter replacement project needs more 1", 1 ½" and 2" meters, so we are waiting for  
173 those then that will complete that project. Molzen Corbin is beginning the surveying on Bowman Street.  
174 McDowell sewer project is going to be going out to bid soon.

175

176 Mayor Pro-Tem Caro stated that he has a few more potholes to report on Snow/Sur, Snow/Norte, and  
177 Oeste/Parian. Veteran's Day Ceremony went well.

178

179 Trustee Johnson-Burick stated that it was an honor to be at the Veteran's Day Ceremony.

180

181 Trustee Arzabal stated that he wasn't able to attend the Veteran's Day Ceremony because he was  
182 coaching football. His students are working on a Service Learning project and they picked Action  
183 Programs for Animals on Picacho. He was contacted by Mike Cook from the Bulletin to put some

184 positive stuff about Mesilla in the paper. He told him to contact the Mayor and Cynthia.

185

186 Trustee Garcia asked if we are going to discuss moving the voting date or not? MOLI had better speakers  
187 this time.

188

189 Mayor Barraza responded to Trustee Garcia regarding the voting date discussion – we were working with  
190 the former County Clerk on this prior to his leaving. At this point, we want to wait and see how it goes  
191 with the other Municipalities that are opting in to change their elections to November of even years in  
192 order to decide.

193 **11. ADJOURNMENT**

194 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

195

196 **MEETING ADJOURNED AT 6:49 P.M.**

197

198

199

200

201 **APPROVED THIS 26th OF NOVEMBER, 2018.**

202

203

204

\_\_\_\_\_  
Nora L. Barraza

205

Mayor

206

207

208 **ATTEST:**

209

210

211

\_\_\_\_\_  
Cynthia Stoeher-Hernandez

Town Clerk/Treasurer

214

215

216

217

218