

Nora L. Barraza
Mayor

Jesus M. Caro, Jr
Mayor Pro Tem



Sam Bernal
Trustee

Carlos Arzabal
Trustee

Linda L. Flores
Trustee

THE BOARD OF TRUSTEES OF THE TOWN OF MESILLA WILL HOLD ITS REGULARLY SCHEDULED MEETING ON MONDAY, FEBRUARY 27, 2012, AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA.

OPENING CEREMONIES

A. Pledge of Allegiance

ROLL CALL AND DETERMINATION OF A QUORUM CHANGES TO THE AGENDA ACCEPTANCE OF THE CONSENT AGENDA

Items on the agenda indicated by an asterisk () are on the consent agenda and will be voted on with one motion unless a Trustee requests that a specific item be removed.*

* **BOT MINUTES:**

1. Regular Meeting 1-9-12 (Correction)
2. Regular Meeting 2-13-12

* **PZHAC CASES:**

3. Case 012015, 2040 Calle del Norte, Cecilia Vigil, Building Permit for a porch. Zone: HR.
4. Case 012016, corner of Avenida de Mesilla and Calle de Correo, Mr. & Mrs. Albino Fietze, Building Permit for a post & cable fence. Zone: HR.
5. Case 012017, 2222 Avenida de Mesilla, Eddie Binns, Building Permit for addition of a hallway and bathroom remodel. Zone: HC.
6. Case 012020, 1680 Calle de Alvarez Suite C, Stella Martinez, Sign Permit for Enchanted Beauty Boutique. Zone: C.
7. Case 012018, 2411 Calle de San Albino, David Fryer, Sign permit for Rustic Olive. Zone: HC.

NEW BUSINESS:

8. For approval: request by Dr. Iva Khan to hold free concerts on the Plaza two Saturdays a month from 1 to 4 p.m. beginning March 3, 2012 without a Plaza rental fee. *Ashley Echavarria, Special Events Coordinator.*
9. For discussion: 2012 Legislative Session packet/meetings. *Mayor Nora L. Barraza.*
10. For discussion: placing recycling containers on the plaza during fiestas. *Debbie Lujan, Public Works Director.*
11. For approval: a contract with Comcast to convert Town Hall/Public Safety Building phone lines from Century Link to a Comcast acct.. *Nick Eckert, Town Clerk/Treasurer.*
Public Hearing Prior to Case #12
12. First approval: modification of MTC 15.05 'Flood Damage Prevention' in order to comply with NM State Floodplain Community Assistance Requirements. *Nick Eckert, Town Clerk/Treasurer.*

**PUBLIC COMMENTS:
BOARD OF TRUSTEES COMMENTS:
ADJOURNMENT**

NOTICE

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least 48 hours prior to the meeting.

Posted on 2-23-12 on the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Santiago, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristrammn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian..

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**BOARD OF TRUSTEES
TOWN OF MESILLA
MEETING
MONDAY, JANUARY 9, 2012
6:00 P.M.**

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TRUSTEE: Nora L. Barraza, Mayor
Jesus Caro, Mayor Pro Tem
Carlos Arzabal, Trustee
Sam Bernal, Trustee
Linda L. Flores, Trustee

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STAFF: Nick Eckert, Town Clerk/Treasurer
Ashley Echavarria, Special Event Coordinator
Jeff Gray, Marshal
Kevin Hoban, Fire Chief
Debbie Lujan, Public Works Director
Gloria Maya, Recorder

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PUBLIC: Patricia Lozano Isaac Martinez

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OPENING CEREMONIES

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A. Pledge of Allegiance

Mayor Barraza led the Pledge of Allegiance.

ROLL CALL AND DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal, Trustee Flores.

CHANGES TO THE AGENDA

Trustee Arzabal requested placing item #2 on the consent agenda; ask if there is a 90-day Memorandum of Agreement.

Mr. Eckert responded this is a resolution for a response to the Santa Fe Flood Plain Administrator and the Dona Ana Flood Commission, our flood paying administrator. They are asking for documentation to insure that we do have a tie with the county and that all of our maps are in order.

Trustee Arzabal requested placing item #4 on the consent agenda; asked if this is money that was not budget and will not affect the General Fund.

Mr. Eckert responded there are two funds that have received additional funding or grants that was not put in the 2011-12 budget. These deal with the Marshal, Fire Fund, Inter-Governmental Grants which deals with the Groundwork Dona Ana. Money was received at the end of last fiscal year; it is a housekeeping component.

1 **Motion:** To accept the agenda as amended, **Moved by** Trustee Arzabal, **Seconded by** Mayor Pro
2 Tem Caro.

3
4 **Vote:** Motion passed (**summary:** Yes = 4).

5 **Yes:** Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal, Trustee Flores.

6
7 **ACCEPTANCE OF THE CONSENT AGENDA**

8
9 **Motion:** To accept the consent agenda as amended, **Moved by** Trustee Bernal, **Seconded by**
10 Trustee Flores.

11
12 **Roll Call Vote:** Motion passed (**summary:** Yes = 4).

13 Mayor Pro Tem Caro Yes

14 Trustee Arzabal Yes

15 Trustee Bernal Yes

16 Trustee Flores Yes

17
18 **BOT MINUTES:**

19 1. Regular Meeting 12-27-11 *Approved by consent agenda*

20
21 **PZHAC BUSINESS:**

22 1. Case 011132, 2171 Calle de Guadalupe, Ken Dixon, a building permit for a garage. Zone:
23 HR. *Approved by consent agenda*

24
25 Mayor Barraza asked if the condition placed was filled by the occupant.

26
27 Mr. Eckert responded as far as he knows it has not been filled; before any permit is issued it must
28 be completed.

29
30 **NEW BUSINESS:**

31 2. For approval: a resolution of intent related to the community assistance visit (CAV) FY-11
32 for the National Flood Insurance Program (NFIP). *Nick Eckert, Town Clerk/Treasurer.*
33 *Approved by consent agenda*

34
35 3. For approval: adoption of an ordinance pertaining to the seizure and forfeiture of vehicles
36 related to DWI offenses. *Jeff Gray, Marshal and Nick Hervol, Deputy.*

37
38 Deputy Hervol reviewed the state and county statistics 2006 through June 2011. Stated that there
39 were 19 DWI arrests in 2011 in the Town of Mesilla.

40
41 Marshal Gray stated the requested changes have been done to the ordinance. He met with Trustee
42 Flores for a legal input. Mr. Darden, town attorney, stated that as long as we pick and follow a
43 proven ordinance, be it the county or the city, we should not have any problems. Mr. Darden also
44 commented he cannot believe it has taken the Town of Mesilla so long to implement this type of
45 an ordinance. On the fee schedule the possible forfeiture is the one that will be adopted. We
46 have taken away the holding period and included there is a possible forfeiture. Cases will be
47 reviewed on a case by case basis; review for its integrity and issues the families may have. In
48 2011 there were 108 potential seizures if the program had been implemented.

49
50 Mayor Barraza reiterated for clarification 108 had been pulled over for a traffic violation and all
51 108 had previous DWI convictions.

1 Marshal Gray responded they were suspended or revoked licenses due to a DWI conviction. As
2 of today for this year we have 5. If the ordinance is adopted we will go to RPI for a tow company
3 which explains what we need; a separate and secure fenced area, a response time, set fees. The
4 state through the PRC has set rates for storage. In Dona Ana County it is \$10.00. Stated this
5 ordinance is one of many plans and ideas that we can put into further action. He further believes
6 that it is up to public safety officers and the governing body to do whatever we can to promote
7 and protect the citizens of this community. Sometimes we have to put aside our personal
8 feelings, opinions and do what is right for the community. We have all taken an oath to protect
9 the public fairly and impartially.

10
11 Mayor Barraza stated the marshal department is proposing this ordinance for seizure vehicles.
12 When there is a traffic stop their license is run determining their history.

13
14 Marshal Gray responded the license is run through the DMV for status; 1) if it comes with a
15 suspended or revoked due to a revocation for administrative hearing prior to DWI conviction, 2)
16 if there is a revoked license due to a conviction and the requirements implemented by the court
17 are not abided by; 3) if there are multiple convictions.

18
19 Mayor Barraza stated all that information comes up when the license is run. Asked what happens
20 if the person has any of those 3 items.

21
22 Marshal Gray responded the vehicle will be towed to the towing company yard which is a
23 separate and secured area. The Town of Mesilla will have access to do some monitoring and the
24 tow company will have access to the area. Once the vehicle has been seized the individual has
25 the opportunity to come forward that they are in compliance. The vehicle will be release upon
26 payment of the fee; the signed release is then taken to the tow company. The money is deposited
27 into the General Fund and can be utilized for police operation and educational programs.

28
29 Mayor Barraza asked if that will be going through our Municipal Court.

30
31 Marshal Gray responded these will be handled through the Marshall Department. The Municipal
32 Court will handle any new cases.

33
34 Mayor Barraza asked if the person would be arrested

35
36 Marshal Gray responded if the individual is in compliance they will not be arrested.

37
38 Mayor Barraza asked what the second scenario is.

39
40 Marshal Gray responded if the individual indicates they cannot afford it, we will try to work
41 something out with that individual so the vehicle does not need to be forfeiture. If they individual
42 ignores the citation we follow the process to obtain the vehicle. The vehicle can be converted for
43 our use or it can be auctioned.

44
45 Mayor Barraza asked what if the vehicle is under two names.

46
47 Marshal Gray responded the other owner can come in once as an innocent party. The bank can
48 pay the fees and get the car. If there is another party that has a lien on the car is the next person
49 in line to claim ownership.

50

1 Mayor Barraza asked if the Marshal's Department can handle the work load if this ordinance is
2 approved.

3
4 Marshal Gray responded the staff can handle the work load.

5
6 **Motion:** To approve adoption of an ordinance pertaining to the seizure and forfeiture of vehicles
7 related to DWI offenses, **Moved by** Trustee Arzabal, **Seconded by** Trustee Bernal.

8
9 Trustee Bernal asked him to explain if this ordinance is user friendly.

10
11 Marshal Gray responded we want to be able to work with the public; there is a price to pay when
12 the court process is not followed. The schedule of fees has been cut in half and the holding time
13 has been eliminated so that shows we are willing to work with the public. We are willing to help
14 people get through this; we are not stuck on A, B, & C.

15
16 Trustee Bernal stated he hopes that they stick to the ordinance, if passed, and that all the staff
17 understands and tries to work with the people.

18
19 Marshal Gray responded this is his word; he will be overseeing Deputy Hervol who will be
20 responsible for the program and the paperwork. If he sees a need at a later time that a hearing
21 officer is needed one will be hired and which is paid for by the defendant. An outside view may
22 also be need. We have a good foundation; we have looked at the county and city ordinances and
23 we can adapt.

24
25 Trustee Arzabal stated since we don't know how this is going to work lets look at adding a 12
26 month period amendment. At the end of the 12 months we will look at how it is working and go
27 from there.

28
29 Mr. Eckert responded a condition can be set on the ordinance; a sunset clause to allow a review of
30 the ordinance after a year period.

31
32 Trustee Arzabal asked if we will have the numbers and the Marshal Department's word.

33
34 Marshal Gray responded we will have stops, numbers and financial records. We will be looking
35 at the local residents and visitors.

36
37 Trustee Flores stated they tried to accommodate the best interest involved. Reviewed her
38 concerns and recommendations:

39 Page 3 – family household members; it was too extensive. She would like a cohabitation clause;
40 NM State Statute 3.33.11 it does not require cohabitation. She prefers as a bar; a higher likely
41 hood of knowing if someone had a DWI.

42 Page 4 Section 6-B-she didn't like that someone can have their license revoked. Asked that
43 "arrest with a conviction" can be added.

44
45 Marshal Gray stated we will have to remove the first seizure requirement.

46
47 Trustee Flores stated she believes they should be found guilty of a DWI. It is too easy to get a
48 revocation because there's a question.

49
50 Marshal Gray responded it was left like that because the county and the city both do it that way.

1 We are required by law to give a 10-day advisement; we cannot lead them by the hand. He feels
2 we need to leave it in.

3
4 Trustee Flores responded if you are going to leave it you need to strike out “as a result of a DWI
5 conviction.

6
7 Mayor Barraza asked if Trustee Flores’ concerns are with the wording of the ordinance because
8 we don’t know if the ordinance is going to be approved; are these changes going to make a
9 difference on how the ordinance is implemented. Asked if we should present the ordinance as it
10 is and after it is voted on the motion can reflect the amendments at that time.

11
12 Trustee Flores responded she feels it will.

13
14 Marshal Gray indicated that if it passes we can make those changes at that time.

15
16 Trustee Flores asked that the Mayor not say motion passes; needs to say passes with amendments.

17
18 Marshal Gray stated a stipulation can be added that if it passes; adjustments can be made as
19 needed.

20
21 Mayor Barraza asked Mr. Eckert that if we go with the ordinance as it is presented tonight will
22 Trustee Flores make an amendment to suggest these changes if the ordinance passes.

23
24 Mr. Eckert responded with the question at hand; yes that can be done if it is a grammar
25 component. If something is going to be added or removed it needs to be a condition with the
26 vote. If Trustee Flores feels it is a substantial substance it needs to be addressed now or if not the
27 trustees can vote on what is being presented.

28
29 Mayor Barraza stated we have an ordinance before us that has been reviewed by Mr. Darden,
30 Trustee Flores, Deputy Hervol and Marshal Gray.

31
32 Mr. Eckert responded that is correct and we feel confident that with those reviews it would stand
33 up in a court of law and would like to proceed with it as presented today.

34
35 Mayor Barraza asked if Trustee Flores would like to make changes that would change the scope
36 of that paragraph she can present them to the trustees who would have to vote on them
37 individually.

38
39 Mr. Eckert responded she could present them tonight and whoever makes the motion could
40 include them if the deem them appropriate.

41
42 Mayor Barraza stated there is a motion and a second on the floor with the ordinance that was
43 proposed. After Trustee Flores reviews her changes the trustee making the motion would have to
44 amend the motion to include these recommendations.

45
46 Mr. Eckert responded that is correct.

47
48 Trustee Flores stated Page 5 should include similar law.
49 Page 4-it should include to whom the car will be released; owner or registered owner.
50 Page 6-assertion of claim should be “if available”; shall will mean it will be done.

1 Mayor Pro Tem Caro stated he has some concerns regarding the ordinance. He thanked the
2 Marshal for his comments and that they are going to be looking at hardship cases which there will
3 be many. He feels there will be much potential litigations. Read a statement and asked that
4 before the trustees vote they consider everything. It may cost us more than we can afford. The
5 judge has also said they would like to get more help because it takes up a lot of time. He is glad
6 that the Marshal took his time and presented it the way he did. In his opinion he does not feel this
7 is good for Mesilla.

8
9 Trustee Flores asked that she wants to make sure that the revocation will not be changed.

10
11 Marshal Gray responded the revocation will not be changed.

12
13 **Amended Motion:** To approve adoption of an ordinance pertaining to the seizure and forfeiture
14 of vehicles related to DWI offenses to include Trustee Flores' changes and a 12-month sunset
15 clause, **Moved by** Trustee Arzabal, **Seconded by** Trustee Bernal.

16
17 Mayor Barraza stated she knows that Marshal Gray and Deputy Hervol have worked very hard on
18 the ordinance. She thanked Trustee Flores for her input which is appreciated by everyone. They
19 have taken into consideration Mayor Pro Tem Caro's concerns. In 2011 there were 19 arrests;
20 that number may increase or decrease. Since she has been here everyone's responsibilities have
21 increased but we have been able to meet our obligations. She feels confident the Marshal's
22 Department can handle the extra work. She is requesting that Marshal Gray keep her up-to-date
23 and an evaluation will be done in 6 months. It will come back to the board in January, 2013 for a
24 complete report.

25
26 Trustee Bernal stated that within the year if the Mayor sees that she needs to review it with him
27 and feels it needs to come back to the board that she can make that call.

28
29 Marshal Gray asked if the report should be sent to her and the board.

30
31 Mayor Barraza responded a weekly report should be sent to her and if needed it, will be forward
32 it to the board.

33
34 Trustee Flores indicated she would like a report to be included under Marshal's report.

35
36 Mayor Barraza stated she understands Mayor Pro Tem Caro's concerns and the affects it will
37 have on the family. If they kill someone that will definitely affect the family.

38
39 Marshal Gray stated that within a week's period we had one individual who had multiple DWI
40 convictions, run a red light at Avenida de Mesilla and Boutz, T-bone a car, hit some parked
41 motorcycles, and then hit a wall. Another individual with multiple DWI convictions ended up in
42 the fountain; so this does happen in the Town of Mesilla.

43
44 Mayor Barraza stated she was looking on the internet at court reports. This is a reoccurring
45 problem that needs to be dealt with. The State of New Mexico is also taking a proactive role
46 regarding DWIs.

47
48 Marshal Gray indicated Governor Martinez is looking at a state-wide mandated forfeiture. If we
49 implement ours prior to that taking effect we will be grandfathered in. If we are mandated into it
50 the state would receives the revenue and we will not receive any revenue.

1 Mr. Richard Ferrary stated he is a member of the Mesilla Valley DWI Resource Center which
2 replaced MADD. One of their programs is the Victim Impact Panel which invites those who
3 have been victimized by a DWI to speak to first offenders which are sent through the judicial
4 system. We are averaging 60 to 90 individuals a month; this tells him that no matter what we try
5 we have a huge problem. Their organization services victims and they need to know that the
6 community is doing everything they can do to deter this. They tell them about the consequences.
7 You may think the consequence is money but the real consequence is destroying families. He
8 researched how many people were being kill in DWI crashes in a 5 year period; an average of 80
9 people or 16 people a year. We got it down to 3 people which was a remarkable improvement
10 through the Five County Project which was adopted by the state. Efforts to do things can make a
11 difference. He is so pleased that you are taking this issue on; very few entities are looking at this
12 as seriously as the Town of Mesilla. He wants to emphasis that we are talking about deterrents;
13 people making choices. They need to be aware of the consequence of their choices. Posting a
14 sign informing people we are a forfeiture community. Sending messages will help people make
15 better choices. Remember this ordinance is adopted under the nuisance power. A nuisance is
16 something is occurring over and over again. People know they are doing something wrong; yes
17 you can have sympathy but he is looking at it from the victim's point of view. We need to send a
18 message that victims are not forgotten; we need to not have future victims.

19
20 Ms. Patsy Lozano stated she hopes this ordinance helps. As Mayor Barraza stated it is not
21 expensive to hold a car; it is expensive to loose a life. One of the hardest things is going to a
22 child's funeral. She believes that if the ordinance passes there are a lot of people that will be
23 willing to volunteer to help with the paperwork if this will help keep those drivers off the road. If
24 they were to stop someone at the age of 32 who was drinking or breaking the law; hopefully that
25 will be a wakeup call to those individuals and the people of Mesilla. She hopes this passes and
26 she supports the fire and marshal departments. She knows that if one of her loved ones was hurt
27 or killed by someone who has taken advantage of our system and never taken off the streets; that
28 is wrong. She is offering her help where ever it is needed. We all have financial hardships. If
29 they can afford to spend money on liquor they deserve not to drive.

30
31 Trustee Flores indicated they should look at all this very carefully.

32
33 **Roll Call Vote:** Motion passed (**summary:** Yes = 3; No = 1).

34 Mayor Pro Tem Caro No

35 Trustee Arzabal Yes

36 Trustee Bernal Yes

37 Trustee Flores Yes

38
39 Mayor Barraza stated she appreciates all the research the trustees have done on this ordinance.
40 She thanked Marshal Gray for hard work and information.

41
42 4. For approval: A resolution requesting budget adjustments in the Revenue and Expenditure
43 Budget for Fiscal Year 2011-2012. *Nick Eckert, Town Clerk-Treasurer. Approved by*
44 *consent agenda*

45 46 **STAFF REPORTS**

47 5. Community Development Office *Approved by consent agenda*

48 6. Community Programs *Approved by consent agenda*

49 7. Finance Department *Approved by consent agenda*

50 8. Fire Department *Approved by consent agenda*

51 9. Marshal Department. *Approved by consent agenda*

1 10. Public Works Department. *Approved by consent agenda*

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3 **PUBLIC COMMENTS:**

4
5 Fire Chief Hoban commended the Public Works staff during the water line break on Calle de
6 Norte on Saturday for their hard work.

7
8 **BOARD OF TRUSTEES COMMENTS:**

9
10 Mayor Pro Tem Caro stated he noticed that a section of Calle de Norte is still blocked and asked
11 if they are still working on the water line break

12
13 Ms. Lujan responded the hole is still to wet to cover. It was a sink hole and we were very lucky
14 that a large vehicle did not get stuck.

15
16 Mayor Pro Tem Caro thanked the Public Works staff who has been working very hard around the
17 community.

18
19 Trustee Flores commended the Public Works staff for their work on the Centennial Parade float
20 and she appreciates all their hard work. Stated that she will pay for any town employee that
21 would like to participate in the Cupid Race on February 11th.

22
23 Trustee Bernal thanked Mr. Ferrary for his comments and Trustee Flores for her research. The
24 board has had to make some hard decisions and tries to do their best to help the community. We
25 don't always agree but we are going forward and in the right direction. It all starts from the top
26 and that's the Mayor.

27
28 Mayor Barraza stated Public Works staff; Ms. Echavarria and Ms. Priscilliana Sandoval worked
29 very hard on the float and is very proud of everyone. The float will be displayed around the town
30 hall for everyone to see. We are hoping to carry out the theme during our parade. Staff did a
31 fantastic job on the water break; they did have a positive attitude. It is very frustrating when we
32 don't have the resources to get the job done. She will get a list of the town needs for the trustees
33 so they can see the dire infrastructure/equipment needs and no funds coming in. Representative
34 Smith stated that entities will have to get creative in addressing the infrastructure needs. She has
35 received numerous calls regarding Calle de Parian which in dire need of repair. She met with Mr.
36 Lucero and Ms. Lujan to discuss a temporary fix. Beginning Thursday, the Asphalt Zipper will
37 be used to tear up the road from Representative Gutierrez' to Ms. Melanie Goodman's. We are
38 asking Senator Papan to reauthorize some money to do a temporary fix which will cost
39 \$20,000/\$25,000. There is danger of water lines breaking. On Calle de Norte there was a foot of
40 asphalt. There is also some money that was allocated for Phase 7 of Calle de Sur and we are
41 looking at reallocating for Calle de Parian since it was addressed as Mesilla Roads. Thanked
42 everyone for supporting the Marshal's Department. She will be monitoring the ordinance very
43 closely and will look at placing signs informing the public. This is trying to take a proactive
44 approach; making people responsible for their actions. We will be closed for Martin Luther King
45 on Monday.

46
47 Marshal Gray stated that Deputy Salas' father-in-law passed away and asked everyone to keep the
48 family in their prayers.

49
50 **ADJOURNMENT**

1 **Motion:** To adjourn, **Moved by** Trustee Arzabal, **Seconded by** Mayor Pro Tem Caro.

2

3 **Vote:** Motion passed (**summary:** Yes = 4).

4 **Yes:** Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal, Trustee Flores.

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6 **MEETING ADJOURNED AT 7:30 P.M.**

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9 **APPROVED THIS 23RD DAY OF JANUARY, 2012.**

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Nora L. Barraza

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Mayor

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19 **ATTEST:**

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Nicholas Eckert

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Town Clerk/Treasurer

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**BOARD OF TRUSTEES
TOWN OF MESILLA
MEETING
MONDAY, FEBRUARY 13, 2012
6:00 P.M.**

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TRUSTEES: Nora L. Barraza, Mayor
Jesus Caro, Mayor Pro Tem
Carlos Arzabal, Trustee
Sam Bernal, Trustee (via Skype)
Linda L. Flores, Trustee

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23

STAFF: Nick Eckert, Town Clerk/Treasurer
Ashley Echavarria, Special Events Coordinator
Jeff Gray, Marshal
Kevin Hoban, Fire Chief
Debbie Lujan, Public Works Director
Gloria Maya, Recorder

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PUBLIC: Denise Chavez Bea Bernal
Alexandra Nason Hall Steve Duran
Cathleen M. Garcia

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OPENING CEREMONIES

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A. Pledge of Allegiance

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Mayor Barraza led the Pledge of Allegiance.

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Mayor Barraza requested a motion to approve Trustee Bernal’s participation by via Skype.

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Motion: To approve Trustee Bernal’s participation via Skype, **Moved by** Trustee Arzabal, **Seconded by** Trustee Flores.

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Roll Call Vote: Motion passed (**summary:** Yes = 3).

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Mayor Pro Tem Caro Yes

Trustee Arzabal Yes

Trustee Flores Yes

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B. Proclamation honoring New Mexico teachers on March 2, 2012 - “Tribute to Teacher Excellence Day”

Mr. Nick Eckert read proclamation making March 2, 2012 “Tribute to Teacher Excellence Day in Mesilla.” Mayor Barraza affirmed proclamation.

ROLL CALL AND DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal (via Skype), Trustee Flores.

1 **CHANGES TO THE AGENDA**

2
3 Trustee Arzabal requested placing items #6, #7, and #8 on the consent agenda.

4
5 Mr. Nick Eckert stated on item #8 after the visit from the State Flood Plain Administration there
6 were a few sections in the Flood Plain ordinance that needed to be modified. He also added a
7 section that referred to a penalty component and changed Planning and Zoning to the Flood
8 Commission. He requested that questions or concerns be email to him so that it can be approved
9 at the next Board of Trustee meeting.

10
11 **Motion:** To approve the agenda as amended, **Moved by** Trustee Arzabal, **Seconded by** Mayor
12 Pro Tem Caro.

13
14 **Vote:** Motion passed (summary: Yes = 4).

15 **Yes:** Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal (via Skype), Trustee Flores.

16
17 **ACCEPTANCE OF THE CONSENT AGENDA**

18
19 Mayor Barraza stated that Case #012010 does have conditions that will need to be applied if
20 approved.

21
22 **Motion:** To approve the consent agenda as amended, **Moved by** Trustee Arzabal, **Seconded by**
23 Mayor Pro Tem Caro.

24
25 **Vote:** Motion passed (summary: Yes = 4).

26 **Yes:** Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal (via Skype), Trustee Flores.

27
28 **BOT MINUTES:**

- 29 1. Regular Meeting 1-23-12 *Approved by consent agenda*

30
31 **PZHAC CASES:**

- 32 2. Case 012010, 2391 Calle de Parian, Maria Candelas, Building Permit for wood fence. Zone:
33 HR. *Approved by consent agenda*
34 3. Case 012011, 1750 Calle de Mercado, Liberto Ltd., Sign permit for Lorenzo's Italian
35 Restaurant Banquet Rooms. Zone: C *Approved by consent agenda*

36
37 **NEW BUSINESS:**

- 38 4. For discussion: feasibility of hosting community arts and music festival in the Old Mesilla
39 Plaza a festival entitled HALF X HALF WEST (HXHW). *Marcus Rodriguez and Ashley*
40 *Echavarria, Special Events Coordinator.*

41
42 Ms. Echavarria indicated this is an initial proposal for an Arts and Music Festival. Mr. Marcus
43 Rodriguez lives in Los Angeles but is originally from the area. HXHW is a huge music festival
44 held annually in Austin, Texas. Many musicians drive to the festival and on the way look for
45 places to perform at, called a drop-off place. This event will be sponsored driven. Mr. Rodriguez
46 has a lot of contacts and wishes to work with her on this event. She will bring forth information
47 as she receives it.

48
49 Mayor Barraza asked when the anticipated date is.

50

1 Ms Echavarria responded they are looking at March 9, 2013; a one day event. We are looking at
2 starting out small and expand as we go along.

3
4 Mayor Barraza will this be considered a town sponsored event.

5
6 Ms. Echavarria responded it could be either way because since he lives in Los Angeles I would be
7 doing most of the leg work. She has informed him that the Town of Mesilla does not have the
8 resources to put this type of event on. The musicians will not be charging us as they are looking
9 at venues to get their name out; this would be a free music festival.

10
11 Mayor Barraza asked how many participants are being anticipated.

12
13 Ms. Echavarria responded they are looking at 100's. We are looking at different venues in town
14 for these bands to perform at.

15
16 Mayor Barraza indicated this will need to be looked at in more detail and we will be looking at
17 public safety.

18
19 Mayor Pro Tem Caro stated they could hold it at the plaza for the first time and asked Ms.
20 Echavarria to tell her friend that they may need to look at the space near the Mercado if this event
21 starts to grow.

22
23 Mayor Barraza agreed that other areas can be looked at to hold the event after weighing out the
24 pros and the cons. She asked Ms. Echavarria personally.

25
26 Ms. Echavarria responded she was contacted by Mr. Rodriguez last year and does not know him
27 personally.

28
29 Mayor Barraza asked how much an event like this would cost.

30
31 Ms. Echavarria responded the main item would be the staging and it would be held from 3:00 to
32 8:00 pm.

33
34 Mayor Barraza asked that Ms. Echavarria keep the board informed as she receives information
35 from Mr. Rodriguez.

36
37 5. For approval: Request for waiver of rental fee for the Mesilla Community Center by the
38 Border Book Festival to host 17th Annual Border Book Festival Thursday, April 19 to
39 Sunday, April 22, 2012. **Ashley Echavarria, Special Events Coordinator.**

40
41 Ms. Echavarria stated this is an annual event and they are requesting the use of the auditorium
42 and the classroom to the left. Ms. Denise Chavez is requesting a waiver of the fees.

43
44 Trustee Arzabal asked if the fee was waived last year.

45
46 Ms. Echavarria responded the fees were waived last year however, there were issues after the
47 event.

48
49 Mayor Barraza asked what she is requesting with regards to the classrooms.

50

1 Ms. Denise Chavez indicated there were some clean up issues last year and that will not happen
2 this year since she has signed up for all the packages. She is requesting to use the classroom on
3 the left and the room where the senior meals are served.

4
5 Mayor Barraza stated they will need to get permission from the Senior Program to use that room.

6
7 Ms. Chavez stated this year's theme is Shamanic Journey and we have signed up many groups to
8 perform during the event. She wants to make sure that all bases are covered to ensure that what
9 happened last year does not happen again and she is sorry for any discrepancies last year.

10
11 Mayor Barraza asked Ms. Echavarria what is being requested.

12
13 Ms. Echavarria responded they are requesting tables and chairs for \$200, trash pickup and
14 disposal at \$100 per employee per day.

15
16 Mayor Barraza reviewed they are requesting use of the classroom, the auditorium, and the Senior
17 Program eating area.

18
19 Ms. Chavez indicated we are not requesting the use of the kitchen. The Mole Fest will begin on
20 Thursday at a private home. Due to the special nature of our presenters we will have events on
21 Friday which normally do not do. Many of these events are donation bases since we feel we
22 cannot impede of the sanctity on the people that are coming.

23
24 Trustee Flores asked for the address of the Mole Fest.

25
26 Ms. Chavez responded she will get that information back to them with that information once it is
27 finalized. We will be having a movie "Cuando Los Espiritus Bailan Mambo" on Friday, a
28 reading on Saturday and more healing workshops on Sunday. This is a going to be a special
29 festival. She has applied for several grants. She will forward the program once it is finalized.

30
31 Mayor Barraza asked how many participants she is anticipating since there is a capacity.

32
33 Ms. Chavez responded they will adhere to the rules. We will be using the Community Center, the
34 Cultural Center and Galleria Pepin.

35
36 Mayor Pro Tem Caro stated Ms. Chavez never ceases to amaze him on the quality of speakers
37 and workshops. This is an education event for him and others. He thanked her.

38
39 Trustee Arzabal stated this is a great event. In the past we lost money during by waiving the fees
40 due to the hours the event will take place. Asked if we can work out an arrangement for the cost
41 of the utilities.

42
43 Ms. Echavarria responded we will look at last April's bill and prorate the fees. The last request
44 came out to about \$55 a day.

45
46 Ms. Chavez responded she is willing to work with Mesilla and will wait for Ms. Echavarria to
47 contract her. She will forward information as time goes along.

48
49 Trustee Flores indicated she wants to ensure that the acceptance indicates the condition they will
50 pay for the utilities.

51

1 Mayor Barraza asked if her request includes trash pick-up.

2
3 Ms. Chavez responded yes because she does not want the same situation as last year. We need to
4 be more at a professional level and have our bases covered.

5
6 Mayor Barraza stated we will have to pay an employee to help clean up do you want to set up on
7 Thursday.

8
9 Ms. Chavez indicated there may be a display set up but if that does not work out I will go with the
10 3 days.

11
12 Mayor Barraza indicated that if the board agrees there would be a \$100 a day per employee,
13 utilities charges, and the fee for the tables and chairs could be waived. The cleaning deposit will
14 also cover any damages to the tables and chairs.

15
16 **Motion:** To approve the agenda, **Moved by** Mayor Pro Tem Caro, **Seconded by** Trustee Flores

17
18 **Vote:** Motion passed (summary: Yes = 4).

19 **Yes:** Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal (via Skype), Trustee Flores.

20
21 6. For approval: StoryCorps Community Archive Storage Agreement. *Ashley Echavarría,*
22 *Special Events Coordinator. Approved by consent agenda*

23
24 7. For approval: a contract with Verizon Wireless to convert cellular phone lines from business
25 account to a government account. *Nick Eckert, Town Clerk/Treasurer. Approved by*
26 *consent agenda*

27
28 8. First reading: modification of MTC 15.05 'Flood Damage Prevention' in order to comply
29 with NM State Floodplain Community Assistance Requirements. *Nick Eckert, Town*
30 *Clerk/Treasurer. Approved by consent agenda*

31
32 **STAFF REPORTS**

33 9. Community Development Office *Approved by consent agenda*

34 10. Community Programs *Approved by consent agenda*

35 11. Finance Department *Approved by consent agenda*

36
37 Mr. Eckert reported the election process is moving along quite well. We have been issuing out
38 Absentee Ballot Applications since January 31st; we have received back 16 applications. Early
39 Voting by machine begins on Wednesday, February 15, 2012, 8:00 a.m. to 5:00 p.m. thru Friday,
40 March 2nd. We will be open during the lunch hour. During the drawing of the candidates there
41 was a small mishap but it was corrected during the drawing for the order of the candidates.
42 Everything is moving forward according to the State Election Code and we are pleased the way
43 things are going. Monday, February 20th is a holiday so no one can vote on that day.

44
45 12. Fire Department *Approved by consent agenda*

46 13. Marshal Department *Approved by consent agenda*

47 14. Public Works Department *Approved by consent agenda*

48
49 **PUBLIC COMMENTS:**

1 Ms. Kathy Garcia asked if we are going to have the same problem that we had at the last election.
2 She said she came in twice and could not find anyone. My brother brought him 2 more times and
3 no one could be found.

4
5 Mayor Barraza responded that election was in 2010 and before she came on board. She
6 guarantees that someone will be available from 8:00 a.m. to 5:00 pm. during early voting which is
7 February 15th thru March 2nd except for February 20th which is a holiday.

8
9 Ms. Kathy Garcia asked where Mr. Marcus Rodriguez is from.

10 Mayor Barraza responded Mr. Rodriguez is living in Los Angeles but his family is from Mesilla.

11
12
13 Ms. Garcia asked why you don't have him come in and speak to us.

14
15 Ms. Echavarria responded as things move forward he will be coming.

16
17 Mayor Barraza responded we are in the preliminary stages of discussing this – nothing is final.

18
19 Ms. Garcia asked if he will be here while this is moving forward.

20
21 Mayor Barraza responded we are not at the point that he needs to be here to make a presentation;
22 the board needs to decide if they wish for this to go forward. Many times through our agenda
23 they go through Ms. Echavarria, Special Event Coordinator, who reviews the application and
24 takes it by the necessary departments and makes the presentation.

25
26 Ms. Garcia asked if it is approved do they get to meet this guy before it happens.

27
28 Mayor Barraza responded sometimes we are not able to meet the people until the event; it
29 depends. This event is still 13 months away.

30
31 Ms. Alexandra Hall indicated she had mentioned at the last meeting having recycling bins during
32 events on the plaza; should be part of your checklist.

33
34 Mayor Barraza responded that is being discussed.

35
36 Ms. Alexandra Hall indicated that she has sold the Casa Rosa; is disappointed that it was not
37 turned into a museum for the Town of Mesilla. Mesilla's Marshal Department has always been
38 very supported of her.

39
40 **BOARD OF TRUSTEES COMMENTS:**

41
42 Mayor Pro Tem Caro stated the minutes of the January 9th meeting indicated that he voted aye for
43 the seizure program when he voted nay; page 7 item 34.

44
45 Mayor Barraza asked how we handle that.

46
47 Mr. Eckert responded the change will be done and those minutes will be placed on the agenda for
48 board approval.

49 Trustee Arzabal stated the proclamation for teachers is a nice gesture since I am a teacher.

50
51 Trustee Flores indicated she did look at the recycling program.

1 Trustee Bernal thanked Mr. Steve Ramirez, Mr. Eckert and the board for allowing him to
2 participate through Skype. This means a lot to him. Wished everyone a Happy Valentine Day.
3

4 Mayor Barraza stated modern technology is fantastic. She believes this is a first for the State of
5 New Mexico. Mr. Ramirez has contacted the Attorney General to get guidance. Feels it is
6 wonderful. She reminded everyone about StoryCorp and asked them to bring their stories. She
7 did have an opportunity to share her history and asked everyone to take advantage of this
8 opportunity.
9

10 Trustee Flores stated the individual can decide whether they want it released or not archived.
11

12 Mayor Barraza stated we have confirmed through the Las Cruces Convention Center and the New
13 Mexico Municipal League will hold their annual conference in Las Cruces. The Town of Mesilla
14 will be hosting an evening reception on August 29th. We will be working on getting sponsors for
15 this event. During our trip to Santa Fe we did have an opportunity to meet with our legislators.
16 We requested funding for road improvements, Kiosko renovation, and playground equipment
17 which is outdated and out of compliance. We also met with Representative Gutierrez, Senator
18 Papen, Department of Finance Authority, Mr. Joseph Cervantes and the Spaceport Officials and
19 the message we are still hearing is that there is no money in the State of New Mexico.
20 Municipalities need to take action amongst themselves to do something about their town's
21 infrastructure needs. I feel that is what the Town of Mesilla is doing with placing the item on the
22 ballot.
23

24 Trustee Flores indicated she has roses to pass out.
25

26 Mayor Barraza indicated that Trustee Flores ran the Cupid Chase on Saturday. Asked her what
27 she placed.
28

29 Trustee Flores responded she came in 6th in her age group.
30

31 **ADJOURNMENT**

32
33 **Motion:** To adjourn, **Moved by** Mayor Pro Tem Caro, **Seconded by** Trustee Arzabal.

34 **Vote:** Motion passed (summary: Yes = 4).

35 **Yes:** Mayor Pro Tem Caro, Trustee Arzabal, Trustee Bernal (via Skype), Trustee Flores.
36

37 **MEETING ADJOURNED AT 7:08 P.M.**
38

39 **APPROVED THIS 27TH DAY OF FEBRUARY, 2012.**
40
41

42
43 _____
44 Nora L. Barraza
45 Mayor

46 **ATTEST:**
47
48
49 _____

50 Nicholas Eckert
51 Town Clerk/Treasurer



TO: BOT
 FROM: Gina Gentile
 DATE: February 27, 2012
 SUBJECT: Case 012015

Case 012015

APPLICANT.....Cecilia Vigil
REQUEST.....Building Permit for porch.
LOCATION.....2040 Calle del Norte
Zoning.....HR

BACKGROUND

The applicant is proposing to construct a small simple porch on the front of the little casita over the window and door, The porch will be 22 ft wide and 3'-6" ft deep with wood posts, asphalt shingle roofing material. The main house is listed as "neutral" on the register, and was constructed in 1960, and the casita is not listed. The PZHAC recommended approval of the case.

FINDINGS

1. This is a request for a building permit for a porch.
2. Adjacent land use and zoning include: HR zoning.
3. The proposed structures meets zoning regulations.

PZHAC OPTIONS

- 1) Approve the application.
- 2) Deny the application.
- 3) Approve the application with conditions.

NOTE: Decisions must be based on "findings". The findings presented in this document can be used to support **APPROVAL** decisions only. Other findings may be based on the Comprehensive Plan, Zoning Code, or other City plans and policies. Findings may also be based on information presented at public hearings, information obtained through site inspections, etc.

ATTACHMENTS

1. Application & photos and plan.

TOWN OF MESILLA
APPLICATION FOR RESIDENTIAL BUILDING PERMIT
 2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 extension 109

CASE NO. 012015 ZONE: HR CODE: _____ APPLICATION DATE: 2/16/12

Cecilia Vigil (575) 524-1261
 Name of Applicant Telephone Number

2040 Calle de Norte Mesilla, NM 88046
 Street Address City State Zip Code

Contractor Name and Address _____
 Contractor Telephone Number Contractor Tax I.D. Number Contractor License #

LOCATION & DESCRIPTION OF PROPOSED WORK:
Cover for front porch. Roof will be decked and shingled. Replace rotted lintels over front door and window in cinder block wall.
Estimated Cost: \$1500.00
All applications for electrical, mechanical and plumbing are to be made at the Construction Industries Division office.
 Signature of Applicant [Signature] Date: 2/9/2012

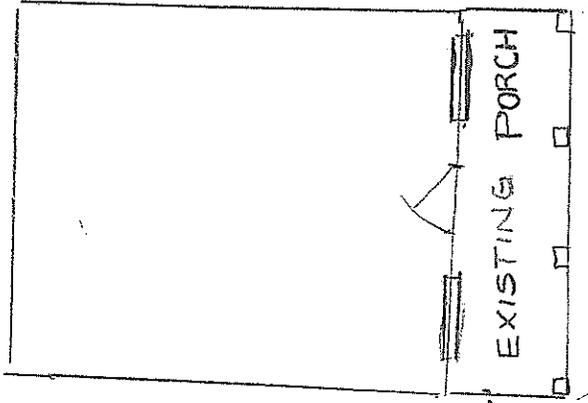
*With the exception of administrative approvals, all permit applications must undergo a review process from staff, PZHAC and BOT before issuance of a building permit.
 Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required.
 Plan sheets are to be no larger than 11 x 17 inches.*

PZHAC	<input type="checkbox"/> Administrative Approval	BOT	<input type="checkbox"/> Approved
	<input type="checkbox"/> Approved		<input type="checkbox"/> Disapproved
	<input type="checkbox"/> Disapproved		<input type="checkbox"/> Approved with condition
	<input type="checkbox"/> Approved with conditions		

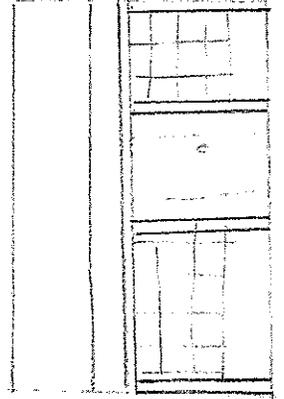
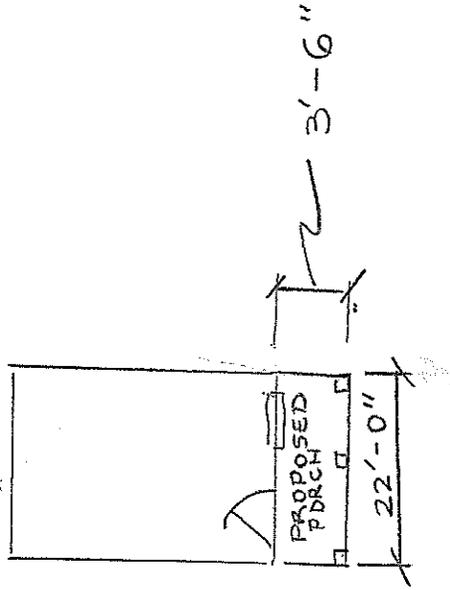
CONDITIONS: _____

FEE: _____ REVIEW: _____ ISSUE DATE: _____
 PERMIT: _____ ISSUE DATE: _____

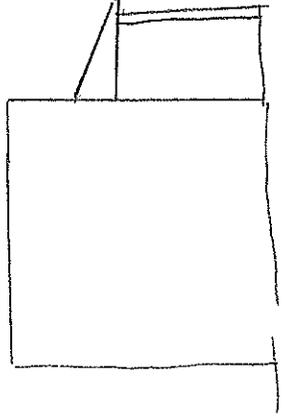
- This application includes:
1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
 2. Foundation Plan with details
 3. Floor Plans showing rooms, their uses and dimensions
 4. Cross Sections of walls.
 5. Roof and floor framing plan. (If manufactured trusses, submit layout of trusses and stamped engineer design plan.)
 6. Drainage plan.
 7. Architectural style and color scheme (Historical and commercial zones only.)
 8. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from Public Utility providing water service.)



PLAN



FRONT ELEV.



SIDE
ELEV





TO: BOT
FROM: Gina Gentile
DATE: February 27, 2012
SUBJECT: Case 012016

Case 012016

APPLICANT.....Mr. & Mrs Albino Fietze
REQUEST.....Building Permit for fence.
LOCATION.....Corner of Avenida de Mesilla & Calle de Correo
Zoning.....HR

BACKGROUND

The applicant is proposing to construct a post and cable fence along the south property line. The PZHAC recommended approval of the fence with the condition that the fence will match the existing fencing that it already on two sides of the property. The purpose of the fence is to keep people from driving through the lot and to keep Palacios customers from using the lot to park.

FINDINGS

1. This is a request for a building permit for a fence.
2. Adjacent land use and zoning include: HR zoning.
3. The proposed structures meets zoning regulations.

PZHAC OPTIONS

- 1) Approve the application.
- 2) Deny the application.
- 3) Approve the application with conditions.

NOTE: Decisions must be based on "findings". The findings presented in this document can be used to support **APPROVAL** decisions only. Other findings may be based on the Comprehensive Plan, Zoning Code, or other City plans and policies. Findings may also be based on information presented at public hearings, information obtained through site inspections, etc.

ATTACHMENTS

1. Application & plans.

TOWN OF MESILLA
APPLICATION FOR RESIDENTIAL BUILDING PERMIT
 2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (575) 524-3262 extension 109

CASE NO. 012016 ZONE: _____ CODE: _____ APPLICATION DATE: _____

MR & MRS FLORIAN FRIETZE (575) 650-7963
 Name of Applicant Telephone Number

P.O. BOX 32 MESILLA N.M. 88046
 Street Address City State Zip Code

SUN/ESTA CONSTRUCTION INC
 Contractor Name and Address

575 650-7963 ETN 74 2854548 60731
 Contractor Telephone Number Contractor Tax I.D. Number Contractor License #

LOCATION & DESCRIPTION OF PROPOSED WORK:

RAILROAD TIES AND CABLE FENCE

Estimated Cost: _____ *All applications for electrical, mechanical and plumbing are to be made at the Construction Industries Division office.*

600.⁰⁰ Steward G. Medard Date: 2/16/12
 Signature of Applicant

With the exception of administrative approvals, all permit applications must undergo a review process from staff, PZHAC and BOT before issuance of a building permit.

Recorded proof of ownership with legal description of property (deed or current tax bill) along with verification of legally subdivided status of the property are required.

Plan sheets are to be no larger than 11 x 17 inches.

	_____ Administrative Approval		
PZHAC	_____ Approved	BOT	_____ Approved
	_____ Disapproved		_____ Disapproved
	_____ Approved with conditions		_____ Approved with condition

CONDITIONS: _____

FEE: _____ REVIEW: _____ ISSUE DATE: _____

PERMIT: _____ ISSUE DATE: _____

This application includes:

1. Plot plan with legal description to show existing structures, adjoining streets, driveway(s), improvements & setbacks. Verification shall show that the lot was legally subdivided through the Town of Mesilla or that the lot has been in existence prior to February 1972.
2. Foundation Plan with details
3. Floor Plans showing rooms, their uses and dimensions
4. Cross Sections of walls.
5. Roof and floor framing plan. (If manufactured trusses, submit layout of trusses and stamped engineer design plan.)
6. Drainage plan.
7. Architectural style and color scheme (Historical and commercial zones only.)
8. Proof of sewer service or a copy of septic tank permit; proof of water service (well permit or statement from Public Utility providing water service.)

BOU

1875

1885

REPL
OLD

NEW
FENCE

SEE
SHEET

PARKING
LOT

STORAGE

2548

2590

N.M.

N. ALBERT

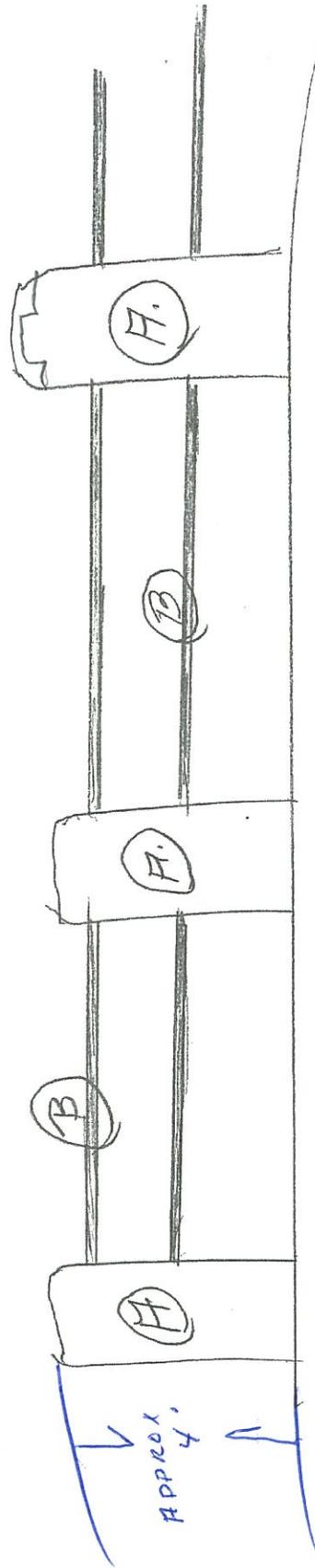
2522

2520

2520



MR & MRS ALBINO GAZETTE
C/O JORDIS MONTON A



A. RAILROAD TIES
B. 1/4" CABLE



TO: PZHAC
 FROM: Gina Gentile
 DATE: February 21, 2012
 SUBJECT: Case 012017

Case 012017

APPLICANT.....Eddie Binns
REQUEST.....Building Permit for addition/bathroom renovation.
LOCATION.....2222 Avenida de Mesilla
Zoning.....HC

BACKGROUND

The applicant is proposing to add walls to rear of building to create a hallway that will provide access to the bathroom for disabled individuals. The bathroom is to be remodeled as well, to meet ADA standards. The PZHAC recommended approval.

FINDINGS

1. This is a request for a building permit for a addition of a hall and bathroom renovation.
2. Adjacent land use and zoning include: HC zoning.
3. The proposed structures meets zoning regulations.

PZHAC OPTIONS

- 1) Approve the application.
- 2) Deny the application.
- 3) Approve the application with conditions.

NOTE: Decisions must be based on "findings". The findings presented in this document can be used to support **APPROVAL** decisions only. Other findings may be based on the Comprehensive Plan, Zoning Code, or other City plans and policies. Findings may also be based on information presented at public hearings, information obtained through site inspections, etc.

ATTACHMENTS

1. Application

TOWN OF MESILLA
APPLICATION FOR COMMERCIAL BUILDING PERMIT
 2231 Avenida de Mesilla, P.O. Box 10, Mesilla, NM 88046 (505)524-3262 Extension 109

CASE NO. 012017 ZONE: HC CODE: _____ APPLICATION DATE: 2/14/12

Eddie Brown
 Name of Applicant Telephone Number
1501 Don Roscoe Dr N.Mex
 Street Address City State Zip Code

Business Name: Some

Some
 Contractor Name and Address

Contractor Telephone Number Contractor Tax I.D. Number Contractor License #

ALL APPLICATIONS FOR ELECTRICAL, MECHANICAL & PLUMBING INSTALLATIONS ARE MADE AT THE CONSTRUCTION INDUSTRIES DIVISION

LOCATION & DESCRIPTION OF PROPOSED WORK: 2222 Avenida La Mesilla
Both Room Re Model - Entry Patio

Estimated Cost:
 Material: 800 ICBO Valuation: _____
 Labor: 500 1300 Total Date: 2-14-12
Eddie Brown
 Signature of Applicant

THERE IS A TEN (10) DAY MINIMUM REVIEW PERIOD ON ALL APPLICATIONS (with the exception of administrative approvals)
 Recorded proof of ownership with legal description of property (deed or current tax bill)
 Plans are to be sealed by a registered engineer or architect
 Plans sheets are to be no larger than 14 x 18 inches.

STAFF REVIEW:
 CDC: _____ Comments: _____
 DPW: _____ Comments: _____
 FIRE: _____ Comments: _____

_____ Administrative Approval
 PZHAC _____ Approved BOT _____ Approved
 _____ Disapproved _____ Disapproved
 _____ Approved with conditions _____ Approved with condition

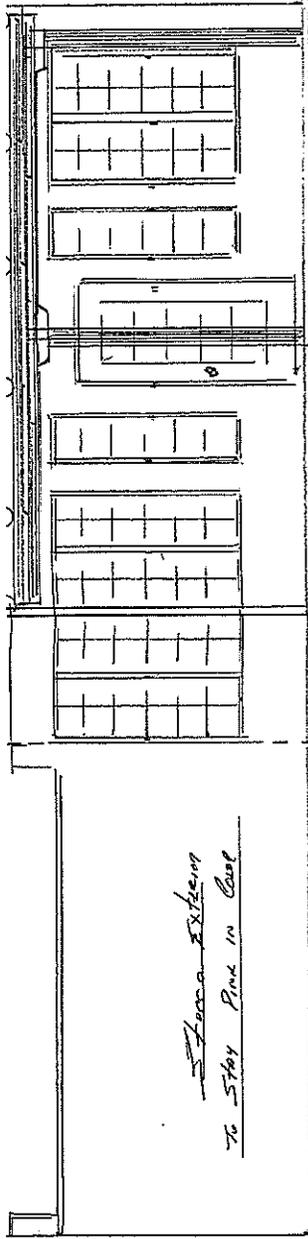
CONDITIONS: _____

FEE: REVIEW: _____ RECEIPT #: _____ ISSUE DATE: _____
 PERMIT: _____ RECEIPT #: _____ ISSUE DATE: _____

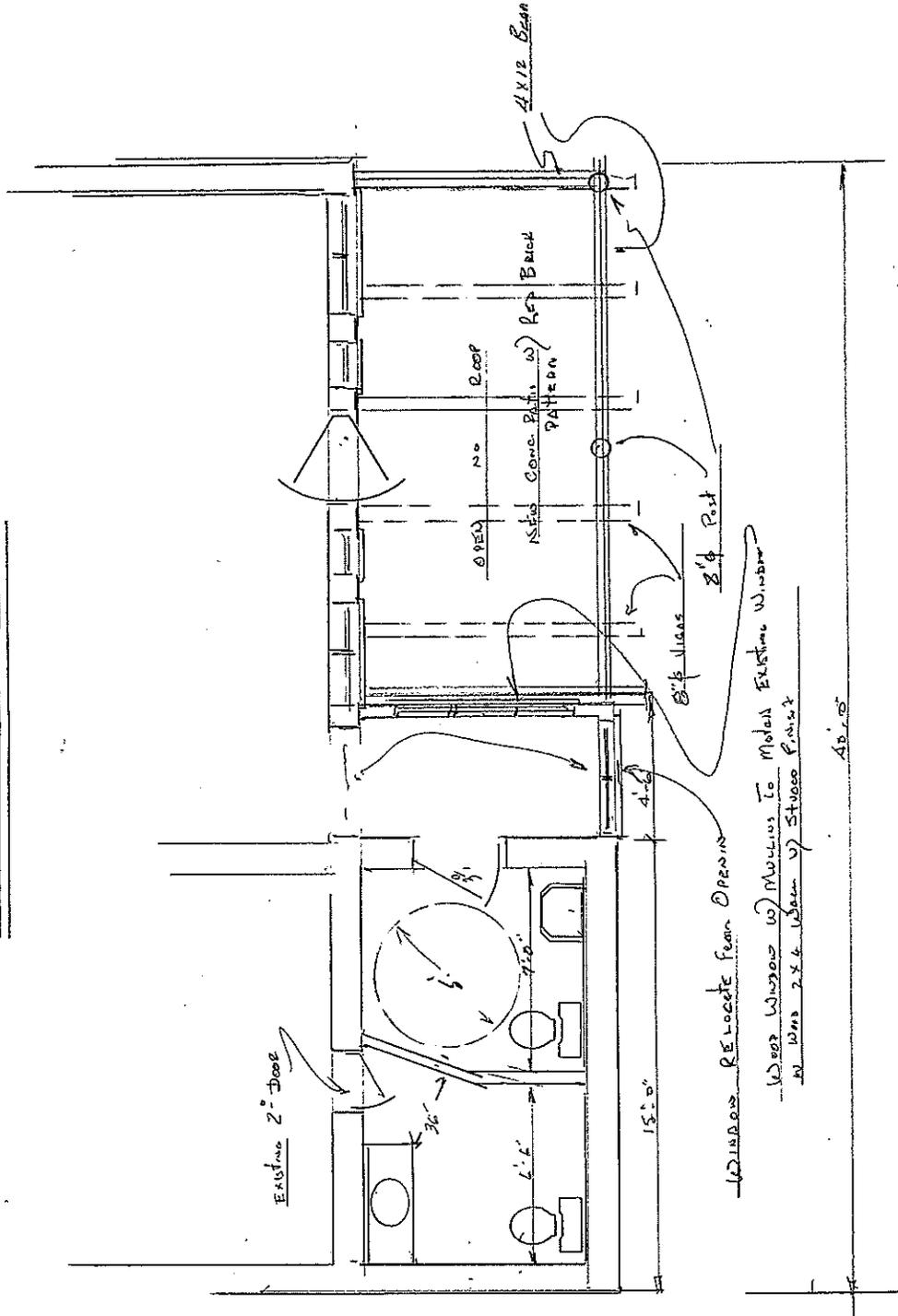
White: File Yellow: DPW Pink: FIRE Gold: Customer

Separate
Bathroom
feature from
patio feature
cert. of approp.

700000 A. 11.11.11.11.11.11



Rear Foundation to become New Entrance From Rear Parking lot





TO: BOT
 FROM: Gina Gentile
 DATE: February 27, 2012
 SUBJECT: Case 012020

Case 012020

APPLICANT.....Stella Martinez
REQUEST.....Sign Permit for a wall sign.
LOCATION.....1680 Calle de Alvarez
Zoning.....C

BACKGROUND

The applicant is asking for a sign that will be 25 square feet in area, located on the parapet above the porch. The lettering will be black. The PZHAC recommended approval.

FINDINGS

1. This is a request for a sign permit for a wall sign.
2. Adjacent land use and zoning include: C zoning.
3. The proposed structures meets zoning regulations.

PZHAC OPTIONS

- 1) Approve the application.
- 2) Deny the application.
- 3) Approve the application with conditions.

NOTE: Decisions must be based on "findings". The findings presented in this document can be used to support **APPROVAL** decisions only. Other findings may be based on the Comprehensive Plan, Zoning Code, or other City plans and policies. Findings may also be based on information presented at public hearings, information obtained through site inspections, etc.

ATTACHMENTS

1. Application

Town of Mesilla, New Mexico

P.O. BOX 10
MESILLA, NM 88046
PHONE: (505)524-3262 FAX (505)541-6327

Sign Permit

Application Date: 02-16-12

Enchanted Park Boutique
Name of Business

Jeta Martinez
Name of Applicant

1680 Calle de Alvarez
Address of Business

1680 Calle de Alvarez
Address of Applicant

Mesilla NM 88005
City State Zip

Mesilla NM 88005
City State Zip

(575) 522-1333
Telephone Number

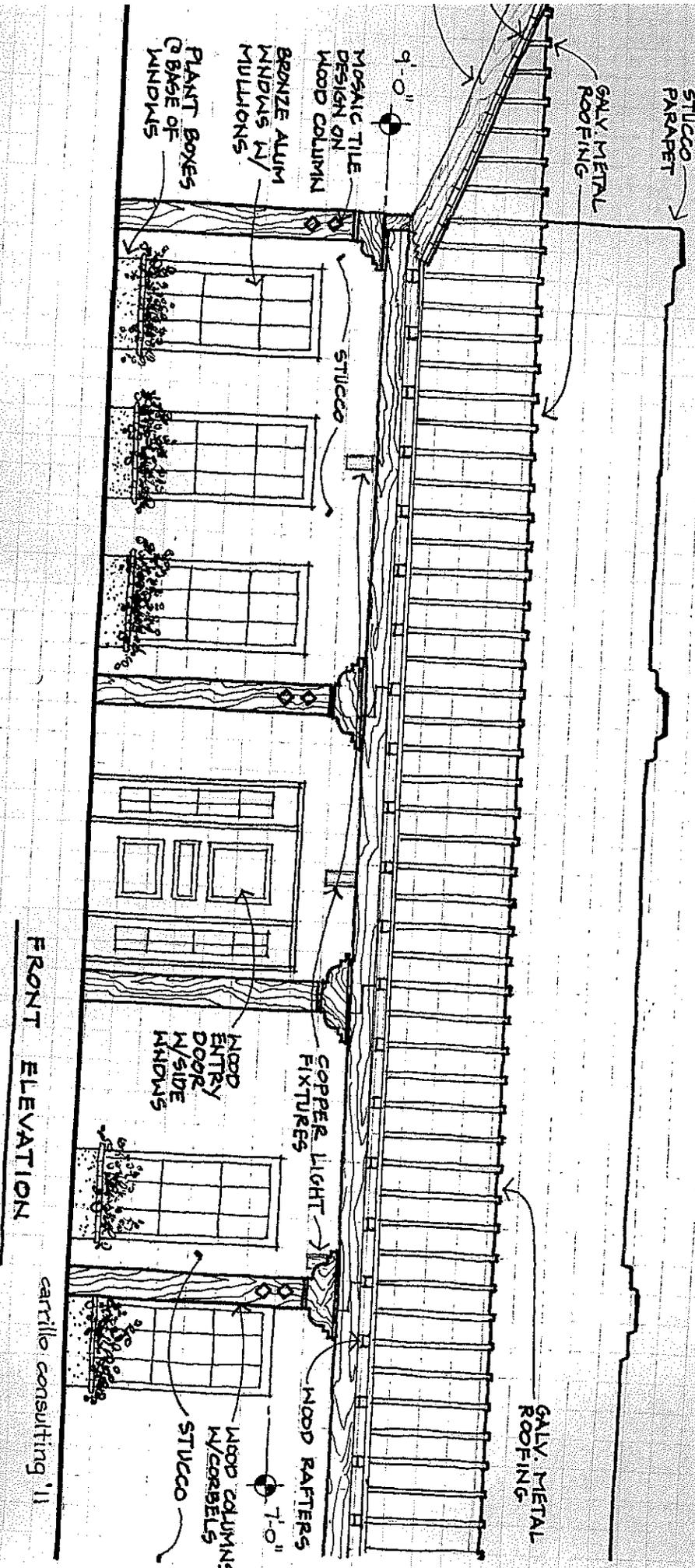
(575) 649-8222
Alternate Telephone Number

Location and description of Sign:
(include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.)

For Office Use Only

Administrative Approval: _____
PZHAC Approval: _____
BOT Approval: _____

Permit Fee: _____
Date of Payment: _____
CASE NUMBER: _____



STUCCO PARAPET

GALV. METAL ROOFING

9'-0"

MOSAIC TILE DESIGN ON WOOD COLUMN

BRONZE ALUM WINDOWS W/ MULLIONS

PLANT BOXES @ BASE OF WINDOWS

STUCCO

FRONT ELEVATION

WOOD ENTRY DOOR W/SIDE WINDOWS

COPPER LIGHT FIXTURES

WOOD RAFTERS

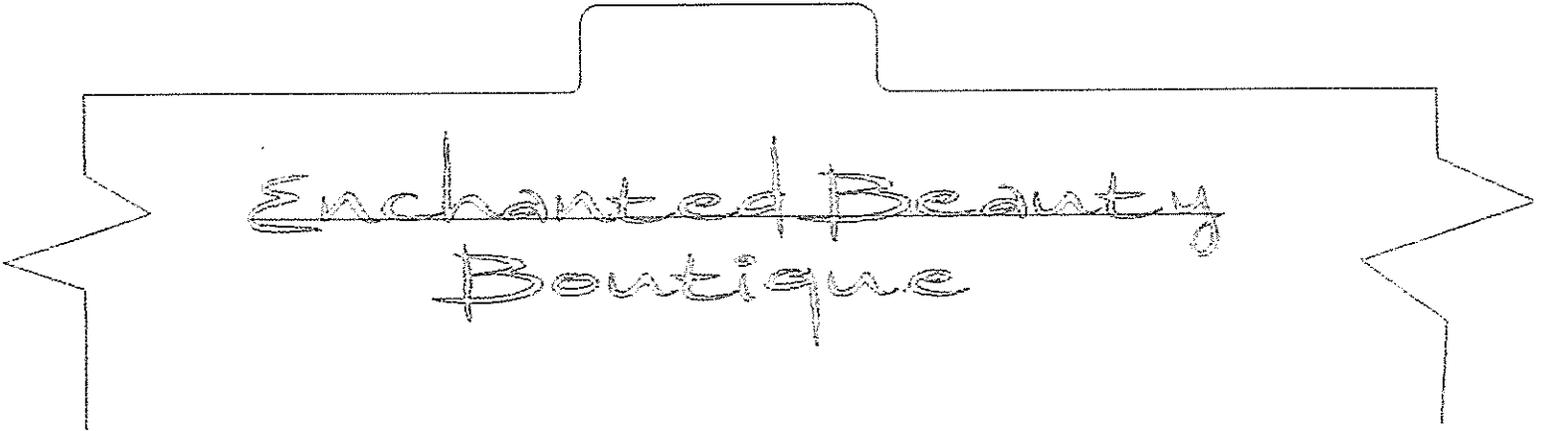
WOOD COLUMNS W/CORBELS

STUCCO

7'-0"

GALV. METAL ROOFING

carlisle consulting '11



Enchanted Beauty
Boutique



TO: BOT
 FROM: Gina Gentile
 DATE: February 27, 2012
 SUBJECT: Case 012018

Case 012018

APPLICANT.....David Fryer
REQUEST.....Sign Permit for 2 wall signs.
LOCATION.....2411 Calle de San Albino
Zoning.....HC

BACKGROUND

The applicant is asking for 2 signs that will be 15 square feet in area, each, located on two sides of the building. The PZHAC recommended approval.

FINDINGS

1. This is a request for a sign permit for 2 wall signs.
2. Adjacent land use and zoning include: HC zoning.
3. The proposed structures meets zoning regulations.

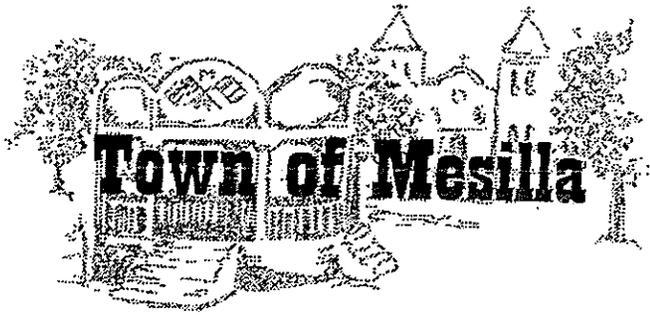
PZHAC OPTIONS

- 1) Approve the application.
- 2) Deny the application.
- 3) Approve the application with conditions.

NOTE: Decisions must be based on "findings". The findings presented in this document can be used to support **APPROVAL** decisions only. Other findings may be based on the Comprehensive Plan, Zoning Code, or other City plans and policies. Findings may also be based on information presented at public hearings, information obtained through site inspections, etc.

ATTACHMENTS

1. Application



PO Box 10
Mesilla, NM 88046
(505) 524-3262
Fax (505) 541-6327

Sign Permit

Application Date: 2-14-12

THE RUSTIC OLIVE
Name of Business

DAVID FRYER
Name of Applicant

2411 CALLE DE ALBINO
Address of Business

1525 FAIRWAY VILLAGE
Address of Applicant

MESILLA NM 88046
City State Zip

LAS CAUCES NM 88007
City State Zip

Telephone Number 575-225-3100

Alternate Telephone Number 480-200-1869

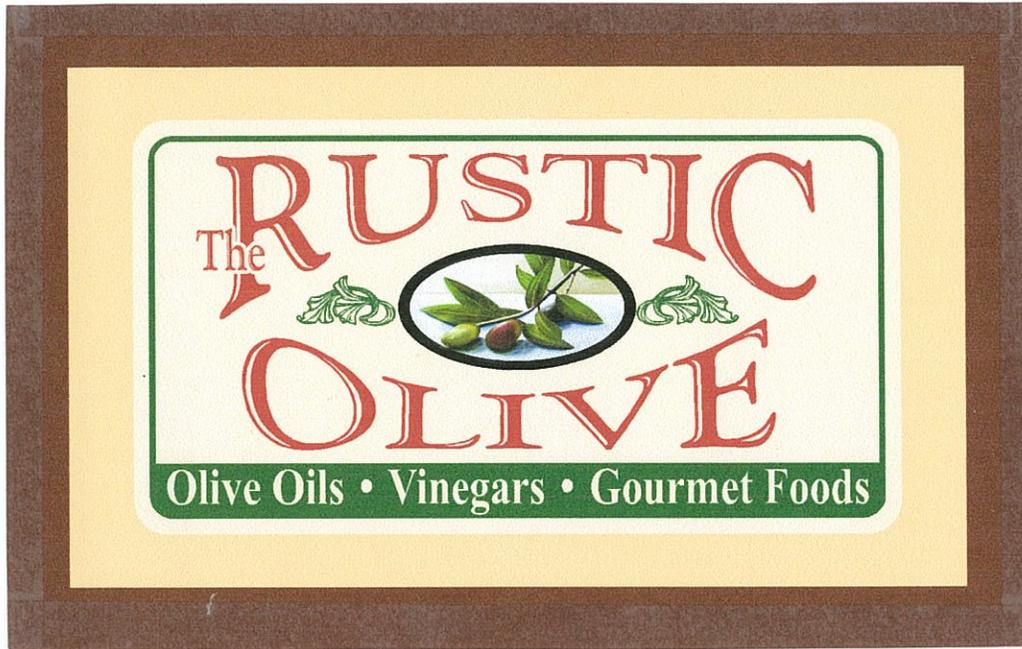
Location and description of Sign:

(include dimensions, lettering, shape, material, texture, colors, and/or finish to be used. Attach a drawing of the location of the sign, including any other advertising structures on the building or lot.)

FOR OFFICE USE ONLY

Administrative Approval: _____
PZHAC Approval: _____
BOT Approval: _____

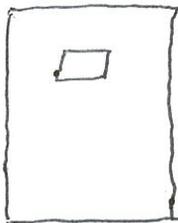
Permit Fee: _____
Date of Payment: _____
CASE NUMBER: 012 018



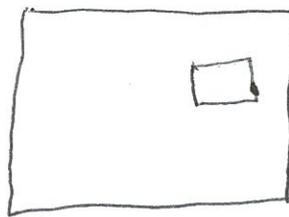
TWO IDENTICAL SIGNS WITH DIFFERENT DIMENSIONS.

1st. SIGN TO BE ON FRONT OF BUILDING. 48" x 32"

2nd SIGN TO BE ON NORTH SIDE OF BUILDING. 5' x 3'



FRONT



SIDE