Town of Mesilla
Business Registration Application
MESILLA MERCADO VENDORS

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2231 Avenida de Mesilla P.O. Box 10
Mesilla, NM 88046
Phone: (575) 524-3262 Fax: (575) 541-6327

PLEASE TYPE OR PRINT

Business Registration Application is: ☐New ☐Renewal

Name of Business

Name of Applicant

MAILING Address

City **State** **Zip**

PHYSICAL Address of Business

Business Phone **Alternate Phone**

E-mail Address

Please include a valid E-mail address, which will be used for information and updates about special events, street closures, and other important town information. If you would like your business included on the Town's tourism website, please visit www.mesillanm.gov and fill out the Business Information Update Request Form, or contact the special events coordinator at mesillaevents@comcast.net

Type of Business - Please describe the product(s) and/or service(s)

Current NM CRS Tax ID

Emergency Contact Information

Responsible party to be called in case of emergency. Enter information in order of requested contact.

Contact 1 **Phone**

Address

Contact 2 **Phone**

Address

Contact 3 **Phone**

Address

PLEASE FILL OUT OTHER SIDE

MESILLA MERCADO INFORMATION REQUEST

Vehicle Information: Please provide information about the vehicle that you will be using to transport goods to and from the Mercado. Please fill in information or provide a copy of vehicle registration.

Year ☐☐☐☐ **Make** _____ **Model** _____

License Plate Number _____

Product Information: Please list names of each product you will be selling.

Product Information: Please describe your method of making each product listed above.

Trash Collection: Please describe how you will dispose of any trash that collects at your booth.

Applicant hereby states under oath that all statements and representations made in this application are true and valid.

Signature of Applicant _____ **Date** _____

NOTE: The business registration renewal fee is due in the Town Clerk's office on or before March 15 of each year. New businesses must submit payment prior to engaging in business. The business registration fee cannot be prorated. Signatures of applicants will be required when picking up license.

OFFICE USE ONLY

Receipt Number _____ **Approval Date** _____

Date of Payment _____

Orientation Date _____ **Given By** _____

☐ **Vendor has signed off on Mercado Rules & Regulations**