



PZHAC MINUTES

THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A WORK SESSION ON MONDAY, AUGUST 5, 2013, AT 5:30 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

- **Case 012205** – 2350 Calle de Santiago, Phillip Born, a building permit for a new residence. Zone: Historic-Residential (HR). (10 minutes)
Dr. Born and Kiki Suggs with Classic New Mexico Homes presented the facts of the case. Staff aided the PZHAC in directing questions toward the applicant. Staff stated that the only concern from their side was if there would be enough room for emergency vehicles. Staff also stated that she would require a set of new plans and other conditions before she can issue the permit.
- **Case 012206** – 2808 Snow Road, Russ Hernandez, a building permit for an add-on (utility room) to his home. Zone: Rural-Farm (RF). (10 minutes)
The applicant stated that he would like to construct a utility room at the rear of his home to house the equipment for the solar panels he will have installed on the roof of his home. The utility room will match the color of the home and be an addition to the home.

THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A REGULAR MEETING ON MONDAY, AUGUST 5, 2013, AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

PLEDGE OF ALLEGIANCE

ROLL CALL AND DETERMINATION OF A QUORUM

Commissioner Hernandez, Commissioner Prieto, Commissioner Lucero and Commissioner Seifert were all in attendance. A quorum was present.

CHANGES TO THE AGENDA

Commissioner Lucero asked that the date of the Regular Meeting minutes been changed from July 1 to July 15. With this change, Dr. Seifert asked for a motion.

ACCEPTANCE OF THE CONSENT AGENDA

Commissioner Prieto made a motion to accept the consent agenda with the change of the date for the PZHAC minutes; seconded by Commissioner Hernandez. All in favor and the motion passed.

Note: Items on the agenda indicated by an asterisk () are on the consent agenda and will be voted on with one motion unless a Commissioner requests that a specific item be removed.*

***PZHAC MINUTES:**

Regular Meeting Minutes of July 15, 2013.

PZHAC NEW BUSINESS:

BUSINESS LICENSE APPROVALS:

- 1) **Case 2013-0536** – 1937 Calle de Parian, Bus: Bedazzle/ Applicant: Salgado Enterprises, Inc., a business license application for a clothing store located where ‘My Rich Sister’s Closet’ used to be located. Zone: Historic Commercial (HC).
Staff presented the facts of the case. The applicant will be on a short-term lease at this residence. There is adequate parking. Commissioner Lucero made a motion to accept the business license; seconded by Commissioner Hernandez. All in favor and the motion passed.
- 2) **Case 2013-0497** – 2226 B Calle de Guadalupe, Bus: My Rich Sister’s Closet/ Applicant: Donna Rosati, a business license application for a change of address. Historic Commercial (HC).

Staff presented the facts of the case. My Rich Sister's Closet will be moving across the street from Josefina's into a larger commercial area. Commissioner Hernandez made a motion to approve the business license address change; seconded by Commissioner Prieto. All in favor and the motion carried.

BUILDING PERMIT REQUESTS:

- 3) Case 012205 – 2350 Calle de Santiago, Phillip Born, a building permit for a new residence. Zone: Historic-Residential (HR).
Staff presented the facts of the case. Staff asked the PZHAC that they approve this application with the following conditions:
 - 1) Driveway access be limited to Calle de Santiago.
 - 2) Utility application be filed with Public Works Department.
 - 3) Letter from adjacent property owner with approval to build courtyard wall up to center-block wall.
 - 4) Submittal of remainder of plan set for Building Inspector's review/approval before issuance of permit by staff:
 - Foundation Plan
 - Cross section and details
 - Roof/framing plan
 - Distance of structure on properties adjacent to zero-lot-line
 - 5) New set of plans approved by Building Inspector before issuance of the building permit.Commissioner Lucero made a motion to approve the permit with conditions stated by staff; seconded by Commissioner Hernandez. All in favor, and the motion carried.
- 4) Case 012206 – 2808 Snow Road, Russ Hernandez, a building permit for an add-on (utility room) to his home. Zone: Rural-Farm (RF).
Commissioner Hernandez recused himself from voting on this case. Staff presented the facts of the case. Staff recommended for approval with the condition that the building inspector review the plans before staff can issue the permit.
Commissioner Lucero made a motion to accept the building permit application with the above condition; seconded by Commissioner Prieto. All in favor and the motion carried.

PUBLIC COMMENTS

None.

PZHAC/STAFF COMMENTS

Staff updated the Commissioners on what had transpired concerning the manufactured home case and asked if there were any questions of theirs that she may answer. No questions were asked. Commissioner Lucero commended Cynthia for her professionalism during the questioning of the manufactured homes case. Cynthia Stoechner-Hernandez thanked Commissioner Lucero for representing the Commissioners at that meeting as well.

NEXT REGULAR BOARD MEETING – MONDAY, AUGUST 19, 2013

PZHAC ADJOURNMENT

Commissioner Hernandez made a motion to adjourn the meeting at 6:30 p.m.; seconded by Commissioner Lucero. All in favor, and the motion carried.

Dr. Kim Seifert, Chairman

Cynthia Stoechner-Hernandez, CDC