



# Town of Mesilla, New Mexico

**BOARD OF TRUSTEES  
TOWN OF MESILLA  
BOARD MEETING  
MONDAY, NOVEMBER 24, 2014  
6:00 P.M.**

- TRUSTEES:** Nora L. Barraza, Mayor  
Carlos Arzabal, Mayor Pro Tem  
Sam Bernal, Trustee (absent)  
Linda L. Flores, Trustee (via phone)  
Stephanie Johnson-Burick, Trustee
- STAFF:** Cynthia Stoechner-Hernandez, Town Clerk/Treasurer  
Harry Evans, Fire Department  
Debbie Lujan, Public Works Director  
Chris Mangusing, Marshal  
Gloria Maya, Recorder
- PUBLIC:** Anne Markman

## 1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

## 2. ROLL CALL & DETERMINATION OF A QUORUM

### Roll Call.

**Present:** Mayor Barraza, Mayor Pro Tem Arzabal, Trustee Flores (via phone), Trustee Johnson-Burick.

## 3. PRESENTATION:

- a.** Presentation and discussion on the next steps for the Big Kitty Fix Program – **Anne Markman.**

Ms. Markman gave a follow-up presentation on Community Cat Management. She asked about reimbursement for the Feralstat.

Mayor Barraza indicated Marshal Mangusing has been in contact with one of our local residents who is interested in funding a clinic and has also indicated she would be willing to reimburse the Feralstat cost. She feels the trustees are in support of the program.

1 Ms. Markman indicated that she would deliver the Feralstat to the resident.

2

3 Mayor Barraza stated she does not know if residents know these projects exist. Once we educate the  
4 residents we will work out the logistics. The Animal Control Funding can also be utilized.

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6 Ms. Markman asked if information can be posted on our website and the newsletter.

7

8 Mayor Barraza asked Ms. Markman to submit information for the newsletter and the website. Once we  
9 find out if the resident is going to fund a clinic we can begin preparing for the clinic. Word of mouth is a  
10 good way of spreading information; sees this program moving forward.

11

12 Ms. Markman indicated the interested resident is willing to do a mailing to all the other residents.

13

14 Marshal Mangusing stated the Community Meeting was positive and we will continue to move forward.  
15 We will start to reach out actively and ask for help for the Public Works staff.

16

17 Ms. Markman stated the constituent has been sterilizing the animals that are coming on her property.

18

19 Mayor Barraza stated that resident is very responsible.

20

21 Trustee Johnson-Burick stated she supports the project. This is a perfect opportunity to educate the  
22 residents and the community to be responsible pet ownership.

23

24 Trustee Flores stated agrees we should move forward with this project.

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26 Ms. Markman stated she will give the town clerk some literature for the website.

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28 **4. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.

29 No public input

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31 **5. CHANGES/APPROVAL OF THE AGENDA**

32 Mayor Barraza requested removing item #7 from the agenda.

33 **Motion:** To approve agenda as amended, **Moved by** Mayor Pro Tem Arzabal, **Seconded by** Trustee  
34 Johnson-Burick.

1 **Roll Call Vote: Motion passed, (summary: Yes = 3).**

2 Mayor Pro Tem Arzabal Yes

3 Trustee Flores Yes

4 Trustee Johnson-Burick Yes

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6 **6. \*APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one**  
7 **motion the following items of recurring or routine business. The Consent Agenda is marked**  
8 **with an asterisk \*:**

9 **Motion:** To approve the consent agenda, **Moved by** Mayor Pro Tem Arzabal, **Seconded by** Trustee  
10 Flores.

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12 **Roll Call Vote: Motion passed, (summary: Yes = 3).**

13 Mayor Pro Tem Arzabal Yes

14 Trustee Flores Yes

15 Trustee Johnson-Burick Yes

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17 **a. \*BOT MINUTES** – Regular Meeting of Monday, November 10, 2014 *Approved by consent*  
18 *agenda*

19 **b. \*PZHAC Case #012323** – 2417 Calle de Parian; Ray Carlson for Katerina, Inc., a request for  
20 a permit to build a rock wall around two lots containing a dwelling and a storage structure at  
21 this location. Zoned: Historical Residential (HR). *Approved by consent agenda*

22 **c. \*PZHAC Case #012325 w/conditions** – 2447 Calle del Norte; Matilde Estrada, a request for  
23 a permit to add 1.5 feet in height to an existing 4’ rock wall around a residential property  
24 located at this address; not to exceed MTC maximum height of 6 feet with adequate footing.  
25 Zoned: Historical Residential (HR). *Approved by consent agenda*

26 **d. \*PZHAC Case #012328** – 2835 Boldt Street; Karena Oberman, a request for a permit to  
27 construct a pergola at the side of an existing dwelling at this address. Zoned: Historical  
28 Residential (HR). *Approved by consent agenda*

29 **e. \*PZHAC Case #012329** – 1701 Calle de Mercado; Michele Evridge for Circle 7  
30 Development, LLC, a request for a permit to construct a pergola on a traffic island at this  
31 address. Zoned: General Commercial (C). *Approved by consent agenda*

32 **7. CLOSED SESSION** – (1) pursuant to NMSA 10-15-1(H)(2) for the purpose of discussing  
33 limited personnel matters pertaining to the Public Works Department– **Nora L. Barraza,**  
34 **Mayor. Removed from agenda**

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**8. NEW BUSINESS:**

- a. For approval: dismissal during probation, per Mesilla Personnel manual 3-10-8, for Adrian Robles, Public Works Custodian/Maintenance I – **Nora L. Barraza, Mayor.**

**Motion:** To approve the dismissal during probation, per Mesilla Personnel manual 3-10-8, for Adrian Robles, Public Works Custodian/Maintenance I, **Moved by** Mayor Pro Tem Arzabal, **Seconded by** Trustee Johnson-Burick.

**Roll Call Vote: Motion passed, (summary: Yes = 3).**

- Mayor Pro Tem Arzabal Yes
- Trustee Flores Yes
- Trustee Johnson-Burick Yes

**9. BOARD OF TRUSTEE COMMITTEE REPORTS**

Trustee Johnson-Burick stated she was happy to get the contract for volunteers and work on a Memorandum of Understanding (MOU). A meeting will be scheduled to meet with the residents to discuss the library and proposal to bring forth to the board.

Mayor Barraza stated the contract is an MOU with the City of Las Cruces. Ms. Stoechner will be working on the MOU to bring forward to Trustee Johnson-Burick.

Mayor Pro Tem Arzabal indicated he will be meeting with Jerry to come up with a draft.

Trustee Flores no report

**10. BOARD OF TRUSTEE COMMENTS**

Trustee Flores no comments

Mayor Pro Tem Arzabal stated he had a constituent call regarding the cat situation. He indicated that people from the surrounding area come to drop off animals since Mesilla does not have an animal control officer. He asked if there is a town employee that could be trained to work on animal control.

Trustee Johnson-Burick stated there is a contract with the county where we are charged a fee which makes them hesitant to answer calls.

1 Mayor Barraza stated Sunday was the Mariachi Grand Finale on the Plaza. This Saturday, 11:00 am. to  
2 2:00 p.m., is Small Business Day. Business will be set up around the plaza as well in their stores. She  
3 asked the board to stop by to support the endeavor. There was a staff member who did animal control;  
4 that position was ruffed in 2010. We have a small minimal budget for animal control which is spent in six  
5 month. The Marshal's Department contacts Dona Ana County when they receive a call regarding animal  
6 control and we are charged for that service. We do not have the manpower, equipment or the training to  
7 respond to these calls. We have been working on contracting with Dona Ana County to do animal control  
8 two to three days a week. She feels that residents will be more vigilant if they see animal control being  
9 done and that it will also help with the clinics. She is upset to hear that people drop off animals in  
10 Mesilla; shows they are irresponsible pet owners.

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12 Trustee Flores asked how many days a week are we looking at.

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14 Mayor Barraza stated she is hoping for two to three days a week at the beginning and then it can be wean  
15 down.

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17 Marshal Mangusing stated he has been in contact with the county and they are around seven people down;  
18 he will contact the county in three or four months. At present we are trying to handle what we can  
19 ourselves; several are resident's dogs. It is very expensive for Dona Ana County to do animal control in  
20 Mesilla.

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22 Mayor Barraza stated there are a lot of rules and regulations.

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24 Trustee Johnson-Burick stated she was approached by Dona Ana County Chief Building Inspector  
25 regarding possibly having a Memorandum of Understanding (MOU) for building inspections. She  
26 understands the town was also looking at getting Mr. Shannon certified.

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28 Mayor Barraza responded we currently are contracted with Ms. Gentile which helps keep the fees in-  
29 house instead of going to the state. She asked Trustee Johnson-Burick to forward the contact information  
30 to Ms. Stohner-Hernandez so a meeting can be scheduled. She wished everyone a Happy Thanksgiving.  
31 The offices will be closed Thursday and Friday.

### 32 33 **11. ADJOURNMENT**

34 **Motion:** To adjourn, **Moved by** Mayor Pro Tem Arzabal, **Seconded by** Trustee Johnson-Burick.

1 **Roll Call Vote: Motion passed, (summary: Yes = 3).**

2 Mayor Pro Tem Arzabal Yes

3 Trustee Flores Yes

4 Trustee Johnson-Burick Yes

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6 **MEETING ADJOURNED AT 6:40 P.M.**

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9 **APPROVED THIS 8<sup>TH</sup> DAY OF DECEMBER, 2014.**

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18 **ATTEST:**

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Cynthia Stoeher-Hernandez

23 Town Clerk/Treasurer

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Nora L. Barraza

Mayor