



**PZHAC WORK SESSION
SEPTEMBER 8, 2015**

THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD A WORK SESSION ON TUESDAY, SEPTEMBER 8, 2015 AT 5:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA TO DISCUSS THE FOLLOWING:

1. Submitted by Scott Bannister, a request to discuss the concept of using an approximately 52 acre parcel at 1113 S Hwy 292 owned by the Bombach Limited Partnership as a baseball and sports complex. Zoned: Rural Farm (RF). **(15 min.)**
2. Submitted by Donna Siedow, a request to discuss her proposal for signs for Mesilla Mercantile, a business to be located at 1937 Calle de Parian. (A request for a business registration and permits for the signs will be voted on in the Regular Meeting.) Zoned: Historic Commercial (HC). **(15 min.)**
3. Submitted by Roxanna Gates for the “Roundtable Children’s Academy Daycare and Preschool”, a request by the PZHAC to discuss items concerning Case S15-001 that were brought up during the last PZHAC meeting on August 17, 2015. **(15 min.)**
4. Discussion of the request submitted by Jack and Lisa Kirby for a Summary Subdivision to remove a lot line between two lots located on this street in order to create one buildable lot. **(Case 012417)** Zoned: Historical Residential (HR). **(5 min)**

**PZHAC MEETING
SEPTEMBER 8, 2015**

THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD ITS REGULARLY SCHEDULED MEETING TUESDAY, SEPTEMBER 8, 2015 AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL AND DETERMINATION OF A QUORUM**
3. **CHANGES TO THE AGENDA**
4. ***ACCEPTANCE OF THE CONSENT AGENDA**

Note: Items on the agenda indicated by an asterisk () are on the consent agenda and will be voted on with one motion unless a Commissioner requests that a specific item be removed.*

***PZHAC MINUTES:**

Regular Meeting Minutes of August 17, 2015

***ADMINISTRATIVE (CONSENT) APPROVALS:**

Building Permit Requests:

- a. **Case 012396** – 2501 Calle del Norte, by Neri Fietze; a request for a building permit to repaint the poles and replace and paint a fascia board on a porch on a dwelling at this address. Zoned: Historic Residential (HR).
- b. **Case 012398** – 2109 Calle de Parian, by Arthur Fountain for Robert Fountain; a request for a building permit to repaint a wall on the east side of the store (Nambe's) located on the Plaza at this address. Zoned: Historical Commercial (HC).
- c. **Case 012401** – 2209 Calle de Parian, by Felix Armijo, a request for a building permit to allow a wooden window frame to be replaced and repainted at a restaurant (Emelia's) at this address. Zoned: Historic Commercial (HC).
- d. **Case 012411** – 3331 Gandy Lane, a request by Solar City for Justin Sevey; a request for a building permit to allow photovoltaic solar panels to be installed on a dwelling at this address. Zoned: Single Family (R-1).
- e. **Case 012412** – 209 Capri Arc, by Stryker Urethane Foam Roofing for David and Darlene Kegel, a request for a building permit to allow a foam overlay to be placed on a roof of a dwelling at the address. Zoned: Single Family (R-1).
- f. **Case 012413** – 2549 Calle de San Albino, by Teresa F. Sanchez; a request for a building permit to allow the repair of a portion of a block wall that had been knocked down at the rear property line of this address. Zoned: Historical Residential (HR).
- g. **Case 012414** - 2921 Calle de Guadalupe, a request by Solar City for Hallie and Virgil Lee Shelton; a request for a building permit to allow photovoltaic solar panels to be installed on a dwelling at this address. Zoned: Historical Residential (HR)
- h. **Case 012415** –1910 Calle de Parian, by Aaron Garcia for Lillian Grijalva of the Old Tortilla Factory; a request for a building permit to patch multiple leaks in the roof of the structure at this address by reroofing the structure. There will be no changes to the appearance or style of the structure. Zoned: Historic Commercial (HC)
- i. **Case 012418** – 207 Capri Arc, by Sunspot Solar Energy LLC for Albert and Dawn Stephens; a request for a building permit to allow photovoltaic solar panels to be installed on a dwelling at this address. Zoned: Single Family (R-1).
- j. **Case 012483** – 2380 Calle Principal, by Sunvista Construction, Inc. for Eric and Teresa Sanchez; a request for a building permit to allow the repair repainting of the plaster on a portion of a commercial structure at this address. Zoned: Historical Commercial (HC).

5. PZHAC NEW BUSINESS:

Special Use Permit:

- k. **S15-001** – Submitted by Roxanna Gates for the “Roundtable Children’s Academy Daycare and Preschool”, a request for a Special Use Permit to allow a day care center and preschool to operate at a former restaurant at 1750 Calle de Mercado. **The SUP includes a request for approval of a Business Permit and a Sign Permit (Case 012407) for the proposed use. Zoned: General Commercial (C).** (This case is being continued from the August 17, 2015 PZHAC meeting.)

Building Permit Requests:

- 1. Case 012423– 2410 Calle de San Albino, submitted by McBe Partners, LTD for La Posta Restaurant; a request for a building permit to allow an alcove between two existing joined structures owner by the applicant to be enclosed to form a 500 sq. ft. storage addition to the La Posta Restaurant. Zoned: Historical Commercial (HC).

Summary Subdivision Request:

- m. Case 012417– Calle Tercera , submitted by Jack and Lisa Kirby; a request for a Summary Subdivision to remove a lot line between two lots located on this street in order to create one buildable lot. Zoned: Historical Residential (HR).

Business Registration/License Requests:

- n. Submitted by Donna Siedow for Mesilla Mercantile; a request for a business registration and license to operate a gift shop at a commercial structure at 1937 Calle de Parian. Zoned: Historic Commercial (HC).
- o. Submitted by Francisca Hakes for Walking Tours of Mesilla; a request for a business license and registration to operate a home occupation at 2935 Estrada Lane that will provide guided tours around Mesilla.
- p. Submitted by Timothy Nelson for Raxia, Inc; a request for a business registration and license for a video production service to be operated as a home occupation out of a dwelling located at 284 Boldt Street.
- q. Submitted by Laura Romanelli for Cheeky Chaps; a request for a business license to operate a barber shop in a commercial structure at 2521 Avenida de Mesilla #E.

Sign Permit Request:

- r. Case 012422 - Submitted by Donna Siedow for Mesilla Mercantile; a request for a permit to allow signs to be placed on a gift shop to be operated at 1937 Calle de Parian. Zoned: Historic Commercial (HC).

6. PUBLIC COMMENTS

7. PZHAC/STAFF COMMENTS

8. ADJOURNMENT OF THE REGULAR PZHAC MEETING

NOTICE

If you need an accommodation for a disability to enable you to fully participate in the hearing or meeting, please contact us at 524-3262 at least 48 hours prior to the meeting.

Posted on 9/4/15 at the following locations: Town Clerk's Office 2231 Avenida de Mesilla, Public Safety Building 2670 Calle de Parian, Mesilla Community Center 2251 Calle de Santiago, Shorty's Food Mart 2290 Avenida de Mesilla, Ristramn Chile Co., 2531 Avenida de Mesilla and the U.S. Post Office 2253 Calle de Parian.