



**PZHAC MEETING
MINUTES
10/20/14**

THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A REGULARLY SCHEDULED MEETING ON MONDAY, OCTOBER 20, 2014, AT 6:00 P.M., IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

PLEDGE OF ALLEGIANCE

ROLL CALL AND DETERMINATION OF A QUORUM

Present: Commission chair Hernandez, Commissioner McLeod, Commissioner Apodaca. Absent: Commissioner Lucero, Commissioner Prieto (A quorum was present)

CHANGES TO THE AGENDA *There were no changes.*

ACCEPTANCE OF THE CONSENT AGENDA

Note: Items on the agenda indicated by an asterisk () are on the consent agenda and will be voted on with one motion unless a Commissioner requests that a specific item be removed. (N/A)*

***PZHAC MINUTES:**

Meeting Minutes of October 6, 2014

Commissioner mad a motion to approve, second by Commissioner McLeod, approved by a vote of 3-0.

PZHAC NEW BUSINESS

PZHAC Special Business:

1. Election of Officers

There was some discussion to determine the best time to hold an official “annual meeting” at which the PZHAC’s direction and policies for the coming year could be discussed and formalized. The commissioners that were present, with input from staff, decided that the “Annual Meeting” for 2015 would be held on the first Monday of January, and that the 2015 election of officers would be conducted at that meeting.

Even though two commissioners were not present, it was decided by the commissioners present that a chair person should be formally elected to serve out the rest of the year until a new chair person was elected for the new year (2015). Commissioner Apodaca suggested that Commissioner Hernandez should continue to serve as chair. There was no opposition to the suggestion, so a motion to elect Commissioner Hernandez to the position of PZHAC Chairperson was made by Commissioner Apodaca and seconded by Commissioner Prieto. The motion carried by a vote of 3-0.

2. Discussion and Adoption of PZHAC Bylaws (To be distributed and discussed at meeting)

Staff briefly discussed the need for by-laws, including the role they play in the everyday operation of the PZHAC. Since no existing by-laws have been found at Town Hall, it was decided that Staff would create a new set of by-laws for review by the PZHAC and the Town Attorney, and that the target date for adopting the by-laws would be the Annual Meeting.

3. Distribution of Planning and Zoning Information (To be discussed at meeting)

Staff explained that a handbook was being put together for each of the commissioners, and that it would contain information such as the Town Code, rule of behavior, guidelines for conducting meetings, and other useful information. The handbook will be distributed to the commissioners prior to the Annual Meeting.

4. Discussion of PZHAC Business and Goals

Staff and the Commissioners briefly discussed some possible goals and ideas for the coming year, including suggestions for code amendments and policies. No formal decisions were made, and further discussions will take place prior to the Annual Meeting in 2015.

PUBLIC COMMENTS - *None*

PZHAC/STAFF COMMENTS - *None*

ADJOURNMENT – *The meeting was adjourned at 7:17 p.m.*