



**BOARD OF TRUSTEES
TOWN OF MESILLA
REGULAR MEETING
MONDAY, SEPTEMBER 10, 2018
6:00 P.M.**

TRUSTEES: Nora L. Barraza, Mayor
Jesus Caro, Mayor Pro Tem
Carlos Arzabal, Trustee
Veronica Garcia, Trustee
Stephanie Johnson-Garcia, Trustee

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
K.C. Alberg, Marshal
Gloria Maya, Recorder

PUBLIC: Susan Krueger P.A. Sandoval
John Montoya

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Caro, Trustee Arzabal, Trustee Garcia, Trustee Johnson-Burick.

3. CHANGES TO THE AGENDA & APPROVAL

Motion: To approve agenda, Moved by Trustee Arzabal, Seconded by Garcia

Roll Call Vote: Motion passed (summary: Yes = 4).

Mayor Pro Tem Caro Yes

Trustee Arzabal Yes

Trustee Garcia Yes

Trustee Johnson-Burick Yes

1 **4. PRESENTATIONS:**

2 **A. Update on Vector Control. – Matt Lee, Entomology Consultants, LLC.**

3 Mr. Lee gave an update on Vector Control; constant monitoring, no complaints, treating pockets around
4 Mesilla Valley Bosque and wetlands; West Nile cases in Dona Ana County and El Paso.

5
6 Mayor Barraza stated there are fewer mosquitos than in previous years.

7
8 Mr. Lee Matt stated vegetation is being controlled.

9
10 Mayor Pro Tem Caro asked if they have monitored the drainage ditch next to his home

11
12 Mr. Lee responded area is being treated consistently; area which belongs to the county is a breeding area.

13
14 Mayor Barraza stated the plaza will need to be treated for the fiesta this weekend.

15
16 Mr. Lee responded he will treat the plaza. The fountain at La Posta will continue to be monitored due to
17 the breeding issue.

18
19 Attendee: mosquitos are bad at Mesilla Elementary.

20
21 Mr. Lee asked that they contact the administration office so we treat the area and drainage ditches.
22 Treatments can only be done when there is wind. He will meet with Mayor Barraza regarding Zika
23 funding.

24
25 **5. CLOSED SESSION – pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to**
26 **personnel matters in the Marshal’s Department. – Nora L. Barraza, Mayor.**

27 **Motion:** To enter Closed Session pursuant to NMSA 1978 Chapter 10-15-1(H)(2): discussion limited to
28 personnel matters in the Marshal’s Department, **Moved by Trustee Johnson-Burick, Seconded by**
29 **Trustee Garcia**

30
31 **Roll Call Vote: Motion passed (summary: Yes = 4).**

32 **Mayor Pro Tem Caro Yes**

33 **Trustee Arzabal Yes**

34 **Trustee Garcia Yes**

35 **Trustee Johnson-Burick Yes**

36
37 Entered Closed Session at 6:16 p.m.

38
39 **Motion:** To enter regular meeting after limited discussion regarding personnel matters in the Marshal’s
40 Department pursuant to NMSA 1978 Chapter 10-15-1(H)(2), **Moved by Trustee Johnson-Burick,**
41 **Seconded by Trustee Arzabal**

42
43 **Roll Call Vote: Motion passed (summary: Yes = 4).**

44 **Mayor Pro Tem Caro Yes**

45 **Trustee Arzabal Yes**

46 **Trustee Garcia Yes**

47 **Trustee Johnson-Burick Yes**

48
49 Entered Regular Meeting 6:21 p.m.

50

1 **6. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.
2 Ms. Krueger read letter regarding items of routine and recurring business, items placed on consent
3 agenda, Mr. Rivera wearing a Community Service Officer tag, qualification of CSO to counsel students.
4

5 **7. *APPROVAL OF CONSENT AGENDA** – The Board will be asked to approve by one
6 motion the following items of recurring or routine business. The Consent Agenda is
7 marked with an asterisk *:

8 **Motion:** To approve consent agenda, **Moved by Trustee Arzabal, Seconded by Trustee Johnson-**
9 **Burick.**

10
11 **Roll Call Vote: Motion passed (summary: Yes = 4).**

12 **Mayor Pro Tem Caro Yes**

13 **Trustee Arzabal Yes**

14 **Trustee Garcia Yes**

15 **Trustee Johnson-Burick Yes**
16

17 **A. *BOT Minutes** – Minutes of a Work Session and Regular meeting of August 27, 2018.

18 *Approved by consent agenda*

19 **B. *PZHAC Case 060762** – 2547 Calle del Norte, submitted by Rosalina Contreras; a request
20 for a building permit to replace windows, doors, and screens on a dwelling at this address.

21 Zoned: Historic Residential (HR). *Approved by consent agenda*

22 **C. *PZHAC Case 060776** – 2305 Calle de Colon, submitted by Gerard Nevarez; a request for
23 a building permit to allow the construction of a rock wall and a wood fence along the
24 property lines of a residential property at this address. Zoned: Historical Residential (HR).

25 *Approved by consent agenda*

26 **D. *PZHAC Case 060780** – 1986 Calle de Cura, submitted by Diane Moore; a request for a
27 building permit to refinish exterior posts, repair or replace exterior doors, and add and paint
28 security doors on a dwelling at this address. Zoned: Historic Residential (HR). *Approved*

29 *by consent agenda*

30 **E. *PZHAC Case 060781** – 1986 Calle de Cura, submitted by Diane Moore; a request for a
31 building permit to replace the windows on a dwelling at this address. Zoned: Historic
32 Residential (HR). *Approved by consent agenda*

33 **F. *PZHAC case 060782** – 1986 Calle de Cura, submitted by Diane Moore; a request for a
34 building permit to repair and repaint the stucco on a dwelling at this address. Zoned:
35 Historic Residential (HR). *Approved by consent agenda*

36 **G. *PZHAC Case 060785** – 1799 Avenida de Mesilla, submitted by Rachel Floyd for
37 “Spaology”, a request for a sign permit to allow the relocation of an existing sign from one
38 structure to another at this address. Zoned: General Commercial (C) *Approved by consent*
39 *agenda*

40 **H. *PZHAC Case 012064** – 1755 Avenida de Mercado, submitted by Lou Ellen Kay for the
41 Las Cruces Academy, a request for an extension of the Special Use Permit for the private
42 school located at this address. Zoned: General Commercial (C). *Approved by consent*
43 *agenda*
44

45 **8. NEW BUSINESS:**

46 ****A public hearing must be held prior to approval of item A.****

47 **Motion:** To close regular meeting and enter Public Hearing for a winegrower off-site location liquor
48 license, with on premises consumption and package sales only with waiver from the Town due to
49 proximity from Basilica of San Albino from Heart of the Desert, Inc., 2350 Calle de Principal **Moved by**
50 **Trustee Arzabal, Seconded by Trustee Garcia**

1
2 **Roll Call Vote: Motion passed (summary: Yes = 4).**
3 **Mayor Pro Tem Caro Yes**
4 **Trustee Arzabal Yes**
5 **Trustee Garcia Yes**
6 **Trustee Johnson-Burick Yes**
7

8 Ms. Stoechner-Hernandez stated the business is moving from one location to another location across the
9 plaza.

10
11 **Motion:** To close Public Hearing and enter regular meeting, **Moved by Trustee Arzabal, Seconded by**
12 **Trustee Garcia**
13

14 **Roll Call Vote: Motion passed (summary: Yes = 4).**
15 **Mayor Pro Tem Caro Yes**
16 **Trustee Arzabal Yes**
17 **Trustee Garcia Yes**
18 **Trustee Johnson-Burick Yes**
19

20 **A. For approval:** a winegrower off-site location liquor license, with on premises
21 consumption and package sales only with waiver from the Town due to proximity from
22 Basilica of San Albino from Heart of the Desert, Inc., 2350 Calle de Principal. – **Cynthia**
23 **Stoechner-Hernandez, Clerk/Treasurer.**

24 **Motion:** To approve a winegrower off-site liquor license, with on premises consumption and package
25 sales only with waiver from the Town due to proximity from Basilica of San Albino from Heart of the
26 Desert, Inc., 2360 Calle de Principal, **Moved by Trustee Arzabal, Seconded by Trustee Johnson-**
27 **Burick.**

28
29 Mayor Pro Tem Caro asked if the priest had been contacted.

30
31 Mayor Barraza responded a letter is attached to the form.

32
33 **Roll Call Vote: Motion passed (summary: Yes = 4).**
34 **Mayor Pro Tem Caro Yes**
35 **Trustee Arzabal Yes**
36 **Trustee Garcia Yes**
37 **Trustee Johnson-Burick Yes**
38

39 **B. For Approval:** Recommendation to award a contract to the responsible bidder for the Town
40 of Mesilla Water Meter Replacement Project WTB-3558. – **John Montoya, Molzen**
41 **Corbin.**

42 Mr. Montoya stated bids were received for installation of received bids for installation of meters. We
43 have recommended awarding bid to DuCross Construction. This is funded by New Mexico Water Trust
44 Board. Since we will not have enough funding we will do residential first. A change order can be
45 submitted once project is started since we would need \$30,000 to complete all the meters.

46
47 **Motion:** To approve recommendation to award a contract to the responsible bidder for the Town of
48 Mesilla Water Meter Replacement Project WTB-3558, **Moved by Trustee Arzabal, Seconded by**
49 **Mayor Pro Tem Caro.**
50

1 **Roll Call Vote: Motion passed (summary: Yes = 4).**

2 **Mayor Pro Tem Caro Yes**

3 **Trustee Arzabal Yes**

4 **Trustee Garcia Yes**

5 **Trustee Johnson-Burick Yes**

6

7 Mayor Barraza asked how soon this project will start.

8

9 Mr. Lopez responded we can start right away.

10

11 Trustee Johnson-Burick asked who will be overseeing this project.

12

13 Mayor Barraza responded Molzen-Corbin and the town will work together on this project. We are hoping
14 to have it completed by November.

15

16 **C. For Approval: The hiring of a Community Services Officer. – K.C. Alberg, Marshal.**

17 Marshal Alberg recommended Mr. Matthew Rivera for Community Services Officer.

18

19 **Motion: To approve the hiring of a Community Services Officer, Moved by Trustee Arzabal, Seconded
20 by Trustee Johnson-Burick.**

21

22 Mayor Pro Tem Caro asked if Mr. Rivera has all the qualifications.

23

24 Marshal Alberg responded Mr. Rivera has had training and is qualified to deal with student issues.

25

26 Trustee Arzabal stated the schools do counseling.

27

28 Marshal Alberg responded the counseling language used comes from the Las Cruces Public Schools
29 (LCPS) contracts.

30

31 Trustee Garcia asked what other classes he has taken and what certifications does he have.

32

33 Marshal Alberg responded he attended and has received certification for Modified Police Academy,
34 Enhanced Codes, Animal Control, Certified Fire Fighter, and Emergency Medical Technician, completed
35 Police Officer Background and is a Level 3 Armed Security Guard.

36

37 **Roll Call Vote: Motion passed (summary: Yes = 4).**

38 **Mayor Pro Tem Caro Yes**

39 **Trustee Arzabal Yes**

40 **Trustee Garcia Yes**

41 **Trustee Johnson-Burick Yes**

42

43 Mayor Barraza stated she will be meeting with Mr. Rivera. They will be working with LCPS on the
44 transition from Mesilla Elementary School to Rio Grande Prep.

45

46 **9. *STAFF REPORTS:**

47 Community Development

48 Finance Department

49 Marshal's Department

50

Community Programs

Fire Department

Public Works Department

1 **10. BOARD OF TRUSTEE COMMITTEE REPORTS**

2 Trustee Johnson-Burick attended the MPO Meeting; many projects were discussed.

3
4 Mayor Pro Tem Caro attended NMML Conference in Roswell. He would like Mr. Cordero's number so
5 he can express his concern with the potholes around town especially on Calle de Norte and Snow Road.

6
7 Trustee Garcia stated she will be attended MOLI training this week.

8
9 Mayor Barraza attended NMML Conference in Roswell. There was a lot of interaction; good conference.
10 University Avenue was discussed during the MPO meeting. When she asked about the trail; she was told
11 we would have to look at an engineering firm to oversee the project; Mr. Cordero will take care of that.
12 The Valley Drive project will take a year to complete.

13
14 **11. BOARD OF TRUSTEE/STAFF COMMENTS**

15 Trustee Johnson-Burick asked for fiesta details.

16
17 Mayor Barraza stated Latin Breed will not be playing at the fiesta so the fiesta will end at 7:00 p.m. on
18 Sunday. She invited all the trustees to join the parade. The trustees will be riding on the trolley and asked
19 that the trustees bring one or two family members. The Consulate from Juarez will be doing the "Grito"
20 on Saturday as well as sing the Mexican National Anthem. We will be recognizing Mr. Benjamin Lopez
21 who is 100 years old. Due to safety concerns we will not be having the grease pole this fiesta. Mr.
22 Cordero is working on getting quotes regarding the potholes; he understands they are a safety concern.
23 We did receive money to repair Bowman and are getting the paperwork completed; looking at 4 to 6
24 months before we get this project going. Public Works is very short staffed and will get to things as soon
25 as they can. The prisoners are helping us out with the weeds.

26
27 Trustee Arzabal stated he would like the guidelines used on when the plaza will be closed in order to
28 answer questions and concerns from the business owners.

29
30 Mayor Barraza responded public safety is the major reason for closures. The number of expected
31 participants and food vendors are taken into consideration.

32
33 Trustee Garcia asked if we need to pay for the prisoners.

34
35 Trustee Johnson-Burick stated she loves the new trucks.

36
37 Mayor Barraza responded they have made a difference. Today she met with Dr. Schafer who is
38 requesting the board revisit the sign ordinance for the Mercado area.

39
40 Trustee Arzabal asked for Mr. Shannon to email the board that information as we continue to get those
41 request.

42
43 Mayor Barraza stated Trustee Garcia will be attending MOLI training. Ms. Stoechner-Hernandez and
44 herself will be attending US/Mexico Border Mayor Summit in San Antonio, Texas. She will be attending
45 a NMML Board of Directors Meeting on October 6th in Santa Fe.

46
47
48 **12. ADJOURNMENT**

49 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

1 MEETING ADJOURNED AT 6:51P.M.

2

3 APPROVED THIS 24th DAY OF SEPTEMBER, 2018.

4

5

Nora L. Barraza

Nora L. Barraza
Mayor

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11 ATTEST:

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Cynthia Stochner-Hernandez

Cynthia Stochner-Hernandez
Town Clerk/Treasurer

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