



**PZHAC MEETING
MINUTES
AUGUST 3, 2015**

THE PLANNING, ZONING AND HISTORICAL APPROPRIATENESS COMMISSION (PZHAC) WILL HOLD ITS REGULARLY SCHEDULED MEETING MONDAY, AUGUST 3, 2015 AT 6:00 P.M. IN THE BOARD ROOM OF THE MESILLA TOWN HALL, 2231 AVENIDA DE MESILLA *(The meeting was convened at 6:00 pm.)*

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL AND DETERMINATION OF A QUORUM

Commissioner McLeod was absent. All other Commissioners were present. A quorum was present.

3. CHANGES TO THE AGENDA

There were no changes to the agenda. A motion was made by Commissioner Prieto to accept the agenda, seconded by Commissioner Lucero, and accepted by acclimation.

4. *ACCEPTANCE OF THE CONSENT AGENDA

Note: Items on the agenda indicated by an asterisk () are on the consent agenda and will be voted on with one motion unless a Commissioner requests that a specific item be removed.*

A motion to accept the Consent Agenda was made by Commissioner Lucero, seconded by Commissioner Prieto, and approved by acclimation.

***PZHAC MINUTES:**

Regular Meeting Minutes of July 20, 2015

Approved as part of the consent agenda.

***ADMINISTRATIVE (CONSENT) APPROVALS:**

Building Permit Requests:

- a. **Case 012395** – 2909 La Mesilla Circle, submitted by Cindy and Tim Altamirano; a request for a building permit to repaint two exterior doors on a dwelling at this address. Zoned Single Family (R-1).
Approved as part of the consent agenda.
- b. **Case 012396** – 3010 Mesilla Verde Terrace, submitted by Dolphin Pools, LLC for Edmund and Jaqueline Beachum; a request for a permit to construct a built-in pool behind an existing dwelling at this address. Zoned Residential Agricultural (RA).
Approved as part of the consent agenda.
- c. **Case 012397** – 2171 Calle de Guadalupe, submitted by Positive Energy Solar for Kenneth Dickson; a request for a permit to allow a photovoltaic array to be constructed on a roof of an existing dwelling at this address. Zoned: Historic Residential (HR).
Approved as part of the consent agenda.
- d. **Case 012398** – 2109 Calle de Parian, submitted by Arte Fountain for Robert Fountain; a request for a permit to repair and repaint stucco on the south wall of a business (Nambe LLC) located at this location. Zoned: Historical Commercial (HC).
Approved as part of the consent agenda.

5. PZHAC NEW BUSINESS:

Building Permit Review:

- e. **Case 012394** - Submitted by Lori Gorton; a diagram for final approval of a proposed gate across the front of a driveway of a dwelling located at 2030 Calle del Norte. Zoned: Historic Residential (HR).

A brief presentation was given by staff. The PZHAC determined that the proposed gate was consistent with the Codes for the area. The only issue brought up was the potential for the gate to sag at the end over time. Commissioner Apodaca made a motion to approve the building permit with the condition that the gate be kept from sagging, seconded by Commissioner Prieto, and approved by acclaim.

Building Permit Requests:

- f. **Case 012399** – Submitted by Heriberto Lopez; a request for a building permit to allow a wooden fence to be constructed at 2001 Calle del Norte (Southwest corner of Calle Del Norte and Calle de Guadalupe. along a property line with another neighbor to the south. Zoned: Historic Commercial (HC).
A brief presentation was given by staff. There were no issues. Commissioner Prieto made a motion to approve the building permit, seconded by Commissioner Apodaca, and approved by acclaim.

- g. **Case 012400** – Submitted by Meg Sanchez-Lammers, a request for a building permit to allow wooden panels to be installed on an existing fence along Calle de Arroyo on a property at Calle de Arroyo fence to be constructed at 2001 Calle del Norte (Southwest corner of Calle Del Norte and Calle de Guadalupe. along a property line with another neighbor to the south. Zoned: Historic Commercial (HC).
A brief presentation was given by staff. There was some discussion about the spacing of the wooden slats. The PZHAC determined that a small amount of spacing actually created a more attractive look to the fence. Commissioner Prieto made a motion to approve the building permit with the condition that the slats be spaced no more than two inches apart, seconded by Commissioner Apodaca, and approved by acclaim.

Sign Permit Requests:

- h. **Case 012401** – 2355 Calle de Guadalupe, submitted by Gerry Harrell for Double Eagle Restaurant, a request for a sign permit to replace an existing sign with a new sign for Pepper's Café and Bar, a part of the original restaurant. Zoned: Historical Commercial (HC).
A brief presentation was given by staff. There were no issues. Commissioner Prieto made a motion to approve the sign with the condition that the portion of the sign advertising "Margaritas" be no larger than allowed by the sign code for such signs, seconded by Commissioner Lucero, and approved by acclaim.

Special Use Permit

- i. **Set a date for a Special Use Permit Public Hearing and Meeting**
The PZHAC voted unanimously to set a date of August 17, 2015 for the Special Use Permit.

Code Amendments:

Amendment for Temporary and Itinerant Vendors

- a. The date for a joint work session between the Messila Board of Trustees and the PZHAC will be discussed and finalized.
Staff informed the PZHAC that a Special Work Session would be held at 5:30 (just before the regularly scheduled BOT meeting) on August 10, 2015.

- b. An extension of the Town Moratorium on Food Trucks will be discussed and voted on.
It was determined by Staff and the PZHAC that a vote on an extension, if necessary, would take place after the Special Work Session.

6. PUBLIC COMMENTS

None

7. PZHAC/STAFF COMMENT

None

8. ADJOURNMENT

The meeting was adjourned at 6:30 pm.

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7/20/2015

PZHAC
ADMINISTRATIVE (CONSENT)
APPROVALS

8/3/2015

PZHAC NEW BUSINESS

8/3/2015