



## **PZHAC MEETING**

### **AGENDA**

**10/20/14**

**THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A REGULARLY SCHEDULED MEETING ON MONDAY, OCTOBER 20, 2014, AT 6:00 P.M., IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL AND DETERMINATION OF A QUORUM**

**CHANGES TO THE AGENDA**

**ACCEPTANCE OF THE CONSENT AGENDA**

*Note: Items on the agenda indicated by an asterisk (\*) are on the consent agenda and will be voted on with one motion unless a Commissioner requests that a specific item be removed.*

**\*PZHAC MINUTES:**

Meeting Minutes of October 6, 2014

**PZHAC NEW BUSINESS**

**PZHAC Special Business:**

- 1. Election of Officers**
- 2. Discussion and Adoption of PZHAC Bylaws (To be distributed and discussed at meeting)**
- 3. Distribution of Planning and Zoning Information (To be discussed at meeting)**
- 4. Discussion of PZHAC Business and Goals**

**PUBLIC COMMENTS**

**PZHAC/STAFF COMMENTS**

**ADJOURNMENT**



## PZHAC MEETING MINUTES

10/6/14

**THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A WORK SESSION ON MONDAY, OCTOBER 6, 2014 AT 5:30 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA TO DISCUSS THE FOLLOWING:]**

1. **Case 012310** – 2134 Calle de Principal; submitted by Eric Walkinshaw, a discussion of the proposed phasing of the repair and alteration of several existing dwellings and structures at this address. The purpose of this discussion is to keep the PZHAC informed as to the progress of this project, and to obtain permission to proceed with Phase 1. Zoned: Historical Residential (HR) *The PZHAC previously approved a building permit for this project with the condition that the permit would not be issued until the final plans of each phase of the project are reviewed by the Commission. Additionally, any changes to the plans previously reviewed by the Commission would require further review. The reason that this item was placed on the agenda was to enable Mr. Walkinshaw to present the latest set of plans, with some minor changes, to the Commission, and to discuss whether the project will be phased. Some discussion took place with respect to the exterior colors to be used, and it was determined that this issue would be addressed as part of the plan review when the permit is actually pulled.*
2. Discussion of work to be done on a sidewalk along the south side of a set of apartments at 2480 Calle de San Albino, between Calle de Correo and Calle de Guadalupe. Zoned Historic Commercial (HC). *A brief presentation was given by staff explain that the sidewalk at this location was to be removed (and eventually be replaced) by the property owner in order to conduct tests to determine the condition of the base of the adobe walls of the apartment structure at this address.*

**THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A REGULARLY SCHEDULED MEETING ON MONDAY, OCTOBER 6, 2014, AT 6:00 P.M., IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.**

### PLEDGE OF ALLEGIANCE

### ROLL CALL AND DETERMINATION OF A QUORUM

*Present: Commissioner Hernandez (acting chair), Commissioner Lucero, Commissioner McLeod, and Commissioner Apodaca (A quorum was present)*

### CHANGES TO THE AGENDA

*Mr. Walkinshaw requested that his case (Case 012310) be removed from the agenda because he was not ready to continue with the permit application at this time.*

### ACCEPTANCE OF THE CONSENT AGENDA

*Note: Items on the agenda indicated by an asterisk (\*) are on the consent agenda and will be voted on with one motion unless a Commissioner requests that a specific item be removed.*

*A motion to approve was made by Commissioner McLeod and seconded by Commissioner Lucero. The Consent Agenda was accepted by a vote of 5-0.*

### \*PZHAC MINUTES:

Meeting Minutes of September 15, 2014

*(Approved as part of the Consent Agenda)*

### \*REVIEW OF ADMINISTRATIVE APPROVALS:

**Administrative Building Permit Requests (Approved by Staff):**

**Case 012316** – 2525A Calle de Parian; submitted by Matthew Schalk; a request for a permit to replace a section of rotted sheetrock in a ceiling of a dwelling at this address. Zoned: Historical Residential (HR) *(Approved as part of the Consent Agenda)*

**Case 012318** –2144 Calle de Principal; submitted by Meg Sanchez-Lammers, a request for a permit to repair an adobe foundation wall, and repair and reinforce a bedroom floor at a dwelling at this address. Zoned: Historical Residential (HR). *(Approved as part of the Consent Agenda)*

**Case 012319** – 2424 Calle de Santana; submitted by B &L Roofing for Lorenzo Rede; a request for a permit to reroof a dwelling at this address. Zoned: Historical Residential (HR) *(Approved as part of the Consent Agenda)*

**Case 012321** – 212 Capri Rd.; submitted by Gray Heating and Air Conditioning for Cyrus Baker; a requests for a permit to replace a furnace and water heater in a dwelling at this address. Zoned: Single Family (R-1) *(Approved as part of the Consent Agenda)*

**PZHAC NEW BUSINESS**

**Building Permit Request:**

**Case 012320** - 1401 W. Boutz, submitted by Tony Schaefer; a request for a demolition permit to tear down a dwelling and outbuilding that were destroyed or severely damaged by fire at this address. Zoned: RF (Rural Farm). *Staff gave a brief presentation of the facts of the case, including reference to photographs of the damage structure included in the Commissioner’s packets. Some discussion ensued as to the extent of the damage. A motion to recommend approval of the request to the Board of Trustees with the condition that Mr. Schaefer provided staff with releases of the property from the State Fire Investigator, and from the insurance company investigating the fire. The motion was made by Commissioner Lucero and seconded by Commissioner Prieto; and was approved by a vote of 5-0.*

**Case 012310**– 2134 Calle de Principal; submitted by Eric Walkinshaw, a request for approval of the first phase of the repair and alteration of several existing dwellings and structures at this address, to also include the demolition of a deteriorating garage and carport. Zoned: Historical Residential (HR) *This item was removed from the agenda at the request of the applicant because he was not ready to continue with the permit application at this time.*

**PUBLIC COMMENTS**

**PZHAC/STAFF COMMENTS**

**ADJOURNMENT @ 7:30 p.m.**

**NOTICE**

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least 72 hours prior to the meeting. Posted on **10/15/14** at the following locations: Town Clerk’s Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Santiago, Mesilla Community Center 2251 Calle de Santiago, Shorty’s Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.