



Town of Mesilla, New Mexico
PZHAC MINUTES

THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A WORK SESSION MEETING ON MONDAY, MAY 20, 2013, AT 5:45 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

1. **Case 12189** – 2301 Calle de San Albino, Girasol/Bette Cutbirth, a building permit to construct three pergolas. Zone: Historic-Commercial (HC).
The applicants explained that they would like to install three pergola structures in place of their current canopies. The structures will be free-standing with concrete footings. The roofing will be corrugated PVC Opaque polycarbonate roof paneling. The proposed structures will be approximately 8 feet tall. Two pergolas will be placed within the front yard and one in the side yard. Staff stated that the application will have to go to the Board of Trustees meeting on May 22, 2013 at 6 PM for final approval if the P&Z approve the application.

THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A REGULAR MEETING ON MONDAY, MAY 20, 2013, AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL AND DETERMINATION OF A QUORUM

Commissioner Hernandez, Commissioner Prieto, Commissioner Lucero, and Commissioner Seifert were all in attendance. A quorum was present.

3. CHANGES TO THE AGENDA

None.

4. ACCEPTANCE OF THE CONSENT AGENDA

Commissioner Lucero made a motion to accept the consent agenda, seconded by Commissioner Hernandez. All in favor and motion carried.

Note: Items on the agenda indicated by an asterisk () are on the consent agenda and will be voted on with one motion unless a Commissioner requests that a specific item be removed.*

5. *PZHAC Minutes:

Regular Meeting Minutes of May 6, 2013.

6. PZHAC NEW BUSINESS:

Business License Requests:

- **Case 2013-0523** – 1368 Snow Road, Shannon Killingsworth, a business license application for a horse motel. Zone: Rural-Farm (RF).
Staff presented the facts of the case. The business license is associated with the previous Special Use Permit that was approved with conditions at the last P&Z meeting as well as the previous Summary Subdivision Application. Staff recommended to the board that they approve the application with the conditions that the applicant complete his summary subdivision process and that his adjacent property owner, Mr. Tony Luna, also complete the summary subdivision process before the business license will be issued. The Commission agreed. Commissioner Lucero made a motion to approve the application with the conditions stated by staff; seconded by Commissioner Prieto. All in favor and the motion carried.

Demolition Permit Requests:

- **Case 012186** – 2350 Calle de Parian, Joni Gutierrez, a demolition permit to remove & relocate sculptures and sidewalk. Zone: Historic-Residential (HR).
Staff presented the facts of the case. The applicant would like to demolish their portion of the sidewalk and concrete encased lion statues from within the Town's Right-of-Way. Staff stated that because this has been an ongoing codes issue before her time, she would recommend that the Commission approve of this permit. Commissioner Lucero made a motion to approve; seconded by Commissioner Prieto. All in favor and the motion carried.

Building Permit Requests:

- Case 012187 – 2350 Calle de Parian, Joni Gutierrez, a building permit to extend the porch and add a shed in the back yard. Zone: Historic-Residential (HR).
Staff presented the facts of the case. The applicant proposes to construct a pergola extending from her porch in the back yard and also construct a brick shed beside the pool. Dr. Seifert asked about the required setbacks for the HR Zone. Staff stated that the required setback is seven (7) feet unless the structures meet the UBC fire resistive requirements. Commissioner Lucero made a motion that the permit be approved with the condition that the required setback of seven (7) feet be met unless the structures meet the UBC fire resistive requirements; seconded by Commissioner Hernandez. All in favor and motion carried.
- Case 012189 – 2301 Calle de San Albino, Girasol/Bette Cutbirth, a building permit to construct three pergolas. Zone: Historic-Commercial (HC).
Staff presented the facts of the case. The applicants stated the parameters of their project during the work session. Staff stated that if you were to consider the entire HR Zone the “Development Zone” then Emilia’s would be a precedence for this type of structure in the HR Zone. The Commissioner questioned whether the roofing material would be permissible within the HR Zone. Commissioner Hernandez made a motion for approval; seconded by Commissioner Lucero. All in favor and motion carried.

7. *ADMINISTRATIVE (CONSENT) APPROVALS:

- Case 012177 – 2270 Calle Principal, Basilica de San Albino, a building permit for the re-plastering of the wall repair of the adobe, color will remain the same. Zone: Historic-Commercial (HC).
- Case 012185 – 2330 Calle de Santiago, J. Paul Taylor, a building permit for the repair of mud plaster. Zone: Historic-Residential (HR).
- Case 012188 – 2840 McDowell, B. Joe Aday, a building permit to place a portable shed 12x12 by home. Zone: Single Family Residential (R-1).

8. PUBLIC COMMENTS

No public was in attendance.

9. PZHAC/STAFF COMMENTS –

Ms. Cynthia Stoechner-Hernandez, CDC, stated that she did not have an updated codes enforcement list for the board because she had been out sick the previous week. The Commissioner thanked her for her continued work on the Codes issues.

10. NEXT REGULAR BOARD MEETING – MONDAY, JUNE 3, 2013

Commissioner Lucero stated that she would be on vacation and would not be able to attend the June 3rd Commission Meeting.

11. PZHAC ADJOURNMENT

Dr. Seifert asked for a motion to adjourn. Commissioner Lucero made a motion to adjourn at 6:27 PM; seconded by Commissioner Hernandez. All in favor, and motion carried.

Dr. Kim Seifert, PZHAC Chair

Cynthia Stoechner-Hernandez, CDC