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**BOARD OF TRUSTEES
TOWN OF MESILLA
WORK SESSION
MONDAY JUNE 8, 2015
5:00 P.M.**

CANCELLED WORK SESSION

1. Discussion regarding the development of a drug and alcohol policy for Town Employees.

**BOARD OF TRUSTEES
TOWN OF MESILLA
MEETING
MONDAY JUNE 8, 2015
6:00 P.M.**

- TRUSTEES:** Nora L. Barraza, Mayor *absent*
Linda L. Flores, Mayor Pro Tem
Carlos Arzabal, Trustee
Sam Bernal, Trustee *absent*
Stephanie Johnson-Burick
- STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Debbie Lujan, Public Works Director
Chris Mangusing, Marshal
Irene Parra, Special Events Coordinator
- PUBLIC:** Russell Hernandez Susan Krueger

1. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Flores led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll call.

Present: Trustee Johnson-Burick, Mayor Pro-Tem Flores, Trustee Arzabal

1 **3. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.

2 Ms. Krueger asked the board to remove Case #012382 from the consent agenda and that it is sent
3 back to the Planning and Zoning to review to see whether or not the commission has exhausted all of
4 the administrative actions before a recommendation is made to the board. This chain link fence was
5 installed without a permit and is not allowed in the HR Zone. It is her understanding that if a property
6 owner wishes to proceed with the chain link fences rather than modify the existing fence; the property
7 owner would need to file for a variance; which is due process. There is particular importance here in
8 that the property owner immediately to the west was specifically told that a metal fence is not allowed
9 in the front yard setback of his property. It is possible that he will wonder why that property owner
10 was allowed to do something he was not allowed to do. If the due process is followed then there is a
11 trail.

12
13 Mr. Garcia gave Ms. Krueger his 3 minutes.

14
15 Ms. Krueger stated decision making at all levels cannot seem to be arbitrary. If it does have that
16 appearance then ordinances start to breakdown.

17
18 **4. CHANGES/APPROVAL OF THE AGENDA**

19 Trustee Johnson-Burick requested removing Case #012382 from the consent agenda

20
21 **Motion:** To approve agenda as amended, **Moved by** Trustee Johnson-Burick, **Seconded** None,

22
23 **Motion failed.**

24
25 **Motion:** To approve agenda as is, **Moved by** Trustee Arzabal, **Seconded** by Trustee Johnson-Burick.

26
27 **Roll Call Vote:** Motion passed (**summary:** Yes=2; No=1)

28 Trustee Johnson-Burick No

29 Trustee Arzabal Yes

30 Mayor Pro Tem Flores Yes

31
32 **5. *APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one**
33 **motion the following items of recurring or routine business. The Consent Agenda is marked**
34 **with an asterisk *:**

35 **Motion:** To approve the consent agenda as amended, **Moved by** Trustee Arzabal, **Seconded** by
36 Trustee Johnson-Burick.

1
2 **Roll Call Vote:** Motion passed (**summary:** Yes=2)

3 Trustee Johnson-Burick Yes

4 Trustee Arzabal Yes

5
6
7 • ***BOT MINUTES** – Regular Meeting of Tuesday, May 26, 2015. *Approved by consent*
8 *agenda*

9
10 • ***PZHAC Case 012377** – 2833 Calle de Guadalupe; submitted by Gilbert Madrid for Teresa
11 Friezte Sanchez, a request for a building permit to allow the replacement of two exterior
12 doors and associated screen doors and four exterior windows at an existing dwelling at this
13 address. Zoned: Historic Residential (HR). *Approved by consent agenda*

14
15 • ***PZHAC Case 012378** – 1685 Calle de Alvarez; submitted by Dorianne J. Kabo, a request
16 for a building permit to allow the replacement of rusted wrought iron an a block and iron wall
17 at this address with concrete blocks, stucco and paint to make a solid wall six feet high
18 around the front of an existing duplex at this address. Zoned: General Commercial (C).
19 *Approved by consent agenda*

20
21 • ***PZHAC Case 012382** – 2662 Calle de Colon; submitted by David Borunda a request for a
22 permit to keep a chain link fence in the front setbacks of a residential property at this address.
23 Zoned: Historical Residential (HR). *Approved by consent agenda*

24
25
26 **6. NEW BUSINESS:**

27 **a. Resolution 2015-08:** a resolution for participation in Local Government Road Fund Program
28 and Request for Match Waiver administered by New Mexico Department of Transportation
29 (NMDOT). – **Debbie Lujan, Public Works Director.**

30 Ms. Lujan stated the town has participated several years in the Local Government Road Fund Program.
31 This year the project is for Calle de Santa Ana (Phase I). Department of Transportation has approved the
32 \$64,324 project which they cover at 75% (\$48,243.). The Town of Mesilla's match will be 25%
33 (\$16,081.) She will submit for a match waiver as she has done in the past. The 2015-2016 budget does
34 reflect the \$16,081 transfer to the Road Fund just in case the waiver is not awarded.

35
36 Trustee Arzabal asked what happens to the money if the waiver is approved.

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Ms. Stoechner-Hernandez responded it stays in the General Fund and is not transferred to the Road Fund.

Motion: To approve a resolution for participation in Local Government Road Fund Program and Request for Match Waiver administered by New Mexico Department of Transportation (NMDOT), **Moved by** Trustee Arzabal, **Seconded by** Trustee Johnson-Burick.

Roll Call Vote: Motion passed (**summary:** Yes=2)

Trustee Johnson-Burick Yes

Trustee Arzabal Yes

7. *STAFF REPORTS

Community Programs

Community Development

Finance Department

Fire Department

Marshal's Department

Public Works Department

8. BOARD OF TRUSTEE COMMENTS

Trustee Johnson-Burick commended the Dona Ana County and their employees who have brought nationwide recognition to the Kitty Program. It's doing great things for the community; kuddos to them. She stated how important it is that our budget can support the infrastructure needs of this community and the safety issues that go along with that. She is very conservative with regards to the budget because she wants to build up the reserves so the town is in a position to take care of the town's needs.

Trustee Arzabal stated Mr. Marcos Cadena would like to remove the tree, which is dead, that is close to Comemotivo Park. Mr. Cadena would like to place a plaque that would read the oldest tress in the Town of Mesilla.

Ms. Lujan asked Trustee Arzabal to give her the information and she will contact Mr. Cadena.

Trustee Flores stated there is concern with safe access for seniors at the Community Center; she directed them to Ms. Lujan. She congratulated Chief Hoban on the new cadets who completed their training. She asked if there is any news on the Water Trust Board with regards to the meters.

1 Ms. Lujan responded the application was denied.

2

3 Trustee Arzabal stated the money was approved during the budget process.

4

5 Ms. Lujan responded the board approved \$24,000 to replace some meters. This grant application was to
6 gain more funds to replace all of the town's meters.

7

8 Mayor Pro Tem Flores stated people can support the Kitty Library by buying food there.

9

10 **Public Comments:**

11 Mr. Garcia asked what kind of donations can be provided to the Kitty Library.

12

13 Trustee Johnson-Burick responded anything is appreciated; food, litter, toys, etc.

14

15 Ms. Krueger stated the Kitty Library is part of City Condo. There is also a prison program for dogs that
16 are in need of additional training before they can be adopted.

17

18 **9. ADJOURNMENT**

19

20 **Motion:** To adjourn, **Moved by** Trustee Arzabal, **Seconded by** Trustee Johnson-Burick.

21

22 **Roll Call Vote:** Motion passed (**summary:** Yes=2)

23 Trustee Johnson-Burick Yes

24 Trustee Arzabal Yes

25

26 **MEETING ADJOURNED AT 6:22 P.M.**

27

28 **APPROVED THIS 22ND DAY OF JUNE, 2015.**

29

30

31 _____
Nora L. Barraza

32 Mayor

33

34

1 **ATTEST:**

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5 Cynthia Stoeher-Hernandez

6 Town Clerk/Treasurer