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**BOARD OF TRUSTEES
TOWN OF MESILLA
BOARD MEETING
MONDAY, FEBRUARY 8, 2016
6:00 P.M.**

TRUSTEES: Nora L. Barraza, Mayor
Linda L. Flores, Mayor Pro Tem
Carlos Arzabal, Trustee
Sam Bernal, Trustee
Stephanie Johnson-Burick, Trustee

STAFF: Cynthia Stoechner-Hernandez, Town Clerk/Treasurer
Kevin Hoban, Fire Chief
Debbie Lujan, Public Works Director
Chris Mangusing, Marshal
Gloria Maya, Recorder

PUBLIC:

1. PLEDGE OF ALLEGIANCE

Mayor Barraza led the Pledge of Allegiance.

2. ROLL CALL & DETERMINATION OF A QUORUM

Roll Call.

Present: Mayor Barraza, Mayor Pro Tem Flores, Trustee Bernal, Trustee Arzabal, Trustee Johnson-Burick.

3. CHANGES/APPROVAL OF THE AGENDA

Motion: To approve agenda, **Moved by** Trustee Arzabal, **Seconded by** Trustee Johnson-Burick.

Roll Call Vote: Motion passed (summary: Yes = 4).

Mayor Pro Tem Flores Yes

Trustee Arzabal Yes

1 Trustee Bernal Yes
2 Trustee Johnson-Burick Yes

3

4 **4. PUBLIC INPUT** – The public is invited to address the Board for up to 3 minutes.

5 No Public Input

6

7 **5. *APPROVAL OF CONSENT AGENDA** – The Board will be asked to approve by one motion
8 the following items of recurring or routine business. The Consent Agenda is marked with
9 an asterisk *:

10 Trustee Arzabal requested placing New Business items b & c on the consent agenda.

11

12 **Motion:** To approve consent agenda as amended, **Moved by** Trustee Arzabal, **Seconded by** Trustee
13 Bernal.

14

15 Trustee Johnson-Burick asked for point of clarification on Case 012489, she believes it is a typo error on
16 the Board Action Form at the second bullet.

17

18 Mayor Barraza clarified it was a typo error and will be eliminated from the Board Action Form.

19

20 **Roll Call Vote: Motion passed (summary: Yes = 4).**

21 Mayor Pro Tem Flores Yes

22 Trustee Arzabal Yes

23 Trustee Bernal Yes

24 Trustee Johnson-Burick Yes

25

26 Mayor Barraza introduced Mr. Maese, our inspection official. His starting date will be March 1st.

27

28 Mayor Pro Tem Flores asked what space we will be providing for Mr. Maese.

29

30 Mayor Barraza responded we will be doing some reorganization so that Mr. Shannon and Mr. Maese can
31 share office space. SCOGG will be moving to the Community Center. She thanked Janet for
32 accommodating the fire department substation at Mesilla Valley Bosque.

33

34 a. ***BOT MINUTES** – Regular Meeting minutes of January 25, 2016. **Approved by consent**
35 **agenda**

36 b. ***PZHAC Case 012489** - 2532 Calle del Norte, submitted by Les Williamson; a request for a
37 permit to allow the installation of a 12' x 26' carport type shade structure at this address for
38 livestock. Zoned: Historic Residential (HR). **Approved by consent agenda**

1 c. ***PZHAC Case 012472 with Conditions** - 1891 Avenida de Mesilla, submitted by Cali
2 Szczawinski for Meson de Mesilla, a request for a permit to change the signs that are
3 currently on the front of the hotel. Zoned: General Commercial (C). **Approved by consent**
4 **agenda**

5 d. ***PZHAC Case 012494** - 1740 Calle de Mercado, submitted by Superior Sign and Lighting for
6 Edward Jones; a request for two signs to be located on a commercial building at this address.
7 Zoned: General Commercial (C). **Approved by consent agenda**

8
9 **6. NEW BUSINESS:**

10 ****A public hearing must be held prior to action on the following item****

11 a. For approval: PZHAC Case Z16-001 – A request for zone change from Historic Commercial
12 (HC) to Commercial (C) for 1891 Avenida de Mesilla, Meson de Mesilla, submitted by Cali
13 Szczawinski. – **Larry Shannon, Community Development Coordinator.**

14 **Motion:** To close regular meeting, **Moved by** Trustee Arzabal, **Seconded by** Mayor Pro Tem Flores.

15
16 **Roll Call Vote: Motion passed (summary: Yes = 4).**

17 Mayor Pro Tem Flores Yes

18 Trustee Arzabal Yes

19 Trustee Bernal Yes

20 Trustee Johnson-Burick Yes

21
22 **Motion:** To open public hearing, **Moved by** Trustee Arzabal, **Seconded by** Trustee Bernal.

23
24 **Roll Call Vote: Motion passed (summary: Yes = 4).**

25 Mayor Pro Tem Flores Yes

26 Trustee Arzabal Yes

27 Trustee Bernal Yes

28 Trustee Johnson-Burick Yes

29
30 Public Hearing opened at 6:09 p.m.

31
32 Mr. Shannon stated the request is being made by Cali Szczawinski, owner of Meson de Mesilla. The
33 property has been zoned Historical Commercial since the 1980's. Other properties around Meson de
34 Mesilla are zoned commercial. He sent 11 notices to the surrounding properties; he has not received
35 any negative comments by mail or phone. He has received some positive comments by phone. She
36 wants to be in the same realm as the surrounding properties. A commercial sign permit requires 15
37 square feet for historic commercial and 25 square feet for commercial. The zone change will not have
38 any negative impact on the properties. They will be in compliance on what is currently there.

1 No public comments

2

3 **Motion:** To close Public Hearing, **Moved by** Mayor Pro Tem Flores, **Seconded by** Trustee Johnson-
4 Burick.

5

6 **Roll Call Vote: Motion passed (summary: Yes = 4).**

7 Mayor Pro Tem Flores Yes

8 Trustee Arzabal Yes

9 Trustee Bernal Yes

10 Trustee Johnson-Burick Yes

11

12 **Motion:** To open Regular Meeting, **Moved by** Trustee Arzabal, **Seconded by** Trustee Flores.

13

14 **Roll Call Vote: Motion passed (summary: Yes = 4).**

15 Mayor Pro Tem Flores Yes

16 Trustee Arzabal Yes

17 Trustee Bernal Yes

18 Trustee Johnson-Burick Yes

19

20 Entered Regular Meeting at 6:12 p.m.

21

22 **Motion:** To open Regular Meeting, **Moved by** Trustee Arzabal, **Seconded by** Trustee Flores.

23

24 **Roll Call Vote: Motion passed (summary: Yes = 4).**

25 Mayor Pro Tem Flores Yes

26 Trustee Arzabal Yes

27 Trustee Bernal Yes

28 Trustee Johnson-Burick Yes

29

30 **Motion:** To approve: PZHAC Case Z16-001 – A request for zone change from Historic Commercial (HC)
31 to Commercial (C) for 1891 Avenida de Mesilla, Meson de Mesilla, **Moved by** Trustee Arzabal,
32 **Seconded by** Trustee Johnson-Burick.

33

34 Mayor Pro Tem Flores asked how old the building is. She understands if it is commercial the signs can
35 be bigger and take up more space. She asked Mr. Shannon if he is sure there will be no changes.

36

37 Mr. Shannon responded there are no changes to the use; she can do a larger sign. She has one more
38 sign permit coming forth later which is the Zia symbol. The Zia does not have a trademark. To keep this
39 property isolated as Historical Commercial could create a situation in the future.

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Mayor Barraza asked how old the building is.

Mr. Shannon responded believes it goes back to around 1984 but he is not sure.

Roll Call Vote: Motion passed (summary: Yes = 4).

Mayor Pro Tem Flores Yes

Trustee Arzabal Yes

Trustee Bernal Yes

Trustee Johnson-Burick Yes

b. For approval: Contract #MES2016-02 between the Town of Mesilla and Thomas Maese for plan review and residential/commercial building inspection services. – **Cynthia Stoechner-Hernandez, Clerk/Treasurer. *Approved by consent agenda***

c. For approval: Contract #MES2016-03 a memorandum of agreement between the Town of Mesilla Fire Department and the New Mexico State Parks to establish a fire substation at the Mesilla Valley Bosque State Park. – **Kevin Hoban, Fire Chief. *Approved by consent agenda***

7. *STAFF REPORTS –

- Community Development
- Community Programs
- Finance Department.
- Fire Department.
- Public Works Department
- Marshal's Department

8. BOARD OF TRUSTEE COMMENTS

Trustee Johnson-Burick no comments

Trustee Bernal no comments

Trustee Arzabal no comments

Mayor Pro Tem Flores no comments

Mayor Barraza stated the Cupid Chase will be 10:00 a.m. Saturday, February 13th. Early voting begins Wednesday, February 10th from 8:00 a.m. to 5:00 p.m.

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9. ADJOURNMENT

The Town of Mesilla Trustees unanimously agreed to adjourn the meeting. **(Summary: Yes-4)**

MEETING ADJOURNED AT 6:18 P.M.

APPROVED THIS 22ND DAY OF FEBRUARY, 2016.

Nora L. Barraza
Mayor

ATTEST:

Cynthia Stoeher-Hernandez
Town Clerk/Treasurer