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**BOARD OF TRUSTEES  
TOWN OF MESILLA  
BOARD MEETING  
MONDAY, APRIL 11, 2016  
6:00 P.M.**

**TRUSTEES:** Nora L. Barraza, Mayor  
Stephanie Johnson-Burick, Mayor Pro Tem  
Carlos Arzabal, Trustee  
Jesus Caro, Trustee  
Linda L. Flores, Trustee

**STAFF:** Kevin Hoban, Fire Chief  
Debbie Lujan, Public Works Director  
Chris Mangusing, Marshal  
Irene Parra, Special Events Coordinator  
Gloria Maya, Recorder

**PUBLIC:**

**1. PLEDGE OF ALLEGIANCE**

Mayor Barraza led the Pledge of Allegiance.

**2. ROLL CALL & DETERMINATION OF A QUORUM**

**Roll Call.**

**Present:** Mayor Barraza, Mayor Pro Tem Johnson-Burick, Trustee Arzabal, Trustee Caro, Trustee Flores.

**3. CHANGES/APPROVAL OF THE AGENDA**

**Motion:** To approve agenda, **Moved by** Mayor Pro Tem Johnson-Burick, **Seconded by** Trustee Arzabal.

**Roll Call Vote:** Motion passed (**summary:** Yes = 4).

1 Mayor Pro Tem Johnson-Burick Yes

2 Trustee Arzabal Yes

3 Trustee Caro Yes

4 Trustee Flores Yes

5

6 **4. PRESENTATIONS:**

7 a. A presentation on the Dona Ana County Election Advisory Council Strategic Plan. – **Scott**  
8 **Krahling, Chief Deputy County Clerk and Ms. Dolores Connor.**

9 Ms. Conner gave a presentation on the purpose and goals of the Dona Ana County Election Advisory  
10 Council Strategic Plan.

11

12 Mayor Barraza agreed we need to be created in getting people out to vote. Students are up to date on  
13 what is going on and are anxious to vote and educating everyone on the voting process.

14

15 Ms. Conner stated it is also important for the poll workers to be educated. Our members are anxious to  
16 get the news out. Early voting will begin May 10<sup>th</sup>.

17

18 Mayor Barraza stated flyers will be placed at our utility office for the residents. She feels their objective  
19 is wonderful; would love to see numbers increase.

20

21 Ms. Conner stated meetings are held every 3<sup>rd</sup> Tuesday of every month at the county building at 4:00 p.m.  
22 and last one hour.

23

24 Trustee Flores asked if the council could set up a booth at the Cinco de Mayo Fiesta.

25

26 Mayor Barraza asked Ms. Conner to leave contact information with Ms. Parra so that she could send her a  
27 list of the town events. The council can set a booth if they would like to.

28

29 Trustee Flores recommended going to the high schools media departments to create a commercial in order  
30 to get the word out.

31

32 Mr. Scott stated we have to be creative in how we speak to the youth; engaging our students. He has  
33 spoken to the Las Cruces Public Schools and the curriculum development staff to incorporate this. Our  
34 goal is to have a stronger voting culture in Dona Ana County for all elections. We are looking at the  
35 future.

36

1 Mayor Barraza stated Ms. Conner is a go getter and will make things happen.

2

3 Trustee Caro stated they also need to look at the outer towns in getting them involved. He suggested  
4 going to the elementary and middle schools since they will be our future voters.

5

6 Ms. Conner responded we are aware of how important it is to train youth. This has to become cultural.

7

8 Mr. Scott responded we are trying to be creative, for example we have spoken to a local author to develop  
9 a coloring book to help educate our students. The clerk's office has resources to invest in these types of  
10 promotions and look at the council to develop ways to improve.

11

12 Mayor Pro Tem Johnson-Burick stated she appreciates the committee's hard work.

13

14 **5. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.

15 **No public input**

16

17 **6. \*APPROVAL OF CONSENT AGENDA – The Board will be asked to approve by one**  
18 **motion the following items of recurring or routine business. The Consent Agenda is marked**  
19 **with an asterisk \*:**

20

21 **Motion:** To approve consent agenda, **Moved by** Trustee Arzabal, **Seconded by** Trustee Flores.

22

23 Mayor Pro Tem Johnson-Burick reviewed her changes to the minutes of the March 28, 2016 meeting.

24

25 **Roll Call Vote:** Motion passed (**summary:** Yes = 4).

26 Mayor Pro Tem Johnson-Burick Yes

27 Trustee Arzabal Yes

28 Trustee Caro Yes

29 Trustee Flores Yes

30

31 **a. \*BOT MINUTES** – Regular Meeting minutes of March 28, 2016. *Approved by consent*  
32 *agenda*

33 **b. \*PZHAC Case 012526** - 2309-B Calle de San Albino, submitted by Teresa Lopez for Ariya  
34 de Mesilla; a request for a business license to allow a salon for hair care and massages to  
35 operate at this address. Zoned: Historical Commercial (HC). *Approved by consent agenda*

36

1       **7. NEW BUSINESS:**

- 2           **a.** First reading and Public Hearing for Ordinance 2016-01: An ordinance amending and  
3           enacting sections of Title 15, ‘Buildings and Construction’ of chapter 15.05 ‘Flood Damage  
4           Prevention’ of the municipal code of the Town of Mesilla– **Debbie Lujan, Public Works**  
5           **Director.**

6 Ms. Lujan reviewed the first reading of Ordinance 2016-01: An ordinance amending the enacting sections  
7 of Title 15, “Buildings and Construction” of chapter 15.05 “Flood Damage Prevention” of the municipal  
8 code of the Town of Mesilla.

9  
10 Mayor Barraza stated this is the proposed, revised ordinance; Chapter 15.05.

11  
12 Ms. Lujan responded all entities are going through this and must be adopted by the end of May.

13  
14 Trustee Flores stated page 29 reads July 6, 2016; asked is that because of the engineering report is  
15 expected to come out.

16  
17 Ms. Lujan responded it must be adopted by July 6, 2016. The Flood Commission should be here for the  
18 second reading.

19  
20 Trustee Flores asked if on page 30 it should read and/or Public Works Director-Fire Chief.

21  
22 Mayor Barraza responded it will be either one or the other.

23  
24 **Motion:** To enter Closed Regular meeting and open Public Hearing for Ordinance 2016-01: An ordinance  
25 amending and enacting sections of Title 15, ‘Buildings and Construction’ of chapter 15.05 ‘Flood  
26 Damage Prevention’ of the municipal code of the Town of Mesilla, **Moved by** Trustee Arzabal,  
27 **Seconded by** Mayor Pro Tem Johnson-Burick.

28  
29 **Roll Call Vote:** Motion passed (**summary:** Yes = 4).

30 Mayor Pro Tem Johnson-Burick Yes

31 Trustee Arzabal Yes

32 Trustee Caro Yes

33 Trustee Flores Yes

34  
35 Opened Public Hearing at 6:30 p.m.

1 No comments

2

3 Closed Public Hearing at 6:31 p.m.

4

5 **Motion:** To enter Regular meeting, **Moved by** Mayor Pro Tem Johnson-Burick, **Seconded by** Trustee  
6 Arzabal.

7

8 **Roll Call Vote:** Motion passed (**summary:** Yes = 4).

9 Mayor Pro Tem Johnson-Burick Yes

10 Trustee Arzabal Yes

11 Trustee Caro Yes

12 Trustee Flores Yes

13

14 Enter Regular meeting at 6:32 p.m.

15

16 b. Closed session pursuant to 10-15-1 (H) (2) for the purpose of discussing limited personnel  
17 matters of the Marshal's Department and Public Works Department. – **Nora L. Barraza,**  
18 **Mayor.**

19

20 **Motion:** To enter Closed Session pursuant to 10-15-1 (H) (2) for the purpose of discussing limited  
21 personnel matters of the Marshal's Department and Public Works Department, **Moved by** Trustee  
22 Arzabal, **Seconded by** Mayor Pro Tem Johnson-Burick.

23

24 **Roll Call Vote:** Motion passed (**summary:** Yes = 4).

25 Mayor Pro Tem Johnson-Burick Yes

26 Trustee Arzabal Yes

27 Trustee Caro Yes

28 Trustee Flores Yes

29

30 Entered Closed Session at 6:33 p.m.

31

32 **Motion:** To confirm that during closed session there was limited discussion pursuant to 10-15-1 (H) (2)  
33 personnel matters of the Marshal's Department and Public Works Department as specified in the motion  
34 for closure, **Moved by** Trustee Arzabal, **Seconded by** Trustee Flores.

35

36 **Roll Call Vote:** Motion passed (**summary:** Yes = 4).

1 Mayor Pro Tem Johnson-Burick Yes

2 Trustee Arzabal Yes

3 Trustee Caro Yes

4 Trustee Flores Yes

5

6 **Motion:** To enter Open Session, **Moved by** Mayor Pro Tem Johnson-Burick, **Seconded by** Trustee  
7 Flores.

8

9 **Roll Call Vote:** Motion passed (**summary:** Yes = 4).

10 Mayor Pro Tem Johnson-Burick Yes

11 Trustee Arzabal Yes

12 Trustee Caro Yes

13 Trustee Flores Yes

14

15 Enter Regular Meeting at 7:12 p.m.

16

17 **8. \*STAFF REPORTS**

18 Community Programs

19 Finance Department

20 Fire Department

21 Marshal's Department

22 Public Works Department

23

24

25 **9. BOARD OF TRUSTEE COMMENTS**

26 Mayor Pro Tem Johnson-Burick thanked Ms. Lujan for research the water issue. She feels the Pecan  
27 Festival is a good idea. She asked for a brief overview of the Food Truck Fiesta.

28

29 Ms. Parra gave a review of the Food Truck Fiesta; 10-12 food trucks and entertainment on the plaza.

30

31 Mayor Pro Tem Johnson-Burick stated she read the press release on Mesilla getting funding for the water  
32 loop; great news.

33

34 Trustee Arzabal stated Rep. McCamley indicated he would like to attend the Grand Opening of the Public  
35 Safety Building.

36

1 Trustee Caro thanked Public Works Department for taking care of the plaza; it is beginning to look better  
2 as well as for the parks. He stated there is a big pothole in front of the Post Office.

3  
4 Trustee Flores recommends using email and phone when trying to contact Rep. McCamley. Mayor  
5 Barraza and her meet with the MPO. The plan was for a loop from University to La Llorona. She was  
6 pleased with that plan since she has been concerned with the pedestrian traffic. During one of the  
7 meetings there was a recommendation to move the loop to Union. She very disappointed with that  
8 recommendation as there is already a path to Mesilla Park Elementary. She spoke to the lady and told her  
9 it is a set back. The lady told her she had seen actually accidents involving children where ambulances  
10 needed to be called. There was nothing on the MPO reports. She hopes that people would still like for it  
11 to be on University especially since it is a safety issue; we need to provide a safe way for them to travel.  
12 She is glad that Ms. Lujan has spoken to Mr. Garcia regarding the water issue. She congratulated the Fire  
13 Department on the arson dog it is a great asset to the town.

14  
15 Mayor Barraza stated we reiterated our discussion regarding the trail path with DOT. She is very excited  
16 about the University project and can hardly wait to see the funding coming forward. We need to continue  
17 to advocate and support the project.

18  
19 Ms. Lujan stated the first phase of the study has been completed through MPO money. DOT is  
20 requesting for phase B and C; once completed we will move forward for construction funding. All the  
21 stakeholders are on board with this.

22  
23 Mayor Barraza stated EBID is also on board and supports the project. Her only concern is that the Town  
24 of Mesilla will have to continue the upkeep of the path.

25  
26 Ms. Lujan responded that DOT has mentioned they will look for funding for the entire project.

27  
28 Mayor Barraza stated University Avenue does include those paths; her concern will be from Avenida de  
29 Mesilla to the lateral. A legislator did appropriate \$75K for the University Avenue project unfortunately  
30 it is one of the projects that Governor Martinez vetoed. She does feel we do have support of our  
31 legislators which we will have to continue to reach out to for the match. She wants everyone to keep it  
32 moving forward. A check has been signed for the water loop project. We are moving forward faster and  
33 see the project completed by the end of November or December. The Town of Mesilla is doing great  
34 things. We are waiting for the punch list to be completed for the Public Safety Building. Once we get the  
35 Certificate of Occupancy from the state the departments will begin to moving into the building. She sees  
36 that being done within the next two weeks. There will be a Ribbon Cutting Ceremony where we will

1 invite all our legislators. Ms. Derrickson-Moore did a great job on an article which complimented the  
2 town. Public Works is working diligently on the parks and pot holes. People are looking forward to the  
3 Pecan Festival as there has never been one held in this area. The Salopeks are working diligently with  
4 Ms. Parra in organizing the festival. She passed out a copy of a resolution which addresses placing  
5 matters on the agenda. The trustee's mailboxes will be moved to the front office for security reason.

6  
7 **10. ADJOURNMENT**

8 **The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. (Summary: Yes-4)**

9  
10 **MEETING ADJOURNED AT 7:35 P.M.**

11  
12  
13 **APPROVED THIS 25th DAY OF APRIL, 2016.**

14  
15 \_\_\_\_\_  
16 Nora L. Barraza

17 Mayor  
18

19  
20 **ATTEST:**

21  
22  
23 \_\_\_\_\_  
24 Cynthia Stoechner-Hernandez

25 Town Clerk/Treasurer  
26  
27  
28