



PZHAC MINUTES

THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A REGULAR MEETING ON MONDAY, OCTOBER 7, 2013, AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

PLEDGE OF ALLEGIANCE

ROLL CALL AND DETERMINATION OF A QUORUM

The meeting was called to order at 6:05 p.m. Commissioner Contreras, Commissioner Lucero, Commissioner Prieto, Commissioner Hernandez and Dr. Seifert were all in attendance. A quorum was present.

CHANGES TO THE AGENDA

None.

ACCEPTANCE OF THE CONSENT AGENDA

Commissioner Contreras made a motion to accept the consent agenda; seconded by Commissioner Hernandez. All in favor and the motion carried unanimously.

Note: Items on the agenda indicated by an asterisk () are on the consent agenda and will be voted on with one motion unless a Commissioner requests that a specific item be removed.*

***PZHAC MINUTES:**

Special Meeting Minutes of September 19, 2013.

PZHAC NEW BUSINESS

BUSINESS LICENCE FOR APPROVAL:

- 1) *Case 2013-0543* – 2402 Avenida de Mesilla, Laura Romero, a business license for a store named: ‘Tis the Season de Mesilla. Zone Historic-Commercial (HC).

Staff presented the facts of the case. The owner of the property has not received their Certificate of Occupancy. Staff recommended that the Commissioner approve the business license contingent on the owner of the property providing a copy of their Certificate of Occupancy from the State. Commissioner Lucero made a motion to accept the business license with the condition that the owner of the property provide a copy of their Certificate of Occupancy; seconded by Commissioner Contreras. All in favor and the motion passed unanimously.

BUILDING PERMIT REQUESTS:

- 2) *Case 012221* – 1230 Rosita Court, Jeter Construction, Inc., a building permit request for a new residence. Zone: Single Family (R-1).

Staff presented the facts of the case. The proposed home would meet the town code. The Total Heated square feet is 3,755; Covered porches 1,850 square feet; garage 1,053 square feet for a total area of 6,658 square feet. The highest ridge of the home is 23 feet, 6 inches tall. The exterior will be stucco and rock.

Commissioner Contreras made a motion to approve the application, seconded by Commissioner Hernandez. All in favor and the motion carried unanimously.

- 3) *Case 012222* – 1770 Tierra de Mesilla, Summit Building & Development, a building permit request to construct a doctor’s office. Zone: Commercial (C).

Staff presented the facts of the case. The proposed doctor's office is a permitted use in the Commercial area. The total heated area is 3,245 square feet. The lot size is .3 acres. The proposed facility is for an arthritis treatment specialist. Staff recommends approval with the condition that the building inspector approve of the plans.

Commissioner Prieto made a motion to approve the application with the condition that the building inspector approve of the plans before issuance of the permit; seconded by Commissioner Hernandez. All in favor, and the motion carried unanimously.

PUBLIC COMMENTS

Mayor Nora Barraza thanked the Planning and Zoning Commissioners for their time away from their families to be on the Commission. She also introduced Mr. Larry Shannon, the new Community Development Coordinator to the Commission. Mr. Shannon has experience in planning and zoning and would be a great asset to the Town and to the Commission.

PZHAC/STAFF COMMENTS

None.

PZHAC ADJOURNMENT

Commissioner Lucero made a motion to adjourn the meeting at 6:25 p.m.; seconded by Commissioner Hernandez. All in favor and the motion carried unanimously.

Dr. Kim Seifert, Chairman

Cynthia Stoehner-Hernandez, CDC